

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 22 OCTOBER 2019

PRESENT

Present when the Mayor Cr Wharton declared the meeting open at 10:40am.
were:

COUNCILLORS:

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Kennedy.

It was recognised that Cr Pattel would enter the meeting after her teleconference.

STAFF:

Chief Executive Officer – Peter Bennett, Manager of Communities – Angela Henry, Manager of Finance – Colin Duffy and Director of Works – Bart Servaas and Minutes Secretary – Tiana Grant.

Steven Laidlow was recognised for 12 years of service to Council and presented a plaque during the morning tea break.

PRAYER

Cr Wharton read the prayer.

APOLOGIES

Nil

CONFIRMATION OF MINUTES

RESOLUTION 20191022.1

It was moved Cr Kuhl, seconded Cr Kennedy and carried that the Minutes of the General Meeting of the Richmond Shire Council held in the Boardroom, Richmond on Tuesday 22 October 2019 be adopted as tabled.

ACTION ITEMS AND RESOLUTIONS

MATTERS ARISING

ITEM 1.0 MATTERS ARISING

Cr Wharton and CEO Peter Bennett met with the Saleyards Contractors on the 21st of October 2019 to discuss their Saleyard Contract situation. The Contractors were made aware that they can only sub-contract a contractor or the contract would terminate and would be re-advertised.

Cr Wharton advised that the Vac Truck is needed down the Saleyards loading ramp to remove the dirt.

Council decided that an expression of interest would be distributed for Local Community Groups for 2020 White Balloon Day. If no interest, Council will continue to host this event.

Cr Wharton advised Council that Richmond Aerodrome could potentially supply Avgas in the coming months. Cr Kennedy to action.



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WORKS AND SERVICES

Noted

WORKS COORDINATORS REPORT

ITEM 2.0 WORKS COORDINATORS PROGRESS REPORT

Noted

Council discussed the new give way sign on the corner of Goldring and Larsen Street at Moselle Meats and Kronosaurus Korner. All Councillors agreed this was long overdue.

No road trains past this point erected in Crawford Street at Murray Street to direct road trains down Murray Street and back onto the Highway /Goldring Street

DOW Bart Servaas confirmed Liberty Oil will be sealed on the 23rd October 2019.

WATER AND SEWERAGE OFFICER REPORT

ITEM 3.0 WATER AND SEWERAGE OFFICER PROGRESS REPORT

Noted

CEO Peter Bennett advised that the Plumbing Department are short staffed and Council are finding it hard to find full time Plumbers.

WORKSHOP FOREMAN REPORT

ITEM 4.0 WORKSHOP REPORT

Nil Report

AERODROME REPORTING OFFICER REPORT

ITEM 5.0 AERODROME REPORTING OFFICER REPORT

Nil Report

DIRECTOR OF WORKS REPORT

ITEM 6.0 DIRECTOR OF WORKS REPORT

Noted

Cr Wharton questioned why the roads on the south side of Richmond weren't completed as yet and explained the urgency for this work to be finalised.

Cr Wharton requested the road around fuel facility at the Works Depot to be graded to minimise dust and fill in the holes.

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DOW Bart Servaas explained that the top crossing on the Villadale Road is needing a full reconstruction and that St George have the contract. Cr Wharton asked if Council could use the same contractor that refurbished the bridge at Maxwellton as it is the same design and river.

Cr Wharton spoke about late correspondence from a local resident regarding a dust issue. It was asked that a water truck regularly water town streets, in particular Jim McGuire Road and Pattel Drive.

All Councillors agreed to move the stock pile from behind the Works Depot to the vacant land between the sewerage treatment ponds and the railways to reduce the dust issue permanently.

Cr Wharton requested Jim McGuire Road and Pattel Drive be added to the next budget for sealing.

