

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND
ON TUESDAY 20 FEBRUARY 2024



RICHMOND SHIRE COUNCIL

CONFIRMED MINUTES

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PRESENT

Present when Mayor Wharton declared the meeting open at 9:35am were:

COUNCILLORS:

Cr Wharton, Cr Kuhl, Cr Johnston, Cr Buick, Cr Fox and Cr Kennedy

STAFF:

Chief Executive Officer – Peter Bennett, Director of Works – Syed Qadir and Minutes Secretary Tiana Grant

PRAYER

Cr Wharton read the prayer.

APOLOGIES

Director of Corporate Services – Peta Mitchell and Director of Community Services and Development – Angela Henry

CONFIRMATION OF MINUTES

RESOLUTION 20240220.1

It was moved Cr Fox seconded Cr Johnston and carried that the Minutes of the General Meeting of the Richmond Shire Council held in the Board Room, Richmond on Tuesday, 16 January 2024 be adopted as presented.

DECLARATIONS OF INTEREST

Mayor Wharton called for Declarations of Interest in matters listed on the Agenda:

Nil

BUSINESS ARISING

Nil

2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

2.1 Councillor Code of Conduct Policy

EXECUTIVE SUMMARY

This Code of Conduct sets out the standards of behaviour that Council expects of their Mayor and Councillors of the Richmond Shire Council when carrying out their roles, responsibilities, and obligations as elected representatives.

The Councillor Code of Conduct Policy has been updated to reflect the Local Government Act 2009 and the Code of Conduct for Councillors in Queensland Document received from the Department of State Development.

OFFICER'S RECOMMENDATION

That Council: adopt the Councillor Code of Conduct Policy as presented.

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RESOLUTION 20240220.2

It was moved Cr Kuhl seconded Cr Fox and carried that Council adopt the Councillor Code of Conduct Policy as presented.

REFERENCE DOCUMENT

- Policy

2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

2.2 March Council Meeting

EXECUTIVE SUMMARY

The scheduled Tuesday, 12 March 2024 Council Meeting is required to be changed due to other commitments by the Mayor.

OFFICER'S RECOMMENDATION

That Council: reschedule the March 2024 Council Meeting to Thursday 14 March 2024.

RESOLUTION 20240220.3

It was moved Cr Buick seconded Cr Johnston and carried that Council reschedule the March 2024 Council Meeting from Tuesday 12 March 2024 to Thursday 14 March 2024.

REFERENCE DOCUMENT

- Nil

4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES

4.1 Minimising Potential Harm Care Policy

EXECUTIVE SUMMARY

Consumers may be at risk of harm due to a range of issues related to altered cognition, frailty, functional decline, reduced health and wellbeing, sensory losses, changes in environment and mental health.

OFFICER'S RECOMMENDATION

That Council: adopt the Minimising Potential Harm Care Policy as presented.

RESOLUTION 20240220.4

It was moved Cr Kennedy seconded Cr Kuhl and carried that Council adopt the Minimising Potential Harm Care Policy as presented.

REFERENCE DOCUMENT

- Policy

4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES

4.2 Medication Management Policy

EXECUTIVE SUMMARY

Richmond Aged Care promotes the safe and effective use of medications for all consumers in line with current legislation and guidelines. Medication management can be provided to consumers by the

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Registered/Enrolled Nurse or Support Workers. The Registered/Enrolled Nurse is bound to follow professional guidelines¹ in the delivery of medications. Support Workers can only provide medication management support if they have been deemed competent to do so. Consumers are encouraged to remain independence in the management of their medications.

OFFICER'S RECOMMENDATION

That Council: adopt the Medication Management Policy as presented.

RESOLUTION 20240220.5

It was moved Cr Kuhl seconded Cr Fox and carried that Council adopt the Medication Management Policy as presented.

REFERENCE DOCUMENT

- Policy

4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES

4.3 Restraint Minimisation and Use Policy

EXECUTIVE SUMMARY

Richmond Aged Care promotes a restraint free environment to ensure the safety and wellbeing of consumers and to ensure care is delivered in accordance with legislative, regulatory, standards, safety and best practice guidelines with relation to the application of restraint be it physical or chemical.

OFFICER'S RECOMMENDATION

That Council: adopt the Restraint Minimisation and Use Policy as presented.

