

CONFIRMED MINUTES OF THE ORDINARY MEETING  
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON  
TUESDAY 17 SEPTEMBER 2019

**PRESENT**

Present when the Mayor Cr Wharton declared the meeting open at 8:05am  
were:

COUNCILLORS:

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Pattel and Cr Kennedy

STAFF:

Chief Executive Officer – Peter Bennett, Manager of Communities – Angela Henry, Contract  
Manager of Finance – Colin Duffy and Director of Works – Bart Servaas.

**PRAYER**

Cr Pattel read the prayer.

**APOLOGIES**

Nil

**CONFIRMATION OF MINUTES**

**RESOLUTION 20190917.1**

*It was moved Cr Kuhl, seconded Cr Pattel and carried that the Minutes of the General  
Meeting of the Richmond Shire Council held in the Boardroom, Richmond on Tuesday 20  
August 2019 be adopted as tabled.*

**ACTION ITEMS AND RESOLUTIONS**

**MATTERS ARISING**

**ITEM 1.0 MATTERS ARISING**

Cr Pattel declared a conflict of interest for Item 20 on the agenda.

**WORKS AND SERVICES**

*Noted*

**WORKS COORDINATORS REPORT**

**ITEM 2.0 WORKS COORDINATORS PROGRESS REPORT**

*Noted*

Cr Wharton enquired about the lack of staff able to drive heavy rigid trucks and if more staff  
could be encouraged to obtain their licence.

**WATER AND SEWERAGE OFFICER REPORT**

**ITEM 3.0 WATER AND SEWERAGE OFFICER PROGRESS REPORT**

*Noted*



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Cr Bawden questioned why the Railway pump seems to be breaking down and asked if it needs to be replaced.

Cr Pattel questioned if a program can be set in place to spray the lake twice a year for both the weeds and potential algae blooms.

Cr Wharton advised a spray program was already in place and should be actioned.

**WORKSHOP FOREMAN REPORT**

**ITEM 4.0 WORKSHOP REPORT**

*Noted*

**AERODROME REPORTING OFFICER REPORT**

**ITEM 5.0 AERODROME REPORTING OFFICER REPORT**

*Nil Report*

**DIRECTOR OF WORKS REPORT**

**ITEM 6.0 DIRECTOR OF WORKS REPORT**

*Noted*

Cr Fox mentioned that the Burleigh and Villadale Road needs attention and had received several complaints about both. The DOW will aim to have a maintenance team out on those roads within two weeks.

Cr Bawden asked the DOW to investigate misplaced paperwork for the grid application at Longview and Longview South on the 20 Mile Road.

**RURAL LAND OFFICERS REPORT**

**ITEM 7.0 RURAL LANDS OFFICERS REPORT**

*Noted*

Council agreed with the Rural Lands Officer to close the commons to any more cattle being let on as there is not enough feed to sustain them.

Cr Kuhl gave an update on the Parthenium infestation that is occurring along the Flinders River. With the recent flood, seeds have been spread from the Flinders Shire downstream to properties where the Flinders River runs through.

Cr Kuhl also mentioned that there are a couple of bugs that attack the Parthenium and a rust that can kill the tree. Council to potentially look at getting the NRM group to do a field day on a local property to show how to stop the spread and remove the Parthenium from the Shire.

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Cr Wharton suggested that Council approach Shane Stone from North Queensland Livestock Industry Recovery Agency to seek further funding to tackle this issue with professional poison teams to go in and clean out the area around the river.

**SALEYARD CONTRACTORS REPORT**

**ITEM 8.0 SALEYARD CONTRACTORS REPORT**

*Nil report*

**AGISTMENT ON TOWN COMMONS REPORT**

**ITEM 9.0 AGISTMENT ON TOWN COMMONS REPORT**

*Noted*

**LOCAL LAWS OFFICERS REPORT**

**ITEM 10.0 LOCAL LAWS OFFICERS REPORT**

*Noted*

Cr Wharton has requested that if residents have mass mosquitos at their property, they can request the council to use the fogging machine to help remove them. Each property will need to be inspected by the Local Laws Officer prior to fogging and advise residents of potential breeding grounds.

**REFUSE TIP CONTRACTORS REPORT**

**ITEM 11.0 REFUSE TIP CONTRACTORS REPORT**

Council decided to purchase a cardboard compactor to minimise current issues at the Refuse Tip. There were discussions around the cardboard compactor and the need for it to be enclosed in a shed so it is out of the weather.

DOW advised the EPA will be coming to Richmond next month. Cr Wharton advised that a meeting should be made with them to talk about issues at the dump and what would be involved in opening a new dump site.

Council discussed the issue for access to refuse tip. The CEO will contact Saleyard Contractors in regards to who has access to keys.


Council agreed that signage can be installed at the discretion of the Refuse Contractor.

Council stated that the Refuse Contractor was to make contact with the Plumbers for water issues at the tip.

