

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 14 JANUARY 2020

PRESENT

Present when the Deputy Mayor Cr Kuhl declared the meeting open at 8:15am were:

COUNCILLORS:

Cr Kuhl, Cr Bawden, Cr Fox, Cr Kennedy.
Cr Pattel joined via teleconference at 9.18am

STAFF:

Chief Executive Officer – Peter Bennett, Manager of Finance – Colin Duffy, Director of Works – Bart Servaas, Manager of Community Services and Development – Angela Henry and Minutes Secretary – Tiana Grant.

PRAYER

Cr Kuhl read the prayer.

APOLOGIES

Cr Wharton.

From the previous minutes:

RESOLUTION 20191210.6

It was moved Cr Fox, seconded Cr Pattel and carried that Cr Kuhl be appointed Acting Mayor for January 2020.

CONFIRMATION OF MINUTES

RESOLUTION 20200114.1

It was moved Cr Kennedy, seconded Cr Fox and carried that the Minutes of the General Meeting of the Richmond Shire Council held in the Boardroom, Richmond on Tuesday 10 December 2019 be adopted as tabled.

ACTION ITEMS AND RESOLUTIONS

MATTERS ARISING

ITEM 1.0 MATTERS ARISING

Nil

WORKS COORDINATORS REPORT

ITEM 2.0 WORKS COORDINATORS PROGRESS REPORT

Noted

Change of business to consider late items

Director of Community Services, Angela Henry noted that two Service Requests in the Municipal Report stating they have been completed, have not.

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WATER AND SEWERAGE OFFICER REPORT

ITEM 3.0 WATER AND SEWERAGE OFFICER PROGRESS REPORT

Noted

Cr Fox advised Council that she has had several community members contacting her with concerns on the change in water restriction.

Cr Pattel responded that she has brought water issues to Council this time every year and strongly agreed that changes need to be made.

Cr Bawden brought forward that Council run a pipe from the Industrial Estate Bore to the Charlie Whelow Oval for the up keep to help the water pressure around town.

Cr Kuhl requested that Council pump the water out of the lake to water the grass around the lake to also help with the water pressure issues.

Council requested the Local Laws Officer to issue warnings to households that repeatedly water outside of allocated watering times.

Cr Kuhl asked if the Plumbers could look at the daisies facing upwards at the water park as there is no water coming out of them. Potentially moving the daisies to the opposite side of the water park to minimise the water spray onto the grassed area.

Council agreed that the water issue is a matter of urgency.

Cr Kuhl asked if the poles that held the Blue Green Algae sign at the hospital end of the lake be removed from the sand area.

Cr Kuhl notified Council that the waterfall at the Bush Tucker Garden is still not working and requested it be fixed.

Cr Kuhl also advised Council that the pipe off the bank of the lake at the Bore makes a noise every couple of minutes and requested it be investigated. There is the poly pipe that was used for cooling the town water supply that has risen to the surface and needs to be weighted down into the water.

Change of order of business.

WORKSHOP FOREMAN REPORT

ITEM 4.0 WORKSHOP REPORT

Noted

AERODROME REPORTING OFFICER REPORT

ITEM 5.0 AERODROME REPORTING OFFICER REPORT

Nil Report

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DIRECTOR OF WORKS REPORT

ITEM 6.0 DIRECTOR OF WORKS REPORT

Noted

Change of order of business to consider late items.

Cr Bawden asked if anyone had been to the Refuse Tip as it is a mess.

Cr Fox agreed that the entry to the Refuse Tip is a mess.

Council requested Director of Works, Bart Servaas to follow up with the Refuse Tip Manager.

Cr Pattel notified Council that she has received complaints regarding the tidiness of the Refuse Tip.

Councillors agreed that the Refuse Tip Manager needs to take responsibility and tidy the area.

Council to organise a shed for the Refuse Tip as a matter of priority.

DOW Bart Servaas advised that a local Grazier requested for Council to upgrade Thumb Creek. DOW Bart Servaas liaised with the Grazier of a cheaper alternative regarding stabilisation of the creek crossing.

CR Kuhl asked if flood damage work is still needed to be done on Rainscourt Access Road, DOW Bart Servaas advised that there is still flood damage work to be done.

RURAL LAND OFFICERS REPORT

ITEM 7.0 RURAL LANDS OFFICERS REPORT

Nil Report

SALEYARD CONTRACTORS REPORT

ITEM 8.0 SALEYARD CONTRACTORS REPORT

Cr Bawden requested shade go over the yards at the Saleyards. Cr Kuhl advised Cr Bawden to request it for next year's budget considerations.

Cr Kuhl suggested to plant more trees in the yards for shade.

AGISTMENT ON TOWN COMMONS REPORT

ITEM 9.0 AGISTMENT ON TOWN COMMONS REPORT

Noted.

