

CONFIRMED MINUTES OF THE ORDINARY MEETING  
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON  
TUESDAY 20 AUGUST 2019

**PRESENT**

Present when the Mayor Cr Wharton declared the meeting open at 8:05am  
were:

COUNCILLORS:

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Pattel and Cr Kennedy

STAFF:

Chief Executive Officer – Peter Bennett, Manager of Communities – Angela Henry ,  
Contract Manager of Finance – Colin Duffy and Minutes Secretary – Tiana Grant.

**PRAYER**

Cr Pattel read the prayer.

**APOLOGIES**

Director of Works – Bart Servaas

**CONFIRMATION OF MINUTES**

**RESOLUTION 20190820.1**

*It was moved Cr Kuhl, seconded Cr Fox and carried that the Minutes of the General Meeting of the Richmond Shire Council held in the Boardroom, Richmond on Tuesday 16 July 2019 be adopted as tabled.*

**RESOLUTION 20190820.2**

*It was moved Cr Kuhl, seconded Cr Bawden and carried that the Minutes of the Special Budget Meeting of the Richmond Shire Council held in the Boardroom, Richmond on Tuesday 29 July 2019 be adopted as tabled.*

**ACTION ITEMS AND RESOLUTIONS**

**MATTERS ARISING**

**ITEM 1.0 MATTERS ARISING**

Cr Fox gave update on the recent NOAC Conference that was attended by Cr Bawden, the CEO and herself and the benefits that came from the conference.


Cr Pattel declared a conflict of interest for items 14.2 and 18.2.

**WORKS AND SERVICES**

*Noted*

**WORKS COORDINATORS REPORT**

**ITEM 2.0 WORKS COORDINATORS PROGRESS REPORT**



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*Nil Report*

**WATER AND SEWERAGE OFFICER REPORT**

**ITEM 3.0 WATER AND SEWERAGE OFFICER PROGRESS REPORT**

*Nil Report*

**WORKSHOP FOREMAN REPORT**

**ITEM 4.0 WORKSHOP REPORT**

*Noted*

Questions were raised as to why the new agitator bowl took so long to be fitted. Staff shortages were highlighted as the main reason.

**AERODROME REPORTING OFFICER REPORT**

**ITEM 5.0 AERODROME REPORTING OFFICER REPORT**

*Nil Report*

**DIRECTOR OF WORKS REPORT**

**ITEM 6.0 DIRECTOR OF WORKS REPORT**

*Noted*

**RURAL LAND OFFICERS REPORT**

**ITEM 7.0 RURAL LANDS OFFICERS REPORT**

*Noted*

Cr Wharton advised that the agistees of Maxwelton Town Common requested permission to assemble portable yards on the common so they didn't have to use yards located at Maxwelton Station. Council agreed that this was a good solution.

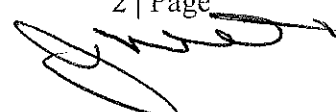
Cr Kuhl advised that she had further communications with Southern Gulf Catchment regarding the funding from the State Government for Pest and Weed Control. Richmond has put forward the proposal to implement a wild dog trapping program as previously conducted due to the high success of the last program.

Cr Wharton updated the Council on being asked to present at the upcoming Queensland Reconstruction Authority round table meeting held in Brisbane on the 29<sup>th</sup> of August.

**Attendance**

Cr Wharton left the room at 8:41am.

Cr Kuhl took the chair.



**SALEYARD CONTRACTORS REPORT**

**ITEM 8.0 SALEYARD CONTRACTORS REPORT**

*Noted*

**AGISTMENT ON TOWN COMMONS REPORT**

**ITEM 9.0 AGISTMENT ON TOWN COMMONS REPORT**

*Noted*

**LOCAL LAWS OFFICERS REPORT**

**ITEM 10.0 LOCAL LAWS OFFICERS REPORT**

*Noted*

Cr Kuhl enquired if Council could place NoMoz pellets down street pipes to lower the mosquito problem and implement a fogging program again. Cr Kuhl enquired if Council could also send out a "What the community can do" about mosquitos with the next newsletter.

Cr Kennedy enquired if Council could continue with the Bird Scaring program more frequently as the birds are becoming an issue.

**Attendance**

Cr Wharton re-entered the room at 8:45am.

Cr Kuhl vacated the chair.