**TOWN SERVICES REPORT**

**ITEM 12.0 TOWN SERVICES REPORT**

*Noted*



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Council to look at potentially using the water from the lake to go through the sprinkler system to green the wall around the back of the lake.

**SAFETY AND COMPLIANCE REPORT**

**ITEM 13.0 SAFETY AND COMPLIANCE REPORT**

*Noted*

**BUILDING AND TOWN PLANNING REPORT**

**ITEM 14.0 BUILDING AND TOWN PLANNING REPORT**

*Noted*

**RESOLUTION 20190917.2**

*It was moved Cr Kuhl, seconded Cr Pattel and carried that the Development Application for 102 Crawford Street be approved.*

**RESOLUTION 20190917.3**

*It was moved Cr Kuhl, seconded Cr Pattel and carried that the Development Application for 47 Crawford Street be approved.*

**FINANCE AND ADMINISTRATION REPORT**

**ITEM 15.0 FINANCE REPORT**

*Noted*

**Meeting adjournment**

**RESOLUTION 20190917.4**

*It was moved Cr Kuhl, seconded Cr Pattel and carried that the meeting adjourn for morning tea at 9:57am.*

**RESOLUTION 20190917.5**

*It was moved Cr Kuhl, seconded Cr Pattel and carried that the meeting resume at 10:32am.*

**Attendance**

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Pattel, Cr Kennedy, Peter Bennett, Angela Henry, Colin Duffy and Emma Knight DAF Representative.

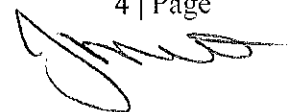
**Apologies**

Ann Thompson DAF Representative.

DAF Community Industry Recovery Officer, Emma Knight gave an overview of her role and how she would be working in our community to aid the recovery process.

The officers aim to streamline information on all services and be one point of contact.

Cr Wharton asked Emma to take on board the issue of weeds and keep relaying information back up the line.



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**Attendance**

Emma Knight left the room at 11:00am.

*Change of order of business*

**RESOLUTION 20190917.6**

*It was moved Cr Kuhl, seconded Cr Pattel and carried that Council enter closed session according to Local Government Regulation 2012 Section 275 (1) (c) (e).*

**Attendance**

Councillor Fox declared an interest and left the meeting at 11:05am.

Councillor Fox re-entered the room at 11:15am.

*Change of order of business*

**RESOLUTION 20190917.7**

*It was moved Cr Kuhl, seconded Cr Pattel and carried that Council exit closed session according to Local Government Regulation 2012 Section 275 (1) (c) (e).*

Discussions were had around outstanding helicopter invoices claimed but not paid by the disaster arrangements. Cr Wharton will follow up with EMA when he is next in Canberra to give them a presentation.

**RESOLUTION 20190917.8**

*It was moved Cr Fox, seconded Cr Pattel and carried that Council write off outstanding debts as follows;*

*Invoice 52647 Private Works \$121.62  
Invoice 52594 Private Works \$115.02  
Invoice 53022 Annual Licence \$235.00  
Invoice 282 OSHC \$23.44  
Invoice 347 OSHC \$84.95  
Invoice 493 OSHC \$63.72  
Invoice 484 OSHC \$23.40  
Invoice 501 OSHC \$11.70  
Invoice 517 OSHC \$5.85*

**RESOLUTION 20190917.9**

*It was moved Cr Bawden, seconded Cr Kennedy and carried that Council demolish the old Boardroom.*

**CHIEF EXECUTIVE OFFICER'S REPORT**

**ITEM 16.0 CEO REPORT**

*Noted*

**REGIONAL DEVELOPMENT AUSTRALIA BOARD MEMBERS REPORT**

**ITEM 17.0 RDA REPORT**

*Noted*

**CORRESPONDENCE AND TABLED ITEMS**



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**ITEM 18.0 INWARDS CORRESPONDENCE**

**RESOLUTION 20190917.10**

*It was moved Cr Fox, seconded Cr Pattel and carried that the Application for a new roo box business at Lot 89 Simpson Street be approved.*

**RESOLUTION 20190917.11**

*It was moved Cr Bawden, seconded Cr Kennedy and carried that the Application for a new grid at Dutton River and Hampstead Springs boundary be approved.*

Council resolved to hold any upgrades for budget consideration for the rebuild and restore of FM radio retransmission for TAB radio service to revisit in January 2020.