RESOLUTION 20240220.6

It was moved Cr Kuhl seconded Cr Johnston and carried that Council adopt the Restraint Minimisation and Use Policy as presented.

REFERENCE DOCUMENT

- Policy

4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES

4.4 Complaints Management Policy and Procedure (Home Care)

EXECUTIVE SUMMARY

All clients of our Services who make a complaint about the home care service they receive should be able to do so without fear of losing the care or being disadvantaged in any way.

All staff members who make a complaint should be able to do so without fear of their employment being terminated or being subjected to harassment in the workplace.

OFFICER'S RECOMMENDATION

That Council: adopt the Complaints Management Policy and Procedure (Home Care) as presented.

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RESOLUTION 20240220.7

It was moved Cr Buick seconded Cr Fox and carried that Council adopt the Complaints Management Policy and Procedure (Home Care) as presented.

REFERENCE DOCUMENT

- Policy

4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES

4.5 CHSP Fees Policy

EXECUTIVE SUMMARY

The following Fees Policy principles address the issues of access, equity, affordability, user rights and privacy and ensure that fees generated by the CHSP Programme are used efficiently and for the benefit of CHSP consumers.

OFFICER'S RECOMMENDATION

That Council: adopt the CHSP Fees Policy as presented.

RESOLUTION 20240220.8

It was moved Cr Kuhl seconded Cr Johnston and carried that Council adopt the CHSP Fees Policy as presented.

REFERENCE DOCUMENT

- Policy

4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES

4.6 Supporting Independence Policy

EXECUTIVE SUMMARY

Richmond Aged Care Program will support clients to be more independent at home and in the community, thereby enhancing their quality of life and/or preventing or delaying their inappropriate admission to long term residential care.

OFFICER'S RECOMMENDATION

That Council: adopt the Supporting Independence Policy as presented.

RESOLUTION 20240220.9

It was moved Cr Kennedy seconded Cr Buick and carried that Council adopt the Supporting Independence Policy as presented.

REFERENCE DOCUMENT

- Policy

4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES

4.7 Privacy Policy and Procedure (Residential and Home Care)

EXECUTIVE SUMMARY

We will use all reasonable efforts to protect the privacy of individuals' personal information and to comply with the obligations imposed by the *Privacy Act 1988* (Cth) (**Privacy Act**), the Australian Privacy Principles (**APPs**), the Aged Care Act and the Aged Care Principles.

OFFICER'S RECOMMENDATION

That Council: adopt the Privacy Policy and Procedure (Residential and Home Care) as presented.

RESOLUTION 20240220.10

It was moved Cr Johnston seconded Cr Kuhl and carried that Council adopt the Privacy Policy and Procedure (Residential and Home Care) as presented.

REFERENCE DOCUMENT

- Policy

4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES

4.8 Work Health and Safety (Home Care) Safety Policy and Procedure

EXECUTIVE SUMMARY

We are committed to taking all reasonably practicable steps to provide and maintain a working environment that is safe and without risk to employees, volunteers and contractors performing health care or community work in a workplace including a person's home (collectively, **Workers**) and any other person whose health or safety may be adversely affected by the conduct of our business including clients, agency staff, subcontractors and any other person (collectively, **Other Persons**).

OFFICER'S RECOMMENDATION

That Council: adopt the Work Health and Safety Policy and Procedure (Home Care) as presented.

RESOLUTION 20240220.11

It was moved Cr Buick seconded Cr Johnston and carried that Council adopt the Work Health and Safety (Home Care) Safety Policy and Procedure as presented.

REFERENCE DOCUMENT

- Policy

4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES

4.9 Elder Abuse Policy

EXECUTIVE SUMMARY

The purpose of this policy is to guide commitment of all staff of Richmond Aged Care in preventing and responding appropriately to the abuse of older people in line with the Guideline for Elder Abuse Protocols, the National Plan to Respond to the Abuse of Older Australians and the Serious Incident Response Scheme (SIRS). In addition, Richmond Aged Care will act in the best interests of the older person who has been abused by upholding their rights and ensuring that the dignity and respect of older people accessing services is upheld at all times.

OFFICER'S RECOMMENDATION

That Council: adopt the Elder Abuse Policy as presented.

RESOLUTION 20240220.12

It was moved Cr Kennedy seconded Cr Kuhl and carried that Council adopt the Elder Abuse Policy as presented.

