



**RICHMOND SHIRE COUNCIL
LATE AGENDA**

FOR

**ORDINARY MEETING
TUESDAY 21 NOVEMBER 2023
COMMENCING AT 8:00AM**

Item 2. Reports for Consideration – Office of the Chief Executive Officer

Item 2.5 Naming of the Skate Park

EXECUTIVE SUMMARY

Council discussed the option at the October Council Meeting to name the Skate Park as a recreational area as it is currently not named.

A notice was put to the community for name suggestions which closed Monday, 06 November 2023.

OFFICER'S RECOMMENDATION

That Council: discuss the submission received.

Budget & Resource Implications

Budget implication would be the costing of the purchase of the signage and to assemble it at the park.

Background

A late submission was received from a member of the public:

“John Forster Recreational Park”

Consultation (Internal/External)

Nil

Attachments

Nil

Report prepared by **Tiana Grant (Executive Assistant)**

Item 3 Reports for Consideration – Corporate Services

Item 3.1 Monthly Financial Statements

EXECUTIVE SUMMARY

In accordance with Section 204 of the *Local Government Regulation 2012* requires financial statements to be presented to Council at its ordinary meeting each month.

OFFICER'S RECOMMENDATION

That Council: receive the monthly financial report presenting the progress made as at 31 October 2023 in relation to the 2023/24 budget and including the:

- **Statement of Financial Position**
- **Statement of Comprehensive Income**
- **Statement of Cash Flows**

Budget & Resource Implications

N/A

Background

The purpose of this report is to provide a monthly update on Council's overall financial position.

Consultation (Internal/External)

Nil

Attachments

Attachment A –

- Statement of Financial Position
- Statement of Comprehensive Income
- Statement of Cash Flows

Report prepared by **Peta Mitchell (Director of Corporate Services)**

Richmond Shire Council
Statement of Comprehensive Income
as at 31 October 2023

	2024	2024	2023	Budget
	Actuals	Budget	Actuals	Variance
	\$	\$	\$	%
Income				
Revenue				
Recurrent revenue				
Rates, levies and charges	606,482	2,049,395	520,462	29.59%
Fees and charges	610,910	1,070,250	401,632	57.08%
Sales revenue	3,677,915	11,678,651	3,523,045	31.49%
Grants, subsidies, contributions and donations	248,432	8,859,300	799,826	2.80%
	<u>5,143,738</u>	<u>23,657,596</u>	<u>5,244,964</u>	<u>21.74%</u>
Capital revenue				
Grants, subsidies, contributions and donations	5,665,902	19,979,690	2,070,299	28.36%
Total capital revenue	<u>5,665,902</u>	<u>19,979,690</u>	<u>2,070,299</u>	<u>28.36%</u>
Rental income	57,134	172,800	57,188	33.06%
Interest received	100,042	175,000	82,270	57.17%
Other income	73,354	361,271	146,840	20.30%
	<u>230,529</u>	<u>709,071</u>	<u>286,298</u>	<u>32.51%</u>
Total income	<u>11,040,170</u>	<u>44,346,357</u>	<u>7,601,561</u>	<u>24.90%</u>
Expenses				
Recurrent expenses				
Employee benefits	(1,806,439)	(8,705,297)	(1,982,324)	20.75%
Materials and services	(4,003,060)	(10,710,064)	(4,576,844)	37.38%
Finance costs	(20,996)	(651,100)	(27,291)	3.22%
Depreciation and amortisation				
Property, Plant and Equipment	(2,134,975)	(5,190,100)	(1,444,929)	41.14%
	<u>(7,965,470)</u>	<u>(25,256,561)</u>	<u>(8,031,389)</u>	<u>31.54%</u>
Capital expenses				
Loss on disposal of non-current assets	619,001	619,000	36,564	
Write off of flood damaged roads			-	
	<u>619,001</u>	<u>619,000</u>	<u>36,564</u>	<u>100.00%</u>
Total expenses	<u>(7,346,469)</u>	<u>(24,637,561)</u>	<u>(7,994,825)</u>	<u>29.82%</u>
Net result	<u>3,693,701</u>	<u>19,708,796</u>	<u>(393,264)</u>	<u>18.74%</u>
Other comprehensive income				
Items that will not be reclassified to net result				
Increase in asset revaluation surplus			-	0.00%
Total other comprehensive income for the year	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.00%</u>
Total comprehensive income for the year	<u>3,693,701</u>	<u>19,708,796</u>	<u>(393,264)</u>	<u>18.74%</u>

Richmond Shire Council
Statement of Financial Position
as at 31 October 2023

	2024 Actuals	2024 Budget	2023 Actuals	Budget Variance
	\$	\$	\$	%
Current assets				
Cash and cash equivalents	12,199,407	11,864,346	9,457,831	102.82%
Trade and other receivables	1,683,521	1,624,500	167,369	103.63%
Inventories	374,323	450,000	298,523	83.18%
Land for Resale	126,000	126,000	126,000	100.00%
Contract assets	2,972,885	1,500,000	1,192,593	198.19%
Other assets	167,556	155,000	38,900	108.10%
Total current assets	17,523,692	15,719,846	11,281,217	111.47%
Non-current assets				
Property, plant and equipment	238,920,906	272,752,146	204,670,007	87.60%
Intangible assets	0	-	112,619	0.00%
Capital Work in Progress	9,208,781		7,616,537	0.00%
Total non-current assets	248,129,687	272,752,146	212,399,164	90.97%
Total assets	265,653,379	288,471,992	223,680,379	92.09%
Current liabilities				
Trade and other payables	575,521	1,161,000	1,123,613	49.57%
Contract liabilities	894,869	1,750,000	3,395,298	51.14%
Borrowings	436,985	636,000	425,100	68.71%
Provisions	1,377,668	1,520,000	1,387,556	90.64%
Total current liabilities	3,285,042	5,067,000	6,331,567	64.83%
Non-current liabilities				
Provisions	243,270	305,000	199,455	79.76%
Borrowings	1,676,680	1,640,313	2,253,608	102.22%
Total non-current liabilities	1,919,950	1,945,313	2,453,063	98.70%
Total liabilities	5,204,992	7,012,313	8,784,630	74.23%
Net community assets	260,448,387	281,459,679	214,895,749	92.53%
Community equity				
Asset revaluation surplus	133,921,894	142,551,479	103,428,227	93.95%
Operating surplus	3,693,701	19,708,796	(393,264)	18.74%
Retained surplus	122,832,793	119,199,404	111,860,786	103.05%
Total community equity	260,448,387	281,459,679	214,895,749	92.53%

**Richmond Shire Council
Statement of Cash Flows
as at 31 October 2023**

	2024 Actuals	2024 Budget	2023 Actuals	Budget Variance
	\$	\$	\$	%
Cash flows from operating activities				
Receipts from customers	6,715,550	15,159,567	4,591,978	44.30%
Payments to suppliers and employees	(7,067,294)	(20,953,606)	(5,311,155)	33.73%
	(351,744)	(5,794,039)	(719,177)	6.07%
Interest received	100,042	175,000	82,270	57.17%
Rental income	57,134	172,800	57,188	33.06%
Grants, subsidies, contributions and donations - non-capital	248,432	8,859,300	799,826	2.80%
Finance/Borrowing costs	(20,996)	(651,100)	(27,291)	3.22%
Net cash inflow (outflow) from operating activities	32,868	2,761,961	192,816	1.19%
Cash flows from investing activities				
Payments for property, plant and equipment	(3,659,511)	(20,059,340)	(3,866,226)	18.24%
Net movement in loans and advances	-	-	-	0.00%
Proceeds from sale of property plant and equipment	619,001	619,000	-	100.00%
Grants, subsidies, contributions and donations - capital	5,665,902	19,979,690	2,070,299	28.36%
Net cash inflow (outflow) from investing activities	2,625,392	539,350	(1,795,927)	486.77%
Cash flows from financing activities				
Proceeds from borrowings	-	-	-	0.00%
Repayment of borrowings	(142,649)	(636,965)	(138,524)	22.40%
Net cash (outflow) from financing activities	(142,649)	(636,965)	(138,524)	22.40%
Net increase in cash and cash equivalent held	2,515,611	2,664,346	(1,741,635)	94.42%
Cash and cash equivalents at the beginning of the financial year	9,683,797	9,200,000	11,199,466	105.26%
Cash and cash equivalents at end of the financial year	12,199,407	11,864,346	9,457,831	102.82%

Item 3.2 2023 Closing Audit Report

EXECUTIVE SUMMARY

In accordance with Section 213 of the *Local Government Regulation 2012*, the Mayor is required to present the audit management report at the next ordinary meeting after being received. The intent of this section is to ensure management reports are made open and available to the public. The final report was received by Council 24 October 2023.

OFFICER'S RECOMMENDATION

That Council: *receive and note the 2023 Closing Audit Report in accordance with Section 213 of the Local Government Regulation 2012.*

Budget & Resource Implications

N/A

Background

There were no current issues raised, of the 16 previously raised issued only 4 remain. Management commentary has been provided to Queensland Audit Office (QAO) on these items and is included in the final version of the report.

This report is the final outcome of the external audit along with audited financial statements which are included for Council's adoption as part of the Annual Report for the 2022-2023 financial year.

Consultation (Internal/External)

External: Andrew Robin – Pitcher Partners for Queensland Audit Office

Attachments

Attachment B – 2023 Closing Report

Report prepared by **Peta Mitchell (Director of Corporate Services)**



2023 FINAL MANAGEMENT LETTER

Richmond Shire Council

14 November 2023

14 November 2023

Cr. J. Wharton
65 Goldring Street
Richmond QLD 4822

Dear Cr. Wharton,

Final management report for Richmond Shire Council

We have completed our 2023 financial audit for Richmond Shire Council. An unmodified audit opinion has been issued on your financial statements.

The purpose of this letter is to update you on any matters that have arisen since we presented our closing report on 24 October 2023.

Reporting on issues identified after the closing report

I can confirm that we have not identified significant issues since the presentation of our closing report. The issues and other matters we have formally reported to management in previous audits and an update on management's actions taken to resolve these issues is included as Appendix A.

Please note that under section 213 of the Local Government Regulation 2012, you must present a copy of this report at the next ordinary meeting of the Council.

Report to parliament

Each year we report the results of all financial audits and significant issues to parliament.

We intend to include the results of our audit of Richmond Shire Council in our report to parliament Local Government 2023. We will comment on the results of our audit of your financial report, any significant internal control issues we identified, and the overall results of the sector, including major transactions and events. We will discuss the proposed content of our report with your Director Corporate Services and continue to consult as we draft our report. Formally, you will have an opportunity to comment on our report, and for these comments to be included in the final version tabled in parliament.

Audit fee

The final audit fee for this year is estimated to be \$72,000 exclusive of GST (2022: \$68,000). This fee is unchanged from that estimated in our external audit plan.

We would like to thank you and your staff for their engagement in the audit this year.

If you have any questions about this letter or would like to discuss any matters regarding our services and engagement, please do not hesitate to contact me on (07) 3222 8328.

Yours sincerely




Andrew Robin
Partner

Appendix A1 – Matters previously reported

The following table summarises all control deficiencies, financial reporting issues and other matters that have previously been raised but are not yet resolved. The listing includes issues from our reports this year and those issues raised in prior years.

Internal control issues			Financial reporting issues		
S Significant deficiency	D Deficiency	O Other matter	H High	M Medium	L Low
Ref.	Rating	Issue	Status and comment		
22CR-1	S	<p>Authorisation of payments</p> <p>It was noted that the Director of Corporate Services (DCS) and CEO have the permissions and capability to process invoices, prepare a payment run, and performed bank upload and approval. Further, only one account signatory is required to release payments and there is no formal review of bank reconciliations.</p>	<p>Work in progress.</p> <p>Management is in the process with the bank to organise dual authorisations of outgoing payments.</p> <p>Permissions still remain the same and Council acknowledge this as a risk.</p>		
19IR-4	S	<p>Store Inventory Reconciliation</p> <p>No inventory listing report generated from system to support GL balance, and no stocktake reconciliation report.</p>	<p>Resolved.</p>		
19IR-5	S	<p>Compliance with Procurement Policy and Procedures</p> <p>Required number of quotes or contracts were not obtained, purchase orders did not match invoices, no support for write off.</p>	<p>Resolved.</p>		
23-IR1	D	<p>Month-end financial close processes</p> <p>It was noted that Council's month-end financial close process does not incorporate accounting adjustments for expenditure and payroll accruals, employee leave provisions, capitalisation of property, plant & equipment, or contract assets and liabilities.</p>	<p>Work in progress.</p> <p>Management will be implementing additional month end procedures to ensure movements in expenditure & payroll accruals are captured monthly, whereas, contract assets and liabilities are captured quarterly.</p> <p>Responsible officer: Peta Mitchell Action date: 30 June 2024.</p>		
22CR-2	D	<p>Accruals reconciliation</p> <p>It was noted that council does not prepare a reconciliation of Accrued Expenses. Audit was required to prepare one based on general ledger postings.</p>	<p>Resolved.</p>		

Ref.	Rating	Issue	Status and comment
19-IR-9	D	Information Technology General Controls (ITGCs) <ul style="list-style-type: none"> • Passwords – Windows domain passwords are required to be changed every 45 days except for Council's management. • IT policies & procedures – IT policies and procedures for managing IT assets and/or software, cyber security, business continuity plan or disaster recovery plan not available. 	Work in progress. Management is waiting on Fourier IT to finalise and provide the new service agreement. Once received, the required changes and documents will be received. Responsible office: Director of Corporate Services Action date: 31 December 2023
21CR-2	D	Accounts Reconciliation Difference between bank and ledger. Reconciliation not prepared, nor prepared throughout year.	Resolved.
22FR-1	H	Revenue recognition Prior period material error in relation to recognition of grant revenue due to project costs for these grants not being correctly and completely allocated to the respective grant in FY21.	Resolved.
19FR-10	H	Timeliness of statutory financial reporting	Resolved.
19FR-7	M	Annual Leave and Long Service Leave Calculation Error identified	Resolved.
20FR-4	M	Long service leave calculation errors Errors within the LSL calculation were noted, generating an inaccurate output.	Resolved.
19IR-8	O	Lack of Review and Involvement of Finance Committee on Revaluation	Resolved.
20OM-2	O	Council Engineer's involvement in Asset Valuation process	Resolved.
20OM-3	O	Excessive annual leave	Work in progress. Management has processes in place, such as written letters and plans for approved leave, however, due to the council being short of staff, it is difficult to plan appropriate leave. Management is actively monitoring this. Responsible officer: Director of Corporate Services Action date: 30 June 2024
20OM-4	O	Inactive suppliers in supplier Masterfile	Resolved.

Ref.	Rating	Issue	Status and comment
21OM-1		BAS error On review of BAS lodgements, we identified that net GST receivable /payable differed to general ledger balance	Resolved.



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Item 3.3 Adoption of the 2022-2023 Annual Report

EXECUTIVE SUMMARY

In accordance with Section 182 of the *Local Government Regulation 2012* requires that each local government prepare an annual report for each financial year. Council must adopt its annual report within 1 month after the day the auditor-general gives the auditor-general's audit report about Council's financial statements for the financial year.

Council must publish its annual report on its website within 2 weeks of adopting the annual report.

OFFICER'S RECOMMENDATION

That Council: *adopt the Annual Report for the 2022-2023 Financial Year in accordance with Section 182 of the Local Government Regulation 2012.*

Budget & Resource Implications

N/A

Background

The independent audit report from the Auditor-General for the 2022-2023 Financial Statements was received on 26 October 2023. The 2022-2023 Annual Report is attached in its entirety for Council's review.

Consultation (Internal/External)

Internal:

- Stephanie Fields – Community Support Officer
- Peter Bennett – Chief Executive Officer
- Angela Henry – Director of Community Services and Development
- Jodie Fox – General Manager of Kronosaurus Korner
- Leonie Johnston – Finance Officer
- Syed Qadir – Director of Works

Attachments

Attachment C – Annual Report 2022-2023

Report prepared by **Peta Mitchell (Director of Corporate Services)**



ANNUAL REPORT

2022 - 2023

“Richmond Shire will be a community that strives to achieve a high quality of lifestyle for residents and visitors”.


Contact Us

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Office Hours

Monday	8:20am – 5:00pm
Tuesday	8:20am – 5:00pm
Wednesday	8:20am – 5:00pm
Thursday	8:20am – 5:00pm
Friday	8:20am – 5:00pm
Saturday	Closed
Sunday	Closed
Closed Public Holidays	

Disclaimer:

Every effort has been made to ensure this publication is free from error and/or omission at the date of printing. Council takes no responsibility for the loss occasioned to any person or organisation acting or refraining from action as a result of information contained in the publication.

Foreword

The purpose of this report is to clearly identify how the Richmond Shire Council, through its policies, initiatives and improved management practices, is delivering quality services to the ratepayers of the Shire as required by the Local Government Act 2009 and Local Government Regulation 2012.

This report covers the period 1 July 2022 – 30 June 2023

The Council's Vision

“Richmond Shire will be a community that strives to achieve a high quality of lifestyle for residents and visitors.”

The Council's Mission

“To facilitate and foster economic development, industries, innovative projects, while continually upgrading and maintaining public infrastructure, to meet the growth of the Shire”.

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Richmond Shire Council – Shire in Brief

Incorporated	7 October 1916 (Wyangarie) Renamed Richmond 1954	
Address	65 Goldring Street Richmond	
Size	26,602 km	
Population	763 (Census 2021)	
Climate	Average minimum 15°C to average maximum 33 °C	
Rainfall Average	475mm	
Major Industries	Agricultural and tourism	
Emerging Industries	Irrigation farming, gold, uranium and vanadium mining	
Distance from Brisbane	1,432km north-west	
Elected Representatives	Six including the Mayor	
Annual 2022-23	Revenue	\$ 32,852,865
	Expenses	\$ 24,158,133
	Net Result	\$ 8,694,732
	Value of rateable property Date of revaluation 30/06/2023	\$ 503,797,973
Roads	1,369 km	
Investments at 30 June 2023	\$ 9,683,797	
Staff Establishment	72 (including contractors)	
	40 Outside Staff	
	24 Administrative and Community Service Staff	
	1 Live Weigh Scales (Contract Manager)	
	1 Refuse Facility (Contract Manager)	
Wages	\$ 6,012,736 (excluding contractors)	

Tourism – Fossil Capital of Australia

Tourism Controlled Entity	Kronosaurus Korner Board Inc. 13,312 visitors in 2022-2023 1 full-time & 3 part-time Tourism Officers , 1 full-time Curator
Accommodation	Midway Motel Ammonite Inn Entrikens Pioneer Motel Mud Hut Hotel/Motel Federal Palace Hotel The Big Wheel Richmond Lakeview Caravan Park
Points of Interest	Kronosaurus Korner Fossil Museum and Visitor Information Centre Lake Fred Tritton – Recreation Lake Cambridge Downs Heritage Display Centre Fossil Hunting, Croydon Road Pioneer Cemetery, Flinders Highway Heritage Walk, Goldring Street Bush Tucker Gardens, Lake Fred Tritton Bougainvillea, Goldring Street Jack Brown Lions Park, Flinders Highway Bobby Murray Park, Goldring Street Pioneer Park, Flinders Highway Skate Park, Crawford Street
Awards	TEQ Best of Queensland Experience (Kronosaurus Korner) – 2021/2022 & 2022/2023 Outback Queensland Tourism Award – Best Caravan Park 2017 OQTA Best Tourist Attraction 2017 Outback Queensland Tourism Award – Best Caravan Park 2016 Outback Queensland Tourism Award – Best Caravan Park 2015 IPWEA – Excellence Awards 2015 (Water Treatment Plant) IXOM Water of Origin Taste Test Winner 2015 Orica Best Queensland Water Taste Test 2014 Sarus Crane Award - Bush Tucker Gardens 2007 Finalist Banksia Foundation Awards – Bush Tucker Gardens 2007 Outback Queensland Tourism Award - Most Significant Tourism Attraction – Kronosaurus Korner 2004, 2005, 2006 Outback Queensland Award for Destination Promotion Australia’s Dinosaur Trail 2006 Outback Queensland Tourism Award – New Attraction – Lake Fred Tritton 2007 National Heart Foundation Environment Award - Lake Fred Tritton
Other Services	REX – Air services Greyhound bus services Queensland rail passenger services
Future Projects	Kronosaurus Korner Stage 3 Flinders River Agriculture Projects Complete Sealing Winton – Richmond Road

Richmond - History

There are 59 places called Richmond in the world. As most of the Richmond's have been named after Richmond, North Yorkshire, it is the "mother" of all Richmond's. The town of Richmond is the pivotal point of the Richmond Shire, situated on the south bank of the Flinders River. Richmond is 500 kilometres west of Townsville and stands 216 metres above sea level. The Wyangarie Shire was constituted as a Shire in 1916 and the name changed to Richmond Shire in 1954. Its early history is based around explorers, adventurers, and pastoralists in search of new land. William Landsborough first recorded exploration of the area in 1862 while searching for the lost explorers Burke and Wills. He named O'Connell Creek, and a memorial now marks the location as part of Heritage trails. Originally sheep were the primary source of income, however later years have seen cattle become the predominant market commodity. In the early 1880's the Woolgar Goldfields to the north of the Shire was a bustling part of the area and exploration continues today.

