

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 16 JULY 2019

PRESENT

Present when the Mayor Cr Wharton declared the meeting open at 8:07am
were:

COUNCILLORS:

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Pattel and Cr Kennedy

STAFF:

Chief Executive Officer – Peter Bennett, Director of Works – Bart Servaas, Manager of
Communities – Angela Henry, Contract Manager of Finance – Gavin Herbst and
Minutes Secretary – Judy Norton and Tiana Grant.

PRAYER

Cr Fox read the prayer.

APOLOGIES

Nil

CONFIRMATION OF MINUTES

RESOLUTION 20190716.1

*It was moved Cr Kuhl, seconded Cr Kennedy and carried that the Minutes of the General
Meeting of the Richmond Shire Council held in the Boardroom, Richmond on
Tuesday 18 June 2019 be adopted as tabled.*

ACTION ITEMS AND RESOLUTIONS

MATTERS ARISING

ITEM 1.0 MATTERS ARISING

Cr Kuhl questioned if the Rural Lands Officer and the Saleyard Contractor have been
enforcing the Action Item regarding the regulation that cattle brought in from other
recognised weed areas are to be held in the yards for a minimum of seven (7) days to
alleviate the spread of noxious weeds. Both officers to be notified.

Cr Wharton suggested that a stockpile of ballast should be held at the Cambridge Crossing
for future use.

WORKS AND SERVICES

WORKS COORDINATORS REPORT

ITEM 2.0 WORKS COORDINATORS PROGRESS REPORT

Nil Report

CONFIRMED MINUTES OF THE ORDINARY MEETING
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TUESDAY 16 JULY 2019

WATER AND SEWERAGE OFFICER REPORT

ITEM 3.0 WATER AND SEWERAGE OFFICER PROGRESS REPORT

Noted

Council discussed the ongoing installation and maintenance of the water meters, suggesting that some meters are showing no change between reads. Cr Kennedy questioned if a full upgrade could be carried out over the next twelve months. Council agreed to include a Budget Item for the purchase of a Taggle System which is designed for Automatic Meter Reading (AMR) applications.

WORKSHOP FOREMAN REPORT

ITEM 4.0 WORKSHOP REPORT

Noted

AERODROME REPORTING OFFICER REPORT

ITEM 5.0 AERODROME REPORTING OFFICER REPORT

Noted

Cr Wharton advised of the intention to fully upgrade the air strip over the next two years. The work will be designed to lengthen the strip by another 500mts over two stages so that the strip will remain open for use. Stage one will comprise the extending of a new section that can be used when stage two, the restoration of the old section is carried out. Funding is available for the project and the lighting upgrade can be incorporated into the new plan. Council agreed that an upgrade to the cross strip is not required.

Cr Wharton further advised that the Inspector General of Emergency Management has released a report on the Monsoon Flood Event today which contained a very complimentary case study on Richmond.

DIRECTOR OF WORKS REPORT

ITEM 6.0 DIRECTOR OF WORKS REPORT

Noted

The DOW confirmed that the grader currently working on the Frontage Road will move on to the Croydon Road.

Cr Kennedy questioned if signage could be installed at the grid on the Croydon Road airstrip to prevent any likelihood of an accident.

Cr Pattel enquired if dangerous road conditions should be reported when noticed. Cr Wharton advised that the general public can call TMR on 13 19 40 with the information.

Cr Wharton requested that the maintenance work on the Coalbrook Road take precedence in the schedule.

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 16 JULY 2019

The DOW advised that there has been no further seal on the "Beef Roads Funding" section of the Winton Road as the ground is still too wet.

Cr Wharton suggested that the stabilizer be brought in to complete the unfinished work at the Dino Park and to stabilize the road between the Flinders Highway and the new Liberty Oil development.

Attendance

Peter Bennett and Gavin Herbst left the room at 8:50am.

Cr Kuhl questioned if the resealing of the town streets including line marking could be included as a Budget Item.

Cr Wharton requested the cost to spray from the running surface out to the gutter of the CBD. DOW to provide costing.

Attendance

Gavin Herbst re-entered the room at 8:53am.

Cr Kuhl questioned if the parking area on the lake side opposite the new Service Station would have to be expanded.

Attendance

Peter Bennett re-entered the room at 8:56am.

RURAL LAND OFFICERS REPORT

ITEM 7.0 RURAL LANDS OFFICERS REPORT

Noted

Cr Wharton discussed the recent problems experienced with drovers holding cattle around the township. They have since moved out on to the Winton Road.

Cr Kuhl reported on the Richmond Flinders joint Parthenium eradication program and advised that quotes for the delivery of a map of Parthenium Infestation in the Flinders and Richmond Shire have been sourced and have come in under budget.