REFERENCE DOCUMENT

- Policy

4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES

4.10 Educational Program Policy

EXECUTIVE SUMMARY

Research accentuates that high quality programs significantly influences children and young people's growth and development. We have the opportunity to construct a supportive learning environment and program, with inspirations from the children, young people and families. This contribution can encourage children to feel a sense of control over their actions, interactions, to explore, be curious and test out their understanding of themselves others and the world around them.

OFFICER'S RECOMMENDATION

That Council: adopt the Educational Program Policy as presented.

RESOLUTION 20240220.13

It was moved Cr Fox seconded Cr Johnston and carried that Council adopt the Educational Program Policy as presented.

REFERENCE DOCUMENT

- Policy

4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES

4.11 Physical Activity Policy

EXECUTIVE SUMMARY

Physical activity is vital for young children's health, wellbeing and development and lays the foundation for a healthy active life. All children and young people benefit from a mix of physical activity, inactivity, and sleep. Our Out of School Hours Care (OSHC) Service recognises the important role educators and staff have in promoting children's physical activity in appropriate ways ensuring children's comfort and wellbeing requirements are being met. We are committed to supporting the *Australian 24-Hour Movement Guidelines for children and young people (5 to 17 years)- An Integration of Physical Activity, Sedentary Behaviour* into our curriculum.

OFFICER'S RECOMMENDATION

That Council: adopt the Physical Activity Policy as presented.

RESOLUTION 20240220.14

It was moved Cr Kennedy seconded Cr Buick and carried that Council adopt the Physical Activity Policy as presented.

REFERENCE DOCUMENT

- Policy

4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES

4.12 Acceptance and Refusal Authorisation Policy

EXECUTIVE SUMMARY

Under the Education and Care Services National Law and National Regulations, education and care services are required to obtain written authorisation from parents/guardians for some circumstances, to ensure that the health, safety, wellbeing, and best interests of the child are met and upheld. An authorisation is given where a person who has legal responsibility for a child gives permission to another person to do something or to make a decision on that person's behalf. Authorisations are usually authenticated by a signature- either in written form or as an electronic signature. All authorisations and refusals are to be kept in the child's enrolment record.

OFFICER'S RECOMMENDATION

That Council: adopt the Acceptance and Refusal Authorisation Policy as presented.

RESOLUTION 20240220.15

It was moved Cr Buick seconded Cr Kuhl and carried that Council adopt the Acceptance and Refusal Authorisation Policy as presented.

REFERENCE DOCUMENT

- Policy

4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES

4.13 Cyclone Management Policy

EXECUTIVE SUMMARY

Tropical cyclones and severe storms can produce hail, flooding rains, lightning, and winds up to 280km/h. Experiencing a cyclone can be frightening and traumatic causing injury and loss of life and cause major structural damage to buildings and whole communities.

OFFICER'S RECOMMENDATION

That Council: adopt the Cyclone Management Policy as presented.

RESOLUTION 20240220.16

It was moved Cr Fox seconded Cr Johnston and carried that Council adopt the Cyclone Management Policy as presented.

REFERENCE DOCUMENT

- Policy

4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES

4.14 Delivery of Children to, and Collection from Education and Care Services Premises Policy

EXECUTIVE SUMMARY

Under the *Education and Care Services National Regulations* the approved provider must ensure that policies and procedures are in place for the delivery of children to, and collection from, service premises and take reasonable steps to ensure those policies are followed. (ACECQA 2021).

OFFICER'S RECOMMENDATION

That Council: adopt the Delivery of Children to, and Collection from Education and Care Services Premises Policy as presented.

RESOLUTION 20240220.17

It was moved Cr Buick seconded Cr Kuhl and carried that Council adopt the Delivery of Children to, and Collection from Education and Care Services Premises Policy as presented.

REFERENCE DOCUMENT

- Policy

4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES

4.15 Emergency and Evacuation Policy

EXECUTIVE SUMMARY

Under the *Education and Care Services National Regulations*, an approved provider must ensure that policies and procedures are in place for emergency and evacuation and take reasonable steps to ensure policies and procedures are followed. (ACECQA, 2021).

OFFICER'S RECOMMENDATION

That Council: adopt the Emergency and Evacuation Policy as presented.

