



RICHMOND SHIRE COUNCIL MOBILE VENDOR POLICY

POLICY NUMBER:	030
INFOPERT REF:	72106
TIME PERIOD OF REVIEW:	4 Years
DATE OF NEXT REVIEW:	September 2027

1. OBJECTIVE

To introduce an annual and daily permit fee to regulate mobile vendors (including food).

2. SCOPE

Under Council's local laws it has the right to require persons who wish to vend from land under its control i.e. roads and parks, to apply for a permit and pay a fee.

The *Food Act 2006* requires persons vending food to hold a "mobile food vendor licence". This licence can be issued by any council in Queensland or Queensland Health and is mutually recognised throughout the state. There are certain exemptions e.g. coffee.

3. PROCEDURE

Applicant must supply a copy of their Public Liability Insurance.

Applicants wishing to apply to vend (including food) from council-controlled land or park must apply for a permit in accordance with Local Law No 1 (Administration), on the application form and pay the required annual or daily fee as set out in Council's Schedule of Fees and Charges.

Roadside Trading Operations

Roadside Trading Fee – Annual Fee

Roadside Trading Fee per event not more than 3-days

The fees can be found in the current years fees & charges.

A vendor may only vend from two locations in Richmond unless on private property: -

1. The rear of Jack Brown Lions Park, Goldring Street, Richmond (powered site)
2. Beside the Aged Care Units at 96 Goldring Street, Richmond (un-powered site)
3. As directed by the Chief Executive Officer

Note: Mobile food vendors must be licensed under the Food Act 2006 and provide a copy of their current licence at the time of application.

Applicants should be referred to the Department of Transport (Main Roads) if they wish to occupy a road reserve or land controlled by the State.

This policy does not apply to mobile vendors operating from private property, however, if selling food, must comply with the Food Act 2006.

4. LEGISLATION

- *Local Law No.1 (Administration) 2012*

**(the commercial use of local government controlled areas and roads is a prescribed activity and an application for a permit is required)*

- *Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2012*
- *Subordinate Local Law No 4 (Local Government Controlled Areas, Facilities and Roads) 2012*
- *Schedule 1 – Prohibited activities*
- *The Food Act 2006*

5. IMPLEMENTATION

This Policy will commence from the Policy reviewed date and will be made available to all corporate staff on Council's intranet site/network, and to all outdoor staff via their supervisor/coordinator. Council reserves the right to vary, replace or terminate this Policy from time to time. This Policy will typically be reviewed when a review has been deemed appropriate by organisational processes (e.g., audit recommendations), or when legislative requirements change.

6. APPROVAL

Date of Adoption: 28 April 2015
Policy Reviewed: General Council Meeting 16 January 2024
Resolution Number: 20240116.8

Policy Authorised: Peter Bennett
Chief Executive Officer