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Cr Kennedy has had more enquiries for horse paddocks. Council to consider at next budget meeting for next year's budget.

Cr Kuhl requested the Agistment Policy come up in the February meeting 2020 as changes are need to be made.

LOCAL LAWS OFFICERS REPORT

ITEM 10.0 LOCAL LAWS OFFICERS REPORT

Nil Report.

REFUSE TIP CONTRACTORS REPORT

ITEM 11.0 REFUSE TIP CONTRACTORS REPORT

Nil report.

Change of order of business.

TOWN SERVICES REPORT

ITEM 12.0 TOWN SERVICES REPORT

Noted

Cr Bawden requested the gutters in front of the School to be cleaned before School starts as the birds have made a mess of it.

Cr Pattel asked what the schedule and the streets included in cleaning of guttering around town and who does it.

Cr Kuhl advised it has always been Town Services. Council requested DOW Bart Servaas to speak to Town Services to see if there is a program around this.

Council agreed that this needs to be done half yearly, especially prior to storm season. DOW Bart Servaas to Speak with Town Services.

Cr Kuhl mentioned that bulrushes are growing behind the wall at the lake. DOW Bart Servaas to organise Towns Services to poison the area.

Council requested the bird scaring program to be implemented over Charlie Whelow Oval and the caravan park.

SAFETY AND COMPLIANCE REPORT

ITEM 13.0 SAFETY AND COMPLIANCE REPORT

Noted

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WILD DOG TRAPPING REPORT

Cr Kuhl requested herself and Cr Bawden with the Rural Lands Officer to speak with and welcome the Wild Dog Trapping Contractor.

Cr Bawden asked if a community notice had gone out to notify the community that Council have a Wild Dog Trapping Contractor.

It was noted that a community notice has not gone out and Cr Kuhl requested this information needs to go out via all media avenues (social media, Community Broadcast, Website, Newsletter and Flyers).

BUILDING AND TOWN PLANNING REPORT

ITEM 14.0 BUILDING AND TOWN PLANNING REPORT

Nil report

FINANCE AND ADMINISTRATION REPORT

ITEM 15.0 FINANCE REPORT

Noted

Manager of Finance and Administration, Colin Duffy advised Council that the Finance system is having issues hence delays and figure problems.

DFA Colin Duffy advised that the software company's customer support is not up to standard.

CHIEF EXECUTIVE OFFICER'S REPORT

ITEM 16.0 CEO REPORT

Noted

Change of order of business.

RESOLUTION 20200114.2

It was moved Cr Fox, seconded Cr Kennedy and carried that Council enter closed session according to Local Government Regulation 2012 Section 275 (1) (c) (e) to consider the Superannuation for employees.

RESOLUTION 20200114.3

It was moved Cr Kennedy, seconded Cr Fox and carried that Council exit closed session according to Local Government Regulation 2012 Section 275 (1) (c) (e).

RESOLUTION 20200114.4

It was moved Cr Pattel, seconded Cr Bawden and carried that Council contribute to superannuation on annual leave loading from the resolution made in December 2019.

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RESOLUTION 20200114.5

It was moved Cr Fox, seconded Cr Kennedy and carried that Council enter closed session according to Local Government Regulation 2012 Section 275 (1) (c) (e) to consider the extension of rates for A607.

RESOLUTION 20200114.6

It was moved Cr Kennedy, seconded Cr Fox and carried that Council exit closed session according to Local Government Regulation 2012 Section 275 (1) (c) (e).

RESOLUTION 20200114.7

It was moved Cr Kennedy, seconded Cr Fox and carried that Council grant the extension for rates payment for A607.

REGIONAL DEVELOPMENT AUSTRALIA BOARD MEMBERS REPORT

ITEM 17.0 RDA REPORT

Noted.

CORRESPONDENCE AND TABLED ITEMS

ITEM 18.0 INWARDS CORRESPONDENCE

Item 18.1 Liquor license Application for Liberty Oil Convenience Pty Ltd

After long discussions regarding the application for Liquor Licence at 120 Goldring Street Council agreed that it was not amenable for the roadhouse to have liquor available for purchase and consumption from 10am to 12pm with or without a meal.

RESOLUTION 20200114.8

It was moved Cr Fox, seconded Cr Bawden and carried that Council approve the liquor license application for Accommodation, however object to the liquor license application for meals.

Meeting adjournment

RESOLUTION 2020

It was moved Cr Fox, seconded Cr Bawden and carried that the meeting adjourn for morning tea at 10:03am.

During the Morning Tea break Council discussed the Australia Day Nominations.

RESOLUTION 20200114.9

It was moved Cr Fox, seconded Cr Kennedy and carried that the meeting resume at 10:55am.

Item 18.2 Dust complaint

Discussions were had regarding the watering of West Crawford Street due to the dust issues.

