

CONFIRMED MINUTES OF THE ORDINARY MEETING  
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON  
TUESDAY 21 MAY 2019

**PRESENT**

Present when the Mayor Cr Wharton declared the meeting open at 8:06am  
were:

COUNCILLORS:

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Pattel and Cr Kennedy

STAFF:

Chief Executive Officer – Peter Bennett, Director of Works – Bart Servaas,  
Manager of Communities – Angela Henry , Contract Manager of Finance –  
Gavin Herbst and Minutes Secretary – Judy Norton.

**PRAYER**

Cr Kennedy read the prayer.

**APOLOGIES**

Nil

**CONFIRMATION OF MINUTES**

**RESOLUTION 20190521.1**

*It was moved Cr Kuhl, seconded Cr Fox and carried that the Minutes of the General Meeting of the Richmond Shire Council held in the Boardroom, Richmond on Tuesday 16 April 2019 be adopted as tabled.*

**ACTION ITEMS AND RESOLUTIONS**

**MATTERS ARISING**

**ITEM 1.0 MATTERS ARISING**

**WORKS AND SERVICES**

**WORKS COORDINATORS REPORT**

**ITEM 2.0 WORKS COORDINATORS PROGRESS REPORT**

*Nil Report*

**WATER AND SEWERAGE OFFICER REPORT**

**ITEM 3.0 WATER AND SEWERAGE OFFICER PROGRESS REPORT**

*Noted*

The CEO advised that a price is currently being sought for the purchase of an Auto Read for the water meters.

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Cr Wharton mentioned that staff should be more diligent with the cleaning up of sites after jobs in all areas of the workforce.

**WORKSHOP FOREMAN REPORT**

**ITEM 4.0 WORKSHOP REPORT**

*Noted*

Council discussed the matter of continuous repairs to some plant and suggested that the Workshop Supervisor prepare a detailed report on the condition of the machinery prior to the Budget preparation each year.

The DOW advised that a spreadsheet on the costs of damage caused to plant was being compiled. The information will include both accidental damage and damage caused by carelessness by the operator.

**AERODROME REPORTING OFFICER REPORT**

**ITEM 5.0 AERODROME REPORTING OFFICER REPORT**

*Noted*

**DIRECTOR OF WORKS REPORT**

**ITEM 6.0 DIRECTOR OF WORKS REPORT**

*Noted*

Cr Wharton commented on the importance of getting the graders on the Shire roads for maintenance work as soon as possible.

The camp trailers are slow getting out due to the need for some minor repairs.

Cr Wharton questioned if TMR were intending to keep the work on the Winton Road progressing by repairing the next 2klm section as it is quite dangerous.

The DOW advised that TMR are to inspect the road but have not advised of their intentions to date.

Council discussed the Flood Damage, referencing the matter that the allowed charges from Contractors and Local Government have such a huge variance.

Council intend to put a motion forward at the 2019 Bush Councils Convention, being held in Roma, to align the costs from both sectors.

**RURAL LAND OFFICERS REPORT**

**ITEM 7.0 RURAL LANDS OFFICERS REPORT**

*Noted*

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Cr Bawden reported the poor condition of the first grid past the Airport on the Boree/20 Mile Road.

The DOW will include the grid in the Grid Replacement program.

**SALEYARD CONTRACTORS REPORT**

**ITEM 8.0 SALEYARD CONTRACTORS REPORT**

*Nil Report*

**AGISTMENT ON TOWN COMMONS REPORT**

**ITEM 9.0 AGISTMENT ON TOWN COMMONS REPORT**

*Noted*

**LOCAL LAWS OFFICERS REPORT**

**ITEM 10.0 LOCAL LAWS OFFICERS REPORT**

*Noted*

Council approved to offer the old kennels for purchase by expressions of interest.

**REFUSE TIP CONTRACTORS REPORT**

**ITEM 11.0 REFUSE TIP CONTRACTORS REPORT**

To be discussed in Late Items

**TOWN SERVICES REPORT**

**ITEM 12.0 TOWN SERVICES REPORT**

*Noted*

Council acknowledged that the Town Services gang are very short staffed at the moment.

The DOW advised that work at the Dino Park adjacent to the Pioneer Cemetery has commenced.