Cr Kuhl advised that Southern Gulf Catchment have secured funding from the State Government for Pest and Weed Control. Cr Kuhl suggested that two six month programs of dingo trapping would prove beneficial to the Shire, citing the success of a similar program several years ago.

Cr Kennedy questioned the genus of the weed that has appeared at the site of the former mango farm. Cr Wharton explained that it is a strain of plant that grows on bare ground that has been watered by reticulated water and is not considered a noxious weed.

SALEYARD CONTRACTORS REPORT

ITEM 8.0 SALEYARD CONTRACTORS REPORT

Nil Report

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 16 JULY 2019

Cr Bawden reported that the base of the loading ramp where the double deckers are washed out is filling up and requires clearing with the vac truck. There are also some troughs that need replacing.

Council requested that the Saleyard Contractor recommence providing reports so that maintenance issues can be addressed in a timely manner.

AGISTMENT ON TOWN COMMONS REPORT

ITEM 9.0 AGISTMENT ON TOWN COMMONS REPORT

Noted

LOCAL LAWS OFFICERS REPORT

ITEM 10.0 LOCAL LAWS OFFICERS REPORT

Noted

Cr Wharton questioned the Councillors if any were aware of barking dogs and encouraged the reporting of same.

Cr Wharton advised that several reports had been received from residents about the hours of operation of a welding works in the residential area. The matter has been discussed with the new operators.

Cr Bawden commented on the ongoing damage to trees and infrastructure caused by cockatoos, galahs and corellas in the township. Council agreed to recommence the use of the gas gun to frighten the birds away.

Council requested that the Ranger concentrate on inspecting the campers at the Racecourse and the Lake in lieu of the occupants of the RV Park who it is assumed have paid their fees.

The CEO questioned if the power heads at the Racecourse can be locked but it was decided that the loss of keys would prove a problem.

REFUSE TIP CONTRACTORS REPORT

ITEM 11.0 REFUSE TIP CONTRACTORS REPORT

Nil Report

Cr Bawden reported that the site office at the Refuse Tip remained unfinished and stressed the importance of the connection of water, power, toilet facilities and a chemical wash station. The CEO reported that Ergon are required to install a power pole.

The recycling program is going well.

TOWN SERVICES REPORT

ITEM 12.0 TOWN SERVICES REPORT

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 16 JULY 2019

Noted

Cr Kuhl questioned why the water fall at the Bush Tucker Garden was not working. DOW to investigate.

SAFETY AND COMPLIANCE REPORT

ITEM 13.0 SAFETY AND COMPLIANCE REPORT

Noted

Council discussed the damage to plant and requested that the DOW advise the supervisors that they are responsible for the correct operation and care of machinery.

Council discussed the legal requirement for annual inspections of all Council owned playground equipment and perused the quotes provided.

RESOLUTION 20190716.2

It was moved Cr Kuhl, seconded Cr Bawden and carried that the Annual Inspection of the playgrounds at Lake Fred Tritton, Bobby Murray Park, OSHC Centre and Richmond Racecourse be awarded to Lenny's Landscaping for the quoted price of \$5,970.00.

BUILDING AND TOWN PLANNING REPORT

ITEM 14.0 BUILDING AND TOWN PLANNING REPORT

Noted

Council discussed the minor change application of reducing the parking area from eleven car parks to 7 car parks to accommodate three more motel rooms at the new Motel and Service Station development located at 120-124 Goldring Street, Richmond.

RESOLUTION 20190716.3

It was moved Cr Kuhl, seconded Cr Fox and carried that the Minor Change Application to the Development Permit for Motel and Service Station owned by Liberty Oil Land Pty Ltd be approved.

FINANCE AND ADMINISTRATION REPORT

ITEM 15.0 FINANCE REPORT

Noted

Cr Wharton thanked Gavin Herbst for assisting Council in the contract role of Manager of Finance and Administration.

Meeting adjournment

RESOLUTION 20190716.4

It was moved Cr Kuhl, seconded Cr Fox and carried that the meeting adjourn for morning tea at 9:54am.

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 16 JULY 2019

During the morning tea break Council welcomed Colin Duffy who has commenced in the role of Manager of Finance and Administration. Colin comes to Richmond from Torres Shire Council.

Meeting resumption

RESOLUTION 20190716.5

It was moved Cr Kuhl, seconded Cr Fox and carried that the meeting resume at 10:31am.

Attendance

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Pattel, Cr Kennedy, Peter Bennett, Angela Henry, Bart Servaas, Gavin Herbst, Judy Norton and Tiana Grant.