Cr Bawden requested Council look into other options as watering the road every day is a waste of water.

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It was agreed the stockpiled gravel is to be spread over the new stockpile site so that it will allow all weather access.

Council request DOW Bart to write to the complainant that water program will start again until a new plan is implemented.

Item 18.3 Tertiary Bursary Application

Council agreed to object to the Tertiary Bursary application as the applicant did not meet the necessary criteria.

Council wish the applicant all the best for future studies.

POLICIES, PROCEDURES AND LOCAL LAWS
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ITEM 19.0 MONTHLY REPORT

Noted

RESOLUTION 20200114.10

It was moved Cr Bawden, seconded Cr Pattel and carried that Council adopt the reviewed Acceptable Requests Policy with changes.

RESOLUTION 20200114.11

It was moved Cr Kennedy, seconded Cr Fox and carried that Council adopt the reviewed Advertising Policy with changes.

RESOLUTION 20200114.12

It was moved Cr Bawden, seconded Cr Pattel and carried that Council adopt the reviewed Acceptable Requests Policy with changes.

RESOLUTION 20200114.13

It was moved Cr Fox, seconded Cr Kennedy and carried that Council adopt the reviewed Vehicle Policy with changes.

Attendance

Cr Bawden left the room at 11:34am.

Cr Bawden re-entered the room at 11:37am.

RESOLUTION 20200114.14

It was moved Cr Bawden, seconded Cr Kennedy and carried that Council adopt the reviewed Workplace Bullying Policy with changes.

RESOLUTION 20200114.15

It was moved Cr Fox, seconded Cr Bawden and carried that Council adopt the reviewed Entertainment and Hospitality Policy with changes.

RESOLUTION 20200114.16

It was moved Cr Kennedy, seconded Cr Bawden and carried that Council adopt the reviewed Water Usage Policy with changes.

RESOLUTION 20200114.17

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It was moved Cr Fox, seconded Cr Kennedy and carried that Council adopt the reviewed Workplace Harassment and Sexual Harassment Policy with changes.

RESOLUTION 20200114.18

It was moved Cr Kennedy, seconded Cr Fox and carried that Council adopt the reviewed Code of Conduct Policy with changes.

RESOLUTION 20200114.19

It was moved Cr Fox, seconded Cr Bawden and carried that Council adopt the reviewed Grievance Policy with changes.

RESOLUTION 20200114.20

It was moved Cr Kennedy, seconded Cr Bawden and carried that Council adopt the reviewed Crime and Corruption Policy with changes.

RESOLUTION 20200114.21

It was moved Cr Kennedy, seconded Cr Bawden and carried that Council adopt the reviewed Toolbox Talk Policy with changes.

Meeting Adjournment

RESOLUTION 20200114.22

It was moved Cr Fox, seconded Cr Kennedy and carried that the meeting adjourn for lunch at 1:06pm.

RESOLUTION 20200114.23

It was moved Cr Kennedy, seconded Cr Fox and carried that the meeting resume at 2:26pm.

During the lunch break Councillors looked at the stockpile at the Works Depot and spoke about the dust issues on West Crawford Street.

MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT

ITEM 20.0 MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT

Noted

Council decided to take the Fish Stocking Club off the Community Drought Support as they are not a functioning club and to add the Richmond Spouse Hunters Club to the 2020 allocation.

Cr Pattel requested the Fossil Festival be added to the funding. Angela advised she spoke to the Kronosaurus Korner Manager and she advised there won't be a Fossil Festival this year.

Cr Pattel confirmed that they are having a meeting and looking at proposed dates.

It was requested that Cr Pattel bring information regarding the Fossil Festival to the February meeting.

Council discussed the Community Drought Extension Program and where the Councillors would like to spend the money.

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Cr Bawden advised Council it would be beneficial to get a quote for a colour bond fence for the motel side and the rear residence of Bobby Murray Park with the upgrade.

Council agreed that a water bubbler would be a necessity at Bobby Murray Park and asked MCS Angela Henry to seek quotes.

Cr Kuhl expressed the need to fix the town's water infrastructure. Cr Kuhl requested that when the contractors are here working on the water infrastructure, they also install the digital water meters.

Attendance

Cr Kennedy left the room at 2:54pm

Cr Kennedy re-entered the room at 2:57pm.

It was unanimously agreed that \$250,000 would go towards the upgrade of the Bobby Murray Park, \$50,000 towards the painting of the Grandstand at the Racecourse and \$700,000 towards the upgrade of the town's water infrastructure.

RESOLUTION 20200114.24

It was moved Cr Kennedy, seconded Cr Bawden and carried that the Community Drought Funding will be distributed accordingly; \$250,000 towards the upgrade of the Bobby Murray Park, \$50,000 towards the painting of the Grandstand at the Racecourse and \$700,000 towards the upgrade of the town's water infrastructure.