Cr Kuhl mentioned that some of the trees planted in the area funded by Southern Gulf Catchments have died and need removing. A general tidy up of the area is required.

**SAFETY AND COMPLIANCE REPORT**

**ITEM 13.0 SAFETY AND COMPLIANCE REPORT**

*Noted*

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**BUILDING AND TOWN PLANNING REPORT**

**ITEM 14.0 BUILDING AND TOWN PLANNING REPORT**

*Noted*

The DOW advised that the quote for the repairs to the Maxwellton Water Main is way over the available budget.

Cr Kuhl suggested that the work be reduced and a revised quote obtained.

**FINANCE AND ADMINISTRATION REPORT**

**ITEM 15.0 FINANCE REPORT**

*Noted*

Gavin Herbst advised that Synergysoft modules for HR and Asset Management were coming online. A Workshop module is also being considered.

**CHIEF EXECUTIVE OFFICER'S REPORT**

**ITEM 16.0 CEO REPORT**

*Noted*

Item 16.1            Recovery Plan

Council discussed the Recovery Plan on a Page and agreed that the document was a true reflection of objectives, damage and impacts, timeframes, locations, activations, tasks and successes.

**Attendance**

Cr Kennedy left the room at 9:33am.

Cr Wharton advised that the State Recovery Coordinator and representatives from DAF and QRA would be addressing the meeting after morning tea.

**Attendance**

Cr Kennedy re-entered the room at 9:38am.

**Meeting adjournment**

**RESOLUTION 20190521.2**

*It was moved Cr Kuhl, seconded Cr Kennedy and carried that the meeting adjourn for morning tea at 9:38am.*

**Meeting resumption**

**RESOLUTION 20190521.3**

*It was moved Cr Kuhl, seconded Cr Pattel and carried that the meeting resume at 10:07am.*

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**Attendance**

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Pattel, Cr Kennedy, Peter Bennett, Angela Henry, Bart Servaas, Gavin Herbst and Judy Norton.

**RESOLUTION 20190521.4**

*It was moved Cr Fox, seconded Cr Pattel and carried that the Richmond Shire Council Recovery Plan on a Page be adopted as presented.*

**REGIONAL DEVELOPMENT AUSTRALIA BOARD MEMBERS REPORT**

**ITEM 17.0 RDA REPORT**

*Nil Report*

**CORRESPONDENCE AND TABLED ITEMS**

**ITEM 18.0 INWARDS CORRESPONDENCE**

*Noted*

Item 18.1 Works for Queensland (W4Q) Program

*Noted*

Item 18.2 Northern Alliance of Councils Inc.

Council discussed their attendance at the upcoming Conferences in August 2019.

Councillors Bawden and Fox and CEO Peter Bennett will attend the NAOC Meeting and Conference 14-16 August 2019 at Bowen.

Councillors Wharton, Kuhl and Kennedy will attend the Bush Councils Convention 6-8 August 2019 at Roma.

**POLICIES, PROCEDURES AND LOCAL LAWS**

**ITEM 19.0 MONTHLY REPORT**

Nil policies for review.

**MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT**

**ITEM 20.0 MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT**

*Noted*

Request for Financial Assistance

**RESOLUTION 20190521.5**

*It was moved Cr Fox, seconded Cr Pattel and carried that Richmond Shire Council make a donation of \$300.00 to the Hughenden Country Music Assoc Inc. to assist with the staging of their annual Country Music Festival 2019.*

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Cr Pattel questioned the availability of Grant Monies and the applied conditions.

Angela Henry advised that the Community Small Grants Program assists non-profit incorporated community groups/organisations in the development and upgrading of existing facilities where funding will generally be up to the amount of \$5,000.00.

Organisations operating on their own or leased land are classed as Category A and may be entitled to the 50/50 subsidy.

Organisations on Council controlled land are classed as Category B and may be entitled to the 60/40 subsidy.

Council also considers Donations and In Kind Requests.

Cr Kuhl discussed the painting of the water tower and requested information on the height and circumference of the structure. Some In Kind contribution from Council is being requested, specifically the use of scaffolding. The theme of the artwork will go out to the community for consultation.

Cr Pattel enquired if photos are available of the restored Cobb and Co Coach.