Present Day

The Shire is a community of 763 people. Extreme climatic conditions including floods and drought are not uncommon in the area with temperatures ranging from 46°C during summer and -3°C some winter nights. The average rainfall is 475mm falling during the monsoon season. The Shire relies on the Great Artesian Basin for its water supply for both town and stock. Today, Richmond is a popular outback tourist destination, evident by the increase in visitors to Kronosaurus Korner and the Richmond Lakeview Caravan Park. The lush green gardens and bougainvillea lined streets are a welcome sight for travellers into and through Richmond. Lake Fred Tritton has become a central meeting place and recreation facility utilised by locals and tourists and attracts visitors from neighbouring shires.

Future Outlook

Richmond's future has potential for growth and sustainability but is dependent upon State and Federal Government regional development strategies. Richmond is part of the Mount Isa to Townsville Economic Zone (MITEZ). Our involvement in this regional economic development committee gives us access to feasibility studies for new industries and funds to develop social planning and population research projects. MITEZ has also funded Council's prospectus for Irrigation Development and the Flinders River Agricultural Precinct.

The region's future is mapped out in the State North West Regional Plan and the Federal Regional Development Australia Roadmap. These plans were developed in consultation with the councils and communities in the region.

The Federal Regional Development Australia Roadmap identifies the following key priorities for the region:

- Developing a robust, sustainable economy with employment opportunities for all.
- Encouraging a caring and inclusive community that embraces all cultures.
- Enhancing a great lifestyle that attracts and retains people.
- Nurturing strong leadership to promote our region, develop partnerships and achieve recognition of the region.
- Valuing, managing and caring for our environment and natural assets.

The North West Regional Plan's vision

The North West region has a robust, diverse and sustainable economy and well-planned and coordinated infrastructure and services, built through the economic benefits of mining and agricultural industries. It is a place where people choose to live and visit due to its liveability, well-managed natural resources and the community's strong sense of cultural identity.

The North West Plan includes strategies for protecting the environment, promoting a dynamic, robust and diverse economy, integrating land use, economic activity and transport infrastructure, and creating liveable communities. The benefits of the State and Federal Government plans are that they form a basis for establishing Council's own Community Plan and provide access to funding opportunities that are consistent with the plans objectives.

As we enter 2023-2024 Council aims to:

- upgrade and maintain our local streets.
- continue to secure and complete Main Road construction contracts.
- continue to pursue opportunities to seal Winton-Richmond Road and the Richmond-Croydon Road.
- identify and pursue opportunities for growth in Richmond's tourism industry that reflects the local culture and history of the Outback.
- continually improve the Cambridge Heritage Display Centre by encouraging future donations of artefacts.
- actively pursue opportunities that encourage employment and the development of private enterprise in Richmond

A Message from our Mayor & Chief Executive Officer

We would like to thank the Councillors, Executive Team, and Council Staff for the hard work that they have continued to do in this financial year. Without these people our services would not be delivered.

Council was focused on core services for the majority of 2022-23 with improvements to roads, water and sewerage networks. Council also improved community infrastructure with the likes of a new learn to swim pool and filtration system at the Richmond Swimming Pool. Council was also successful in obtaining a grant to install a heating system in 22-23 that will see the pool open year-round.

Asphalt has been laid down the running surface of Crawford Street from the Flinders Highway to the Council Depot. Council will reseal the sides and middle in the 23-24 financial year and do corrective work on the gutters. Council has been working with contractors to install a flood crossing at Mountain Creek on the Richmond-Croydon Road and a new bridge at Burleigh. Both of these projects will be completed in the 22-23 year before the wet season arrives. Council's road crew are working on the Richmond-Winton Road to continue the seal to the boundary by the end of 2023 and in 2024 the crew will go back and widen the narrow sections and the floodways.

During the year, Council auctioned 5 residential blocks of land in Middleton Street. Council is working on acquiring more land to develop for both residential and industrial purposes. Working with the State Government, Council has been able to convert the land where the skate park is located into a recreational reserve. Council is working to have the rubbish tip, sewerage treatment ponds and the rodeo grounds all converted to freehold which will allow us to apply for grants on these locations to make improvements. All of these land changes will be finalised in the 23-24 year.

Council has also been working with external groups to get improved services for the community. Council partnered with Liberty Rural to install a refuelling station at the airport which is not only beneficial for local aircraft but will help us with refuelling of aircraft in any future disaster events. Council is working with CopperString and their associates to get the greatest benefits possible for Richmond. These benefits include more reliable power, better telecommunications for not only Richmond but the Flinders Highway and potential access to the new high-speed internet that the transmission line will also carry. On the subject of telecommunications, Council has been working with Telstra and NBN to find a viable and timely solution to the poor service in Richmond. Telstra will be turning off the 3G network in June 2024, but Council has been assured that the 4G network will be upgraded and will offer the same coverage area. Telstra has also committed to installing 5G in Richmond in 2025.

Richmond Shire - Elected Member

Mayor

John Wharton AM

Mayor Wharton's Portfolio includes:

- Corporate Governance
- Disaster Management
- Regional and Economic Development

Mayor Wharton is Council's representative on:

- Budget Review Committee
- Local Disaster Management Group (Chair)
- Regional Roads Group North-West (Chair)
- Kronosaurus Korner Board Inc.
- North-West Regional Advisory Committee
- MITEZ
- Regional Planning Advisory Committee

Preferred contact phone number: 0427 777 660

Email: crw@richmond.qld.gov.au

Deputy Mayor

Cr June Kuhl

Cr Kuhl's Portfolio includes:

- Corporate Governance Disaster Management
- Regional and Economic Development Budget
- Review and Financial Management Planning & Development
- Asset Management
- Pest Management

Cr Kuhl is Council's representative on:

- Internal Audit Committee
- Western Queensland Local Government Association
- Australian Women's Local Government Association
- Kronosaurus Korner Board Inc.
- Local Government Grants Commission
- Department of Natural Resources and Water Land Valuation Committee
- Regional Development Australia
- Regional Planning Advisory Committee
- Local Disaster Management Group (Deputy Chair)
- MITEZ
- North West Regional Organisation of Councils

Preferred contact phone number: 0428 418 606

Email: crkuhl@richmond.qld.gov.au

Councillor

Cr Patsy-Ann Fox

Cr Fox's Portfolio includes:

- Community Services and Development Community Infrastructure
- Youth Services
- Arts and Cultural

Cr Fox is Council's representative on:

- Local Chaplain Committee
- Community Advisory Network – Richmond Multi-Purpose Health Service
- Kronosaurus Korner Board Member

Preferred contact phone number: 0409 266 162

Email: crfox@richmond.qld.gov.au

Councillor

Cr Clay Kennedy

Cr Kennedy's Portfolio includes:

- Roads
- Aerodrome

Cr Kennedy is Council's representative on:

- Regional Roads Group
- Kronosaurus Korner Board

Preferred contact phone number: 0428 971 406

Email: crkennedy@richmond.qld.gov.au

Councillor

Cr Nick Buick

Cr Nick Buick's Portfolio includes:

- Rural Lands
- Pest Management
- Saleyards
- Tourism

Cr Buick is Council's representative on:

- Kronosaurus Korner Board

Preferred contact phone number: 0409 578 473

Email: crbuick@richmond.qld.gov.au

Councillor

Cr Sherreen Johnston

Cr Johnston's Portfolio includes:

- Town Services
- Water & Sewerage
- Environmental & Waste Management
- Workplace Health & Safety

Cr Johnson is Council's representative on:

- Kronosaurus Korner Board

Preferred contact phone number: 0428 546 828

Email: crjohnston@richmond.qld.gov.au

Remuneration to Councillors

Every year the tribunal must decide the maximum remuneration payable to Councillors, Mayors or Deputy Mayors in each category of local government (section 244, Local Government Regulation 2012). This decision must be made before 1 December.

Section 247 of the regulation requires councils to pay each elected representative as per the schedule below;

Local Government Area	Mayor	Deputy Mayor	Councillor	Amalgamation Loading (where applicable)	Category
Richmond Shire Council	\$ 110,386	\$ 63,684	\$ 55,192	No amalgamation loading payable	-

Maximum remuneration applied from 1 July 2022 for Mayors, Deputy Mayors and Councillors can be accessed by the following website https://www.statedevelopment.qld.gov.au/_data/assets/pdf_file/0031/66478/local-government-remuneration-commission-report-2021.pdf for more information and a comparison of other Councillor remuneration in other local government areas.

Summary of Payments to Councillors

Name	Remuneration	Travel	Conference Deputations Inspections	Superannuation	Total
Cr Wharton	\$ 110,386	-	-	\$ 11,591	\$ 121,977
Cr Kuhl	\$ 63,684	-	-	\$ 6,687	\$ 70,371
Cr Fox	\$ 55,192	-	-	\$ 5,634	\$ 59,293
Cr Kennedy	\$ 53,659	-	-	\$ 5,795	\$ 60,987
Cr Buick	\$ 55,192	-	-	\$ 5,795	\$ 60,987
Cr Johnston	\$ 53,659	-	-	\$ 5,634	\$ 59,293
TOTAL	\$ 391,772	-	-	\$ 41,136	\$ 432,908

Summary of Meetings Attended

Name	Ordinary Meetings Held	Ordinary Meetings Attended	Special Meetings Held	Special Meetings Attended
Cr Wharton	12	11	1	1
Cr Kuhl	12	12	1	1
Cr Fox	12	12	1	1
Cr Kennedy	12	11	1	1
Cr Buick	12	12	1	1
Cr Johnston	12	11	1	1

In accordance with the local government's reimbursement policy, Council must state what facilities and expenses are provided to Councillors

Facilities and Equipment Provided

Mayor

Mobile phone and laptop – private use

Council vehicle – private use

Councillors

Laptop – private use

A Council car is made available to all Councillors for their use to travel to any council meetings or functions outside of Richmond.

Mileage allowance is reimbursed to Councillors at the Australian Tax Office rates (cents per kilometre) where a Councillor uses their private vehicle for Council business or commuting to official Council meetings or functions from their place of residence.

Remuneration to Executive Officers

The below table show the range of remuneration (excluding superannuation) for the 12 month period from 1 July 2022 to 30 June 2023 provide to Councils Executive Officers.

Package Range	Number
\$100,000 - \$150,000	2
\$150,000 - \$200,000	2

Administrative Action Complaints

Council's electronic database for complaints has now been operating for three years. A register of complaints and actions completed is listed in the following table: -

Administrative Action Complaints	2022/2023
Complaints made to Council	4
Complaints resolved under the complaints management process	4
Complaints not resolved under the complaints management process and referred to council for internal review by the Queensland Ombudsman	0
Complaints not resolved under the complaints management process and externally reviewed by the Queensland Ombudsman	0
Complaints not yet resolved in 2022/23	0

Council Meetings

Council meetings are held at 8:00am on the third Tuesday of each month (subject to alteration in special circumstances). The Council meetings are chaired by the Mayor, Cr John Wharton AM.

Agendas for each meeting are available for inspection on the Friday before the meeting. Members of the public are welcome to attend all Council meetings.

During the year there were twelve Ordinary and one Special Meeting of Council.

Other meetings, deputations or conferences attended include but are not limited to the Mount Isa Townsville Economic Zone (MITEZ), Regional Roads Technical Group, Regional Organisation of Councils, Ministerial Deputations, Regional Advisory Planning Committee, Outback Queensland Tourism Association, North West Outback Queensland Tourism Association, Australia's Dinosaur Trail, Queensland Health and the Western Queensland Alliance of Councils.

Executive Officers

Council's structure is made up of three Departments, each with a Director:

- Corporate Services
- Community Services & Development
- Works & Services

The Chief Executive Officer and three directors form the Executive Team. This group is responsible for leading the organisation and implementing decisions passed at council meetings. The group oversees the day-to-day operations of Council, provides professional advice to elected Councillors and has primary responsibility for delivering activities identified in the Corporate & Operational Plans.

Chief Executive Officer	Mr Peter Bennett
Director of Works	Mr Syed Qadir
Director of Corporate Services	Mrs Peta Mitchell
Director of Community Services & Development	Mrs Angela Henry
RMPC Foreman	Mr Ricki Davidson
Workshop Foreman	Mr Phillip Chappell
Water & Sewerage Officer	Mr Allan Matthews
Town Services Supervisor	Mr Benny Smith
Safety & Compliance Advisor	Mr Kerrard Scott
Other Key Staff	
Richmond Aged Care Coordinator	Mrs Ann-Maree Doyle
After School Hours Care Coordinator	Mrs Teena Chappell
Librarian	Mr David Fickling

Works & Services

Council's Works & Services undertakes the maintenance of the entire Shire's road network to ensure that roads stay accessible and safe for all road users. Roads infrastructure undertakes its activities via internal resources and by engaging external contractors. Road construction and maintenance activities are funded via Council revenue, Federal and State Government Grants. The Works & Services is also responsible for the delivery and maintenance of water and sewerage, maintenance of the aerodrome, maintenance of stock routes and bores, greening of town gardens, parks, collection of refuse, maintenance of all Council plant and equipment and Local Laws.

Richmond Shire – Key Infrastructure Network

Description	(km)
Total length of Shire rural roads unsealed	1,228
Total length of Shire rural roads sealed	141
Total length of State controlled roads unsealed	35
Total length of State controlled roads sealed	176
Total kilometres of all roads in the Shire	1,580

Roads Maintenance Performance Contract

Council maintains the Flinders Highway and the Richmond - Winton Road under a Roads Maintenance Contract with the Department of Transport and Main Roads.

Some of the routine maintenance work that Council undertakes are:

- Minor pavement defects
- Vegetation management
- Minor drainage and culvert maintenance and
- Inspection and monitoring of the road network.

Operational improvements

Works & Services has successfully implemented:

1. Fuel Fobs Management Plan
2. Key Management Plan
3. Depot Traffic Management Plan

Queensland Reconstruction Authority Works

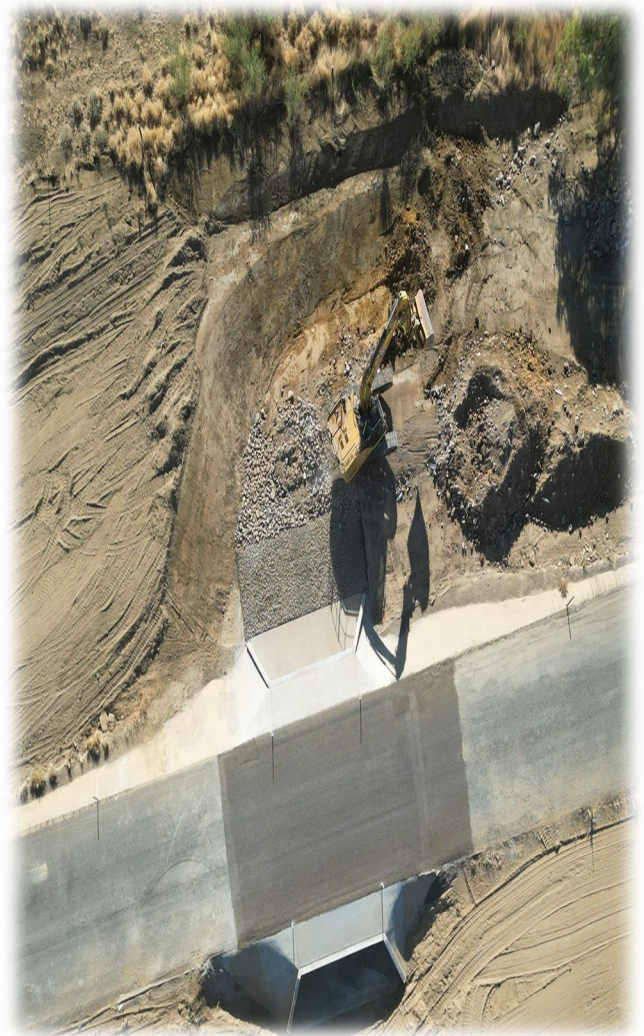
Council has been allocated approximately \$4 million to repair the roads damaged by previous weather events. External contractors have been engaged to complete these works and Council is responsible for supervision and project management.

Aerodrome funding

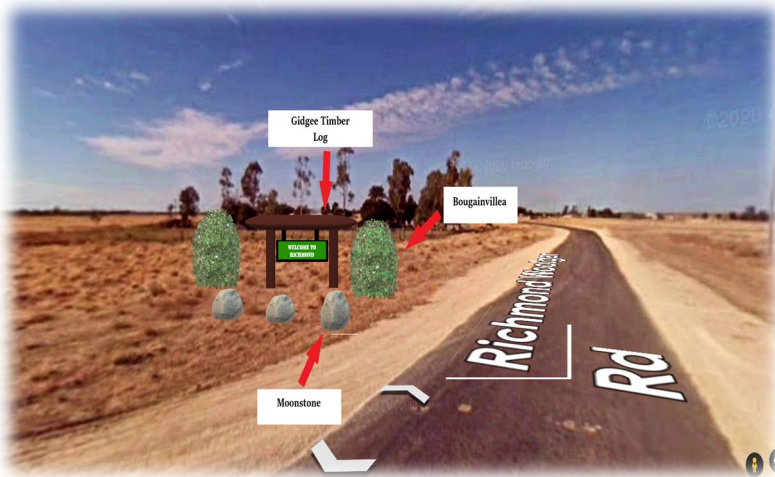
Works & Services have submitted a request to Queensland Reconstruction Authority for \$450k funding to be spent on improving the runway conditions to ensure aircraft safety. The Regional Liaison Officer has prioritised the submission and Council hopes to receive full approval in November 2023 with works to be completed before the annual closedown.

Gallery

CN-19995 – Major Culvert Replacement Richmond Winton Rd Ch 84.61km



Richmond – Croydon Road Town Entrance



Well-being program and mental health training

Majority of staff participated in mental health first aid training. Works & Services department successfully completed a well-being program by undertaking the 10,000 Steps Challenge.

Water Supply

Council plumbers maintain the water treatment plant and follow the Queensland Drinking Water Guidelines to ensure the quality of water complies with Government standards. The Council has completed the installation of water meters at each household, consumers can now monitor their water usage online and adjust their water consumption.

Community Services & Development

Our Strong Community

Our community is connected and thriving, where people are included, treated with respect and opportunities are available for all.

This goal is delivered through a focus on the following strategic pathways:

1. Healthy and active communities
2. Vibrant community places and spaces that are inclusive, accessible and adaptable
3. An inclusive community with opportunities for all
4. Connected, resilient community with the capacity to respond to local issues
5. Creative and innovative approaches to building a strong community

Major and minor event and project funding provides assistance to clubs, associations and businesses based within the Council area to provide events and projects that meet identified cultural, community, educational, sporting or recreational needs. This financial year Council provided \$72,400 in direct funding and \$44,052 for in kind assistance across 12 clubs, 3 activities and 2 events to encourage community strengthening and inclusion.

Through the In-kind Request and Community Small Grants Program, Richmond Shire Council was honoured to be able to assist clubs provide the following social calendar events for 2022-2023.

