

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 17 MARCH 2020

PRESENT

Present when the Mayor Cr Wharton declared the meeting open at 8:02am were:

COUNCILLORS:

CR Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Kennedy, Cr Pattel

STAFF:

Acting Chief Executive Officer – Angela Henry, Manager of Finance – Colin Duffy, Director of Works – Bart Servaas, and Minutes Secretary – Tiana Grant.

PRAYER

Cr Kuhl read the prayer.

APOLOGIES

Chief Executive Officer – Peter Bennett.

CONFIRMATION OF MINUTES

RESOLUTION 20200317.1

It was moved Cr Kuhl, seconded Cr Fox and carried that the Minutes of the General Meeting of the Richmond Shire Council held in the Boardroom, Richmond on Tuesday 18 February 2020 be adopted as tabled.

ACTION ITEMS AND RESOLUTIONS

MATTERS ARISING

ITEM 1.0 MATTERS ARISING

Cr Wharton requested Council consider out-sourcing the regular maintenance of the Maxwellton Rest Stop and toilets to a local contractor.

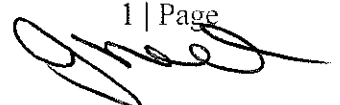
Cr Wharton requested the clippings at the Charlie Wehlow Oval and Lake Fred Tritton be picked up and removed once mowing is completed. Director of Works Bart Servaas to notify Town Services.

Council requested Gardeners to poison the weeds in the fenced play area and around the exercise equipment at the lake.

Cr Bawden asked if Council rectified the issue of locals driving over the Caravan Park to the Lake.

Cr Kuhl advised that that the footpath around the lake near the Bore Shed needs some type of retaining wall to prevent erosion onto the footpath.

Cr Wharton asked for an update on the works for the footpath at Moselle Meats on the Corner of Goldring and Larsen Streets. DOW Bart Servaas advised Council that the Tenders close this week.



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Cr Wharton requested that concrete be laid in front of the Saleyards loading ramp.

Acting Chief Executive Officer Angela Henry advised Council that the Heart Doctor came out for a site visit and hopes to return in June depending on the current COVID-19.

WORKSHOP FOREMAN REPORT

ITEM 5.0 WORKSHOP OFFICERS PROGRESS REPORT

Noted

Cr Bawden asked if there is any update on the stabilizer. DOW Bart Servaas advised Council that parts have been ordered.

SALEYARD CONTRACTORS REPORT

ITEM 9.0 SALEYARD CONTRACTORS PROGRESS REPORT

Noted

Council agreed to update the printer at the Saleyards office.

REFUSE TIP CONTRACTORS REPORT

ITEM 11.0 REFUSE TIP CONTRACTORS PROGRESS REPORT

Noted

Cr Wharton requested the Refuse Tip Manager to open drainage properly on both sides of the road to let the water drain away.

Council discussed public complaints regarding the placement of steel at the Refuse Tip and agreed that it is not permanent and is fine where it is.

CHIEF EXECUTIVE OFFICER'S REPORT

ITEM 17.0 CHIEF EXECUTIVE OFFICERS PROGRESS REPORT

Noted

CORRESPONDENCE AND TABLED ITEMS

ITEM 20.0 INWARDS CORRESPONDENCE REPORT

Item 20.1 1080 Baiting issues

Noted

Item 20.2 Water pressure issues at the Richmond Wash Down Bay.

Cr Wharton asked why the pressure had been turned down. Plumbers to investigate and rectify issue.

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Council requested Municipal Works to monitor and clean the wash down facility on a regular basis.

Attendance:

Cr Kuhl declared an interest and left the room at 8:36am.

Item 20.3 Application for Permit to Occupy over Lot 16, 17 and 18 on R26813.

RESOLUTION 20200317.2

It was moved Cr Pattel, seconded Cr Kennedy and carried that Council approve the application for Permit to Occupy over Lot 16, 17 and 18 on R26813, however, no permanent structures are to be built and a review in three years.

Attendance:

Cr Kuhl re-entered the room at 8:44am.

Cr Kennedy declared an interest and left the room at 8:44am.

Item 20.4 Planned works for the Campdraft area

RESOLUTION 20200317.3

It was moved Cr Pattel, seconded Cr Fox and carried that Council donate the old concrete grids and loader tyres from the back of the Council Depot to the Richmond Carnival Association.

