

CONFIRMED MINUTES OF THE ORDINARY MEETING  
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON  
TUESDAY 19 FEBRUARY 2019

**PRESENT**

Present when the Mayor Cr Wharton declared the meeting open at 8:09am  
were:

**COUNCILLORS:**

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Pattel and Cr Kennedy

**STAFF:**

Acting Chief Executive Officer – Debbie Glyde, Director of Works – Bart  
Servaas, Manager of Communities - Angela Henry and Minutes Secretary –  
Judy Norton.

**PRAYER**

Cr Fox read the prayer.

**APOLOGIES**

*Nil*

**CONFIRMATION OF MINUTES**

***RESOLUTION 20190219.1***

*It was moved Cr Pattel, seconded Cr Fox and carried that the Minutes of the General Meeting of the Richmond Shire Council held in the Boardroom, Richmond on Tuesday 15 January 2019 be adopted as tabled.*

**ACTION ITEMS AND RESOLUTIONS**

**MATTERS ARISING**

**ITEM 1.0 MATTERS ARISING**

*Nil*

Cr Wharton addressed the meeting with an overview of the past eighteen days since the Shire was deluged with above record rainfall resulting in disastrous flooding and stock loss.

Cr Wharton commended David and Patsy Fox for their mammoth effort in coordinating the aerial side of the operation.

Cr Fox responded that it was a team effort and thanked everyone involved.

Cr Wharton apologised for the brevity of the meeting today and advised that any non-urgent matters will be held over until the March meeting of Council.

**WORKS AND SERVICES**

**WORKS COORDINATORS REPORT**

CONFIRMED MINUTES OF THE ORDINARY MEETING  
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON  
TUESDAY 19 FEBRUARY 2019

**ITEM 2.0 WORKS COORDINATORS PROGRESS REPORT**

*Nil Report*

**WATER AND SEWERAGE OFFICER REPORT**

**ITEM 3.0 WATER AND SEWERAGE OFFICER PROGRESS REPORT**

*Noted*

**WORKSHOP FOREMAN REPORT**

**ITEM 4.0 WORKSHOP REPORT**

*Noted*

**AERODROME REPORTING OFFICER REPORT**

**ITEM 5.0 AERODROME REPORTING OFFICER REPORT**

*Nil Report*

**DIRECTOR OF WORKS REPORT**

**ITEM 6.0 DIRECTOR OF WORKS REPORT**

*To be discussed in Late Items*

**RURAL LAND OFFICERS REPORT**

**ITEM 7.0 RURAL LANDS OFFICERS REPORT**

*To be discussed in Late Items*

**SALEYARD CONTRACTORS REPORT**

**ITEM 8.0 SALEYARD CONTRACTORS REPORT**

*Nil Report*

**AGISTMENT ON TOWN COMMONS REPORT**

**ITEM 9.0 AGISTMENT ON TOWN COMMONS REPORT**

*Noted*

**LOCAL LAWS OFFICERS REPORT**



CONFIRMED MINUTES OF THE ORDINARY MEETING  
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON  
TUESDAY 19 FEBRUARY 2019

**ITEM 10.0 LOCAL LAWS OFFICERS REPORT**

*To be discussed in Late Items*

**REFUSE TIP CONTRACTORS REPORT**

**ITEM 11.0 REFUSE TIP CONTRACTORS REPORT**

*Noted*

**TOWN SERVICES REPORT**

**ITEM 12.0 TOWN SERVICES REPORT**

*Nil Report*

**SAFETY AND COMPLIANCE REPORT**

**ITEM 13.0 SAFETY AND COMPLIANCE REPORT**

*Noted*

**RESOLUTION 20190219.2**

*It was moved Cr Kuhl, seconded Cr Fox and carried that Council adopt the Richmond Shire Council Health and Safety Annual Report 2018, as presented.*

**BUILDING AND TOWN PLANNING REPORT**

**ITEM 14.0 BUILDING AND TOWN PLANNING REPORT**

*Noted*

**FINANCE AND ADMINISTRATION REPORT**

**ITEM 15.0 FINANCE REPORT**

*Noted*

**CHIEF EXECUTIVE OFFICER'S REPORT**

**ITEM 16.0 CEO REPORT**

*Nil Report*

**REGIONAL DEVELOPMENT AUSTRALIA BOARD MEMBERS REPORT**

**ITEM 17.0 RDA REPORT**

*Nil Report*

CONFIRMED MINUTES OF THE ORDINARY MEETING  
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON  
TUESDAY 19 FEBRUARY 2019

**CORRESPONDENCE AND TABLED ITEMS**

**ITEM 18.0 INWARDS CORRESPONDENCE**

*Noted*

Item 18.1 'For the Farmers'

Council acknowledged the offer from the Richmond State School to fundraise for the Farmers and asked that any monies raised be donated to the QCWA Richmond Branch for distribution.

**POLICIES, PROCEDURES AND LOCAL LAWS**

**ITEM 19.0 MONTHLY REPORT**

Council reviewed the following policy.

Item 19.1 **INTERNAL AUDIT POLICY**

**RESOLUTION 20190219.3**

*It was moved Cr Kuhl, seconded Cr Fox and carried that Council adopt the reviewed Internal Audit Policy as presented.*

**MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT**

**ITEM 20.0 MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT**

*Noted*

Council approved the purchase of a portable scoreboard for the Oval Re-development project.