Date	Event	Venue
August 2022	Richmond Bush Sprints and Community Concert	Richmond Racecourse
September 2022	Richmond Campdraft	Richmond Racecourse
October 2022	Richmond Turf Club Picnic Races	Richmond Racecourse
October 2022	Richmond Turf Club Ladies Day Race Meeting	Richmond Racecourse
November 2022	Combined Services Christmas Fete	Jack Brown Lions Park
November 2022	Amateur Swimming Club Carnival	Swimming Pool
January 2023	Australia Day Awards	Richmond Golf Club
April 2023	Anzac Day	Jack Brown Lions Park
April 2023	Maxwelton Race Meeting	Maxwelton Racecourse
June 2023	Richmond Field Days and Race Meeting	Richmond Racecourse

Club, Organisation and Individual In-kind Support

Entity	Item	Amount
Richmond Bush Sprints	Bus hire	\$ 1,000
	Rubbish bins	\$ 95
	Community Drought Support Financial Contribution	\$ 2,000
	Total:	\$ 3,095
Richmond Campdraft	Rubbish bins	\$ 288
	Rubbish collection & plant hire	\$ 971
	Portable toilets hire	\$ 1,395
	Total:	\$ 2,654
Richmond Turf Club	Subsidised race book copying	\$ 3,629
	Labour and plant hire	\$ 1,194
	Community Drought Support Financial Contribution	\$ 2,000
	Rubbish bin	\$ 135
	Total:	\$ 6,958
Towers Podiatry	Annual venue hire	\$ 1,488
	Total:	\$ 1,488
North West Remote Health	Venue hire	\$ 4,464
	Total:	\$ 4,464
Maxwelton Race Club	Plant and labour hire	\$ 288
	Community Drought Support Financial Contribution	\$ 2,000
	Subsidised race book copying	\$ 444
	Big bus hire	\$ 316
	Small bus hire	\$ 632
	Total:	\$ 3,680
Royal Flying Doctor Service	Venue hire	\$ 330
	Total:	\$ 330
Richmond Rodeo Association	Rubbish bins	\$ 230
	Portable toilets hire	\$ 3,600
	150m Barricade	\$ 450
	Bus hire	\$ 331
	Plant hire	\$ 88
	Community Drought Support Financial Contribution	\$ 2,000
	Total:	\$ 6,699
Lions Club	Chairs	\$ 90
	Tables	\$ 116
	PA System	\$ 82
	Fireworks	\$ 3,300
	Ice	\$ 100
	Rubbish bins	\$ 57
	Total:	\$ 3,745
Queensland Country Women's Association	Lawn maintenance	Not costed
	Rates relief	\$ 1,530
	Total:	\$ 1,530
Maks Boxing Gym	TRAIC Funding	\$ 10,000
	Total:	\$ 10,000
Leeann Moloney – Aqua Aerobics	Community Drought Support Financial Contribution	\$ 1,680
	TRAIC Funding	\$ 10,000
	Total:	\$ 11,680
International Women's Day	Community Drought Support Financial Contribution	\$ 2,431
	Total:	\$ 2,431

Outback Masters Golf Hole in One	Community Drought Support Financial Contribution	\$ 20,000 Total: \$ 20,000
Richmond Athletics Club	Safety bunting Bollards Community Drought Support Financial Contribution	\$ 25 \$ 124 \$ 2,000 Total: \$ 2,149
Kronosaurus Korner	Community Drought Support Financial Contribution	\$ 2,000 Total: \$ 2,000
Basalt Bodies	TRAIC Funding	\$ 10,000 Total: \$ 10,000
Regional Arts Development Funded Supported Events	Venue hire	\$ 660 Total: \$ 660
Me & My Mum Hub	Wi-Fi connection 2019-2023	Not costed
Richmond Early Education Centre	Rates relief Annual pest inspection	\$ 8,233 \$ 285 Total: \$ 8,518
Pony Club	Community Drought Support Financial Contribution	\$ 2,000 Total: \$ 2,000
MITEZ	Venue hire	\$ 330 Total: \$ 330
GBA Consulting	Venue hire	\$ 165 Total: \$ 165
Palliative Care Qld	Venue hire Accommodation	\$ 165 \$ 284 Total: \$ 449
Golf Club	Labour and plant hire Community Drought Support Financial Contribution Rates relief Re-surfacing driveway and parking area	\$ 1,860 \$ 1,000 \$ 3,856 \$ 3,900 Total: \$ 10,616
P & C – Swimming Carnival	Cupcake donation	\$ 225 Total: \$ 225
Richmond State School	Swimming pool hire for swimming lessons Bus hire Venue hire Lake hire - Cross Country Oval hire – Athletics Carnival Labour and plant hire	\$ 310 \$ 223 \$ 660 No Charge \$ 150 \$ 210 Total: \$ 1,553
Tennis Club	Community Drought Support Financial Contribution	\$ 2,000 Total: \$ 2,000
Swimming Club	Community Drought Support Financial Contribution	\$ 1,000 Total: \$ 1,000
The Roman Catholic Trust Corporation	Rates relief	\$ 2,142 Total: \$ 2,142
The Corporation of the Synod	Rates relief	\$ 1,443 Total: \$ 1,443
Bowls Club	Rates relief	\$ 3,856 Total: \$ 3,856

2023 Australia Day

Australia Day Celebrations 2023 was hosted by the Richmond Golf Club.

These awards provide the community with an opportunity to acknowledge and reward outstanding groups and individuals committed to improving the lifestyle experience in our Shire.

Award Winners



Citizen of the Year
Phillip Chappell



Community Event
Richmond Golf Open



Community Spirit
Sally Ley



Sarus Crane
Environmental Award
Green Day Energy



Sports Achievement
Wayne Milne

Christmas Light Winners 2022

Best Business 1st Prize: Federal Palace Hotel

Best Business 2nd Prize: Moselle Meats

Best Business 3rd Prize: Elders

Residential 1st Prize: Kerri McMunn

Residential 2nd Prize: Jodie Fox

Residential 3rd Prize: George and Narelle Shaw



Decorate your gate 1st Place: Clareborough



Decorate your gate 2nd Place: Sommerville



Decorate your gate 3rd Place: Riverdale

Library Services



The Richmond Library is a Rural Library affiliated and funded by State Libraries Queensland.

The library continues to provide free Wi-Fi and internet access for the community, Centrelink Access Point Services and participates in the rural book exchange. The library collection consists of books, magazines, CD's, DVD's and board games.

The collection is regularly updated with new items. The Library service provides access to a wide range of resources that address the information, education, recreation and leisure needs of the Richmond Community. We have 2270 items in stock which range from adult fiction to DVD's.

2022/23 saw the Community borrow 386 items from our Library, with the most borrowed item being adult fiction.

The Library has 206 adult memberships and 13 junior members, 3 online memberships and 8 young adult members.

The Shire Library continues to participate in the State Libraries Queensland First Five Forever Reading Program funded by the First Five Forever Program funding.

The Library employs 1 permanent part time librarian.

Outside of School Hours Care



Richmond Outside of School Hours Care offers afterschool services Monday to Friday from 2.30pm – 5.30pm during the school term and vacation care services Monday – Friday (ex-public holidays) from 8.00am to 5.30pm during school holidays, licensed for 45 children.

During 2022-23 the centre upheld a reputation as a trusted provider of high-quality care and education in a fun and stimulating environment for children aged 5 – 12.

The open-planned (mixed aged group) room creates an atmosphere for the children to socialise with their siblings and friends, which generates strong bonds and reinforces family connectedness and social development of the children.

With the focus on the Early Years Learning Framework, the program provides a range of experiences that help children grow socially, emotionally and physically, while being cared for and nurtured in a safe environment.

Outside of school hours care also liaises with the aged care service and other event co-ordinators thus creating connections within the wider community.

The Outside of School Hours Care Program participated in Anzac Day and Book Week.

The service employs 1 part time co-ordinator and 2 part time educators.

Richmond Aged Care



Richmond Shire Aged Care delivers a range of services including case management, group activities and individualised support services that assist older community members and their carers.

This is achieved through a combination of Commonwealth Funding through the Home Care Package Program and the Commonwealth Home Support Program (CHSP).

Richmond Aged Care supports 4 CHSP clients, 4 Level 2 Home Care Package Holders, 3 Level 3 Home Care Package Holders and 3 Level 4 Home Care Package Holders.

Richmond Aged Care provides services to assist eligible residents to remain living in their own home for as long as safely possible. Many elderly residents have limited contact with people outside their home. Richmond Aged Care provides the support and social interaction needed for their wellbeing.

Services include:

- In home support for personal care, medication prompting, welfare checks, light domestic and laundry assistance, shopping and some bill paying support.
- Garden maintenance.
- Transport to social events, medical appointments and shopping.

The Respite Hall is open for individually organised events.

During 2022/23 The Aged Care Service employs 1 full time clinical nurse, 1 full time personal carer, 2 casual personal carers and 1 cook.

Services delivered

Service Type	Quantity
Domestic Assistance	1397.75 hours
Social Support	293.50 hours
Personal Care	104.75 hours
Nursing	302.50 hours
Meals on Wheels	2046 meals

Due to an inability to recruit qualified staff the Aged Care Service is currently at capacity and a waitlist is maintained.

Regional Arts Development Fund

Whilst community expressions of interest have remained low Council continues to bid for Arts Funding for quick response Grants.

During 2022-2023 Councils RADF program funded the following programs:

Rachel Wright Resin \$2,700



Branches Performing Arts \$11,749



Noosa Film Academy \$5,000



Funding Achieved

In a year where funding dollars were again not easily gained Richmond Shire Community Services and Department managed to secure the following funds which assisted in the completion of the below projects.

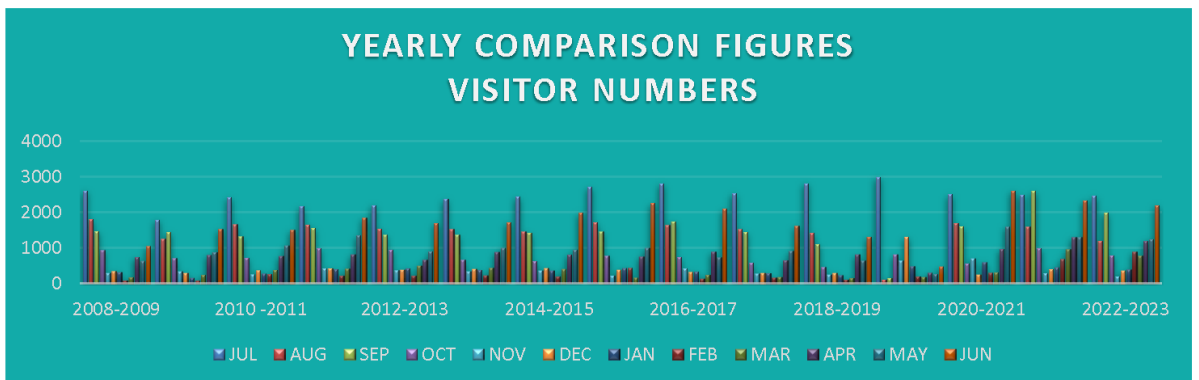
Funding	Description	Amount
State Library	First Five Forever	\$ 3,000
Arts Queensland	Regional Arts Development Fund	\$ 18,000
North Queensland Sports Foundation & Primary Health Network	Health and Wellness Funding - Yoga	\$ 5,000
Commonwealth Home Support Program	To support vulnerable seniors	\$ 223,445
TRAIC Funding	Aqua Aerobics, Get Fit with Nic and Maks Boxing Gym	\$ 30,000
Flexible Financial Hardship Funding	Buy Local Vouchers	\$ 54,084
Community Drought Support Funding	Local Events <ul style="list-style-type: none"> • Richmond Bush Sprints • Richmond Turf Club • Maxwelton Race Club • Richmond Rodeo Association • Leeann Moloney – Aqua Aerobics • International Women’s Day • Outback Masters Golf Hole in One • Richmond Athletics Club • Kronosaurus Korner • Pony Club • Golf Club • Tennis Club • Swimming Club 	\$ 42,400

Kronosaurus Korner Report



	2021/2022	2022/2023	DIFFERENCE %
Adults	3818	2855	-25.22%
Concessions	3510	2906	-17.21%
Children	2283	1783	-21.90%
Complimentary	6	12	100.00%
ADT	2801	3334	19.03%
Total Museum Admission	12418	10890	-12.30%
VIC Visitors	3001	2422	-19.29%
TOTAL	15419	13312	-13.66%
Admission \$	\$247,120.12	\$247,552.47	0.17%
Digs \$	\$12,122.74	\$23,414.21	93.14%
Souvenir Sales \$	\$192,274.20	\$191,299.77	-0.51%
Bus / Rail Sales \$	\$3,548.65	\$2,240.20	-36.87%
TOTAL \$	\$455,065.71	\$464,506.65	2.07%
\$ Expenditure per person	\$29.51	\$34.89	18.23%

*Please note admission prices increased January 2023



Best of Queensland Experiences 2022/2023 Assessment

TOTAL POINTS AVAILABLE	100
TOTAL POINTS REQUIRED	80
TOTAL POINTS ACHIEVED	100
You have been identified as a Best of Queensland Experience	
Your results are shown in purple	

Kronosaurus Korner

ReviewPro GRI™ benchmark:	80	<h3>Consistent Delivery of an Exceptional Experience</h3>
Your ReviewPro GRI™ score:	92.7	
60 AVAILABLE 60 ACHIEVED		

This section of your report allows you to benchmark your ReviewPro GRI™ (Global Review Index™) score against the average score of other operators in Queensland and your region. Refer to page 3 for further insights on your ReviewPro GRI™ score.

Active & Engaging Social Media Presence

15 AVAILABLE **15** ACHIEVED

YOUR RESULTS (Must meet two benchmarks in one channel to receive points)

CRITERIA	BENCHMARK	OR	
		FACEBOOK	INSTAGRAM
Average posts per week	4 posts per week	4 ✓	2.5 ✗
Consistency of posts	variation of less than 65%	17.68% ✓	20% ✓
Engagement rate of posts	average of 20 engagements per post	55.78 ✓	22.83 ✓

OUTBACK QUEENSLAND All Operators

28% Met the criteria, 72% Did not meet Social Media criteria

QUEENSLAND All Operators

33% Met the criteria, 67% Did not meet Social Media criteria

Online Booking

15 AVAILABLE **15** ACHIEVED

OUTBACK QUEENSLAND All Operators

43% Secure Online Booking Platform, 57% No Secure Online Booking Platform

QUEENSLAND All Operators

63% Secure Online Booking Platform, 37% No Secure Online Booking Platform

RTO Membership

5 AVAILABLE **5** ACHIEVED

Accreditation

5 AVAILABLE **5** ACHIEVED



Finance Policies

Council resolved at its budget meeting on 24 July 2023 to adopt the following financial policies. Policies can be found on our website <https://www.richmond.qld.gov.au/council/governance> :

- Advertising Policy
- Entertainment and Hospitality Policy
- Grants to Community Organisations Policy
- Debt Policy
- Investment Policy
- Revenue Policy
- Revenue Statement

Documents Open to Inspection

The following documents are open to inspection by any member of the public.

Register	Reports
Assets	Corporate and Operational Plans
Cemetery	Community Plan
Contracts / Agreements / Leases	Annual Report
Delegations	Financial Statements
Dog Registrations	Rates, Fees and Charges
Register of Interests of a Councillor	Corporate and Operational Plans
Tenders	Community Plan
Policies	
Local Laws	

Council must adhere to privacy laws and cannot disclose a person's private information such as name and address. Council is bound by the Right to Information Act 2009 and persons may apply and pay the appropriate fee to access other information as stipulated in the Right to Information Act in the interests of open and transparent government.

Council Minutes and Agendas

- Council meets on the 3rd Tuesday of each month
- Council's Confirmed Minutes of Meetings are available for inspection or purchase
- Unconfirmed Council's Minutes are placed on the website within ten (10) days after the Council Meeting. Go to www.richmond.qld.gov.au

Other matters

- Council has an Equal Employment Opportunity Plan and has flexible working arrangements available if required in a family friendly environment.

Community Finance Report

Council's Community Financial Report is a summary of its financial performance and position for the 2022-2023 financial year. The *Local Government Regulation 2012* requires Council to prepare its Community Financial Report containing an analysis of the local government's financial performance and position for the financial year.

Richmond Shire Council's Audited Financial Statements for 2022-2023 are available on Council's website at www.richmond.qld.gov.au and are attached to this report.

Net Result

Council has recorded total comprehensive income of \$16,394,930 as at 30 June 2023.

Net results from operations, 2013/2014 – 2022/2023

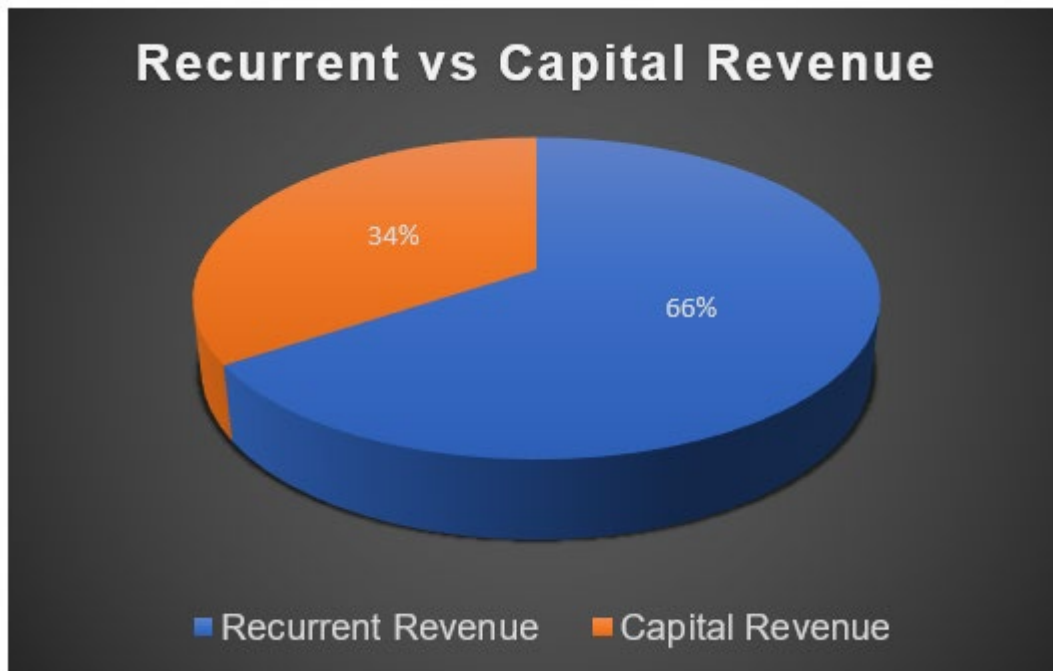
Year	Amount
2013/2014	\$ 7,421,771
2014/2015	\$ 27,408,839
2015/2016	\$ 6,689,528
2016/2017	\$ 6,129,742
2017/2018	\$ 14,025,091
2018/2019	\$ 3,039,103
2019/2020	\$ 11,077,236
2020/2021	\$ 7,698,384
2021/2022	\$ 24,064,412
2022/2023	\$ 16,394,930

The Statement of Comprehensive Income

The Statement of Comprehensive Income is often referred to as the Profit and Loss Statement and shows how Council has performed throughout the period. The statement shows the annual movement between Council's income and expenses throughout the year. The net result of these two figures represents the funds that are available for Council for renewal, upgrade or building of new community assets.

Revenue

The two main categories of revenue are recurrent revenue and capital revenue.



Council's recurrent revenue is income which Council rely on being available every year to fund the operations of Council. Sources of recurrent revenue are rates levies, fees and charges, grants, subsidies, contributions and donations, sales revenue, rent and interest.

Council's ability to raise income from rates, levies and charges is limited by the population. The income raised from rates, levies and charges represents 5.83% of total revenue.

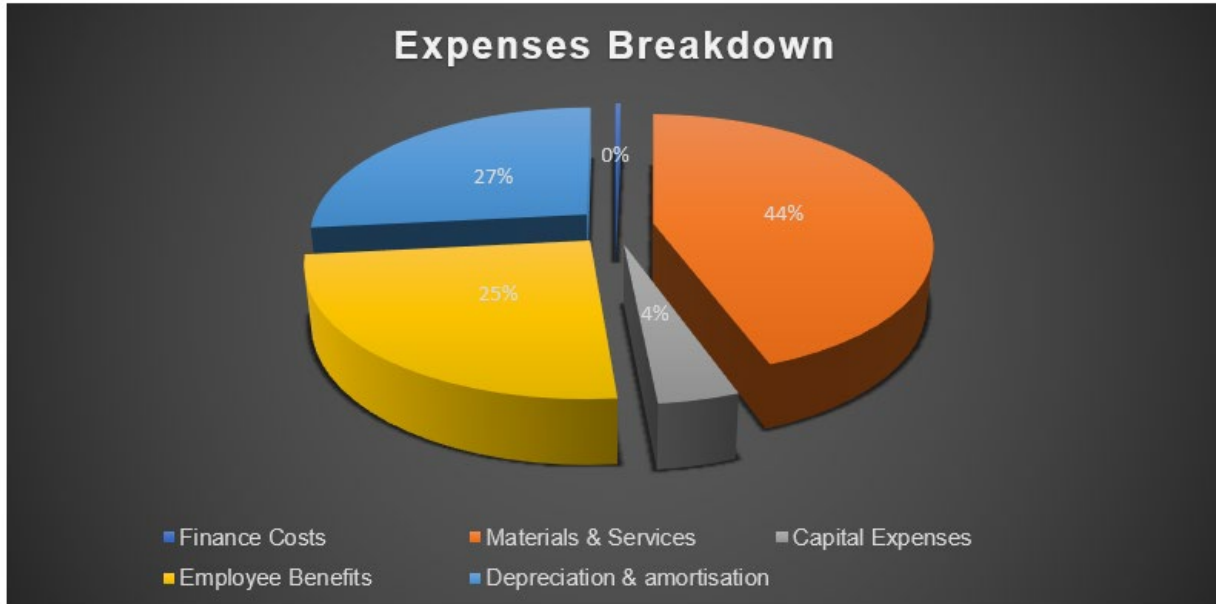
Council's capital revenue is sourced for the purpose of constructing Council's assets now and into the future. Capital revenue consists of capital grants, subsidies, contributions and donations as well as gains/losses on the disposal of assets.