ACEO Angela Henry has advised that the Campdraft committee can pick up the dismantled playground.

Attendance:

Cr Kennedy re-entered the room at 8:49am.

Item 20.5 Me & My Mum

RESOLUTION 20200317.4

It was moved Cr Fox, seconded Cr Pattel and carried that Council agree to extend the concrete to the new sliding door of the Me & My Mum Centre at their cost

POLICIES, PROCEDURES AND LOCAL LAWS

ITEM 21.0 POLICIES, PROCEDURES AND LOCAL LAWS REPORT

Noted

RESOLUTION 20200317.5

It was moved Cr Pattel, Seconded Cr Kuhl and carried that Council adopt the Cemetery Policy as presented.

RESOLUTION 20200317.6

It was moved Cr Kuhl, Seconded Cr Fox and carried that Council adopt the Garbage Collection Service Policy as presented.

RESOLUTION 20200317.7

It was moved Cr Kennedy, Seconded Cr Bawden and carried that Council adopt the Bore Drain Policy as presented.

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RESOLUTION 20200317.8

It was moved Cr Bawden, Seconded Cr Kennedy and carried that Council adopt the Rural Fence Subsidy Scheme Policy as presented.

RESOLUTION 20200317.9

It was moved Cr Fox, Seconded Cr Kuhl and carried that Council adopt the Driveway Policy as presented.

RESOLUTION 20200317.10

It was moved Cr Kuhl, Seconded Cr Fox and carried that Council adopt the Enterprise Risk Management Policy as presented.

RESOLUTION 20200317.11

It was moved Cr Fox, Seconded Cr Kuhl and carried that Council adopt the Higher Duties Policy as presented.

RESOLUTION 20200317.12

It was moved Cr Fox, Seconded Cr Kuhl and carried that Council adopt the Drug and Alcohol Policy as presented.

RESOLUTION 20200317.13

It was moved Cr Kennedy, Seconded Cr Kuhl and carried that Council adopt the Drug and Alcohol Procedure as presented.

RESOLUTION 20200317.14

It was moved Cr Bawden, Seconded Cr Kuhl and carried that Council adopt the Telecommunications Policy as presented.

RESOLUTION 20200317.15

It was moved Cr Pattel, Seconded Cr Kuhl and carried that Council adopt the Traffic Management Policy as presented.

RESOLUTION 20200317.16

It was moved Cr Kuhl Seconded Cr Kennedy and carried that Council adopt the Burial on Private Property Policy as presented.

MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT

ITEM 22.0 MANAGER COMMUNITY SERVICES PROGRESS REPORT

Noted

ACEO Angela Henry notified Council that the tenders for the painting of the Racecourse grandstand have been extended.

ACEO Angela Henry is awaiting quotes and if over budget, Council to consider asking the Richmond Turf Club for to help fund this project.

COMMUNITY DEVELOPMENT OFFICER'S REPORT

ITEM 23.0 COMMUNITY DEVELOPMENT OFFICERS PROGRESS REPORT

Noted



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RICHMOND AGED CARE CO-ORDINATOR'S REPORT

ITEM 24.0 RICHMOND AGED CARE CO-ORDINATOR'S PROGRESS REPORT

Noted

OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT

ITEM 25.0 OSHC CO-ORDINATOR'S PROGRESS REPORT

Noted

Council agreed that asking Ergon Energy if OSHC could paint a power pole blue in front of the centre would be a good idea for the Blue Tree Project.

RESOLUTION 20200317.17

It was moved Cr Fox, seconded Cr Pattel and carried that Council adopt the reviewed Physical Environment Policy as presented.

RESOLUTION 20200317.18

It was moved Cr Kuhl, seconded Cr Fox and carried that Council adopt the reviewed Rest Time Policy as presented.

RESOLUTION 20200317.19

It was moved Cr Fox, seconded Cr Pattel and carried that Council adopt the reviewed Environmental Responsibility Policy as presented.

RESOLUTION 20200317.20

It was moved Cr Kuhl, seconded Cr Fox and carried that Council adopt the reviewed Staffing Arrangements Policy as presented.

RESOLUTION 20200317.21

It was moved Cr Pattel, seconded Cr Fox and carried that Council adopt the reviewed Non English Speaking Background Policy as presented.