**Change in Order of Business to receive a delegation from the State Recovery Coordinator, DAF and QRA Representatives.**

**Attendance**

State Recovery Coordinator Stuart Smith, Vern Rudwick (DAF), Adam West (DAF) and Kirsty Beavington (QRA) entered the room at 10:31am.

Cr Wharton welcomed the guests to the meeting.

Stuart Smith provided an update on the back-up and support for recovery after the February NQ Monsoon Trough and advised of the movement towards the final draft of the State Recovery Plan.

Stuart further advised that thirty-nine Councils had been declared and the Commonwealth has accepted Queensland's proposal for a joint recovery package totaling **\$242 million**. This package includes funding for Betterment, business and industry support, riparian and coastal recovery and a resilience grants program. The \$242 million package is jointly funded by the Commonwealth and Queensland Governments under the Disaster Recovery Funding Arrangements (DRFA).

The long-term recovery package also includes the appointment of an IRO to provide specialist advice on flood recovery work over seven flood effected Shires and funding to employ nine Community Development Officers.

Vern Rudwick discussed the expenses borne by Local Governments for fodder drops, rate relief and the fencing of Shire roads. Cr Wharton advised that Richmond ran a very successful program by making decisions on the day for the wellbeing of

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the community. Council carried the costs for helicopters to carry out fodder drops, machinery to bury dead stock and labour and materials to replace fencing. This has put Council in a tough place financially and those expenses need to be reimbursed.

Adam West responded that the priority is the communication and coordination between Council and the Department and the flexibility to work together to get the best result.

Vern Rudwick advised that the recovery grants for primary producers of up to \$75,000.00 that have been accessed can flow on to access a maximum of \$400,000 through two grant programs – one for restocking and replanting, and the other to replace on-farm infrastructure lost and damaged during the flood. Primary producers will contribute 50 per cent of the total cost, and the Government, through the grants, will provide the remainder up to \$400,000.

**Attendance**

Gavin Herbst left the room at 11:21am.

Cr Kuhl discussed the current joint funding for the Weed and Feral Pest Initiative with Richmond and Flinders Shires.

Kirsty Beavington suggested that the costs incurred by Council for the repairs to fencing adjoining State Land could be reimbursed by DNRME.

**Attendance**

Gavin Herbst re-entered the room at 11:26am.

**Attendance**

Cr Pattel left the room at 11:44am.

Cr Wharton thanked the delegation and advised that a get together and debrief for the community is planned for later in the year to which all are invited.

**Attendance**

Stuart Smith, Adam West, Vern Rudwick and Kirsty Beavington left the room at 11:46am.

**Attendance**

Peter Bennett, Cr Kennedy and Cr Kuhl left the room at 11:46am.

**Attendance**

Cr Pattel re-entered the room at 11:46am.

**Attendance**

Cr Kennedy and Cr Kuhl re-entered the room at 11:50am.

**Attendance**

Peter Bennett re-entered the room at 11:52am.

**Order of Business resumed.**

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**RICHMOND AGED CARE CO-ORDINATOR'S REPORT**

**ITEM 21.0 RICHMOND AGED CARE CO-ORDINATOR'S REPORT**

*Noted*

**OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT**

**ITEM 22.0 OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT**

*Noted*

**LIBRARIAN'S REPORT**

**ITEM 23.0 LIBRARIAN'S REPORT**

*Noted*

**POOL MANAGER'S REPORT**

**ITEM 24.0 POOL MANAGER'S REPORT**

*Noted*

**TOURISM AND MARKETING REPORT**

**ITEM 25.0 TOURISM AND MARKETING OFFICER'S REPORT**

*Nil Report*

**LAKEVIEW CARAVAN PARK MANAGER'S REPORT**

**ITEM 26.0 MANAGER'S REPORT**

*Noted*

Cr Wharton suggested that the cement table and seats currently stored at the Depot could be delivered to the Caravan Park.

**Change in Order of Business to discuss the Late Agenda**

**DIRECTOR OF WORKS REPORT**

**ITEM 6.0 DIRECTOR OF WORKS REPORT**

Item 6.2 Gantt Chart REPA Richmond

*Noted*



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**REFUSE TIP CONTRACTORS REPORT**

**ITEM 11.0 REFUSE TIP CONTRACTORS REPORT**

*Noted*

Refuse Tip Contractor to provide Council with a written quote for the crushing of concrete rubble including mobilisation and demobilisation.