Expenditure

Recurrent expenses represent the costs to Council of providing services to the community, operating facilities and maintaining assets. These expenses include employee benefits, materials and services, finance costs and depreciation.



Materials and services represent 44% of Council's expenses followed by capital expenses at 4%, employee benefits at 25% finance costs less than 1% and depreciation and amortisation at 27%.



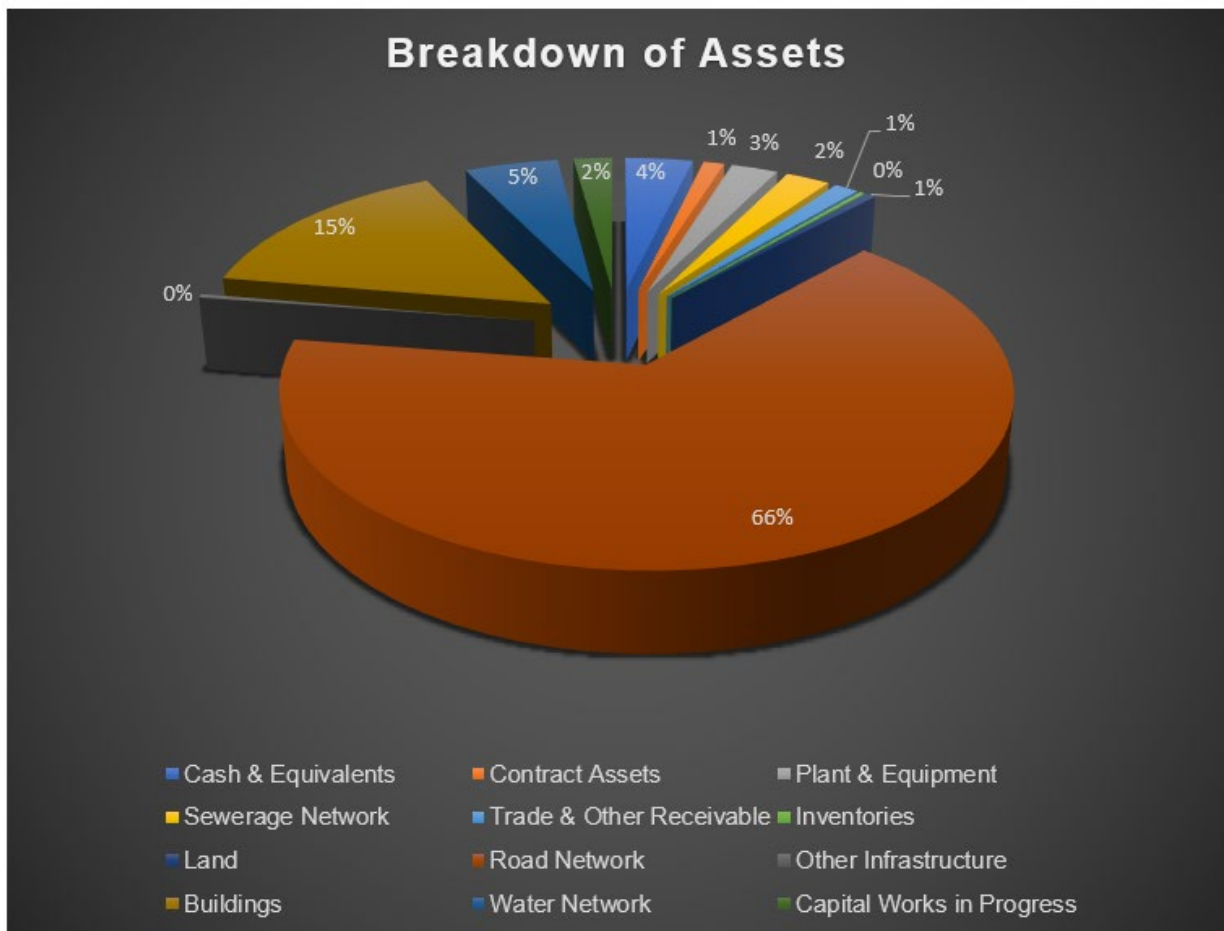
The Statement of Financial Position

This statement is often referred to as the Balance Sheet and summarises the financial position of the Council at the end of the financial year. The statement measures what Council owns (assets) and what Council owes (liabilities) at the end of the financial year. The difference between assets and liabilities is the net community wealth (equity) of Council.

Assets

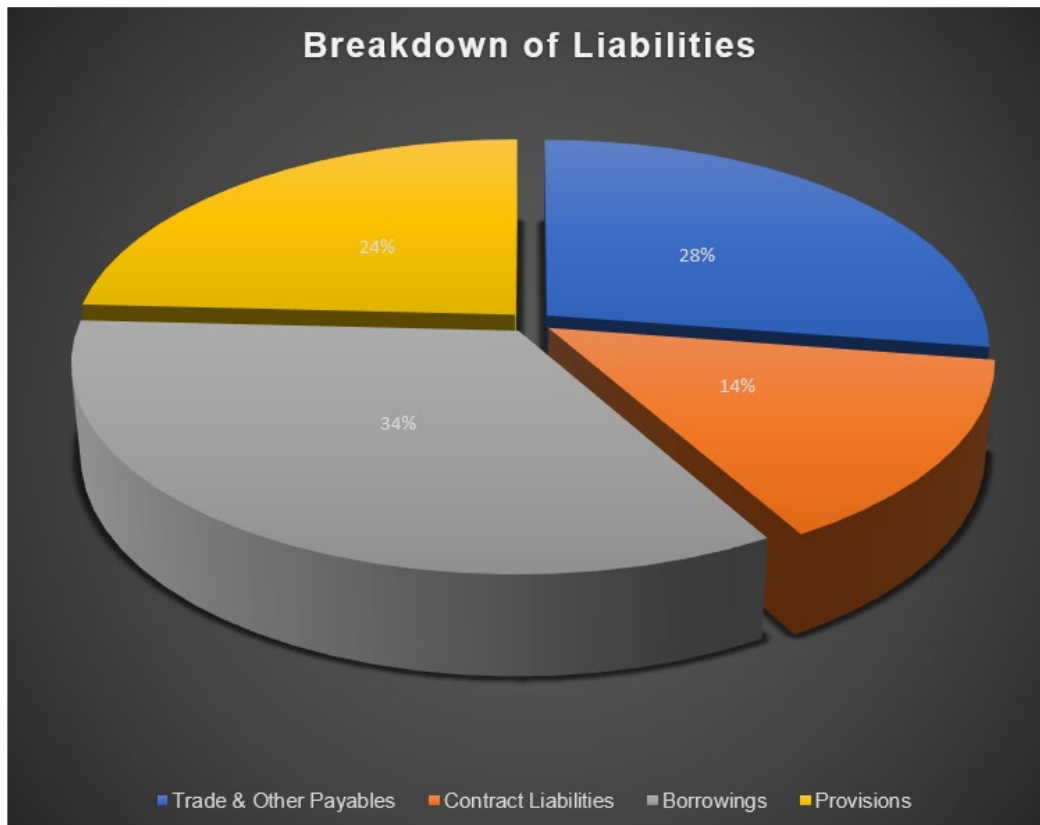
Current assets are made up mainly of cash and cash equivalents as well as receivables (money owed to Council) and inventories.

Non-current assets are predominantly property, plant and equipment which include items such as roads, water and sewerage infrastructure, buildings, and vehicles. These assets alone are worth \$246.6 million or 93% of Council's assets with cash, inventories, and receivables accounting for a further \$16.7 million. Roads, water, and sewerage networks make up the majority of the infrastructure assets.



Liabilities

Council's liabilities comprise amounts owing for provisions, borrowings and trade and other payables. Provisions are future entitlements Council owes to employees. Liabilities as at 30 June 2023 totalled \$6.63 million. This amount comprises \$1.82 million in trade creditors due, \$0.95 million in contract liabilities, \$2.25 million in loan borrowings and \$1.6 million in employee leave provisions.



The Statement of Changes in Equity

Community equity is represented by Council's net worth. This is calculated by taking what Council owns, minus what Council owes.

Total assets **\$ 263.39 million** – total liabilities **\$6.63 million** = community equity **\$256.74 million**.

Council's retained surplus amount represents the asset retained capital and other changes in the value of Council's assets over time.

The Statement of Cash Flows

The Statement of cash flows identifies the cash received and cash spent throughout the year. The statement shows Council's ability to cover its expenditure and where those funds are derived. There was net increase of \$1.5 million in cash and cash equivalents held, however that was down by \$1.9 million compared to the previous financial year.

Council's cash flow from operating activities incorporates the recurrent activities of Council. The cash flows from investing activities show Council spent \$13.5 million investing in property, plant, and equipment. This includes capital works on Council's roads, buildings and replacement of plant and equipment.

Measures of Council's Financial Sustainability

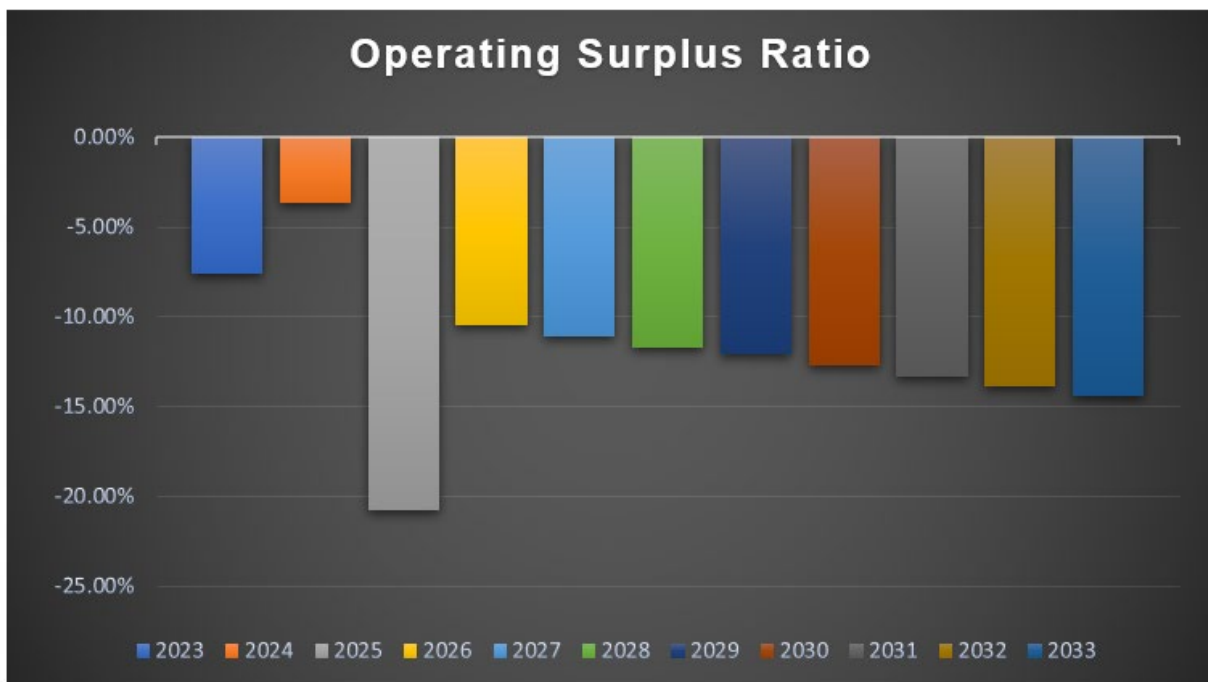
Council's audited financial statements indicate that Council finished the financial year in a positive financial position.

The Richmond Shire Council has maintained a steady growth rate over the last 10 years. Over the next 10 years, Council is looking to consolidate the growth with an estimated further increase in net assets of \$25 million. Current 10-year financial forecasting has the Council achieving a surplus in some years and operating deficits in others. Council had dedicated a substantial amount of time and funds to ensuring it has a fleet of quality machinery to build and maintain roads throughout the region. This fleet along with a dedicated workforce has seen Council secure numerous contracts from Queensland Reconstruction Authority (QRA) and Main Roads to repair major damage from floods every year. It is these contracts and flood damage works that is the driving force behind Council's income every year and will continue to be so in the future. Council is currently working on a total asset management plan that will include a 10-year estimate of capital expenditure and maintenance to manage its asset stock. All indicators point to a positive future for the Richmond Shire Council.

Section 169 of the Local Government Regulation 2012 requires the inclusion of the relevant measures of financial sustainability. These ratios are also included in Council's 10-year financial plan, with reviews conducted on a regular basis. Targets are set by the Department of State Development, Infrastructure, Local Government and Planning.

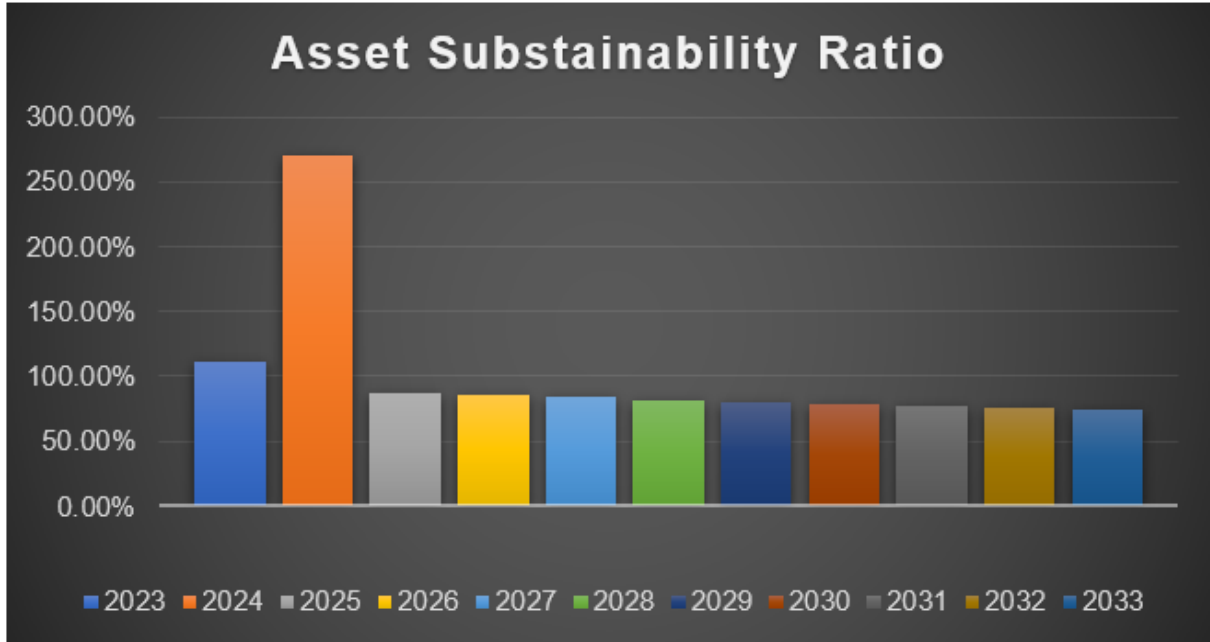
Operating Surplus Ratio

This measures the extent to which revenue raised (excluding capital grants and contributions) covers operational expenses. As at 30 June 2023, Council's operating surplus ratio was a deficit of 7.58%. For the majority of the next 10 years Council will be below breakeven without sufficient operational grant funding to provide services or reimbursements for repairing flood damaged infrastructure.



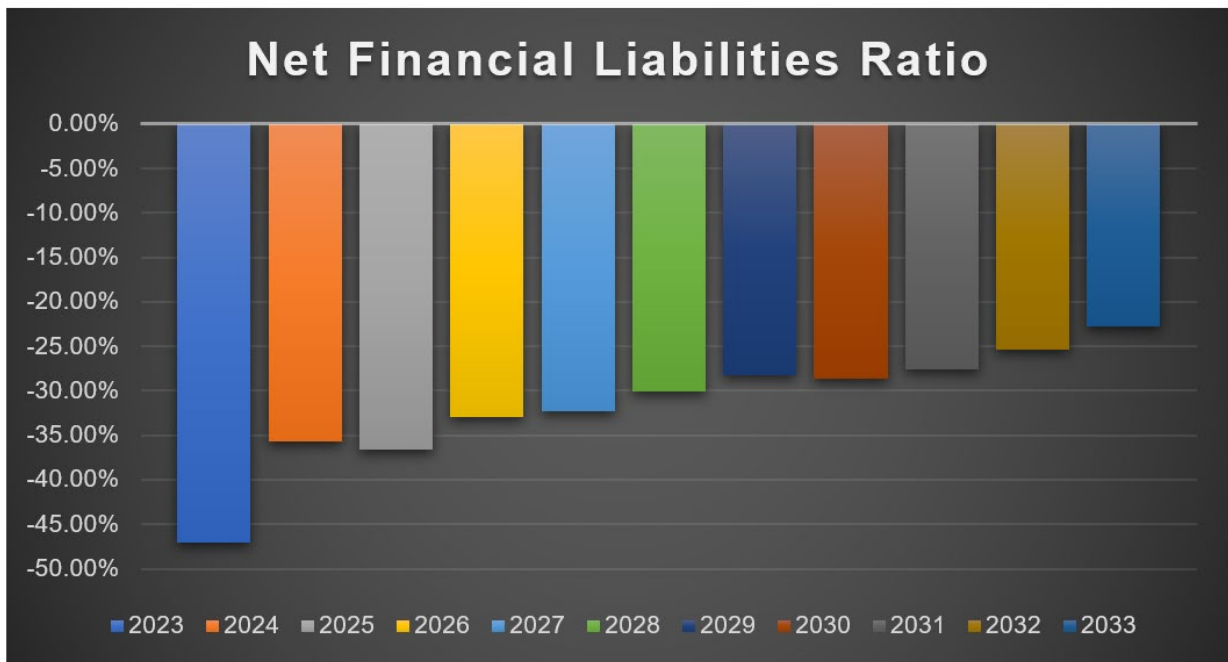
Asset Sustainability Ratio

The target is 90% and Council is 111.66% for the 2022/2023 financial year. Future financial years will be dependent on flood damage and available grants.



Net Financial Liabilities Ratio

This ratio represents the extent to which Council can fund its liabilities through its operating revenues. The target for this ratio is less than 60%. Council is at -47.06%. Council has borrowings and low liabilities which is why the ratio is very low.





2022-2023

OPERATIONAL PLAN

JUNE 2023

Finance and Administration

Activity Identified:	Upgrade Staff Housing
Budget Implication:	\$140,000
Activity Objectives:	Upgrade to 1 Carter Street and 82 Simpson Street
Corporate Plan Objective:	Property Management
Amount Spent:	\$131,770 including committed purchase orders
Objective Update:	1 Carter St – Contractor has been engaged 82 Simpson St – Bathroom upgraded 2/90 Crawford St – Decking Repairs

Activity Identified:	Upgrade to Council Buildings
Budget Implication:	\$25,000
Activity Objectives:	Maintenance issues such as painting and minor repairs
Corporate Plan Objective:	Property Management
Amount Spent:	\$25,000
Objective Spent:	Ongoing maintenance of Council Buildings

Activity Identified:	Depot Upgrade
Budget Implication:	\$50,000
Activity Objectives:	Upgrade at the Crawford Street Depot
Corporate Plan Objective:	Asset Management
Amount Spent:	\$0.00
Objective Update:	Work has not started

Activity Identified:	Land Purchase
Budget Implication:	\$250,000
Activity Objectives:	Purchase of Land
Corporate Plan Objective:	Corporate Governance
Amount Spent:	\$116,000.00
Objective Update:	Deposits have been paid to Department of Natural Resources

Works and Services

Activity Identified:	Town Streets and Rural Roads Maintenance
Budget Implication:	\$900,000
Activity Objectives:	Maintenance grading, pothole patching, other stormwater and sealing as required.
Corporate Plan Objective:	Roads
Amount Spent:	\$717,375 including committed purchase orders
Objective Update:	Ongoing maintenance of Council roads

Activity Identified:	Croydon Road New Seal
Budget Implication:	\$300,000
Activity Objectives:	Continue to upgrade the Croydon Road utilising TIDS, R2R and other funding sources.
Corporate Plan Objective:	Roads
Amount Spent:	\$162,760
Objective Update:	33-43km sealed on Croydon Road

Activity Identified:	Crawford Street Upgrade
Budget Implication:	\$900,000
Activity Objectives:	Full reconstruction of Crawford Street
Corporate Plan Objective:	Roads
Amount Spent:	\$781,682
Objective Update:	Completed

Activity Identified:	QRA betterment projects
Budget Implication:	\$5,494,284
Activity Objectives:	Burleigh Crossing
Corporate Plan Objective:	Roads
Amount Spent:	\$4,954,640 including committed purchase orders
Objective Update:	Work is ongoing – planned completion August 2023

Activity Identified:	QRA betterment project
Budget Implication:	\$548,046
Activity Objectives:	Mountain Creek Crossing
Corporate Plan Objective:	Roads
Amount Spent:	\$1,200,405 including committed purchase orders
Objective Update:	The majority of work has been completed, fish baffle to be installed.