**REFUSE TIP CONTRACTORS REPORT**

**ITEM 11.0 REFUSE TIP CONTRACTORS REPORT**

*Noted.*

Cr Bawden enquired if the Sale yards Contractors could hold a key for the Richmond Refuse Tip so they can move dead cattle from Road trains. Councillors agreed that the Saleyards Contractors to have a key to the refuse tip and the Saleyards Contractor will be the contact if they needed to get in after hours.

Cr Wharton advised that the water connection to the Refuse Tip is still top priority.

Cr Pattel enquired if cameras would be an option to minimise burning and illegal business.

Cr Wharton discussed potentially moving the Refuse Tip to 20 Mile to minimise burning and smell issues after concerns were raised following a recent fire at the Refuse Tip. Management to follow up with the State Government regarding land access, plans and regulations that need to be addressed in relation to the possible relocation of Refuse Tip.



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**TOWN SERVICES REPORT**

**ITEM 12.0 TOWN SERVICES REPORT**

*Noted*

Cr Wharton advised that road to the Lake Fred Tritton boat ramp side be realigned to become safer around the corner as it is quite dangerous. Cr Wharton also advised that this work can be done when the new footpath will be created next to the road from the Lake to the RV Park.

Request Plumbers talk to Fox Helicopters to spray chemicals over the lake to kill the algae problem.

Cr Wharton suggested locals could put their boats in the lake at Councils cost to keep the lake active over the winter period.

Richmond Turf Club received compliments over the weekend for how well the grounds are looking at the Racecourse.

Cr Pattel advised that she has also had compliments about how well the cemetery was looking.

Councillors expressed their appreciation for all the hard work the Town Services team has put in to get the town looking fantastic.

Cr Kuhl requested the spoon drain at the intersection of Hillier Street and Magoffin Street be cleaned and the run off drain be delved to removed excess water.

**SAFETY AND COMPLIANCE REPORT**

**ITEM 13.0 SAFETY AND COMPLIANCE REPORT**

*Nil Report*

**BUILDING AND TOWN PLANNING REPORT**

**ITEM 14.0 BUILDING AND TOWN PLANNING REPORT**

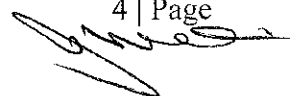
*Noted*

Council discussed the Boundary Relaxation at 78 Simpson Street and all Councillors were in agreeance.

**RESOLUTION 20190820.3**

*It was moved Cr Fox, seconded Cr Pattel and carried that the Boundary Relaxation Application for 78 Simpson Street be approved.*

*Change of order of business*



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**FINANCE AND ADMINISTRATION REPORT**

**ITEM 15.0 FINANCE REPORT**

*Noted*

*Change of order of business*

**Meeting adjournment**

**RESOLUTION 20190820.4**

*It was moved Cr Kuhl, seconded Cr Fox and carried that the meeting adjourn for morning tea at 9:49am.*

During the morning tea break Council welcomed Elizabeth Mayo, Richmond State School Principal.

**Meeting resumption**

**RESOLUTION 20190820.5**

*It was moved Cr Kennedy, seconded Cr Bawden and carried that the meeting resume at 10:21am.*

**Attendance**

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Pattel, Cr Kennedy, Peter Bennett, Angela Henry, Colin Duffy, Tiana Grant and Elizabeth Mayo.

Council discussed the possibility of the school accessing the high speed fibre Internet line that Council owns that runs past the School.

The School is working on a strategic plan and would welcome Council's input.

Council also discussed the possibility of the school students sitting in on Council meeting to see what occurs and how Local Government functions.

**Attendance**

Elizabeth Mayo left the room at 11:37am.

**CHIEF EXECUTIVE OFFICER'S REPORT**

**ITEM 16.0 CEO REPORT**

*Noted*

**CORRESPONDENCE AND TABLED ITEMS**

**ITEM 18.0 INWARDS CORRESPONDENCE**

Council agreed to move the bus parking space back 10 metres and to paint lines in the centre of the road so children know where it is safe to stand when crossing the road.

**POLICIES, PROCEDURES AND LOCAL LAWS**



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**ITEM 19.0 MONTHLY REPORT**

*Nil Policies for review*

**MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT**

**ITEM 20.0 MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT**

*Noted*

The MCS notified Council that a successful candidate was chosen for the Community Development Officer role.

The MCS advised that the CDO would revise the community plan.

Cr Kuhl enquired if a community broadcast could go out for the North Queensland Livestock Industry Agency meeting being held in Richmond on the 28<sup>th</sup> of August 2019.

**Attendance**

Cr Kennedy left the room at 11:05am.

Cr Kennedy re-entered the room at 11:07am.