MCS Angela Henry advised that Council were 80% successful with NQSF & PHN funding for Yoga. MCS put forward we take the 20% needed to fund Yoga out of the Community Development Officers funding.

Council agreed.

COMMUNITY DEVELOPMENT OFFICER'S REPORT

Noted

MCS Angela Henry requested that a newsletter is sent out every month with information.

RESOLUTION 20200114.25

It was moved Cr Kennedy, seconded Cr Fox and carried that Council send out a community newsletter on the third Friday of every month.

MCS Angela Henry requested Council support for one meeting for the surrounding Community Development Officers with the Departments.

Change of order of business to consider late items.

Attendance:

Cr Pattel left the meeting at 3:15pm.

RICHMOND AGED CARE CO-ORDINATOR'S REPORT

ITEM 21.0 RICHMOND AGED CARE CO-ORDINATOR'S REPORT

Noted

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Cr Fox advised Council that the new Community Health Nurse has arrived and requested we contact her to attend the February Council Meeting during Morning Tea.

OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT

ITEM 22.0 OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT

Nil report

LIBRARIAN'S REPORT

ITEM 23.0 LIBRARIAN'S REPORT

Noted

POOL MANAGER'S REPORT

ITEM 24.0 POOL MANAGER'S REPORT

Noted

Attendance

Cr Kennedy left the room at 3:20pm

Cr Kennedy re-entered the room at 3:21pm

Request DOW Bart Servaas look at the erosion near the tree at the swimming pool on the grandstand side and speak with the Swimming Pool Contractor.

It was agreed that Council advise the Swimming Pool Manager that he needs to put in Service Requests with Administration for small issues rather than waiting for Council Meeting.

Change of order of business.

TOURISM AND MARKETING REPORT

ITEM 25.0 TOURISM AND MARKETING OFFICER'S REPORT

Noted

Discussions were had regarding the One Road – Great Australian Road and if it will be worth Councils money. Council agreed to see what the Australian Dinosaur Trail would contribute, however it was not allocated in our budget.

LAKEVIEW CARAVAN PARK MANAGER'S REPORT

ITEM 26.0 MANAGER'S REPORT

Noted

Cr Kuhl asked if the amenities block at the Caravan Park will be open soon and requested it be a priority.

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DOW Bart Servaas confirmed the amenities block would be completed in February once the power upgrade has been completed.

Chief Executive Officer requested to query Kronosaurus Korner Manager if the online bookings training for the Caravan Park Managers has been organised.

GENERAL BUSINESS

ITEM 27.0 GENERAL BUSINESS

Council noted that minor changes had been made to the Biosecurity Plan.

Item 28.1 Bushfire Recovery

Cr Fox wanted to discuss what Richmond Shire Council can do after the fires have finished. She mentioned picking a small community and helping them in some way.

Cr Kuhl notified Council that Local Government Association of Queensland (LGAQ) have donated \$1,000 on behalf of each QLD Council.

Cr Kuhl put forward that if Council were to help in any way, to donate to Blazeaid as they had helped us in the beginning of 2019 with the flood event.

CEO Peter Bennett suggested Council look at the possibility of finding funds in the donation yearly allocation.

Cr Bawden advised Council that the Maxi-Kynuna Road from the Highway to Alick Creek has potholes everywhere.

Cr Fox requested if the Community Development Officer could help with the TRIAC funding.

Cr Fox asked if any information was sent to sporting clubs who use the Racecourse regarding the Racecourse Stable Policy. Request information be brought to February Council Meeting.

Cr Kuhl asked Council to think of a chair in the township that can be painted red for the Red Seat Anti-Domestic Violence initiative.

Discussions were had regarding the Cambridge Crossing again. Cr Kennedy asked if Council can put large rocks on the crossing to trial it after the next run in the river.

Attendance

MCS left the room at 3:54pm.

Cr Fox requested if Council could start a reserve towards the Cambridge Crossing solution.

Attendance

MCS re-entered the room at 3:58pm.

Cr Kuhl spoke about Councillors visiting the stockpile at the Works Depot after lunch. It was agreed that the dust issue was coming from the Works Depot and not the stockpile.

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Council requested the Works Depot be cleaned when the employees return back to work at the end of January as it is a disgrace and embarrassing.

Council requested Town Services remove the Roly Poly and weeds in the Works Depot.

RESOLUTION 20200114.26

It was moved Cr Fox, seconded Cr Kennedy and carried that the information reports be received and noted.

Meeting closure

RESOLUTION 20200114.27

It was moved Cr Fox, seconded Cr Kennedy and carried that the meeting close at 4:01pm.

Next Ordinary Meeting

18 February 2020

I hereby confirm that this is a true and correct record of the minutes of the Richmond Shire Council Ordinary Meeting Tuesday 14 January 2020.



Deputy Mayor