Activity Identified:	Croydon Road Reseal
Budget Implication:	\$200,000
Activity Objectives:	Continue to reseal various sections of the Croydon Road
Corporate Plan Objective:	Roads
Amount Spent:	\$408,882
Objective Update:	Work has been completed for year.

Activity Identified:	Stormwater Upgrade
Budget Implication:	\$1,114,416
Activity Objectives:	To reinstate stormwater drainage at 16 sites identified
Corporate Plan Objective:	Roads
Amount Spent:	\$65,089 including committed purchase orders
Objective Update:	Tender awarded and work to be completed November 2023

Activity Identified:	Rural Addressing
Budget Implication:	\$51,200
Activity Objectives:	To Place Rural Address for all Rural Properties
Corporate Plan Objective:	Roads
Amount Spent:	\$0.00
Objective Update:	Ongoing issue

Activity Identified:	Flood Damage – Local Roads
Budget Implication:	\$5,819,030
Activity Objectives:	To work through and repair all flood damage from 2022 flooding events.
Corporate Plan Objective:	Roads
Amount Spent:	\$4,461,615 including committed purchase orders
Objective Update:	Works has started on flood damaged roads

Activity Identified:	Grid Replacement Program
Budget Implication:	\$50,000
Activity Objectives:	Continuous Replacement of Old Grids
Corporate Plan Objective:	Roads
Amount Spent:	\$0.00
Objective Update:	Work as needed

Activity Identified:	Continuous upgrade of Council Plant
Budget Implication:	\$2,247,380
Activity Objectives:	Upgrade plant and equipment in accordance with Council's replacement program to maintain a quality fleet.
Corporate Plan Objective:	Asset Management
Amount Spent:	\$1,542,69 including committed purchase orders
Objective Update:	Plant continues to arrive

Activity Identified:	Bulk kerbside waste collections
Budget Implication:	\$10,000
Activity Objectives:	Provide a bulk kerbside waste collection annually to help maintain a tidy town.
Corporate Plan Objective:	Cleansing
Amount Spent:	\$10,000
Objective Update:	Completed – December 2022

Activity Identified:	Water Treatment Plant – Replace Filter Medium
Budget Implication:	\$445,000
Activity Objectives:	Replace Filter Medium to Ensure Water Quality.
Corporate Plan Objective:	Water
Amount Spent:	\$144,355
Objective Update:	Planned completion by December 2023

Activity Identified:	Digital Water Meters
Budget Implication:	\$60,000
Activity Objectives:	Install digital water meters on all water meters in Richmond to provide up-to-date readings for water billing.
Corporate Plan Objective:	Water
Amount Spent:	\$232,313.65 including committed orders
Objective Update:	Waiting on the arrival of the water meters from supplier

Activity Identified:	Refuse Tip – Clean up
Budget Implication:	\$75,000
Activity Objectives:	Clean up and organisation of refuse tip
Corporate Plan Objective:	Cleansing
Amount Spent:	\$14,000
Objective Update:	Ongoing part of contractor's obligations

Activity Identified:	Richmond Airport Runway Upgrade
Budget Implication:	\$1,750,000
Activity Objectives:	Install a new runway
Corporate Plan Objective:	Aerodrome
Amount Spent:	\$0.00
Objective Update:	Awaiting funding arrangements with Federal Government

Activity Identified:	Maxwelton Saleyards
Budget Implication:	\$10,000
Activity Objectives:	To upgrade troughs and pens
Corporate Plan Objective:	Saleyards
Amount Spent:	\$14,500
Objective Update:	Work has been completed

Activity Identified:	Footpaths
Budget Implication:	\$160,000
Activity Objectives:	To improve the footpath access in town
Corporate Plan Objective:	Roads
Amount Spent:	\$0.00
Objective Update:	Not started

Community Development and Services

Activity Identified:	Caravan Park Upgrades
Budget Implication:	\$70,000
Activity Objectives:	Landscape, fencing work and laundry building at Caravan Park
Corporate Plan Objective:	Lakeview Caravan Park
Amount Spent:	\$56,510.00
Objective Update:	Laundry has been completed

Activity Identified:	Community Gym Entry Upgrade
Budget Implication:	\$5,000
Activity Objectives:	Upgrade gym facilities
Corporate Plan Objective:	Asset Management
Amount Spent:	\$4,190.00
Objective Update:	New entry installed and completed

Activity Identified:	Provide support to local community events
Budget Implication:	\$45,000
Activity Objectives:	Continue to provide support to community clubs and organisations
Corporate Plan Objective:	Community Events
Amount Spent:	\$18,432
Objective Update:	Support to Richmond Campdraft, Richmond Rodeo Association and Richmond Turf Club, Richmond State School, Maxi Races, Richmond Golf Club

Activity Identified:	BMX Track
Budget Implication:	\$10,000
Activity Objectives:	Construct a BMX Track at the Skate Park
Corporate Plan Objective:	Sport and Rec
Amount Spent:	\$0.00
Objective Update:	Design has been decided on

Richmond Shire Council
Financial Statements
For the year ended 30 June 2023



Richmond Shire Council
Financial Statements
For the year ended 30 June 2023

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Statement of Financial Position

Statement of Changes in Equity

Statement of Cash Flows

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Management Certificate

Independent Auditor's Report

Current-year Financial Sustainability Statement

Certificate of Accuracy (Current Year Financial Sustainability Statement)

Independent Auditor's Report (Current-year Financial Sustainability Statement)

Unaudited Long-term Financial Sustainability Statement

Certificate of Accuracy (Unaudited Long-term Financial Sustainability Statement)

Richmond Shire Council
Statement of Comprehensive Income
For the year ended 30 June 2023

	2023	2022
Note	\$	\$
Income		
Revenue		
Recurrent revenue		
Rates, levies and charges	3(a) 1,918,027	1,803,328
Fees and charges	3(b) 959,524	865,910
Sales revenue	3(c) 8,524,078	12,387,517
Grants, subsidies, contributions and donations	3(d) 9,467,257	6,554,193
Total recurrent revenue	<u>20,868,886</u>	<u>21,610,948</u>
Capital revenue		
Grants, subsidies, contributions and donations	3(d) 11,286,203	5,747,104
Total capital revenue	<u>11,286,203</u>	<u>5,747,104</u>
Rental income	4(a) 176,220	175,441
Interest received	4(b) 174,613	64,851
Other income	4(c) 346,943	107,587
	<u>697,776</u>	<u>347,879</u>
Total income	<u>32,852,865</u>	<u>27,705,931</u>
Expenses		
Recurrent expenses		
Employee benefits	5 (6,012,736)	(6,412,572)
Materials and services	6 (10,666,108)	(12,401,013)
Finance costs	(86,240)	(116,015)
Depreciation and amortisation		
Property, Plant and Equipment	11 (6,435,837)	(5,154,462)
	<u>(23,200,921)</u>	<u>(24,084,062)</u>
Capital expenses		
Loss on disposal of non-current assets	7 (957,212)	(2,350,926)
Total expenses	<u>(24,158,133)</u>	<u>(26,434,988)</u>
Net result	<u>8,694,732</u>	<u>1,270,943</u>
Other comprehensive income		
Items that will not be reclassified to net result		
Increase in asset revaluation surplus	16 7,700,198	22,793,469
Total other comprehensive income for the year	<u>7,700,198</u>	<u>22,793,469</u>
Total comprehensive income for the year	<u>16,394,930</u>	<u>24,064,412</u>

The above statement should be read in conjunction with the accompanying notes and accounting policies.

Richmond Shire Council
Statement of Financial Position
as at 30 June 2023

	Note	2023	2022
		\$	\$
Current assets			
Cash and cash equivalents	8	9,683,797	11,199,466
Receivables	9	3,269,881	2,438,894
Inventories	10	692,776	591,408
Contract assets	12	2,972,885	1,192,593
Other assets		166,765	39,219
Total current assets		16,786,104	15,461,580
Non-current assets			
Property, plant and equipment	11	246,605,151	233,632,563
Total non-current assets		246,605,151	233,632,563
Total assets		263,391,255	249,094,143
Current liabilities			
Payables	13	1,820,023	2,305,460
Contract liabilities	12	955,085	1,986,544
Borrowings	14	579,634	563,624
Provisions	15	1,361,882	1,387,556
Total current liabilities		4,716,624	6,243,184
Non-current liabilities			
Provisions	15	243,270	237,602
Borrowings	14	1,676,680	2,253,608
Total non-current liabilities		1,919,950	2,491,210
Total liabilities		6,636,574	8,734,394
Net community assets		256,754,680	240,359,749
Community equity			
Asset revaluation surplus	16	133,921,894	126,221,696
Retained surplus		122,832,786	114,138,054
Total community equity		256,754,680	240,359,750

The above statement should be read in conjunction with the accompanying notes and accounting policies.

Richmond Shire Council
Statement of Changes in Equity
For the year ended 30 June 2023

	Asset revaluation surplus	Retained surplus	Total
	16 \$	\$	\$
Balance as at 1 July 2022	126,221,696	114,138,054	240,359,750
Net result	-	8,694,732	8,694,732
Other comprehensive income for the year			
Increase in asset revaluation surplus	7,700,198	-	7,700,198
Total comprehensive income for the year	<u>7,700,198</u>	<u>8,694,732</u>	<u>16,394,930</u>
Balance as at 30 June 2023	<u>133,921,894</u>	<u>122,832,786</u>	<u>256,754,680</u>
Balance as at 1 July 2021	103,428,227	112,867,111	216,295,338
Net result	-	1,270,943	1,270,943
Other comprehensive income for the year			
Increase in asset revaluation surplus	22,793,469	-	22,793,469
Total comprehensive income for the year	<u>22,793,469</u>	<u>1,270,943</u>	<u>24,064,412</u>
Balance as at 30 June 2022	<u>126,221,696</u>	<u>114,138,054</u>	<u>240,359,750</u>

The above statement should be read in conjunction with the accompanying notes and accounting policies.

Richmond Shire Council
Statement of Cash Flows
For the year ended 30 June 2023

	Note	2023 \$	2022 \$
Cash flows from operating activities			
Receipts from customers		12,866,365	15,883,501
Payments to suppliers and employees		<u>(19,362,650)</u>	<u>(19,505,217)</u>
		(6,496,285)	(3,621,716)
Interest received	4(b)	174,613	64,851
Rental income	4(a)	176,220	175,441
Grants, subsidies, contributions and donations - non-capital	3(d)	9,378,942	6,154,592
Borrowing costs		<u>(86,240)</u>	<u>(116,015)</u>
Net cash inflow (outflow) from operating activities	20	<u>3,147,250</u>	<u>2,657,152</u>
Cash flows from investing activities			
Payments for property, plant and equipment		(13,540,624)	(9,304,722)
Proceeds from sale of property plant and equipment		875,184	156,366
Grants, subsidies, contributions and donations - capital		<u>8,562,766</u>	<u>5,037,029</u>
Net cash inflow (outflow) inflow from investing activities		<u>(4,102,674)</u>	<u>(4,111,328)</u>
Cash flows from financing activities			
Repayment of borrowings	14	<u>(560,246)</u>	<u>(544,046)</u>
Net cash inflow (outflow) from financing activities		<u>(560,246)</u>	<u>(544,046)</u>
Net increase (decrease) in cash and cash equivalent held		<u>(1,515,670)</u>	<u>(1,998,221)</u>
Cash and cash equivalents at the beginning of the financial year		11,199,466	13,197,688
Cash and cash equivalents at end of the financial year	8	<u>9,683,796</u>	<u>11,199,466</u>

The above statement should be read in conjunction with the accompanying notes and accounting policies.

Richmond Shire Council

Notes to the Financial Statements

For the year ended 30 June 2023

1 Information about these financial statements

1.A Basis of preparation

Richmond Shire Council is constituted under the *Queensland Local Government Act 2009* and is domiciled in Australia.

These general purpose financial statements are for the period 1 July 2022 to 30 June 2023. They are prepared in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*.

Council is a not-for-profit entity for financial reporting purposes and these financial statements comply with Australian Accounting Standards and Interpretations as applicable to not-for-profit entities.

These financial statements have been prepared under the historical cost convention except for certain non-current assets which are measured at fair value.

1.B Basis of consolidation

The controlled entity of Richmond Shire Council during the reporting period was The Kronosaurus Korner Board Inc. The Kronosaurus Korner Board Inc. is an incorporated association and does not have any share capital. Significant control is exercised by Richmond Shire Council over the operations of the Centre. Of the eight directors, six are Richmond Shire Council elected (nominated) representatives. Control is able to be exercised by Council by determining the composition of the board as well as the capacity to appoint and remove directors and approve grant funding. The accounts of The Kronosaurus Korner Board Inc. have not been consolidated with Council's accounts as at the reporting date due to immateriality. Information relating to the financial position of the controlled entity is set out in Note 22.

1.C New and revised Accounting Standards adopted during the year

Richmond Shire Council adopted all standards which became mandatorily effective for annual reporting periods beginning on 1 July 2022. None of the standards had a material impact on reported position, performance and cash flows.

1.D Standards issued by the AASB not yet effective

The AASB has issued Australian Accounting Standards and Interpretations which are not effective at 30 June 2023. These standards have not been adopted by Council and will be included in the financial statements on their effective date. None of these standards are expected to have a material impact on Council.

Richmond Shire Council
Notes to the Financial Statements
For the year ended 30 June 2023

1.E Estimates and judgements

Council makes a number of judgements, estimates and assumptions in preparing these financial statements. These are based on the best information available to Council at the time, however due to the passage of time, these assumptions may change and therefore the recorded balances may not reflect the final outcomes. The significant judgements, estimates and assumptions relate to the following items and specific information is provided in the relevant note:

Valuation and depreciation of property, plant and equipment - Note 11

Contract assets and liabilities - Note 12

Provisions - Note 15

Contingent liabilities - Note 17

Revenue recognition - Note 3

Financial instruments and financial liabilities - Note 24

1.F Rounding and comparatives

The financial statements are in Australian dollars that have been rounded to the nearest \$1.

Comparative information is generally restated for reclassifications, errors and changes in accounting policies unless permitted otherwise by transition rules in a new Accounting Standard.

1.G Volunteer Services

Council has not recognised volunteer services as they have been determined to be immaterial.

1.H Taxation

Council is exempt from income tax, however is subject to Fringe Benefits Tax and Goods and Services Tax (GST). The net amount of GST recoverable from the ATO or payable to the ATO is shown as an asset or liability respectively.

Richmond Shire Council

Notes to the financial statements For the year ended 30 June 2023

2 Analysis of Results by Function

2(a) Components of council functions

The activities relating to the Council's components reported on in Note 2(b) are as follows:

Finance

The goal of this function is to manage the finances of Council for the benefit of the community. Competent decision making and financial management by full and open discussions at meetings, detailed knowledge of the facts, balancing of sustainable budget, equitable Shire rates, utilising skilled expertise, minimise costs and manage and maintain Council assets in a good state of repair.

Administration

The goal of this function is to adopt the principles of good corporate governance to administer Council's services and functions. To communicate with the local community through a monthly newsletter, website and encouraging comment on decisions and to represent the community as a whole through the Elected Members.

Planning and building

The goal of this function is to ensure the continued growth of the Shire.

Engineering

The goal of this function is to provide and maintain all urban and rural local roads and identify new projects in accordance with the Shire Roads Asset Management Plan. Maintain green, clean and tidy parks, sporting and recreational facilities.

Environmental Services

Effectively manage the land and natural resources in the Shire through the implementation of the Stock Routes Management Plan and Pest Control Management Plan. Upgrade the saleyard facilities in a bid to increase processing of cattle in Richmond.

Community Services

The goal of this function is to recognise investment opportunities including agriculture, professional services, health and aged care services. To play an active role in supporting and promoting the cultural identity of our community.

Sewerage

The goal of this function is to maintain the sewerage network in accordance with the Total Management Plan 2012.

Water

The goal of this function is to maintain water infrastructure and the quality of the town water supply. Upgrade the water infrastructure in Maxwellton.

Cleansing

The goal of this function is to provide quality waste collection services to the community. Maintain the existing waste disposal facility and plan for future land fill.

Richmond Shire Council
Notes to the financial statements
For the year ended 30 June 2023

Analysis of Results by Function

2 (b) Income and expenses defined between recurring and capital are attributed to the following functions:

Year ended 30 June 2023

Functions	Gross programme income			Total income	Gross programme expenses		Total expenses	Net result from recurrent operations	Net Result	Assets
	Recurrent		Capital		Recurrent	Capital				
	Grants	Other	Grants							
	2023	2023	2023		2023	2023				
\$	\$	\$	\$	\$						
Finance	8,622,421	1,225,181	74,708	9,922,310	(1,859,398)	-	(1,859,398)	7,988,204	8,062,912	16,093,328
Administration	-	107,517	-	107,517	(2,434,954)	67,000	(2,367,954)	(2,327,437)	(2,260,439)	692,776
Planning and Building	-	1,550	-	1,550	(10,725)	-	(10,725)	(9,175)	(9,175)	-
Engineering	35,171	9,554,550	11,122,727	20,712,448	(14,846,768)	(1,024,211)	(15,870,979)	(5,257,047)	4,841,469	184,348,860
Environmental Services	-	1,000	-	1,000	(15,163)	-	(15,163)	(14,163)	(14,163)	-
Community services	809,664	327,872	88,769	1,226,304	(2,432,857)	-	(2,432,857)	(1,295,321)	(1,206,553)	42,393,025
Sewerage	-	366,098	-	366,098	(323,245)	-	(323,245)	42,853	42,853	6,310,095
Water	-	417,750	-	417,750	(967,421)	-	(967,421)	(549,671)	(549,671)	13,543,196
Cleansing	-	97,889	-	97,889	(310,390)	-	(310,390)	(212,501)	(212,501)	9,975
Total	9,467,257	12,099,407	11,286,203	32,852,865	(23,200,921)	(957,212)	(24,158,133)	(1,634,258)	8,694,732	263,391,255

Year ended 30 June 2022

Functions	Gross programme income			Total income	Gross programme expenses		Total expenses	Net result from recurrent operations	Net Result	Assets
	Recurrent		Capital		Recurrent	Capital				
	Grants	Other	Grants							
	2022	2022	2022		2022	2022				
\$	\$	\$	\$	\$						
Finance	5,373,374	1,048,193	-	6,421,567	(1,604,486)	-	(1,604,486)	4,817,081	4,817,081	14,870,171
Administration	-	4,662	-	4,662	(2,698,906)	-	(2,698,906)	(2,694,244)	(2,694,244)	591,408
Planning and Building	-	3,400	-	3,400	(124,394)	-	(124,394)	(120,994)	(120,994)	-
Engineering	338,573	13,186,669	5,117,080	18,642,322	(15,474,588)	(2,350,926)	(17,825,514)	(1,949,346)	816,808	173,149,155
Environmental Services	-	2,051	-	2,051	(30,783)	-	(30,783)	(28,732)	(28,732)	-
Community services	842,247	329,415	623,422	1,795,083	(2,552,081)	-	(2,552,081)	(1,380,419)	(756,998)	40,434,509
Sewerage	-	344,596	-	344,596	(252,847)	-	(252,847)	91,749	91,749	6,218,513
Water	-	393,028	6,603	399,631	(980,713)	-	(980,713)	(587,684)	(581,081)	13,820,410
Cleansing	-	92,619	-	92,619	(365,267)	-	(365,267)	(272,648)	(272,648)	9,975
Total	6,554,193	15,404,633	5,747,104	27,705,930	(24,084,063)	(2,350,926)	(26,434,989)	(2,125,237)	1,270,941	249,094,142

Richmond Shire Council
Notes to the financial statements
For the year ended 30 June 2023

3 Revenue

(a) Rates, levies and charges

Rates, levies and annual charges are recognised as revenue at the beginning of the rating period to which they relate. Prepaid rates are recognised as a financial liability until the beginning of the rating period.

	2023	2022
	\$	\$
General rates	987,474	929,157
Separate rates	54,688	50,840
Water	417,750	393,028
Sewerage	366,098	344,596
Garbage charges	97,889	91,963
Total rates and utility charge revenue	<u>1,923,899</u>	<u>1,809,584</u>
Less: Pensioner remissions	<u>(5,872)</u>	<u>(6,256)</u>
	<u><u>1,918,027</u></u>	<u><u>1,803,328</u></u>

(b) Fees and charges

Revenue arising from fees and charges is recognised at the point in time when the performance obligation is completed and the customer receives the benefit of the goods / services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service or in some cases, the customer is required to pay on arrival, for example pools. There is no material obligation for Council in relation to refunds or returns.