RURAL LAND OFFICERS REPORT

ITEM 7.0 RURAL LANDS OFFICERS REPORT

Noted

SALEYARD CONTRACTORS REPORT

ITEM 8.0 SALEYARD CONTRACTORS REPORT

Nil report

AGISTMENT ON TOWN COMMONS REPORT

ITEM 9.0 AGISTMENT ON TOWN COMMONS REPORT

Noted

LOCAL LAWS OFFICERS REPORT

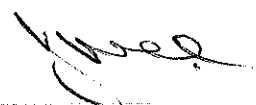
ITEM 10.0 LOCAL LAWS OFFICERS REPORT

Noted

REFUSE TIP CONTRACTORS REPORT

ITEM 11.0 REFUSE TIP CONTRACTORS REPORT

Cr Wharton requested DOW Bart Servaas follow up on the water and electricity connection at the Refuse Tip. Council agreed it would be easier to hire a contractor for the water connection work due to the Plumbers being short staffed.



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TOWN SERVICES REPORT

ITEM 12.0 TOWN SERVICES REPORT

Noted

Councillors spoke about compliments that they are continually receiving regarding the town streets and gardens.

Cr Wharton mentioned TMR contacted Council regarding a cycle track. The CEO and Mayor roughly outlined a potential course. Council agreed this was a good idea. DOW Bart Servaas to create a plan and prepare a budget.

SAFETY AND COMPLIANCE REPORT

ITEM 13.0 SAFETY AND COMPLIANCE REPORT

Noted

Cr Kuhl questioned the incident between the two roller drivers. All councillors agreed action should be taken.

BUILDING AND TOWN PLANNING REPORT

ITEM 14.0 BUILDING AND TOWN PLANNING REPORT

Noted

Attendance

Cr Pattel joined the meeting at 11:46am.

Council discussed the Boundary Realignment at 78 Simpson Street in length and agreed no decision could be made until a map was received from Carter Sheds.

RESOLUTION 20191022.2

It was moved Cr Bawden, seconded Cr Kennedy and carried that Council the Liquor Licence Application for 120-124 Goldring Street be approved and letter of consent to be sent.

Attendance

Peter Bennett left the room at 11:52am

Peter Bennett re-entered the room at 11:57am


FINANCE AND ADMINISTRATION REPORT

ITEM 15.0 FINANCE REPORT

Noted

MFA Colin Duffy mentioned Council are having issues with Audit and the return will not be complete before the timeframe of 31 October 2019 and will seek an extension of time.

CEO Peter Bennett explained that Finance are understaffed and will look to employ another Finance Officer at the beginning of next year.



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CHIEF EXECUTIVE OFFICER'S REPORT

ITEM 16.0 CEO REPORT

Noted

Cr Kuhl requested Council write to LGAQ commending them for the scheduling of motions at the LGAQ State Conference and request a letter of help for the WQLGAQ conference held in Richmond next year.

Change of order of business

RESOLUTION 20191022.3

It was moved Cr Kuhl, seconded Cr Fox and carried that Council enter closed session according to Local Government Regulation 2012 Section 275 (1) (c) (e).

RESOLUTION 20191022.4

It was moved Cr Kuhl, seconded Cr Fox and carried that Council exit closed session according to Local Government Regulation 2012 Section 275 (1) (c) (e).

RESOLUTION 20191022.5

It was moved Cr Kuhl, seconded Cr Pattel and carried that Council accept the land in lieu of outstanding rates.

RESOLUTION 20191022.6

It was moved Cr Pattel, seconded Cr Fox and carried that Council accept Charters Towers Toyota tender for 1920_03 2019 GXL Toyota Landcruiser Station Wagon with trade of plant 816.

RESOLUTION 20191022.7

It was moved Cr Bawden, seconded Cr Kuhl and carried that Council accept Hastings Deering tender for 1920_04 Diesel Grader with 14 food blade 140M with trade of plant 731 and 780.

RESOLUTION 20191022.8

It was moved Cr Kennedy, seconded Cr Bawden and carried that Council accept Charters Towers Toyota tender for 1920_05 2019 Prado GXL with no trade.

RESOLUTION 20191022.9

It was moved Cr Kennedy, seconded Cr Bawden and carried that Council accept Kayla Hodgson tender for 1920_05 2013 Prado GXL trade only of Plant 835.