RESOLUTION 20240220.18

It was moved Cr Kennedy seconded Cr Johnston and carried that Council adopt the Emergency and Evacuation Policy as presented.

REFERENCE DOCUMENT

- Policy

4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES

4.16 Flood Management Policy

EXECUTIVE SUMMARY

Floods are a natural phenomenon that occur when water covers land that is usually dry. Flooding most commonly occurs from heavy rainfall when natural watercourses cannot carry the excess water. Flooding can also be caused by storm surges as a result of a tropical cyclone, or severe storm, a tsunami or even due to a dam release or fail.

OFFICER'S RECOMMENDATION

That Council: adopt the Flood Management Policy as presented.

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RESOLUTION 20240220.19

It was moved Cr Fox seconded Cr Buick and carried that Council adopt the Flood Management Policy as presented.

REFERENCE DOCUMENT

- Policy

4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES
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4.17 Lockdown Policy

EXECUTIVE SUMMARY

Under the *Education and Care Services National Regulations* the approved provider must ensure that policies and procedures are in place for emergency and evacuation situations (regulation 168) and take reasonable steps to ensure those policies and procedures are followed (regulation 170) (ACECQA 2021).

OFFICER’S RECOMMENDATION

That Council: adopt the Lockdown Policy as presented.

RESOLUTION 20240220.20

It was moved Cr Kuhl seconded Cr Fox and carried that Council adopt the Lockdown Policy as presented.

REFERENCE DOCUMENT

- Policy

4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES
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4.18 Managing an Aggressive Person/Visitor Policy

EXECUTIVE SUMMARY

Our Out of School Hours (OSHC) Service aims to establish and maintain positive and open relationships with all parents of enrolled children. However, we understand that on occasion there may be times when a parent or visitor arrives at our OSHC Service displaying aggressive, difficult or challenging behaviour. Our OSHC Service is committed to maintain a safe workplace for all staff and visitors and ensure staff have the skills to safely prevent and de-escalate aggressive behaviours. Workplace violence can be any incident where a person is abused, threatened or assaulted whilst engaged in work.

OFFICER’S RECOMMENDATION

That Council: adopt the Managing an Aggressive Person/Visitor Policy as presented.

RESOLUTION 20240220.21

It was moved Cr Kuhl seconded Cr Johnston and carried that Council adopt the Managing an Aggressive Person/Visitor Policy as presented.

REFERENCE DOCUMENT

- Policy

4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES

4.19 Managing an Unidentified Dog Policy

EXECUTIVE SUMMARY

There may be occasions when an uninvited dog manages to enter the Out of School Hours Care (OSHC) Service playground. To ensure children are not placed at risk, all precautions will be taken to minimise the likelihood of this situation, and should it occur, all staff will respond immediately in accordance with this policy.

OFFICER'S RECOMMENDATION

That Council: adopt the Managing an Unidentified Dog Policy as presented.

RESOLUTION 20240220.22

It was moved Cr Buick seconded Cr Kennedy and carried that Council adopt the Managing an Unidentified Dog Policy as presented.

REFERENCE DOCUMENT

- Policy

4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES

4.20 UV/Sun Safe Policy

EXECUTIVE SUMMARY

Australia has one of the highest rates of skin cancer in the world with two in three Australians developing some form of skin cancer before the age of 70. Too much of the sun's UV radiation can cause sunburn, skin and eye damage and skin cancer. Infants and toddlers up to four years of age are particularly vulnerable to UV damage due to lower levels of melanin and a thinner stratum corneum (the outermost layer of skin). UV damage accumulated during childhood and adolescence is strongly associated with an increased risk of skin cancer later in life (Cancer Council Australia).

OFFICER'S RECOMMENDATION

That Council: adopt the UV/Sun Safe Policy as presented.

RESOLUTION 20240220.23

It was moved Cr Fox seconded Cr Buick and carried that Council adopt the UV/Sun Safe Policy as presented.

REFERENCE DOCUMENT

- Policy

Change of order of business to consider late items

3. REPORTS FOR CONSIDERATION – CORPORATE SERVICES

3.1 Monthly Financial Statements

EXECUTIVE SUMMARY

In accordance with Section 204 of the *Local Government Regulation 2012* requires financial statements to be presented to Council at its ordinary meeting each month.