Licences granted by Council are all either short-term or low value and all revenue from licences is recognised at the time that the licence is granted rather than the term of the licence.

Revenue from infringements is recognised on issue of infringement notice after applying the expected credit loss model relating to impairment of receivables for initial recognition of statutory receivables.

	2023	2022
	\$	\$
Agistment fees	176,897	116,557
Caravan park fees	463,922	431,689
Consumer direct care fees	58,296	51,574
Live weigh scale fee	52,379	61,541
Airport fees	55,750	46,363
Other fees and charges	<u>152,280</u>	<u>158,186</u>
	<u><u>959,524</u></u>	<u><u>865,910</u></u>

Richmond Shire Council
Notes to the financial statements
For the year ended 30 June 2023

3 Revenue (cont.)

(c) Sales revenue

Sale of goods revenue is recognised at the point in time that the customer obtains control of the goods, generally at delivery. Revenue from services is recognised when the service is rendered.

Revenue from contracts and recoverable works generally comprises a recoupment of material costs together with an hourly charge for use of equipment and employees. This revenue and the associated costs are recognised by reference to the stage of completion of the contract activity based on costs incurred at the reporting date. Where consideration is received for the service in advance it is included in other liabilities and is recognised as revenue in the period when the service is performed. The contract work carried out is not subject to retentions.

	2023	2022
	\$	\$
Sale of services		
Road maintenance performance contract (RMPC)	1,144,048	1,329,039
Main Roads contract works	7,271,435	11,005,639
Private works	108,595	52,839
	<u>8,524,078</u>	<u>12,387,517</u>

(d) Grants, subsidies and contributions

Grant Income Under AASB 15

Where grant income arises from an agreement which is enforceable and contains sufficiently specific performance obligations then the revenue is recognised when control of each performance obligation is satisfied.

The performance obligations vary in each agreement but include clean up and repair of assets, community and home support services, etc. Payment terms vary depending on the terms of the grant, cash is received upfront for some grants and on the achievement of certain payment milestones for others.

Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control and within grant agreements there may be some performance obligations where control transfers at a point in time and others which have continuous transfer of control over the life of the contract.

Where control is transferred over time, revenue is recognised using either costs or time incurred.

Grant Income Under AASB 1058

Where Council receives an asset for significantly below fair value, the asset is recognised at fair value, related liability (or equity items) are recorded and income then is recognised for any remaining asset value at the time that the asset is received.

Capital Grants

Where council receive funding under an enforceable contract to acquire or construct a specified item of property, plant and equipment which will be under Council's control on completion, revenue is recognised as and when the obligation to construct or purchase is completed.

For construction projects, this is generally as the construction progresses in accordance with costs incurred.

Where assets are donated or purchased for significantly below fair value, revenue is recognised when the asset is acquired and controlled by Council.

Donations and contributions

Where assets are donated or purchased for significantly below fair value, revenue is recognised when the asset is acquired and controlled by Council.

Donations and contributions are generally recognised on receipt of the asset since there are no enforceable performance obligations.

Non-cash contributions with a value in excess of the recognition thresholds, are recognised as revenue and as non-current assets. Non-cash contributions below the thresholds are recorded as revenue and expenses.

Richmond Shire Council
Notes to the financial statements
For the year ended 30 June 2023

3	Revenue (cont.)			2023	2022
				\$	\$
(i)	Recurrent				
	General purpose grants			8,622,421	5,335,920
	State government subsidies and grants			167,751	556,187
	Commonwealth government subsidies and grants			639,085	606,336
	Other			38,000	37,520
	Donations and contributions			-	18,230
				<u>9,467,257</u>	<u>6,554,193</u>
(ii)	Capital				
	Government subsidies and grants			11,276,585	5,747,104
	Contributed assets			9,618	-
				<u>11,286,203</u>	<u>5,747,104</u>
	Total grants, subsidies, contributions and donations			<u>20,753,460</u>	<u>12,301,297</u>
(iii)	Timing of revenue recognition for grants, subsidies, contributions and donations				
				2023	2022
				Revenue recognised at a point in time	Revenue recognised over time
				\$	\$
				<u>8,831,543</u>	<u>11,921,917</u>
	Grants, subsidies, contributions and donations			5,734,437	6,551,860
	Donations and contributions			15,000	-
				<u>5,749,437</u>	<u>6,551,860</u>
4	Rent and other income				
(a)	Rental income			2023	2022
	Rent from other property is recognised as income on a periodic straight line basis over the lease term.			\$	\$
	Property rentals			176,220	175,441
				<u>176,220</u>	<u>175,441</u>
(b)	Interest received				
	Interest received from term deposits is accrued over the term of the investment.				
	Interest received from term deposits			163,941	54,753
	Interest from overdue rates and utility charges			10,672	10,098
				<u>174,613</u>	<u>64,851</u>
(c)	Other income				
	Fuel rebate			103,675	86,927
	Other income			243,268	20,660
				<u>346,943</u>	<u>107,587</u>
5	Employee benefits				
	Total staff wages and salaries			4,404,065	4,991,743
	Councillors' remuneration			391,772	371,553
	Annual and long service leave entitlements			729,719	678,015
	Superannuation			613,749	622,571
				<u>6,139,305</u>	<u>6,663,882</u>
	Other employee related expenses			20,831	173,924
				<u>6,160,136</u>	<u>6,837,806</u>
	Less: Capitalised employee expenses			(147,400)	(425,234)
				<u>6,012,736</u>	<u>6,412,572</u>
	Councillor remuneration represents salary, and other allowances paid in respect of carrying out their duties.				
	Total council employees at the reporting date:			2023	2022
	Elected members			6	6
	Administration staff			24	25
	Depot and outdoors staff			40	47
	Total full time equivalent employees			<u>70</u>	<u>78</u>

Richmond Shire Council
Notes to the financial statements
For the year ended 30 June 2023

	2023	2022
	\$	\$
6 Materials and services		
Expenses are recorded on an accruals basis as Council receives the goods or services.		
Audit fees	103,804	85,708
Donations paid	15,637	16,740
WPHS - quality assurance	278,337	217,230
Admin contractors	172,126	155,663
Insurance	323,853	385,415
Subscriptions	111,580	89,692
Computer expenses	361,476	319,679
Staff training	62,259	63,859
Private works	73,677	30,917
Engineer expenses	59,271	94,191
Council roads	568,475	1,205,041
Main roads	4,224,637	5,002,956
Workshop expenses	1,096,123	1,055,825
Community development	124,314	186,024
Pool expenses	195,678	62,859
Museum expenses	280,000	421,629
Council houses and buildings	315,400	335,232
Stock routes	85,460	74,460
Parks & gardens	246,735	331,091
Caravan park expenses	404,402	471,606
Legal fees	76,089	261,394
Water & sewerage	544,953	602,483
Other material and services	941,822	931,319
	<u>10,666,108</u>	<u>12,401,013</u>

*Total audit fee quoted by the Queensland Audit Office relating to the 2022-23 financial statements is \$72,000 (2022: \$68,000).

7 Capital income and expenses

Gain/(Loss) on disposal of non-current assets

Proceeds from the sale of property, plant & equipment	875,184	156,366
Less: Book value of property, plant and equipment sold	(1,832,396)	(2,394,673)
Less: Assets written off	-	(112,619)
Total profit/(loss) on disposal of non-current assets	<u>(957,212)</u>	<u>(2,350,926)</u>

8 Cash and cash equivalents

Cash and cash equivalents in the statement of cash flows include cash on hand, all cash and cheques received but not banked at the year end, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to cash and which are subject to an insignificant risk of changes in value, and bank overdrafts.

Cash at bank and on hand	9,263,585	2,477,289
Term deposits - QTC	420,212	8,722,177
Balance per statement of cash flows	<u>9,683,797</u>	<u>11,199,466</u>

Councils cash and cash equivalents are subject to a number of internal and external restrictions that limit amounts available for discretionary or future use. These include:

Externally imposed expenditure restrictions at the reporting date relate to the following cash assets:

Unspent government grants and subsidies	955,085	1,986,544
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Internally imposed expenditure restrictions at the reporting date:

Future recurrent expenditure	2,761,961	1,671,829
Total internally allocated cash	<u>2,761,961</u>	<u>1,671,829</u>

Refer to Note 24 for the credit risk exposure of cash and cash equivalents.

Richmond Shire Council
Notes to the financial statements
For the year ended 30 June 2023

	<u>2023</u>	<u>2022</u>
	\$	\$
9 Receivables		
Receivables, loans and advances are amounts owed to council at year end and are recognised at the amount due at the time of sale or service delivery or advance. Settlement is required within 30 days after the invoice is issued.		
Debts are regularly assessed for collectability and allowance is made, where appropriate, for impairment. All known bad debts were written-off at 30 June. If an amount is recovered in a subsequent period it is recognised as revenue.		
Because Council is empowered under the provisions of the <i>Local Government Act 2009</i> to sell an owner's property to recover outstanding rate debts, Council does not impair rate receivables.		
The impairment loss is recognised in finance costs. The amount of the impairment is the difference between the asset's carrying amount and the present value of the estimated cash flows discounted at the effective interest rate.		
Current		
Rateable revenue and utility charges	188,101	154,625
Other debtors	3,081,780	2,284,269
	<u>3,269,881</u>	<u>2,438,894</u>

Interest is charged on outstanding rates at a rate of 8.17% per annum. No interest is charged on other debtors.

10 Inventories		
Inventories held for resale are valued at the lower of cost and net realisable value and include, where applicable, direct material, direct labour and an appropriate portion of variable and fixed overheads. Costs are assigned on the basis of weighted average cost.		
Inventories held for distribution are:		
- goods to be supplied at nil or nominal charge and		
- goods to be used for the provision of services at no or nominal, charge.		
These goods are valued at cost, adjusted, when applicable, for any loss of service potential.		
Land acquired by Council with the intention of reselling it (with or without further development) is classified as inventory. This land is valued at the lower of cost or net realisable value. As an inventory item, this land held for resale is treated as a current asset. Proceeds from the sale of this land will be recognised as sales revenue on the signing of a valid unconditional contract of sale.		
Inventories held for sale		
Inventories held for sale:		
History books	5,670	5,593
Inventories held for distribution:		
Quarry, fuel, road materials and stores	561,106	459,815
Land purchased for development and sale:		
Cost of acquisition and development costs capitalised	126,000	126,000
Total inventories	<u>692,776</u>	<u>591,408</u>

Richmond Shire Council
Notes to the financial statements
For the year ended 30 June 2023

11 Property, plant and equipment

Council - 30 June 2023

Basis of measurement

Fair value category

Asset values

Opening gross value as at 1 July 2022

Additions at cost

- Renewals

- Other additions

Disposals

Revaluation adjustment to asset revaluation surplus

Transfers from WIP to other classes

Closing gross value as at 30 June 2023

Accumulated depreciation

Opening balance as at 1 July 2022

Depreciation provided in period

Depreciation on disposals

Revaluation adjustment to asset revaluation surplus

Write-down of damage as a result of natural disaster

Accumulated depreciation as at 30 June 2023

Total written down value as at 30 June 2023

Range of estimated useful life in years

Note	Land and Improvements	Buildings	Plant and Equipment	Road and Bridge	Water	Sewerage	Other Assets	Work in Progress	Total
	Fair Value	Fair Value	Cost	Fair Value	Fair Value	Fair Value	Fair Value	Cost	
	Level 2 & 3	Levels 2 & 3		Level 3	Level 3	Level 3	Level 3		
	\$	\$	\$	\$	\$	\$	\$	\$	\$
	1,568,000	53,133,235	15,406,559	194,723,714	17,550,090	8,532,404	2,000,471	3,677,211	296,591,684
	-	-	-	-	-	-	-	6,297,814	6,297,814
	-	-	-	-	-	-	-	7,242,809	7,242,809
7	(73,100)	(330,938)	(1,736,578)	(924,442)	(618,048)	-	(296,311)	-	(3,979,417)
	9,717	3,611,521	-	7,616,329	866,974	307,167	-	-	12,411,708
	-	1,768,435	1,333,189	7,635,125	829,199	-	102,615	(11,668,564)	-
	1,504,617	58,182,253	15,003,169	209,050,726	18,628,216	8,839,571	1,806,775	5,549,270	318,564,597
	-	16,171,539	8,731,748	30,179,816	4,638,326	2,313,891	923,802	-	62,959,122
	-	1,241,234	795,798	3,652,933	387,046	127,688	231,137	-	6,435,837
7	-	(160,420)	(1,181,941)	(494,421)	(13,929)	-	(296,311)	-	(2,147,021)
	-	1,204,587	-	2,046,973	247,565	87,897	-	-	3,587,022
	-	-	-	1,124,488	-	-	-	-	1,124,488
	-	18,456,939	8,345,606	36,509,789	5,259,008	2,529,476	858,629	-	71,959,447
	1,504,617	39,725,314	6,657,564	172,540,937	13,369,208	6,310,095	948,146	5,549,270	246,605,151
	Not depreciated	10 - 150	5 - 20	10 - 1000	5 - 80	10 - 80	1 - 40	-	-

Richmond Shire Council
Notes to the financial statements
For the year ended 30 June 2023

Council - 30 June 2022

Note	Land and Improvements	Buildings	Plant and Equipment	Road and Bridge	Water	Sewerage	Other Assets	Work in Progress	Total
Basis of measurement	Fair Value	Fair Value	Cost	Fair Value	Fair Value	Fair Value	Fair Value	Cost	
Fair value category	Level 2	Levels 2 & 3		Level 3	Level 3	Level 3	Level 3		
Asset values	\$	\$	\$	\$	\$	\$	\$	\$	\$
Opening gross value as at 1 July 2021	1,568,000	46,797,338	14,453,214	173,099,820	16,185,093	7,044,641	1,741,479	9,312,871	270,202,456
Additions at cost									
- Renewals	-	-	-	-	-	-	-	2,556,628	2,556,628
- Other additions	-	-	1,383,525	-	-	-	-	5,364,569	6,748,094
Disposals	-	(372,144)	(430,179)	(3,573,963)	-	-	-	-	(4,376,286)
Write-off of WIP	-	-	-	-	-	-	-	(509,482)	(509,482)
Revaluation adjustment to asset revaluation surplus	-	5,389,869	-	14,125,783	966,860	1,487,763	-	-	21,970,275
Transfers from WIP to other classes	-	1,318,172	-	11,072,073	398,138	-	258,992	(13,047,375)	-
Closing gross value as at 30 June 2022	1,568,000	53,133,235	15,406,559	194,723,714	17,550,090	8,532,404	2,000,471	3,677,211	296,591,684
Accumulated depreciation									
Opening balance as at 1 July 2021	-	13,686,486	8,409,048	33,288,315	2,854,112	1,672,585	698,921	-	60,609,467
Depreciation provided in period	-	1,019,548	649,889	2,890,081	285,064	84,999	224,881	-	5,154,462
Depreciation on disposals	-	(176,642)	(327,189)	(1,477,783)	-	-	-	-	(1,981,614)
Revaluation adjustment to asset revaluation surplus	-	1,642,147	-	(4,520,798)	1,499,149	556,307	-	-	(823,194)
Accumulated depreciation as at 30 June 2022	-	16,171,539	8,731,748	30,179,816	4,638,326	2,313,891	923,802	-	62,959,122
Total written down value as at 30 June 2022	1,568,000	36,961,695	6,674,811	164,543,897	12,911,765	6,218,513	1,076,668	3,677,211	233,632,563
Range of estimated useful life in years	Not depreciated	10 - 150	5 - 20	10-1000	5 - 80	10 - 80	1 - 40	-	-

Richmond Shire Council
Notes to the financial statements
For the year ended 30 June 2023

11 Property, plant and equipment (cont.)

(a) Recognition

Purchases of property, plant and equipment are recognised as assets unless they are below the asset recognition threshold or maintenance expenditure.

Individual assets valued below the asset recognition threshold are recognised as an asset if connected to a larger network.

Land under roads and reserve land which falls under the *Land Act 1994* or the *Land Title Act 1994* is controlled by the Queensland Government pursuant to the relevant legislation. This land is not recognised in these financial statements.

(b) Measurement

Property, plant and equipment assets are initially recorded at cost. Subsequently, each class of property, plant and equipment is stated at cost or fair value less, where applicable, any accumulated depreciation and accumulated impairment loss.

Cost is determined as the fair value of consideration plus costs incidental to the acquisition. Direct labour, materials and an appropriate portion of overheads incurred in the acquisition or construction of assets are also included as capital costs.

Property, plant and equipment received in the form of contributions, for significantly less than fair value or as offsets to infrastructure charges are recognised as assets and revenue at fair value.

Capital work in progress

The cost of property, plant and equipment being constructed by Council includes the cost of purchased services, materials, direct labour and an appropriate proportion of labour overheads.

(c) Depreciation

Assets are depreciated from the date of acquisition or when an asset is ready for use.

Land, work in progress, certain cultural and heritage assets with heritage listing, road formations and formation work associated with the construction of dams, levee banks and reservoirs are not depreciated.

Depreciation, where applicable, is calculated on a straight-line basis such that the cost of the asset less its residual value is recognised progressively over its estimated useful life to Council. Management believe that the straight-line basis appropriately reflects the pattern of consumption of all Council assets.

Where assets have separately identifiable components, these components have separately assigned useful lives.

Depreciation methods, estimated useful lives and residual values of property, plant and equipment assets are reviewed at the end of each reporting period and adjusted where necessary to reflect any changes in the pattern of consumption, physical wear and tear, technical or commercial obsolescence, or management intentions. The condition assessments performed as part of the annual valuation process for assets measured at written down current replacement cost are used to estimate the useful lives of these assets at each reporting date.

Key judgments and estimates:

Management reviews its estimate of the useful lives of depreciable assets at each reporting date, based on the expected utility of the assets. Uncertainties in these estimates relate to technical or physical obsolescence that may change the utility of infrastructure assets.

(d) Impairment

Property, plant and equipment is assessed for indicators of impairment annually. If an indicator of possible impairment exists, the Council determines the asset's recoverable amount. Any amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss.

Richmond Shire Council
Notes to the financial statements
For the year ended 30 June 2023

11 Property, plant and equipment (cont.)

(e) Valuation

Key judgments and estimates:

Some of the Council's assets and liabilities are measured at fair value for financial reporting purposes.

In estimating the fair value of an asset or a liability, the Council uses market-observable data to the extent it is available and other inputs as necessary.

(i) Valuation

Non-current physical assets measured at fair value are revalued, where required, so that the carrying amount of each class of asset does not materially differ from its fair value at the reporting date. This is achieved by engaging independent, professionally qualified valuers to determine the fair value for each class of property, plant and equipment assets at least once every five years. This process involves the valuer physically sighting a representative sample of Council assets across all asset classes and making their own assessments of the condition of the assets at the date of inspection.

In the intervening years, management engage independent, professionally qualified valuers to perform a desktop valuation. A desktop valuation involves management providing updated information to the valuer regarding additions, deletions and changes in assumptions such as useful life, residual value and condition rating. The valuer then determines suitable indices which are applied to each of these asset classes.

Revaluation increases are recognised in the asset revaluation surplus unless they are reversing a previous decrease which was taken through the income statement, in that case the increase is taken to the statement of comprehensive income to the extent of the previous decrease.

Revaluation decreases are recognised in the asset revaluation surplus, where there is sufficient amount available in the asset revaluation surplus relating to that asset class. Where there isn't sufficient amount available in the surplus, the decrease is recognised in the statement of comprehensive income.

Where the class of asset has previously decreased in value and this reduction was recognised as an expense, an increase in the value of the class is recognised in the statement of comprehensive Income.

On revaluation, accumulated depreciation is restated proportionately with the change in the carrying amount of the asset and any change in the estimate of remaining useful life. Separately identified components of assets are measured on the same basis as the assets to which they relate.

Richmond Shire Council
Notes to the financial statements
For the year ended 30 June 2023

11 Property, plant and equipment (cont.)

Fair values are classified into three levels as follows:

- Level 1 - Fair value based on quoted prices (unadjusted) in active markets for identical assets or liabilities
- Level 2 - Fair value based on inputs that are directly or indirectly observable, such as prices for similar assets, for the asset or liability
- Level 3 - Fair value based on unobservable inputs for the asset and liability

There were no transfers between categories during the year (2022: Nil). Council's policy is to recognise transfers in and out of the fair value hierarchy as at the end of the reporting period.