RESOLUTION 20191022.10

It was moved Cr Fox, seconded Cr Kuhl and carried that Council accept Charters Towers Toyota tender for 1920_06 2019 Toyota Hilux SR with no trade.

RESOLUTION 20191022.11

It was moved Cr Fox, seconded Cr Kuhl and carried that Council accept Jayden Hodgson tender for 1920_06 2007 Toyota Landcruiser Utility trade only of Plant 719.

RESOLUTION 20191022.12

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It was moved Cr Kennedy, seconded Cr Bawden and carried that Council accept Charters Towers Toyota tender for 1920_07 2019 Rav 4 GX-2WD with no trade.

Meeting adjournment

RESOLUTION 20191022.13

It was moved Cr Kuhl, seconded Cr Pattel and carried that the meeting adjourn for Lunch at 1:06pm.

RESOLUTION 20191022.14

It was moved Cr Kuhl, seconded Cr Fox and carried that the meeting resume at 1:25pm.

Attendance

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Pattel, Cr Kennedy, Peter Bennett, Angela Henry, Bart Servaas, Tiana Grant.

REGIONAL DEVELOPMENT AUSTRALIA BOARD MEMBERS REPORT

ITEM 17.0 RDA REPORT

Noted

CORRESPONDENCE AND TABLED ITEMS

ITEM 18.0 INWARDS CORRESPONDENCE

Attendance

MFA Colin Duffy entered the room at 1:27pm.

Council discussed correspondence from Lord Pastoral regarding their grid application. It was agreed an application will need to be lodged with maps of the specific area. DOW Bart Servaas to action.

Correspondence from Keir Steele Waldon Lawyers regarding erosion on user corridor Lot 2 CP RM22 was discussed. DOW Bart Servaas noted it is in the Flood Damage work.

CEO Peter Bennett noted that Richmond Shire Council has agreed to have the land valuations in the Shire updated in 2020 as it has been 6 years.

POLICIES, PROCEDURES AND LOCAL LAWS

ITEM 19.0 MONTHLY REPORT

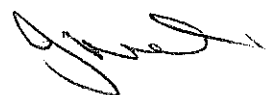
RESOLUTION 20191022.15

It was moved Cr Bawden, seconded Cr Kuhl and carried that Council adopt the reviewed Debt Collection Policy as presented.

RESOLUTION 20191022.16

It was moved Cr Kennedy, seconded Cr Kuhl and carried that Council adopt the reviewed Procurement Policy as presented.

RESOLUTION 20191022.17



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It was moved Cr Kuhl, seconded Cr Fox and carried that Council adopt the reviewed Investment Policy as presented.

RESOLUTION 20191022.18

It was moved Cr Kuhl, seconded Cr Pattel and carried that Council adopt the reviewed Grants to Community Organisations Policy as presented.

RESOLUTION 20191022.19

It was moved Cr Kuhl, seconded Cr Kennedy and carried that Council adopt the reviewed Debt Policy as presented.

Drug and Alcohol Policy was withdrawn for review as the Policy was not attached to the agenda for Councillor perusal. Policy to be reviewed at the next council meeting.

MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT

ITEM 20.0 MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT

Noted

MCS Angela Henry updated Council on the Tennis Courts refurbishment. The two courts closest to the clubhouse will be replaced and turned into multipurpose courts.

Council discussed the issue with the tiles around the town pool. It has been agreed the Pool Manager will re-tile at an extra cost. Cr Wharton questioned the workmanship of the tilers as they were only done two years ago.

RICHMOND AGED CARE CO-ORDINATOR'S REPORT

ITEM 21.0 RICHMOND AGED CARE CO-ORDINATOR'S REPORT

Noted

OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT

ITEM 22.0 OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT

Noted

The OSHC Shed has now been sealed and lined.

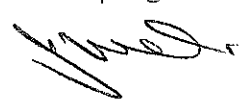
Request Council find a dead tree in the local area the OSHC student could paint blue for mental health awareness. Councillors agreed to try and find a suitable tree.

LIBRARIAN'S REPORT

ITEM 23.0 LIBRARIAN'S REPORT

Noted

POOL MANAGER'S REPORT



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ITEM 24.0 POOL MANAGER'S REPORT

Noted

Councillors requested more information regarding the request for chairs at the Swimming Pool.