**CORRESPONDENCE AND TABLED ITEMS**

**ITEM 18.0 INWARDS CORRESPONDENCE**

Item 18.3 School Chaplain Support

**RESOLUTION 20190521.6**

*It was moved Cr Fox, seconded Cr Kennedy and carried that Council continue to support the Chaplaincy Program through donations of \$10,000.00 toward the employment of the Chaplain and \$5,000.00 towards subsidised rent for the Chaplain.*

Item 18.4 Request for Assistance – Pony Club

Council approved the request from the Pony Club to use the unoccupied Horse Sports grounds for the 2019 Western Games.

Council discussed the replacing of the flood damaged fencing on the holding paddocks and suggested that the Rural Lands Officer could perform the task.

**Attendance**

Cr Bawden declared an interest and left the room at 12:18pm.

Council addressed the request for assistance with the cost to replace the fence of the Pony Club grounds. This type of upgrade to existing infrastructure can be applied for through the Community Small Grants Program. Angela Henry will assist with the application.

**Attendance**

Cr Bawden re-entered the room at 12:20pm.

**RESOLUTION 20190521.7**

*It was moved Cr Fox, seconded Cr Kuhl and carried that Council approve the request from the Richmond Pony Club for funding through the Community Small Grants Program, for the replacement of the Pony Club grounds fence with cattle rail, at a total cost of \$5,593.50 on receipt of formal application.*

**GENERAL BUSINESS**

**ITEM 27.0 GENERAL BUSINESS**

Cr Fox advised that the Acting Director of Nursing, Judy Brown, had indicated that funding may be available through the Rural and Remote Innovation Program to station a Paramedic/Registered Nurse model in Richmond.

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Cr Pattel advised that she will be attending the OQTA Meeting in Julia Creek this week. Cr Wharton requested a letter of support from the OQTA for the full seal of the Winton Road.

Cr Pattel reported that her intention was to start communication regarding the Outback Challenge, a visit to Richmond from the FOGS (Former Origin Greats) and the hosting of as many other events as possible that can take advantage of the refurbished Sports Oval.

Cr Kennedy questioned the progress on the amendment to the Procurement Policy to include the clause that a margin of 10% will be added to the tendered or offered price by a *non-local supplier* for the purpose of comparison with prices tendered or offered by *local suppliers* as part of the process of assessment of tenderers or offers up to \$200,000.00.

Cr Kennedy further discussed the possible sealing of the roads that have been overlooked, such as the Pattel Drive cul-de-sac and the access to the Tyre Shop on the Industrial Estate.

Cr Kennedy questioned the Mayor on the outcome of the recent meeting with the Vanadium representatives. Cr Wharton responded that the company are still in negotiation with the landowners.

Cr Kennedy further questioned if the meeting with the workforce was to still go ahead. The CEO explained that a date was proving very hard to lock in owing to other commitments such as the heavy workload to complete jobs before the end of the financial year.

Cr Wharton commented that a similar problem had been met with choosing a date to hold the LDMG meeting and debrief.

Cr Bawden questioned if the inspection of local houses for sale had been attended to. The CEO and Mayor to perform inspections later today.

Cr Kuhl reported that QR had offered the stockpile of replaced rail to landowners for use as they see fit. Cr Wharton offered to investigate the matter further.

### **Information Reports**

#### **RESOLUTION 20190521.8**

*It was moved Cr Kuhl, seconded Cr Kennedy and carried that the information reports be received and noted.*

### **Meeting closure**

#### **RESOLUTION 20190521.9**

*It was moved Cr Fox, seconded Cr Pattel and carried that the meeting close at 12:40pm.*

### **Next Ordinary Meeting**

18 June, 2019



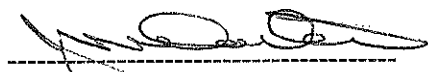
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**Next Special Meeting (Budget Meeting)**

25 June, 2019

I hereby confirm that this is a true and correct record of the minutes of the Richmond Shire Council Ordinary Meeting Tuesday 21 May, 2019.

  
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Mayor