MCS advised that the audits on Council play equipment went well. It was mentioned that Bobby Murray Park needed a full upgrade as a priority.

MCS advised not to move the lake playground because of overhead power lines, however remove the soffall and replace with sand and extend the rat wall.

MCS advised that the Racecourse play equipment needed new shade cloth, edging and sand and to replace a few bolts.

MCS advised that the new "Me and My Mum Hub" venue behind the Gym is ready for use. MCS enquired if Council could get a lease agreement available for MMM. Council agreed on a 2 year lease at \$800 per month excluding electricity. Council also agreed on a bond of \$800 (4 weeks rent).

MCS advised that due to the heavy rainfall in February, the previous quote for the oval upgrade that was received last year needed altering if Council wanted it laser levelled putting it over Council's budget. MCS advised that Council could go with the original plan for maintenance every 12 months and level the ground on a continual basis within budget. Council agreed.

MCS enquired that Council request a bond of \$260 for the score board remote when hiring it out to community events.

*Change of order of business*

**RESOLUTION 20190820.6**

*It was moved Cr Kuhl, seconded Cr Fox and carried that Council enter closed session according to Local Government Regulation 2012 Section 275 (1) (c) (e).*

**RESOLUTION 20190820.7**



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*It was moved Cr Kuhl, seconded Cr Fox and carried that Council exit closed session according to Local Government Regulation 2012 Section 275 (1) (c) (e).*

**RESOLUTION 20190820.8**

*It was moved Cr Kuhl, seconded Cr Kennedy and carried that the Successful applicant for the OSHC Tender be JKC Building.*

MCS advised that no tenders were received for the relocation of the board room.

*Change of order of business*

**RICHMOND AGED CARE CO-ORDINATOR'S REPORT**

**ITEM 21.0 RICHMOND AGED CARE CO-ORDINATOR'S REPORT**

*Noted*

**LIBRARIAN'S REPORT**

**ITEM 23.0 LIBRARIAN'S REPORT**

*Nil Report*

**POOL MANAGER'S REPORT**

**ITEM 24.0 POOL MANAGER'S REPORT**

*Nil Report – Pool Closed.*

Cr Pattel advised that the pool manager would like to speak to Councillors regarding issues with the Richmond Pool. It was agreed that a report was needed.

**REGIONAL DEVELOPMENT AUSTRALIA BOARD MEMBERS REPORT**

**ITEM 17.0 RDA REPORT**

*Noted*

**OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT**

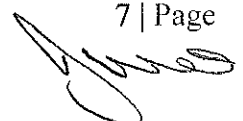
**ITEM 22.0 OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT**

*Noted*

**TOURISM AND MARKETING REPORT**

**ITEM 25.0 TOURISM AND MARKETING OFFICER'S REPORT**

*Noted*



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**LAKEVIEW CARAVAN PARK MANAGER'S REPORT**

**ITEM 26.0 MANAGER'S REPORT**

*Noted*

**GENERAL BUSINESS**

**ITEM 27.0 GENERAL BUSINESS**

Cr Bawden advised that the water troughs at the Saleyards needed replacing or if possible repairing.

Cr Bawden enquired if Council could inspect the storm water drains on Simpson Street east side of town to see if there is water laying in the pipes potentially breeding mosquitos.

Cr Kennedy enquired if staff are following the purchasing policy with regards to ordering from local business's since the policy was updated earlier this year, managers to follow up with staff responsible for creating and approving of requisitions.

Cr Wharton advised that the Red Cross ladies submitted a late letter requesting Council to maintain their yard. Council agreed that this was fair.

Cr Wharton tabled an appreciation letter from a community member regarding the February floods and the great work Council provided.

Cr Wharton advised that a representative from Liberty Oil will be here next week and has booked a meeting with the CEO and Cr Kennedy.

**RESOLUTION 20190820.9**

*It was moved Cr Kuhl, seconded Cr Pattel and carried that the information reports be received and noted.*

**Meeting closure**

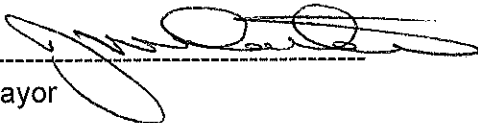
**RESOLUTION 20190820.10**

*It was moved Cr Kuhl, seconded Cr Pattel and carried that the meeting close at 12:20pm.*

**Next Ordinary Meeting**

17 September 2019

I hereby confirm that this is a true and correct record of the minutes of the Richmond Shire Council Ordinary Meeting Tuesday 20 August 2019.

  
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Mayor