OFFICER'S RECOMMENDATION

That Council: receive the monthly financial report presenting the progress made as at 31 January 2024 in relation to the 2023/24 budget and including the:

- ***Statement of Financial Position***
- ***Statement of Comprehensive Income***
- ***Statement of Cash Flows***

RESOLUTION 20240220.24

It was moved Cr Buick seconded Cr Kuhl and carried that Council receive the monthly financial report presenting the progress made as at 31 January 2024 in relation to the 2023/24 budget and including the:

- *Statement of Financial Position*
- *Statement of Comprehensive Income*
- *Statement of Cash Flows*

REFERENCE DOCUMENT

- Statement of Financial Position
- Statement of Comprehensive Income
- Statement of Cash Flows

CLOSED SESSION

2. REPORTS FOR CONSIDERATION – Office of the Chief Executive Officer

2.3 Swimming Pool Management Contract

RESOLUTION 20240220.25

It was moved Cr Buick, seconded Cr Kuhl and carried that Council enter a closed session according to the Local Government Regulation 2012 275, (1) (e) contracts proposed to be made by it;

RESOLUTION 20240220.26

It was moved Cr Kuhl, seconded Cr Buick and carried that Council exit a closed session according to the Local Government Regulation 2012 275, (1) (e) contracts proposed to be made by it;

EXECUTIVE SUMMARY

The Richmond Swimming Pool Management Contract is due to expire on 30 May 2024 with an option to renew for a further two years.

Minor changes have been made to the Contract as stated in the background.

The Pool Contractor was contacted to make any changes they required; however, they did not have any requests for changes.

OFFICER'S RECOMMENDATION

That Council: discuss the changes made and agree to approve the Contract.

It was unanimously agreed that the Swimming Pool Contract would be held over until the April Council Meeting as changes are required and Council are currently sitting in Caretaker Mode.

REFERENCE DOCUMENT

- Contract

2. REPORTS FOR CONSIDERATION – Office of the Chief Executive Officer

2.4 Barton Houseshift Contract Update

RESOLUTION 20240220.27

It was moved Cr Johnston, seconded Cr Kennedy and carried that Council enter a closed session according to the Local Government Regulation 2012 275, (1) (f) starting or defending legal proceedings involving the local government;

RESOLUTION 20240220.28

It was moved Cr Kuhl, seconded Cr Buick and carried that Council exit a closed session according to the Local Government Regulation 2012 275, (1) (f) starting or defending legal proceedings involving the local government;

EXECUTIVE SUMMARY

The purpose of this report is to give an update to Council on the legal action commenced against Barton Houseshift. Council engaged Helix Legal last year to commence proceedings to try and recover the deposit amount from Barton Houseshift.

Before the Christmas close down break the attached affidavit and statutory demand were sent registered post to Barton Houseshift's address. This was uncollected after a month sitting at the post office and was sent back to us. We have resent these documents to his accountants in the hope that they will be able to contact them.

Should this endeavour also fail, the next step will be to lodge an application for the recovery of the debt with the courts. By being able to show that we have tried to contact Barton Houseshift before we go to court, it will help speed up the process once official legal action is taken.

I don't expect this to be a quick resolution and it may take another year to get an outcome. Unfortunately, when it comes to legal proceedings it takes a long time. If there are any significant updates, I will bring them back to Council.

OFFICER'S RECOMMENDATION

That Council: note the information.

Attendance

CEO Peter Bennett left the room at 9:53am

Noted.

REFERENCE DOCUMENT

- Form 7 Affidavit
- Form 509H Statutory Demand

2. REPORTS FOR CONSIDERATION – Office of the Chief Executive Officer

2.5 Maxwelton Common

RESOLUTION 20240220.29

It was moved Cr Kuhl, seconded Cr Buick and carried that Council enter a closed session according to the Local Government Regulation 2012 275, (1) (c) the local government's budget;

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RESOLUTION 20240220.30

It was moved Cr Kuhl, seconded Cr Fox and carried that Council exit a closed session according to the Local Government Regulation 2012 275, (1) (c) the local government's budget;

EXECUTIVE SUMMARY

With the ongoing issue of native title over the Maxwellton Common and the delay to Councils plan of dry land farming the common, there is quite a build-up of feed on the common again. Council will have to wait until next season before it can proceed with the farming plan so in the meantime Council has the opportunity to agist the common again.