LIBRARIAN'S REPORT

ITEM 26.0 LIBRARIAN'S PROGRESS REPORT

Noted

TOURISM AND MARKETING REPORT

ITEM 27.0 TOURISM AND MARKETING OFFICER'S PROGRESS REPORT

Noted

Cr Wharton advised Council that as the Chair of Secretariat of the Overlanders Way, he is trying to amalgamate the Overlander's Way and drive North West to create a new North West Queensland tourism region.



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LAKEVIEW CARAVAN PARK MANAGER'S REPORT

ITEM 28.0 MANAGER'S REPORT

Noted
Change of order of business to consider late items.

DIRECTOR OF WORKS REPORT

ITEM 2.0 DIRECTOR OF WORKS PROGRESS REPORT

Noted

The Top Crossing on the Villadale Road was discussed again and it was brought to Council's attention that a new bridge for this crossing is included in Richmond's Recovery Plan which has been signed off by the Premier of Queensland.

Attendance

Cr Kennedy left the room 9:30am.

Council agreed that the bridge would be more cost effective.

Attendance

Cr Kennedy re-entered the room at 9:33am.

Cr Pattel asked if the first 40km of the Winton Road is being considered for works as it is quite bad.

Cr Wharton advised that it is in the budget.

TECHNICAL OFFICERS REPORT

ITEM 3.0 TECHNICAL OFFICERS PROGRESS REPORT

Noted

Attendance

Cr Fox left the room at 9:39am.

Cr Fox re-entered the room at 9:40am.

WATER AND SEWERAGE OFFICERS REPORT

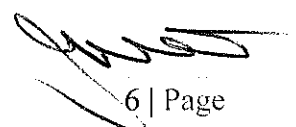
ITEM 4.0 WATER AND SEWERAGE OFFICERS PROGRESS REPORT

Noted

AERODROME REPORTING OFFICERS REPORT

ITEM 6.0 AERODROME REPORTING OFFICERS PROGRESS REPORT

Noted


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Cr Wharton advised Council that the Defence Force will be in Richmond in the coming weeks to site visit potential areas for them to practice manoeuvres.

RURAL LAND OFFICERS REPORT

ITEM 7.0 RURAL LANDS OFFICERS PROGRESS REPORT

Noted

WILD DOG CONTRACTORS REPORT

ITEM 8.0 WILD DOG CONTRACTORS PROGRESS REPORT

Noted

AGISTMENT ON TOWN COMMONS REPORT

ITEM 10.0 AGISTMENT ON TOWN COMMONS PROGRESS REPORT

Noted

Meeting Adjournment

Resolution 20200317.22

It was moved Cr Fox, seconded Cr Kuhl and carried that the meeting adjourn for morning tea at 9:50am.

Resolution 20200317.23

It was moved Cr Kuhl, seconded Cr Fox and carried that the meeting resume at 10:19am.

LOCAL LAWS OFFICERS REPORT

ITEM 12.0 LOCAL LAWS OFFICERS PROGRESS REPORT

Noted

Council discussed the possibility of a dog park in Richmond and agreed that it is not beneficial.

Council discussed the hire of stables at the Richmond Racecourse.

RESOLUTION 20200317.24

It was moved Cr Bawden, Seconded Cr Pattel and carried that the horse stables at the Racecourse be hired out at \$125.00 + GST per stable per year be approved.

RESOLUTION 20200317.25

It was moved Cr Kuhl, Seconded Cr Pattel and carried that the Stable Hire Policy be approved with changes.



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TOWN SERVICES REPORT

ITEM 13.0 TOWN SERVICES PROGRESS REPORT

Noted

POOL MANAGERS REPORT

Item 14.0 POOL MANAGERS PROGRESS REPORT

Noted

WORKPLACE HEALTH AND SAFETY REPORT

ITEM 15.0 WORKPLACE HEALTH AND SAFETY PROGRESS REPORT

Noted

BUILDING AND TOWN PLANNING REPORT

ITEM 16.0 BUILDING AND TOWN PLANNING PROGRESS REPORT

Attendance

Cr Kuhl & Cr Kennedy declared an interest and left the room at 10:49am.

Item 16.1 Application for Material Change of Use – Multiple Dwellings at 40-42 Goldring Street.