Cr Wharton discussed the arrival of BlazeAid to assist in the clean-up from the floods. Angela advised that the group are operating from two sheds on Racecourse Road with the spill over camping at the Racecourse.

Cr Fox mentioned the damage to the racetrack and Cr Wharton responded that those repairs could be claimed under the QRA Flood damage.

Angela advised that there is funding available to sporting clubs who have experienced damage through Sport and Rec.

**RICHMOND AGED CARE CO-ORDINATOR'S REPORT**

**ITEM 21.0 RICHMOND AGED CARE CO-ORDINATOR'S REPORT**

*Noted*

**OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT**

CONFIRMED MINUTES OF THE ORDINARY MEETING  
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON  
TUESDAY 19 FEBRUARY 2019

**ITEM 22.0 OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT**

*Noted*

Council discussed accessing funding to line, seal and air condition the OSHC Centre in the same fashion as an indoor cricket venue.

**LIBRARIAN'S REPORT**

**ITEM 23.0 LIBRARIAN'S REPORT**

*Noted*

**POOL MANAGER'S REPORT**

**ITEM 24.0 POOL MANAGER'S REPORT**

*Noted*

Council approved the urgent repairs to the infrastructure at the Swimming Pool as outlined in the report. DOW to arrange.

**TOURISM AND MARKETING REPORT**

**ITEM 25.0 TOURISM AND MARKETING OFFICER'S REPORT**

*Nil Report*

**LAKEVIEW CARAVAN PARK MANAGER'S REPORT**

**ITEM 26.0 MANAGER'S REPORT**

*Noted*

**Change in Order of Business to discuss Late Items**

**DIRECTOR OF WORKS REPORT**

**ITEM 6.0 DIRECTOR OF WORKS REPORT**

*Noted*

**RURAL LAND OFFICERS REPORT**

**ITEM 7.0 RURAL LANDS OFFICERS REPORT**

*Noted*

Cr Kuhl raised the subject of how Council would manage the invoicing for the agisted cattle on the commons.

Debbie responded that as Agistment is paid in advance the debtor will receive a credit back to the date of the losses of stock or reimbursement as required.

CONFIRMED MINUTES OF THE ORDINARY MEETING  
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON  
TUESDAY 19 FEBRUARY 2019

**LOCAL LAWS OFFICERS REPORT**

**ITEM 10.0 LOCAL LAWS OFFICERS REPORT**

*Noted*

**Return to Order of Business**

**GENERAL BUSINESS**

**ITEM 27.0 GENERAL BUSINESS**

Cr Kuhl discussed the Red Ridge 'Water Tower Trail' project and suggested that Council take part if funding was available. Angela advised that some RADF Funding was still available for projects of this nature. The estimated cost is \$7,000.00.

Cr Wharton discussed the recently announced Commonwealth funding of \$1 million for rural shires impacted by the North and Far North Queensland Monsoon Trough, 25 January – 14 February 2019.

The Commonwealth has confirmed that this funding is to be administered under Category D of the Disaster Recovery Funding Arrangements (DRFA), and is for use on priorities deemed most urgent by Councils. Five thousand dollars is to be awarded to each property in the Shire for infrastructure repairs, clean-up activities, fodder drops and the disposal of cattle and livestock.

The remainder of the funding will be used for rate relief within the Shire.

**RESOLUTION 20190219.4**

*It was moved Cr Kuhl, seconded Cr Fox and carried that the value of the current rate levy will be paid from the Commonwealth funding so that no Shire ratepayer will be charged rates for the current quarter of January to March 2019.*

Further funding will be sought for urgent fencing of the Highway, shire roads and commons, the balance of the rate levy and replacement of water infrastructure.

Cr Wharton requested that Council discuss the Projects for Recovery explaining that the funding is for projects that drive the community. Suggested projects for betterment are as follow:-

- Full seal of the Richmond to Winton Road
- New Bridge at the Top Crossing of the Flinders River and realignment of the road
- Construction of Stage 3 of Kronosaurus Komer
- Line, seal and air condition the OSHC Centre
- Upgrade causeways on Walkers Park Road, Alexander Creek and Cooks Creek
- Upgrade Airport lighting and terminal building

Cr Kennedy queried the sourcing of quote process of Council and discussed the recent purchase of an item from a supplier that could have been purchased locally.

CONFIRMED MINUTES OF THE ORDINARY MEETING  
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON  
TUESDAY 19 FEBRUARY 2019

Cr Pattel questioned if Council could have a clause in the Procurement Policy whereby goods can be purchased from local suppliers as its first preference. Cr Wharton stated that perhaps the suggestion could be brought up as a motion at the WQLGA Annual Conference in April 2019, that Western Queensland Local Governments do not necessarily accept the lowest quote but can purchase the goods locally. This will help to drive the economy of the small country towns.

**Information Reports**

**RESOLUTION 20190219.5**

*It was moved Cr Kennedy, seconded Cr Bawden and carried that the information reports be received and noted.*

**Meeting closure**


**RESOLUTION 20190219.6**

*It was moved Cr Pattel, seconded Cr Fox and carried that the meeting close at 10:40am.*

**Next Ordinary Meeting**

19 March, 2019

I hereby confirm that this is a true and correct record of the minutes of the Richmond Shire Council Ordinary Meeting Tuesday 19 February, 2019.

  
-----  
Mayor