OFFICER'S RECOMMENDATION

That Council: offer the Maxwellton Common out for tender to a single party from March to October 2024.

Attendance

CEO Peter Bennett re-entered the room at 9:53am

RESOLUTION 20240220.31

It was moved Cr Kuhl, seconded Cr Buick and carried that Council offer the Maxwellton Common out for Tender to a single party from March to October 2024.

REFERENCE DOCUMENT

- Nil

3. REPORTS FOR CONSIDERATION – CORPORATE SERVICES
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3.2 Water Meter Readings and Billing Cycle

RESOLUTION 20240220.32

It was moved Cr Kuhl, seconded Cr Kennedy and carried that Council enter a closed session according to the Local Government Regulation 2012 275, (1) (d) rating concessions;

RESOLUTION 20240220.33

It was moved Cr Kennedy, seconded Cr Kuhl and carried that Council exit a closed session according to the Local Government Regulation 2012 275, (1) (d) rating concessions;

EXECUTIVE SUMMARY

The finance team have been working through the water meter readings for the period 1 July 2023 to 31 December 2023 for billing.

Council completed a flying minute through email on the 25th of January 2024 for a decision to be made whether to bill ratepayers or reaccess the allocation and leave billing until July 2024.

It was collectively agreed that Council chose option 2 – Not bill and send letters to all owners stating their current water usage and what they would have been charged if Council had chosen to bill. In the letter also state that Council is looking at the allocation and seeking feedback from ratepayers. And option 3 – Review the allocation to properties based on their block size and update the allocation allowance and the access charge.

OFFICER'S RECOMMENDATION

That Council: note that Council collectively agreed to choose option 2 and option 3 on 25 January 2024 via a flying minute.

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RESOLUTION 20240220.34

It was moved Cr Kuhl, seconded Cr Fox and carried that Council endorse the flying minute.

REFERENCE DOCUMENT

- Request for Flying Minute and Councillor decisions

GENERAL BUSINESS

Cr Wharton noted that Cr Kuhl is not running for Councillor for the next term and that this would be her last Council Meeting. Cr Wharton thanked Cr Kuhl for the excellent job that she has done over the last 16 years as Councillor. Cr Wharton thanked Cr Kuhl for her support and appreciated everything that she has done for Richmond Shire Council.

Cr Fox advised that she had been in contact with Mrs Pattel at Richmond State School to have the Year 5-6 class come into a future Council Meeting to do a mock Local Laws scenario and Cr Fox put forward to invite the Year 1 class come into a future Council Meeting.

Cr Fox also noted that she attended another Consumer Advisory Council Meeting and advised that a Speech Therapist is a high priority for Richmond.

Cr Fox advised that, although we still have a long way to go, we are a big step closer to having a Paramedic at the Richmond Hospital.

Cr Kennedy asked for an update on the Frontage Road and requested it be added as a priority to complete works to the boundary.

DOW Syed Qadir noted that it was not on the submission for funding hence why it was not completed. Cr Kennedy noted that and requested that it be added to the annual maintenance works. Council were in agreement that more gravel was needed.

Cr Kuhl asked that the Alick Creek camera be fixed as it is continually facing towards the ground. CEO Peter Bennett noted that it was replaced two weeks ago and would look into why the new one is also moving.

Cr Buick requested that a sign be placed at the Richmond Wash Down Bay stating that the hose must be left fully clean as there has been grease left on it making it hard for the next person to use.

Cr Fox asked for an update on the Richmond Aerodrome Funding. CEO Peter Bennett advised that there was no update as yet.

Attendance

Cr Johnston left the room at 10:22am

Cr Johnston re-entered the room at 10:25am

Cr Kuhl thanked everyone in the room, and acknowledged the Councillors and Staff she has worked with during her journey as a Councillor.

CLOSE OF MEETING

RESOLUTION 20240220.35

It was moved Cr Kuhl, seconded Cr Kennedy, and carried that the information reports be received and noted.

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Meeting closure

RESOLUTION 20240220.36

It was moved Cr Kuhl, seconded Cr Buick and carried that the meeting close at 10:28am.

Next Ordinary Meeting

14 March 2024.

I hereby confirm that this is a true and correct record of the minutes of the Richmond Shire Council Ordinary Meeting Tuesday 20 February 2024.



Mayor