RESOLUTION 20200317.26

It was moved Cr Fox, Seconded Cr Bawden and carried that the Material Change of Use – Multiple Dwellings at 40-42 Goldring Street be approved.

Attendance

Cr Kuhl and Cr Kennedy re-entered the room at 10:52am.

FINANCE AND ADMINISTRATION REPORT

ITEM 18.0 FINANCE PROGRESS REPORT

Noted

REGIONAL DEVELOPMENT AUSTRALIA BOARD MEMBERS REPORT

ITEM 19.0 REGIONAL DEVELOPMENT AUSTRALIA PROGRESS REPORT

Nil report.

GENERAL BUSINESS

ITEM 29.0 GENERAL BUSINESS

Corona Virus

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Council discussed the current COVID-19 and the following agreement has been adopted until April 21, 2020 Council Meeting.

Council has cancelled:

- Community Gym, Get Fit with Nic Classes, Yoga Classes, Shire Hall
- Organised events at the sports oval and Racecourse
- Bus hire.
- Non-essential Richmond Aged Care Services
- Kronosaurus Korner & Moonrock Café hours are now from 9am – 3pm, no audio guides and increased hygiene measures.
- Cancellation on Caravan Park Dinners indefinitely.
- Anzac Day has been cancelled, however the Dawn Service will go ahead with precautions.
- Outside School Hours Care will remain open until Department of Education notify QLD Schools to close.
- All Council employees will receive the flu vaccination by personal choice

Attendance

Cr Kennedy left the room at 11:18am

Cr Kennedy re-entered the room at 11:22am

Council to ask if the Library Manager is comfortable staying open for Centrelink Services with increased hygiene measures in place.

Attendance

ACEO Angela Henry left the room at 11:34am.

DOW Bart to speak with Department of Transport and Main Roads regarding contractors coming in and out of Richmond.

Attendance

ACEO Angela Henry re-entered the room at 11:37am.

Any private works that will require entering a private household, will need the correct PPE.

Richmond Aerodrome is operating as per normal until Regional Express Airlines updates Council.

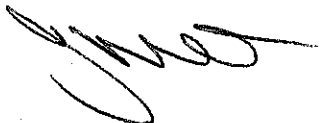
Richmond Administration Building and Kronosaurus Korner will have a barricade at receptions for customers and staff to meet the 1.5m social distancing recommended by Qld Health.

Cr Wharton requested to hold a LDMG meeting this afternoon at 3:30pm to move the Richmond LDMG to 'Lean Forward' status.

It was discussed that Council extend gym memberships and annual licences to compensate for the 30 days closure.

Attendance

Cr Kuhl left the room at 12 noon.



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General Business

Cr Kennedy requested DOW Bart Servaas to address the wheel tracks on the Maxwellton-Frontage Road.

Attendance

Cr Kuhl re-entered the room at 12:03pm.

Cr Kennedy also requested works be done on School Street in Maxwellton as he had received a complaint.

Attendance

Cr Wharton left the room at 12:05pm

Cr Wharton re-entered the room at 12:06pm

Cr Kuhl asked when the waterfall in the bush tucker gardens was getting fixed.

Cr Wharton replied the works were getting done sometime this week.

Cr Fox asked if Council received a letter regarding the chaplaincy funding.

Cr Pattel suggested to advise the community that Council are only acting in response to the Federal and State Government laws for COVID-19.

Cr Pattel also requested if Council would support the Swim Club to gain funding for a new shade cover over the Swimming Pool. Richmond Amateur Swimming Club to apply for funding and Council to liaise with the Club.

Cr Kuhl asked if Council's heating system at the pool is in working order as it was previously leaking.

Cr Wharton replied that the system was leaking and cost of the removal or repair is prohibitive.

RESOLUTION 20200317.27

It was moved Cr Kuhl, seconded Cr Kennedy and carried that the information reports be received and noted.

Meeting closure

RESOLUTION 20200317.28

It was moved Cr Pattel, seconded Cr Fox and carried that the meeting close at 12:27pm.

Next Ordinary Meeting

21 April 2020

I hereby confirm that this is a true and correct record of the minutes of the Richmond Shire Council Ordinary Meeting Tuesday 17 March 2020.

Mayor

