

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 17 JANUARY 2023

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PRESENT

Present when the Mayor Cr Wharton declared the meeting open at 10:29am were:

COUNCILLORS:

Cr Kuhl, Cr Buick and Cr Johnston

Cr Kennedy and Cr Fox attended via Zoom Meeting.

STAFF:

Chief Executive Officer – Peter Bennett, Director of Community Services and Development
– Angela Henry and Minutes Secretary – Tiana Grant and Adelaide Tritton.

PRAYER

Cr Wharton read the prayer

APOLOGIES

Director of Corporate Services – Peta Mitchell

CONFIRMATION OF MINUTES

RESOLUTION 20230117.1

It was moved Cr Kuhl seconded Cr Johnston and carried that the Minutes of the General Meeting of the Richmond Shire Council held in the Board Room, Richmond on Tuesday 13 December 2022 be adopted as presented.

DECLARATIONS OF INTEREST

Mayor Cr Wharton called for Declarations of Interest in matters listed on the Agenda:

Nil

BUSINESS ARISING

Nil

2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

2.1 Tertiary Bursary Policy

EXECUTIVE SUMMARY

Council requested to review the Tertiary Bursary Policy at the January Council Meeting.

OFFICER'S RECOMMENDATION

That Council: Discuss the Tertiary Bursary Policy.

Council discussed changing the Tertiary Bursary Policy to add that successful applicants would need to do a minimum of one-week paid work per year throughout the duration of their degree for Richmond Shire Council.



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Council also agreed to add certain Diploma level courses that could benefit Council to the bursary, giving successful applicants \$2,500.00 for the duration of the course.

RESOLUTION 20230117.2

It was moved Cr Fox seconded Cr Kuhl and carried that Council adopt the Tertiary Bursary Policy with changes.

REFERENCE DOCUMENT

- Policy

3. REPORTS FOR CONSIDERATION – CORPORATE SERVICES

Item 3.1 Monthly Financial Report

EXECUTIVE SUMMARY

Council's monthly financial report in relation to the 2022/23 adopted budget is presented for consideration, together with Statement of Comprehensive Income, Statement of Financial Position and Statement of Cash Flow as at 31st December 2022.

OFFICER'S RECOMMENDATION

That Council: *Receive the monthly financial report presenting the progress made as at 31st December 2022 in relation to the 2022/23 budget and including the:*

- *Statement of Financial Position*
- *Statement of Comprehensive Income*
- *Statement of Cash Flows*

RESOLUTION 20230117.3

It was moved Cr Kuhl seconded Cr Johnston and carried that Council Receive the monthly financial report presenting the progress made as at 31st December 2022 in relation to the 2022/23 budget and including the:

- *Statement of Financial Position*
- *Statement of Comprehensive Income*
- *Statement of Cash Flows*

REFERENCE DOCUMENT

- Statement of Financial Position
- Statement of Comprehensive Income
- Statement of Cash Flows

<i>Change of order of business to consider late items</i>

2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

2.2 Employee Assistance Policy

EXECUTIVE SUMMARY

Council to review the Employee Assistance Policy with Changes.


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OFFICER'S RECOMMENDATION

That Council: Adopt the Employee Assistance Policy with changes.

RESOLUTION 20230117.4

It was moved Cr Buick seconded Cr Kuhl and carried that Council adopt the Employee Assistance Policy with changes

REFERENCE DOCUMENT

- Policy

2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

2.3 Travel Policy

EXECUTIVE SUMMARY

Council to review the Travel Policy with Changes.

OFFICER'S RECOMMENDATION

That Council: Adopt the Travel Policy with changes.

RESOLUTION 20230117.5

It was moved Cr Johnston seconded Cr Buick and carried that Council adopt the Travel Policy with changes

REFERENCE DOCUMENT

- Policy

2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

2.4 Complaints about Public Officials Policy

EXECUTIVE SUMMARY

Council to review the Complaints about Public Officials Policy as presented.

OFFICER'S RECOMMENDATION

That Council: Adopt the Complaints about Public Officials Policy as presented.

RESOLUTION 20230117.6

It was moved Cr Kennedy seconded Cr Buick and carried that Council adopt the Complaints about Public Officials Policy as presented.

REFERENCE DOCUMENT

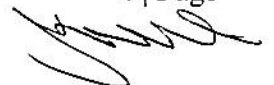
- Policy

2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

2.5 Use of Councils Plant and Vehicles Policy

EXECUTIVE SUMMARY

Council to review the Use of Councils Plant and Vehicles Policy as presented.



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OFFICER'S RECOMMENDATION

That Council: Adopt the Use of Councils Plant and Vehicles Policy as presented.

RESOLUTION 20230117.7

It was moved Cr Kuhl seconded Cr Johnston and carried that Council adopt the Use of Councils Plant and Vehicles Policy as presented.

REFERENCE DOCUMENT

- Policy

2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

2.6 Domestic and Family Violence Policy

EXECUTIVE SUMMARY

Council to review the Domestic and Family Violence Policy as presented.