CHIEF EXECUTIVE OFFICER'S REPORT

ITEM 16.0 CEO REPORT

Noted

Cr Wharton reported on his recent attendance at the Developing Northern Australia Conference in Karratha. Cr Wharton addressed the meeting and showed the power point presentation titled 'Drought and Flooding Rains' depicting the 2019 North and Far North Queensland Monsoon Trough, 25 January – 14 February event.

Change in Order of Business – RDA Report to appear in Late Agenda Items.

CORRESPONDENCE AND TABLED ITEMS

ITEM 18.0 INWARDS CORRESPONDENCE

Nil correspondence received

POLICIES, PROCEDURES AND LOCAL LAWS

ITEM 19.0 MONTHLY REPORT

Nil Policies for review

MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT

ITEM 20.0 MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT

Noted

The MCS reported on the implementation of the New Aged Care Standards and the required documentation changes.

The recent CAN Meeting attended by the MCS and Cr Fox highlighted the need for more community involvement in attendance.

Cr Wharton suggested a meeting with the Rural & Remote Area Manager at Northern Queensland Primary Health Network, to discuss the ongoing concerns of not having a Community Health Nurse in Richmond.

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 16 JULY 2019

The MCS reported that RADF Funding had been secured for the painting of the Water Tower and for other Community Projects.

Cr Kennedy questioned the progress of the funded projects. The Lake path, Library upgrade and M&MM rooms are all completed.

RICHMOND AGED CARE CO-ORDINATOR'S REPORT

ITEM 21.0 RICHMOND AGED CARE CO-ORDINATOR'S REPORT

Noted

Staff shortages are currently impacting service delivery. Recruitment for a pool of casual staff is underway.

LIBRARIAN'S REPORT

ITEM 23.0 LIBRARIAN'S REPORT

Nil Report – Library currently closed for refurbishment.

POOL MANAGER'S REPORT

ITEM 24.0 POOL MANAGER'S REPORT

Nil Report – Pool Closed.

Change in Order of Business to discuss Late Agenda Items

REGIONAL DEVELOPMENT AUSTRALIA BOARD MEMBERS REPORT

ITEM 17.0 RDA REPORT

Cr Kuhl gave an overview of the content of the June meeting of the RDA held in Mount Isa and the proposed itinerary for the October meeting being hosted by Richmond.

OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT

ITEM 22.0 OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT

Nil Report

TOURISM AND MARKETING REPORT

ITEM 25.0 TOURISM AND MARKETING OFFICER'S REPORT

Noted

LAKEVIEW CARAVAN PARK MANAGER'S REPORT

ITEM 26.0 MANAGER'S REPORT

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 16 JULY 2019

Noted

Return to Order of Business

GENERAL BUSINESS

ITEM 27.0 GENERAL BUSINESS

Cr Bawden questioned if the previously discussed fence at the Winton Road grid can go out to tender. DOW to arrange.

Cr Kennedy mentioned the dip in the road at Yarrabung and suggested that the grader could cut the shoulders out when next working in that area.

Cr Kennedy enquired if the previously discussed plan to relocate the Health Centre was still active. Talks on hold until the possible future development of Richmond is considered.

Cr Pattel discussed the role that the NQ Sports Foundation play in assisting their members with the development of sport and helping clubs deliver projects through funding opportunities. The foundation were pleased that Richmond have nominated to host the 2020 Awards.

Cr Wharton advised that Liberty Fuel are prepared to install an above ground unit at the Richmond Airport to provide Av Gas and Jet A1. Council will be responsible for providing road access and power to the site. DOW to draw plan.

The CEO advised that the Budget Meeting is scheduled for Monday 29 July, 2019 at 8:00am. Cr Fox is an apology.

LATE CORRESPONDENCE AND TABLED ITEMS

ITEM 28.0 LATE INWARDS CORRESPONDENCE

Noted

Council discussed the late correspondence received during the meeting via email. The author had attached an invoice for repairs & renewal of fencing of their property and the Town Common Boundary.

Owing to conflicting reports as to the state of the fence and the work required for repair the invoice content was considered and the unanimous agreement was that upon satisfactory inspection Council will contribute a fence subsidy of \$1,000.00 per kilometer (inclusive of GST).

Information Reports

RESOLUTION 20190716.6

It was moved Cr Kuhl, seconded Cr Bawden and carried that the information reports be received and noted.

Meeting closure

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TUESDAY 16 JULY 2019

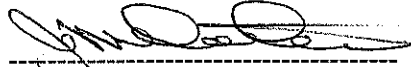
RESOLUTION 20190716.7

It was moved Cr Kuhl, seconded Cr Pattel and carried that the meeting close at 11:54am.

Next Ordinary Meeting

20 August, 2019

I hereby confirm that this is a true and correct record of the minutes of the Richmond Shire Council Ordinary Meeting Tuesday 16 July, 2019.



Mayor