(iii) Valuation techniques used to derive fair values

Specific valuation techniques used to value Council assets comprise:

Asset class and fair value hierarchy	Valuation approach	Last comprehensive valuation date	Valuer engaged	Key assumptions and estimates (related data sources)	Index applied (change in index recognised this year)	Other interim revaluation adjustment
Buildings & Other structures (level 2 - \$1,789,189) (level 3 - \$37,936,125)	Current replacement cost (CRC)	30 June 2021	Australis Asset Advisory Group	<p>Where an observable market for Council's assets could be identified, fair value was measured by way of a Market Approach, utilising sale prices of comparable properties after adjusting for differences in key attributes of the property.</p> <p>For assets that were considered of a specialist nature and did not meet the criteria for a Market approach, Fair value was measured on the basis of a Cost Approach (level 3). Under this methodology the gross replacement cost was assessed on the basis that it reflected a modern equivalent asset with similar service potential.</p> <p>Under the Cost approach, the asset's fair value is the result of the gross current value less accumulated depreciation, to reflect the consumed or expired service potential of the asset. The most significant inputs into the valuation were the rate per square metre of area (to arrive at the Gross Replacement Cost), building area and a condition score reflecting the remaining useful life of the asset.</p> <p>In determining the level of accumulated depreciation, as the first step an economic useful life (EUL) was provided to each asset on either a single line or componentised asset basis. As a second step, the condition score, which has influence on the remaining useful life (RUL) of the asset was assessed and applied to each asset. The EUL and RUL takes into consideration the asset's physical characteristics, age, recent repairs or capital works, as well as factors such as functionality, capability, utilisation and obsolescence. Estimates of expired service potential and remaining useful lives were determined on straight-line basis and buildings were disaggregated into significant components which exhibit different useful lives.</p>	Buildings - 6.90% Other infrastructures - 7.35%	N/A

Richmond Shire Council
Notes to the financial statements
For the year ended 30 June 2023

11 Property, plant and equipment (cont.)

Asset class and fair value hierarchy	Valuation approach	Last comprehensive valuation date	Valuer engaged	Key assumptions and estimates (related data sources)	Index applied (change in index recognised this year)	Other interim revaluation adjustment
Land (level 2 - \$545,020) (level 3 - \$959,597)	Market value	30 June 2021	Australis Asset Advisory Group	Where an observable market for Council's land assets could be identified, fair value was measured by way of a Market Approach (level 2), utilising sale prices of comparable properties after adjusting for differences in key attributes of the property, such as size. Where a significant adjustment was required between the sale prices of comparable properties, Fair Value was measured by way of a Market Approach (level 3). For Council's asset register, all land assets were assessed under a Market Approach as either Level 2 or Level 3. The most significant inputs into this valuation approach are price per square metre.	Land - 0.65%	N/A
Infrastructure assets - Water, Sewerage & Roads and Bridge (level 3)	Current replacement cost	30 June 2022	Australis Asset Advisory Group	<p>As these infrastructure assets are of a specialist nature and there is no active market for the assets, fair value has been determined on the basis of replacement with a new asset having similar service potential including allowances for preliminaries and professional fees. The gross current values have been derived from reference to cost data for recent projects and researched costing guides. The net current value of an asset is the gross current value less accumulated depreciation to reflect the consumed or expired service potential of the asset.</p> <p>All road segments are componentised into formation, pavement and seal (where applicable). These assets are valued using the application of unit rates. These components include raw materials, plant, labour and intangibles. These costs are established by communicating directly with suppliers, cost guides such as the Rawlinson's Construction Handbook and prices supplied by Council.</p> <p>In determining the level of accumulated depreciation, the major infrastructure assets have been apportioned into significant components which exhibit different useful lives. Allowance has been made for the typical asset life cycle and renewal treatments of each component at the time the asset is considered to be no longer available for use and the condition of the asset. For infrastructure assets it is considered that no residual value will apply.</p>	Water - 4.94% Sewerage - 3.60% Roads and Bridge - 6.14%	N/A

Richmond Shire Council
Notes to the financial statements
For the year ended 30 June 2023

12 Contract balances

Contract assets represents the excess of costs incurred in relation to a contract with the customer or construction of an asset over the amounts that Council has invoiced the customer or the grantor. Where Council has invoiced the customer or the grantor amounts in excess of what it has incurred in relation to a contract or in constructing an asset, this gives rise to a contract liability.

	2023	2022
	\$	\$
(a) Contract assets	2,972,885	1,192,593
(b) Contract liabilities		
Funds received upfront to construct Council controlled assets.	894,869	1,939,232
Non-capital performance obligations not yet satisfied	60,216	47,312
	955,085	1,986,544
Current Contract Liabilities	955,085	1,986,544
	955,085	1,986,544
Revenue recognised that was included in the contract liability balance at the beginning of the year.		
Funds to construct Council controlled assets	1,046,229	2,363,047
Non-capital performance obligations	202,967	55,290
	1,249,196	2,418,337

The contract liabilities in relation to capital grants relate to funding received prior to the work being performed since revenue is recognised as Council constructs the assets. Council expects to recognise the contract liability as income in the next financial year.

(c) Significant changes in contract balances

Significant movements in contract assets and contract liabilities that have occurred during the year were due to the change in the timing of the work and monies received in advance for various projects.

13 Payables

Creditors are recognised when goods or services are received at the amounts owed. Amounts owing are unsecured and are generally settled on 30 day terms.

Liabilities are recognised for employee benefits such as wages and salaries in respect of services provided by the employees up to the reporting date.

	2023	2022
	\$	\$
Current		
Creditors	1,727,826	1,994,394
Accrued expenses	21,477	292,689
ATO Payable	70,720	18,377
	1,820,023	2,305,460

Richmond Shire Council
Notes to the financial statements
For the year ended 30 June 2023

14 Borrowings

Borrowings are initially recognised at fair value plus any directly attributable transaction costs. Thereafter, they are measured at amortised cost. Principal and interest repayments are made quarterly in arrears.

All borrowings are in \$A denominated amounts and interest is expensed as it accrues. No interest has been capitalised during the current or comparative reporting period. Expected final repayment date is 15 March 2027. There have been no defaults or breaches of the loan agreement during the period.

Council adopts an annual debt policy that sets out Council's planned borrowings for the next nine years. Council's current policy is to only borrow for capital projects and for a term no longer than the expected life of the asset. Council also aims to comply with the Queensland Treasury Corporation's borrowing guidelines and ensure that sustainability indicators remain within acceptable levels.

	2023	2022
	\$	\$
Current		
Loans - Queensland Treasury Corporation		
Opening balance	563,624	548,077
Re-classified as current	576,256	559,593
Principal repayments	(560,246)	(544,046)
Book value at end of period	579,634	563,624
Non-current		
Loans - Queensland Treasury Corporation		
Opening balance	2,253,608	2,813,854
Balance adjustment	(672)	(653)
Re-classified to current	(576,256)	(559,593)
Book value at end of period	1,676,680	2,253,608
Loans - Queensland Treasury Corporation		
Opening balance	2,817,232	3,361,931
Balance adjustment	(672)	(653)
Principal repayments	(560,246)	(544,046)
Book value at end of period	2,256,314	2,817,232

Refer to Note 21 for the QTC loan market value at the reporting date.

15 Provisions

Liabilities are recognised for employee benefits such as annual and long service leave in respect of services provided by the employees up to the reporting date. Short-term benefits which are expected to be wholly settled within 12 months are calculated on wage and salary levels which are expected to be paid and includes related employee on-costs. Amounts not expected to be wholly settled within 12 months are calculated on projected future wage and salary levels and related employee on-costs, and are discounted to present values.

Long Service Leave

The provision for long service leave represents the present value of the estimated future cash outflows to be made in respect of services provided by employees up to the reporting date. The liability is calculated using current pay rates and projected future increases in those rates and includes related employee on-costs. The estimates are adjusted for the probability of the employee remaining in the Council's employment or other associated employment which would result in the Council being required to meet the liability. Adjustments are then made to allow for the proportion of the benefit earned to date, and the result is discounted to present value. The interest rates attaching to Commonwealth Government guaranteed securities at the reporting date are used to discount the estimated future cash outflows to their present value.

Where employees have met the prerequisite length of service and council does not have an unconditional right to defer this liability beyond 12 months long service leave is classified as a current liability. Otherwise it is classified as non-current.

Refuse dump restoration

A provision is made for the cost of restoring refuse dumps where it is probable the Council will be liable, or required, to do this when the use of the facilities is complete.

Richmond Shire Council
Notes to the financial statements
For the year ended 30 June 2023

15 Provisions (cont.)

The provision for refuse restoration is calculated as the present value of anticipated future costs associated with the closure of the dump sites, decontamination and monitoring of historical residues and leaching on these sites. The calculation of this provision requires assumptions such as application of environmental legislation, site closure dates, available technologies and engineering cost estimates. These uncertainties may result in future actual expenditure differing from amounts currently provided. Because of the long-term nature of the liability, the most significant uncertainty in estimating the provision is the costs that will be incurred. The provision recognised for dump sites is reviewed at least annually and updated based on the facts and circumstances available at the time. Management estimates that the site will close in 2025 and that the restoration will occur progressively over the subsequent thirty years.

	2023	2022
	\$	\$
Current		
Annual leave	513,975	556,007
Long service leave	847,907	831,549
	1,361,882	1,387,556
Non-current		
Refuse restoration	150,687	150,767
Long service leave	92,583	86,835
	243,270	237,602
 Movements in non-employee benefit provisions:		
Restoration of refuse dump		
Balance at beginning of financial year	150,767	112,619
Net increase/(decrease) due to change in discount rate and estimated cost	(80)	38,148
Balance at end of financial year	150,687	150,767

16 Asset revaluation surplus

The asset revaluation surplus comprises revaluation movements on property, plant and equipment. Increases and decreases on revaluation are offset within a class of assets

	2023	2022
	\$	\$
Movements in the asset revaluation surplus were as follows:		
Balance at beginning of financial year	126,221,696	103,428,227
Net adjustment to non-current assets at end of period to reflect a change in current fair value:		
Land and improvements	9,717	-
Buildings	2,406,934	3,747,722
Road and Bridge	4,444,868	18,646,581
Water Infrastructure	619,409	(532,290)
Sewerage Infrastructure	219,270	931,456
Other assets	-	-
Balance at end of financial year	133,921,894	126,221,696

The closing balance of the asset revaluation surplus comprises the following asset categories:

Land and improvements	834,320	824,603
Buildings	25,154,256	22,747,322
Road and Bridge	97,135,209	92,690,341
Water Infrastructure	4,659,729	4,040,319
Sewerage Infrastructure	6,099,516	5,880,246
Other assets	38,865	38,865
	133,921,894	126,221,696

Richmond Shire Council
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For the year ended 30 June 2023

17 Contingent liabilities

Details and estimates of maximum amounts of contingent liabilities are as follows:

Local Government Mutual

The Council is a member of the local government mutual liability self-insurance pool, LGM Queensland. In the event of the pool being wound up or it is unable to meet its debts as they fall due, the trust deed and rules provide that any accumulated deficit will be met by the individual pool members in the same proportion as their contribution is to the total pool contributions in respect to any year that a deficit arises.

As at 30 June 2023, the financial statements of the pool reported an accumulated surplus and it is not anticipated any liability will arise.

Local Government Workcare

Council is a member of the Queensland local government worker's compensation self-insurance scheme, Local Government Workcare. Under this scheme the Council has provided an indemnity towards a bank guarantee to cover bad debts which may remain should the self insurance licence be cancelled and there was insufficient funds available to cover outstanding liabilities. Only the Queensland Government's workers compensation authority may call on any part of the guarantee should the above circumstances arise. The Council's maximum exposure to the bank guarantee is \$116,854 (2022: \$104,815).

Other Contingent Liabilities

In September 2021 Council entered into legal mediation regarding a contract for water main replacements and then in February 2022 Council was served a statement of claim.

At the time of signing these financial statements any potential liability is unknown and unable to be quantified.

18 Superannuation - Regional Defined Benefit Fund

Council contributes to the LGIAsuper Regional Defined Benefits (the scheme), at the rate of 12% for each permanent employee who is a defined benefit member. This rate is set in accordance with the Brighter Super trust deed and may be varied on the advice of an actuary. The Regional Defined Benefits Fund is a complying superannuation scheme for the purpose of the Commonwealth Superannuation Industry (Supervision) legislation and is also governed by the Local Government Act 2009. The scheme is managed by LGIAsuper trustee for LGIAsuper trading as Brighter Super.

The scheme is a pooled defined benefit plan and it is not in accordance with the deed to allocate obligations, plan assets and costs at the council level.

Any amount by which the scheme is over or under funded may affect future contribution rate obligations, but has not been recognised as an asset or liability of the Council.

Technically Richmond Shire Council can be liable to the scheme for a portion of another local governments' obligations should that local government be unable to meet them. However the risk of this occurring is extremely low and in accordance with the Brighter Super trust deed changes to council's obligations will only be made on the advice of an actuary.

The last completed actuarial assessment of the scheme as required under Superannuation Prudential Standard 160 was undertaken as at 1 July 2021. The actuary indicated that "At the valuation date of 1 July 2021, the net assets of the scheme exceeded the vested benefits and the scheme was in a satisfactory financial position as at the valuation date." The measure of vested benefits represents the value of benefit entitlements should all participating employees voluntarily exit the scheme. The Council is not aware of anything that has happened since that time that indicates the assets of the scheme are not sufficient to meet the vested benefits, as at the reporting date.

No changes have been made to prescribed employer contributions which remain at 12% of employee salary or wages and there are no known requirements to change the rate of contributions.

The next triennial actuarial review is not due until 1 July 2024.

The most significant risks that may result in Brighter Super increasing the contribution rate, on the advice of the actuary, are:

Investment risk - The risk that the scheme's investment returns will be lower than assumed and additional contributions are needed to fund the shortfall.

Salary growth risk - The risk that wages or salaries will rise more rapidly than assumed, increasing vested benefits to be funded.

	Note	2023	2022
		\$	\$
Other superannuation contribution to employees		613,749	622,571
Total superannuation contributions paid by Council for employees	5	613,749	622,571

Richmond Shire Council
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For the year ended 30 June 2023

	Note	2023 \$	2022 \$
19 Trust funds			
Trust funds held for outside parties			
Monies collected or held on behalf of other entities yet to be paid out to or on behalf of those entities		63,602	64,039
		<u>63,602</u>	<u>64,039</u>

Council performs only a custodial role in respect of these monies. As these funds cannot be used by the Council, they are not brought to account in these financial statements.

20 Reconciliation of net result for the year to net cash inflow (outflow) from operating activities

Net result		8,694,732	1,270,943
Non-cash and investing items:			
Depreciation and amortisation	11	6,435,837	5,154,462
Net loss on disposal of non-current assets	7	957,212	2,238,307
Decrease in intangible assets		-	112,619
Capital grants and contributions	3(d)	(11,286,203)	(5,747,104)
Non-cash adjustment on borrowings		(672)	(653)
WIP write-off		-	509,482
		<u>4,800,906</u>	<u>3,538,056</u>
Changes in operating assets and liabilities:			
(Increase)/ decrease in trade & other receivables	9	(830,985)	(984,056)
(Increase)/decrease in inventory	10	(101,368)	129,456
(Increase)/decrease in contract assets		(103,084)	11,534
(Increase)/decrease in other assets		(127,545)	56,062
Increase/(decrease) in trade & other payables	13	(485,437)	246,915
Increase (decrease) in contract liabilities		14,769	(411,135)
Increase/(decrease) in provisions	15	(20,006)	70,320
		<u>(1,653,656)</u>	<u>(880,903)</u>
Net cash inflow from operating activities		<u>3,147,250</u>	<u>2,657,153</u>

21 Reconciliation of liabilities arising from finance activities

	Note	As at 30 June 2022	Non-cash adjustment	Cash Flows	As at 30 June 2023
Loans		2,817,232	(672)	(560,246)	2,256,314
	14	<u>2,817,232</u>	<u>(672)</u>	<u>(560,246)</u>	<u>2,256,314</u>

	Note	As at 30 June 2021	Cash Flows	As at 30 June 2022
Loans		3,361,931	(653)	(544,046)
	14	<u>3,361,931</u>	<u>(653)</u>	<u>(544,046)</u>
		2,817,232		2,817,232

Richmond Shire Council
Notes to the financial statements
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22 Controlled entity that has not been consolidated

The Kronosaurus Korner Board Inc. is an incorporated association and does not have any share capital.

The financial statements of The Kronosaurus Korner Board Inc. have not been consolidated with Council's financial statements as at the reporting date due to the association's immateriality.

Information relating to the financial position of the controlled entity is set out below.

	2023	2022
	\$	\$
	<u> </u>	<u> </u>
Revenue from operations	832,090	835,425
Other income	266,595	283,602
Contributions from Council for operating funding	280,000	280,000
Expenditure from operations	<u>(1,470,177)</u>	<u>(1,423,257)</u>
Net result from operations	<u>(91,492)</u>	<u>(24,230)</u>
Assets	295,537	332,902
Liabilities	<u>(183,574)</u>	<u>(129,447)</u>
Net assets at the reporting date	<u>111,963</u>	<u>203,455</u>

Richmond Shire Council
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For the year ended 30 June 2023

23 Transactions with related parties

(a) Subsidiaries

The group consists of Richmond Shire Council and one controlled entity. Details of the controlled entity are disclosed in Note 22.

The following transactions occurred with subsidiaries:

Subsidiary	Grants and subsidies provided by council		Goods and services supplied by council, on normal terms and conditions			
			Building Maintenance		Rates and charges	
	2023	2022	2023	2022	2023	2022
	\$	\$	\$	\$	\$	\$
Kronosaurus Korner	280,000	280,000	-	-	6,490	6,462
Total	280,000	280,000	-	-	6,490	6,462

Council provides free rental to Kronosaurus Korner, which is dependent on Council. All funding support given to subsidiaries was agreed to by the Council for the 2022-23 and 2021-22 financial years.

(b) Transactions with Key Management Personnel (KMP)

KMP include the Mayor, Councillors, Council's Chief Executive Officer and executive management. The compensation paid to KMP for 2022-23 comprises:

	2023	2022
	\$	\$
Short-term employee benefits	964,475	953,803
Post-employment benefits	107,657	98,354
Long-term benefits	12,239	11,822
Total	1,084,371	1,063,978

Detailed remuneration disclosures are provided in the annual report.

(c) Transactions with other related parties

Other related parties include the close family members of KMP and any entities controlled or jointly controlled by KMP or their close family members. Close family members include a spouse, child and dependent of a KMP or their spouse.

Details of transactions between council and other related parties are disclosed below and were at arms length and on commercial terms:

Details of Transaction	2023	2022
	\$	\$
Employee expenses for close family members of key management personnel	245,896	225,448
Purchase of materials and services from entities controlled by key management personnel	734,125	976,745

(i) All close family members of key management personnel were employed through an arm's length process. They are paid in accordance with the Award for the job they perform.

The council employs 70 (2022: 78) staff of which only 4 (2022: 2) are close family members of key management personnel.

(ii) Council purchased materials and services from entities controlled by key management personnel. All purchases were at arm's length and in the normal course of Council operations. The total disclosed includes the following:

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23 Transactions with related parties (cont.)

Purchase of materials and services from entities controlled by key management personnel	Details of related party	2023	2022
		\$	\$
Disaster assistance services	Fox Helicopters, a company controlled by Councillor Patsy-Ann Fox	1,900	-
Fencing and labour, materials supply and equipment hire	Golden Run Contracting, a company controlled by a close family member of Councillor John Macarthur Wharton	167,422	361,118
Hire of plant and equipment	Kuhl & Co, a company controlled by Councillor June Kuhl	9,600	1,562
Fencing and labour, materials supply and equipment hire	Lachlan Dowling & TJ Dowling Family Trust, a company controlled by a close family member of CEO Peter Bennett	-	21,274
Liberty Oil Australia Pty Ltd*	Employer of Councillor Nick Buick	527,083	571,599
Nutrien Ag Solutions *	Employer of Councillor Sherreen Johnston	28,100	16,772
Other materials and services	Various other related parties	20	4,420
Total		734,125	976,745

*Councillor Nick Buick and Councillor Sherreen Johnston are only employees of Liberty Oil Australia Pty Ltd and Nutrien Ag Solutions and have no controlling interests.

(d) Outstanding balances

There are no outstanding balances at the end of the reporting period in relation to transactions with related parties.

(e) Loans and guarantees to/from related parties

Council does not make loans to or receive loans from related parties. No guarantees have been provided.

(f) Transactions with related parties that have not been disclosed

Most of the entities and people that are related parties of Council live and operate within Richmond Shire. Therefore, on a regular basis ordinary citizen transactions occur between Council and its related parties. Some examples include:

- Payment of rates
- Use of Council's swimming pool
- Dog registration
- Borrowing books from a Council library

Council has not included these types of transactions in its disclosure, where they are made on the same terms and conditions available to the general public.