OFFICER'S RECOMMENDATION

That Council: Adopt the Domestic and Family Violence Policy as presented.

RESOLUTION 20230117.8

It was moved Cr Kennedy seconded Cr Buick and carried that Council adopt the Domestic and Family Violence Policy as presented.

REFERENCE DOCUMENT

- Policy

2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

2.7 Complaints Policy

EXECUTIVE SUMMARY

Council to review the Complaints Policy as presented.

OFFICER'S RECOMMENDATION

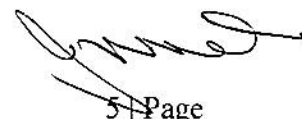
That Council: Adopt the Complaints Policy as presented.

RESOLUTION 20230117.9

It was moved Cr Kuhl seconded Cr Fox and carried that Council adopt the Complaints Policy as presented.

REFERENCE DOCUMENT

- Policy



2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

2.8 Complaints About the Chief Executive Officer Policy

EXECUTIVE SUMMARY

Council to review the Complaints About the Chief Executive Officer Policy as presented.

OFFICER'S RECOMMENDATION

That Council: Adopt the Complaints About the Chief Executive Officer Policy as presented.

RESOLUTION 20230117.10

It was moved Cr Buick seconded Cr Kennedy and carried that Council adopt the Complaints About the Chief Executive Officer Policy as presented.

REFERENCE DOCUMENT

- Policy

3. REPORTS FOR CONSIDERATION – CORPORATE SERVICES

Item 3.2 Monthly Financial Report

EXECUTIVE SUMMARY

As required by Section 174(3) of the *Local Government Regulation 2012*, a progress report on the implementation of Council's 2022/2023 Operational Plan at the end of the December quarter is tabled for Council's consideration.

OFFICER'S RECOMMENDATION

That Council: Receive and note the Quarter 2 progress report of RSC 2022/2023 Operational Plan for the December 2022 reporting period.

RESOLUTION 20230117.11

It was moved Cr Kuhl seconded Cr Johnston and carried that Council receive and note the Quarter 2 progress report of RSC 2022/2023 Operational Plan for the December 2022 reporting period.

REFERENCE DOCUMENT

Operational Plan 2022-2023

GENERAL BUSINESS

DCSD Angela Henry asked Council for their approval for a Council Employee with a family, to be able to move into the Director of Works house as it is a four-bedroom home, usually with one individual in it.

Council unanimously agreed that the Director of Community Services and Development alongside the Chief Executive Officer could make housing decisions without Council approval.



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CEO Peter Bennett advised that the applications received for the Director of Works position would be brought to February's Council Meeting.

Cr Johnston advised that she would talk to the Kronosaurus Korner Manager in regards to a date for the Meet & Greet to welcome new members of the community and to meet local business owners and community groups. Council agreed that this meet & greet would be by invitation.

Council unanimously agreed to host the event at Kronosaurus Korner on Friday 24 February 2023 from 5:30pm-7:30pm.

Cr Kennedy requested an update on the town cameras that are currently not working, CEO Peter Bennett said that Fourier Technologies were aware and were waiting for parts.

Cr Kennedy requested a Community Broadcast be sent out asking the community to take any pictures of water over crossings on our local roads and to send them to himself so Council can let the community know which crossings are flooded or impassable while the cameras are not working this wet season.

Cr Kennedy asked about the status of the water meter installations. He also asked about being ready for the excess water charges to be introduced. Cr Wharton advised that the excess charges would take affect from 01 July 2023.

CEO Peter Bennett notified Council that a truck has driven on a road after five inches of rain, when the road was still closed by Council and has completely torn up and destroyed the road. After a lengthy discussion, Council unanimously agreed to seek legal action in regards to fining offenders.

CEO Peter Bennett asked Council their thoughts on sending a work crew to Cloncurry to fix up some roadworks. Cloncurry Shire Council have asked for help as they do not have enough employees to do the work themselves. Council agreed that if it brings Richmond Shire Council revenue and it does not affect work in our Shire, a works crew could be sent to Cloncurry to help.

CEO Peter Bennett advised that the Swimming Pool Contractor has been in contact with him regarding the toddler pool. CEO Peter Bennett advised Council that when children are in the toddler pool splashing around, the salt and chlorine has killed off the surrounding grass and it is now a mud puddle.

Council agreed to support CEO Peter Bennett to make the best decision that he sees fit.

CLOSE OF MEETING

RESOLUTION 20230117.12

It was moved Cr Kuhl, seconded Cr Johnston, and carried that the information reports be received and noted.

Meeting closure

RESOLUTION 20230117.13

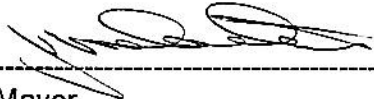
It was moved Cr Kuhl, seconded Cr Johnston and carried that the meeting close at 11:56am.


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Next Ordinary Meeting
21 February 2023

I hereby confirm that this is a true and correct record of the minutes of the Richmond Shire Council Ordinary Meeting Tuesday 17 January 2023.



Mayor