TOURISM AND MARKETING REPORT

ITEM 25.0 TOURISM AND MARKETING OFFICER'S REPORT

Nil report.

LAKEVIEW CARAVAN PARK MANAGER'S REPORT

ITEM 26.0 MANAGER'S REPORT

Noted

Cr Wharton was disappointed that some visitors left the Caravan Park early due to the closure of the lake and water park.

Council discussed at length and all agreed that the water from the lake would maintain the grass around the lake and the water park would use treated water from the water treatment plant.

Change of order of business to consider late items

Council agreed that we trial 6 cameras for Council Vehicles.

RESOLUTION 20191022.20

It was moved Cr Fox, seconded Cr Kennedy and carried that Azentro Telematics be approved.

Attendance

Cr Kuhl declared an interest and left the room at 2:09pm.

RESOLUTION 20191022.21

It was moved Cr Pattel, seconded Cr Kennedy and carried that the Development Application for 13 Pattel Drive be approved.

Order of business resumed

Cr Bawden requested if Cr Wharton had found any issues at the Kalda Airstrip as a pilot wouldn't land their recently.

Attendance

Cr Kuhl re-entered the room at 2:11pm.



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GENERAL BUSINESS

ITEM 27.0 GENERAL BUSINESS

Tabled Items

RESOLUTION 20191022.22

It was moved Cr Kuhl, seconded Cr Fox and carried that the Application for Reconfiguration for Boundary Realignment at Morungle and Yan Yean be approved.

Council discussed correspondence received from Richmond Pony Club seeking assistance for a 150km Horse Ride to raise funds for the Royal Flying Doctor Service. Council had no objection however requested specification on what assistance required.

CEO Peter Bennett asked that Richmond Shire Council respond to Biosecurity Queensland requesting the 1080 Toxin continue to be free of cost to Council.

Cr Kennedy mentioned there has been a few accidents with livestock on the Croydon Road north of the Cambridge. DOW Bart Servaas noted that the road will be graded when possible.

Cr Kuhl questioned who looks after the tourism signs in the main street as the solar panels possibly need cleaning and to look at getting them replaced, Councillors agreed to meet with the Tourism Officers in November to discuss.

DOW to investigate having the Heritage Shed Certified prior to it being open to the public.

Cr Fox questioned the water pressure around town. CEO Peter Bennett noted he would find a consultant to get the water tested as it is quite hit and miss.

Cr Fox questioned if anyone had heard back regarding the water tower painting. No response has been received from RedRidge.

Cr Pattel advised that OQTA Awards are next week and she is attending as an OQTA Board Member.

Cr Kennedy advised Council that the Cambridge camera is hanging. CEO Peter Bennett mentioned he has tried to contact William Harrington with no luck.

Cr Kennedy also requested the Grid application forms be updated on the website.

Attendance

Cr Wharton declared an interest.

Cr Wharton vacated the chair and left the room at 2:40pm.

Cr Kuhl took the chair.

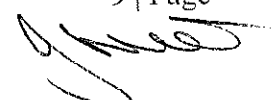
RESOLUTION 20191022.23

It was moved Cr Kuhl, seconded Cr Kennedy and carried that the application for purchase of Lot 1 Pattel Drive on industrial estate for the listed price per square metre be approved.

Attendance

Cr Bawden left the room at 2:44pm

Cr Bawden re-entered the room at 2:45pm



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RESOLUTION 20191022.24

It was moved Cr Kuhl, seconded Cr Pattel and carried that the information reports be received and noted.

Meeting closure

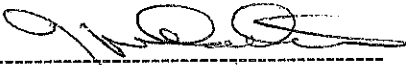
RESOLUTION 20191022.25

It was moved Cr Kuhl, seconded Cr Fox and carried that the meeting close at 2:44pm.

Next Ordinary Meeting

19 November 2019

I hereby confirm that this is a true and correct record of the minutes of the Richmond Shire Council Ordinary Meeting Tuesday 22 October 2019.



Mayor