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Notes to the financial statements
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24 Financial instruments and financial risk management

(a) Financial assets and financial liabilities

Richmond Shire Council has exposure to the following risks arising from financial instruments:

Credit risk
Liquidity risk
Market risk

Financial risk management

Richmond Shire Council is responsible for the establishment and oversight of the risk management framework, together with developing and monitoring risk management policies.

Council's management approves policies for overall risk management, as well as specifically for managing credit, liquidity and market risk.

Council's risk management policies are established to identify and analyse the risks faced, to set appropriate limits and controls and to monitor these risks and adherence against limits. The Council aims to manage volatility to minimise potential adverse effects on the financial performance of the Council.

Richmond Shire Council does not enter into derivatives.

Credit risk

Credit risk is the risk of financial loss if a counterparty to a financial instrument fails to meet its contractual obligations. These obligations arise principally from the Council's investments and receivables from customers.

Exposure to credit risk is managed through regular analysis of credit counterparty ability to meet payment obligations. The carrying amount of financial assets represents the maximum credit exposure.

No collateral is held as security relating to the financial assets held by Richmond Shire Council.

The carrying amount of financial assets represents the maximum exposure to credit risk.

Cash and cash equivalents

The Council may be exposed to credit risk through its investments in the Queensland Treasury Corporation (QTC) Cash Fund and QTC Working Capital Facility. The QTC Cash Fund is an asset management portfolio that invests with a wide range of high credit rated counterparties. Deposits with the QTC Cash Fund are capital guaranteed. Working Capital Facility deposits have a duration of one day and all investments are required to have a minimum credit rating of "A-", therefore the likelihood of the counterparty having capacity to meet its financial commitments is strong.

Trade and other receivables

In the case of rates receivables, the Council has the power to sell the property to recover any defaulted amounts. In effect this power protects the Council against credit risk in the case of defaults.

In other cases, the Council assesses the credit risk before providing goods or services and applies normal business credit protection procedures to minimise the risk.

By the nature of the Council's operations, there is a geographical concentration of risk in the Council's area. Because the area is largely cattle farming, there is also a concentration in the cattle farming sector.

Richmond Shire Council
Notes to the financial statements
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24 Financial instruments (cont.)

	2023	2022
	\$	\$
Not past due	3,061,940	2,283,974
Past due 31-60 days	17,742	1,452
Past due 61-90 days	453	37,540
More than 90 days	192,100	119,417
Impaired	(2,354)	(3,489)
Total	3,269,881	2,438,894

Liquidity risk

Liquidity risk is the risk that the Council will encounter difficulty in meeting the obligations associated with its financial liabilities that are settled by delivering cash or another financial asset.

The Council's approach to managing liquidity is to ensure, as far as possible, that it will have sufficient liquidity to meet its liabilities when they are due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the Council's reputation.

Exposure to liquidity risk

Richmond Shire Council is exposed to liquidity risk through its normal course of business and through its borrowings with QTC.

The Council manages its exposure to liquidity risk by maintaining sufficient cash deposits and undrawn facilities, both short and long term, to cater for unexpected volatility in cash flows. These facilities are disclosed in note 8.

The following table sets out the liquidity risk in relation to financial liabilities held by the Council. It represents the remaining contractual cashflows (principal and interest) of financial liabilities at the end of the reporting period, excluding the impact of netting agreements:

	0 to 1 year	1 to 5 years	Over 5 years	Total contractual cash flows	Carrying amount
	\$	\$	\$	\$	\$
2023					
Trade and other payables	1,727,826	-	-	1,727,826	1,727,826
Loans - QTC	636,965	1,751,653	-	2,388,617	2,256,314
	2,364,791	1,751,653	-	4,116,443	3,984,140
2022					
Trade and other payables	1,994,394	-	-	1,994,394	1,994,394
Loans - QTC	636,965	2,388,617	-	3,025,582	2,817,232
	2,631,359	2,388,617	-	5,019,976	4,811,626

The outflows in the above table are not expected to occur significantly earlier or for significantly different amounts than indicated in the table.

Market risk

Market risk is the risk that changes in market prices, such as interest rates, will affect the Council's income or the value of its holdings of financial instruments.

Richmond Shire Council
Notes to the financial statements
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24 Financial instruments (cont.)

Interest rate risk

Richmond Shire Council is exposed to interest rate risk through investments and borrowings with QTC.

The Council has access to a mix of variable and fixed rate funding options through QTC so that interest rate risk exposure can be minimised.

Sensitivity

Sensitivity to interest rate movements is shown for variable financial assets and liabilities based on the carrying amount at reporting date.

The following interest rate sensitivity analysis depicts what effect a reasonably possible change in interest rates (assumed to be 1%) would have on the profit and equity, based on the carrying values at the end of the reporting period. The calculation assumes that the change in interest rates would be held constant over the period.

	Net carrying amount \$	Effect on Net Result		Effect on Equity	
		1% increase \$	1% decrease \$	1% increase \$	1% decrease \$
2023					
QTC cash fund	420,212	4,202	(4,202)	4,202	(4,202)
Loans - QTC*	2,256,314	-	-	-	-
Net total		4,202	(4,202)	4,202	(4,202)
2022					
QTC cash fund	8,722,177	87,222	(87,222)	87,222	(87,222)
Loans - QTC*	2,817,232	-	-	-	-
Net total		87,222	(87,222)	87,222	(87,222)

In relation to the QTC loans held by the Council, the following has been applied:

QTC Fixed Rate Loan - financial instruments with fixed interest rates which are carried at amortised cost are not subject to interest rate sensitivity.

*QTC Generic Debt Pool - the generic debt pool products approximate a fixed rate loan. There is a negligible impact on interest sensitivity from changes in interest rates for generic debt pool borrowings.

QTC Client Specific Pool - client specific pool products are often rebalanced to a target benchmark duration. This partially exposes clients to the level of interest rates at the time of rebalancing. Sensitivity on these products is provided by QTC through calculating the interest effect over the period.

Fair value

The fair value of trade and other receivables and payables is assumed to approximate the value of the original transaction, less any allowance for impairment.

25 Commitments for expenditure

Contractual commitments

2023 2022

Contractual commitments at end of financial year but recognised in the financial statements are as follows:

Refuse Tip Management Contract	106,920	106,920
Service Maintenance Contract	34,500	-
Richmond Sale Yard Services	11,500	24,323
	<u>152,920</u>	<u>131,243</u>

These expenditures are payable as follows:

Within one year	152,920	131,243
One to five years	-	-
	<u>152,920</u>	<u>131,243</u>

Richmond Shire Council
Notes to the financial statements
For the year ended 30 June 2023

25 Commitments for expenditure (cont.)

Capital Commitments

Commitment for the construction of the following assets contracted for at the reporting date but not recognised as liabilities:

	2023	2022
<i>Property, Plant and Equipment</i>		
Road, drainage and bridge network	3,152,645	7,667,650
Buildings	57,618	54,210
Other	354,630	1,216,760
	<u>3,564,893</u>	<u>8,938,620</u>

These expenditure are payables as follows:

Within one year	3,564,893	8,938,620
One to five years	-	-
	<u>3,564,893</u>	<u>8,938,620</u>

26 Events after the reporting period

To the best of Council's knowledge at the date of this financial report, there are no other post balance date events that are likely to have a material impact on the financial statements.

Richmond Shire Council
Financial statements
For the year ended 30 June 2023

Management Certificate
For the year ended 30 June 2023

These general purpose financial statements have been prepared pursuant to sections 176 and 177 of the *Local Government Regulation 2012* (the Regulation) and other prescribed requirements.

In accordance with section 212(5) of the Regulation we certify that:

- (i) the prescribed requirements of the *Local Government Act 2009* and *Local Government Regulation 2012* for the establishment and keeping of accounts have been complied with in all material respects; and
- (ii) the general purpose financial statements present a true and fair view, in accordance with Australian Accounting Standards, of the Council's transactions for the financial year and financial position at the end of the year.



Mayor
John Wharton

Date: 25 October 2023



Chief Executive Officer
Peter Bennett

Date: 25 October 2023

INDEPENDENT AUDITOR'S REPORT

To the councillors of Richmond Shire Council

Report on the audit of the financial report

Opinion

I have audited the financial report of Richmond Shire Council.

In my opinion, the financial report:

- a) gives a true and fair view of the council's financial position as at 30 June 2023, and of its financial performance and cash flows for the year then ended
- b) complies with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards.

The financial report comprises the statement of financial position as at 30 June 2023, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes to the financial statements including material accounting policy information, and the certificate given by the Mayor and Chief Executive Officer.

Basis for opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial report section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other information

Other information comprises financial and non-financial information (other than the audited financial report) in an entity's annual report.

At the date of this auditor's report, the available other information in Richmond Shire Council's annual report for the year ended 30 June 2023 was the current year financial sustainability statement and long-term financial sustainability statement.

The councillors are responsible for the other information.

My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have formed a separate opinion on the current year financial sustainability statement.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of the councillors for the financial report

The councillors are responsible for the preparation of the financial report that gives a true and fair view in accordance with the *Local Government Act 2009*, the *Local Government Regulation 2012* and Australian Accounting Standards, and for such internal control as the councillors determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

The councillors are also responsible for assessing the council's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless it is intended to abolish the council or to otherwise cease operations of the council.

Auditor's responsibilities for the audit of the financial report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for expressing an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of material accounting policy information used and the reasonableness of accounting estimates and related disclosures made by the council.

- Conclude on the appropriateness of the council's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the council's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. I base my conclusions on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the council to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Report on other legal and regulatory requirements

In accordance with s.40 of the *Auditor-General Act 2009*, for the year ended 30 June 2023:

- a) I received all the information and explanations I required.
- b) I consider that, the prescribed requirements in relation to the establishment and keeping of accounts were complied with in all material respects.

Prescribed requirements scope

The prescribed requirements for the establishment and keeping of accounts are contained in the *Local Government Act 2009*, any other Act and the Local Government Regulation 2012. The applicable requirements include those for keeping financial records that correctly record and explain the council's transactions and account balances to enable the preparation of a true and fair financial report.



Lisa Fraser
as delegate of the Auditor-General

26 October 2023

Queensland Audit Office
Brisbane

Richmond Shire Council
Current-year Financial Sustainability Statement
For the year ended 30 June 2023

Measures of Financial Sustainability

Council's performance at **30 June 2023** against key financial ratios and targets:

	How the measure is calculated	Actual - Council	Target
Operating surplus ratio	Net result (excluding capital items) divided by total operating revenue (excluding capital items)	-7.58%	Between 0% and 10%
Asset sustainability ratio	Capital expenditure on the replacement of assets (renewals) divided by depreciation expense.	111.66%	greater than 90%
Net financial liabilities ratio	Total liabilities less current assets divided by total operating revenue (excluding capital items)	-47.06%	not greater than 60%

Note 1 - Basis of Preparation

The current year financial sustainability statement is a special purpose statement prepared in accordance with the requirements of the *Local Government Regulation 2012* and the Financial Management (Sustainability) Guideline 2013. The amounts used to calculate the three reported measures are prepared on an accrual basis and are drawn from the Council's audited general purpose financial statements for the year ended 30 June 2023.

Certificate of Accuracy
For the year ended 30 June 2023

This current-year financial sustainability statement has been prepared pursuant to Section 178 of the *Local Government Regulation 2012* (the regulation).

In accordance with Section 212(5) of the Regulation we certify that this current-year financial sustainability statement has been accurately calculated.



Mayor
John Wharton

Date: 25 October 2023



Chief Executive Officer
Peter Bennett

Date: 25 October 2023

INDEPENDENT AUDITOR'S REPORT

To the councillors of Richmond Shire Council

Report on the current-year financial sustainability statement

Opinion

I have audited the accompanying current-year financial sustainability statement of Richmond Shire Council for the year ended 30 June 2023, comprising the statement, explanatory notes, and the certificate of accuracy given by the Mayor and the Chief Executive Officer.

In accordance with s.212 of the Local Government Regulation 2012, in my opinion, in all material respects, the current-year financial sustainability statement of Richmond Shire Council for the year ended 30 June 2023 has been accurately calculated.

Basis of opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the current-year financial sustainability statement* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the statement in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matter – basis of accounting

I draw attention to Note 1 which describes the basis of accounting. The current-year financial sustainability statement has been prepared in accordance with the Financial Management (Sustainability) Guideline 2013 for the purpose of fulfilling the council's reporting responsibilities under the Local Government Regulation 2012. As a result, the statement may not be suitable for another purpose. My opinion is not modified in respect of this matter.

Other Information

Other information comprises financial and non-financial information (other than the audited financial report) in an entity's annual report.

At the date of this auditor's report, the available other information in Richmond Shire Council's annual report for the year ended 30 June 2023 was the general purpose financial statements and long-term financial sustainability statement.

The councillors are responsible for the other information.

My opinion on the current-year financial sustainability statement does not cover the other information and accordingly I do not express any form of assurance conclusion thereon.

However, as required by the Local Government Regulation 2012, I have formed a separate opinion on the general purpose financial report.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of the councillors for the current-year financial sustainability statement

The councillors are responsible for the preparation and fair presentation of the current-year financial sustainability statement in accordance with the Local Government Regulation 2012. The councillors' responsibility also includes such internal control as the councillors determine is necessary to enable the preparation and fair presentation of the statement that is accurately calculated and is free from material misstatement, whether due to fraud or error.

Auditor's responsibilities for the audit of the current-year financial sustainability statement

My objectives are to obtain reasonable assurance about whether the current-year financial sustainability statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this statement.

My responsibility does not extend to forming an opinion on the appropriateness or relevance of the reported ratios, nor on the council's future sustainability.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of material accounting policy information used and the reasonableness of accounting estimates and related disclosures made by the council.
- Evaluate the overall presentation, structure and content of the statement, including the disclosures, and whether the statement represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



Lisa Fraser
as delegate of the Auditor-General

26 October 2023

Queensland Audit Office
Brisbane

Richmond Shire Council
Unaudited Long Term Financial Sustainability Statement
For the year ended 30 June 2023

Measures of Financial Sustainability	Measure	Target	Actuals at 30 June 2023	Projected for the years ended									
				30 June 2024	30 June 2025	30 June 2026	30 June 2027	30 June 2028	30 June 2029	30 June 2030	30 June 2031	30 June 2032	30 June 2033
Council													
Operating surplus ratio	Net result divided by total operating revenue	Between 0% and 10%	-7.58%	-3.65%	-20.79%	-10.43%	-11.09%	-11.72%	-12.06%	-12.69%	-13.29%	-13.88%	-14.44%
Asset sustainability ratio	Capital expenditure on the replacement of assets (renewals) divided by depreciation expense.	greater than 90%	111.66%	270.54%	87.12%	85.41%	83.74%	82.10%	80.49%	78.91%	77.36%	75.84%	74.36%
Net financial liabilities ratio	Total liabilities less current assets divided by total operating revenue	not greater than 60%	-47.06%	-35.74%	-36.64%	-32.97%	-32.27%	-30.05%	-20.20%	-28.65%	-27.57%	-25.41%	-22.76%

Richmond Shire Council's Financial Management Strategy

Council measures revenue and expenditure trends over time as a guide to future requirements and to make decisions about the efficient allocation of resources to ensure the most effective provision of services. Council ensures that its financial management strategy is prudent and that its long-term financial forecast shows a sound financial position whilst also being able to meet the community's current and future needs.

Certificate of Accuracy
For the year ended 30 June 2023

This long-term financial sustainability statement has been prepared pursuant to Section 178 of the *Local Government Regulation 2012* (the regulation).

In accordance with Section 212(5) of the Regulation we certify that this long-term financial sustainability statement has been accurately calculated.



Mayor
John Wharton

Date: 25 October 2023



Chief Executive Officer
Peter Bennett

Date: 25 October 2023

Item 3.4 Audit Committee Meeting (12 September 2023)

EXECUTIVE SUMMARY

An internal audit committee was held 12 September 2023 to discuss the following:

- Internal Audit Report – Legislative Requirements
- Internal Audit Report – Cyber risk and data security
- Position Paper – Asset Valuations 2022-2023
- Draft Financial Statements for year ending 30 June 2023

OFFICER'S RECOMMENDATION

That Council: receive the Minutes of the Internal Audit Committee held on 12 September 2023 and that the recommendations contained within these minutes be adopted.

Budget & Resource Implications

N/A

Background

Nil

Consultation (Internal/External)

Nil

Attachments

Attachment D – Minutes 12 September 2023

Report prepared by **Peta Mitchell (Director of Corporate Services)**

**Minutes of the Internal Audit Committee held in
Richmond Shire Council Board Room
Tuesday 12 September 2023**

Meeting Opened: 4.42pm

PRESENT

Chair: Cr June Kuhl
Independent member: Bob Baker (Via Teams)

Attendees: Cr Nick Buick
Peta Mitchell (Director of Corporate Services)

B Baker was able to hear the meeting but unable to speak. P Mitchell to follow up with him after.

Confirmation of minutes from previous meeting

RSC Internal Audit Report – Legislative Requirements

Reviewed the Internal audit report - Legislative Requirements.

The audit looked at the key concerns of Council with respect to legislation and local government requirements.

P Mitchell addressed meeting that staff have worked through most of the issues that have been raised in the audit.

The outstanding requirements will be looked at over the next 12 months including a review of the operational plan and the monthly reporting.

RSC Internal Audit Report – Cyber risk and data security

Reviewed the Internal audit report – Cyber Risk and Data Security Risk.

This internal audit came from a recommendation raised in the 2022 final management letter and request from Cr Kuhl from previous audit meeting. All staff and councillors that have access to a mobile phone, tablet, computer will be required to undertake cyber security training. The other recommendations will be looked at over the next 12 months.

RSC Position Paper – Asset Valuations 2022-2023

Reviewed the Position Paper – Asset Valuations. A desktop valuation of buildings, roads, water, and sewerage was completed by Australis Asset Advisory Group for the 2022-2023 financial year. The valuations have been reviewed by the Asset Accountant and Director of Work before the position paper was completed by Altius Accountants.

2023 Annual Financial Statements

Reviewed the draft Financial Statements for the 2022-2023 financial year. These statements have been provided to Pitcher Partners for the final external audit that will start the week of the 18 September 2023.

Cr Buick raised that less capitalised wages was zero.

Cr Kuhl raised that the employee numbers and whether they were a true indication.

The statements will come back to audit committee for clearance before signing by management.

**Minutes of the Internal Audit Committee held in
Richmond Shire Council Board Room
Tuesday 12 September 2023**

General Business

There was no general business.

Close of Meeting 5.25pm

Next Meeting: After the Queensland Audit Office has review the audit committee briefing paper as part of the 2022-2023 Audit.

This is to certify that the minutes are a true and correct copy of the Richmond Shire Council Audit Committee Meeting.

Cr June Kuhl

Item 3.5 Audit Committee Meeting (7 November 2023)

EXECUTIVE SUMMARY

An internal audit committee was held 7 November 2023 September to discuss the following:

- 2023 Closing Management Report
- 2022-2023 Annual Financial Statements

OFFICER'S RECOMMENDATION

That Council: *receive the Minutes of the Internal Audit Committee held on 7 November 2023 and that the recommendations contained within these minutes be adopted.*

Budget & Resource Implications

N/A

Background

Nil

Consultation (Internal/External)

Nil

Attachments

Attachment E – Minutes 7 November 2023

Report prepared by **Peta Mitchell (Director of Corporate Services)**

**Minutes of the Internal Audit Committee held in
Richmond Shire Council Board Room
Tuesday 7 November 2023**

Meeting Opened: 9.00am

PRESENT

Chair: Cr June Kuhl
Independent member: Bob Baker (Via Teams)

Attendees: Cr Nick Buick
Peta Mitchell (Director of Corporate Services)

Confirmation of minutes from previous meeting – Cr Kuhl and Cr Buick

2023 Closing Management Report

Along with certification of the Financial Statements for the period ended 30 June 2023, the final management report was received from the Queensland Audit Office (signed by Pitcher Partners as delegate).

There are now only 4 management items that have been raised.

Cr Kuhl raised the excessive annual leave and whether part of that could be paid out as part of the EBA.

Cr Buick raised that Council needs to continue to take cyber security as an important part of training for all users that have access to mobile phones, tablets, laptops, or computers. DCS advised that a focus for 2024 financial year would be completing quality end of month processed.

2023 Annual Financial Statements

The Annual Financial Statements for the year ended 30 June 2023 were certified by Queensland Audit Office on the 26 October 2023.

This has been the first time in 5 years that Council has meet their statutory requirements for the financial statements being completed.

General Business

There was no general business.

Close of Meeting 9.57am

Next Meeting: To be confirmed

This is to certify that the minutes are a true and correct copy of the Richmond Shire Council Audit Committee Meeting.

Cr June Kuhl