**POLICIES, PROCEDURES AND LOCAL LAWS**

**ITEM 19.0 MONTHLY REPORT**

**RESOLUTION 20190917.12**

*It was moved Cr Kuhl, seconded Cr Kennedy and carried that Council adopt the reviewed Acceptable Requests Policy as presented.*

**RESOLUTION 20190917.13**

*It was moved Cr Fox, seconded Cr Pattel and carried that Council adopt the reviewed Social Media Policy as presented.*

**RESOLUTION 20190917.14**

*It was moved Cr Bawden, seconded Cr Kuhl and carried that Council adopt the reviewed Quality Flexible Part Time Work Arrangements Requests Policy as presented.*

**RESOLUTION 20190917.15**

*It was moved Cr Kennedy, seconded Cr Fox and carried that Council adopt the reviewed Entertainment and Hospitality Requests Policy as presented.*

**RESOLUTION 20190917.16**

*It was moved Cr Kuhl, seconded Cr Pattel and carried that Council adopt the reviewed Mobile Vendor Requests Policy as presented.*

**RESOLUTION 20190917.17**

*It was moved Cr Kuhl, seconded Cr Pattel and carried that Council adopt the reviewed Public Interest Disclosure Policy as presented.*

**RESOLUTION 20190917.18**

*It was moved Cr Kennedy, seconded Cr Fox and carried that Council adopt the reviewed Community Engagement Policy as presented.*

**RESOLUTION 20190917.19**

*It was moved Cr Kuhl, seconded Cr Bawden and carried that Council adopt the reviewed Information Privacy Policy as presented.*

**RESOLUTION 20190917.20**

*It was moved Cr Kuhl, seconded Cr Pattel and carried that Council adopt the reviewed Related Parties Policy as presented.*



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**MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT**

**ITEM 20.0 MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT**

**Attendance**

Cr Pattel declared an interest and left the room at 11:39am.

*Change of order of business to consider late items*

Council agreed to nominate Asher Guy for the Sportstar awards.

**Attendance**

Cr Pattel re-entered the room at 11:46am.

Council set the fees to exhume bodies at \$3,000.

**RESOLUTION 20190917.21**

*It was moved Cr Fox, seconded Cr Kuhl and carried that Council adopt the new fee to exhume bodies at \$3,000 from the Richmond Cemeteries.*

**Attendance**

Cr Wharton left room at 12:05pm.

Cr Kuhl took the chair.

MCDS spoke about the tennis club and potentially altering two of the courts into a multipurpose courts that could support Basketball, Netball and Soccer.

**Attendance**

Cr Wharton re-entered the room at 12:07pm.

Cr Kuhl vacated the chair.

Council discussed "Tom Curtain – We're Still Here Tour" and decided that it would not be beneficial for the Richmond Shire.

*Order of business resumed*

**RESOLUTION 20190917.22**

*It was moved Cr Kuhl, seconded Cr Kennedy and carried that Council adopt a \$260 refundable bond for the hire of the Charlie Whelow Oval scoreboard.*

**RICHMOND AGED CARE CO-ORDINATOR'S REPORT**

**ITEM 21.0 RICHMOND AGED CARE CO-ORDINATOR'S REPORT**

*Noted*

**OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT**

**ITEM 22.0 OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT**

*Nil report*

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Cr Pattel commented on the ongoing works and programs by the OSHC and commended the staff on their commitment and professionalism.

**LIBRARIAN'S REPORT**

**ITEM 23.0 LIBRARIAN'S REPORT**

*Noted*

**Attendance**

Cr Bawden left the room at 12:36pm.

CEO Peter Bennett left the room at 12:36pm.

**POOL MANAGER'S REPORT**

**ITEM 24.0 POOL MANAGER'S REPORT**

*Noted*

Cr Bawden re-entered the room at 12:39pm.

CEO Peter Bennett re-entered the room at 12:39pm.

Issues raised by the Pool Manager to be investigated and any discussions held over to next Council meeting.

**TOURISM AND MARKETING REPORT**

**ITEM 25.0 TOURISM AND MARKETING OFFICER'S REPORT**

*Noted*

**LAKEVIEW CARAVAN PARK MANAGER'S REPORT**

**ITEM 26.0 MANAGER'S REPORT**

*Noted*

**GENERAL BUSINESS**

**ITEM 27.0 GENERAL BUSINESS**

Cr Kennedy provided a report on Rainscourt Road and specified that it needs attention and scheduled works for some culverts.

Cr Kennedy noted that he received a complaint on the Maxwellton-Coleraine Road that the DOW needs to look at near Clareborough Station. A road inspection to happen as a matter of priority before further works under flood damage. DOW to look into betterment.

Cr Kuhl gave update on QRA workshop in Cloncurry on the 9<sup>th</sup> of September. Cr Kuhl spoke about where river and rain gauges should be located and the cost of maintaining each unit per year of about \$2,500. Cr Kuhl also gave an update on the new BOM RADAR system





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that is likely to be installed at Maxwellton. This RADAR will also include 20 rain gauge sites within the limits of the RADAR's range.

Cr Fox advised that she was a panel member on interviews for the Community Health nurse and administration positions at the Richmond Multipurpose Health Centre. The administration position has been filled and now permanent. Discussions have commenced with a preferred candidate for the Community Health Nurse position.

Cr Fox also advised that the TRIAC funding had been successful. Thanks to Judy brown Acting Director of Nursing for all her work in regards to this funding. Approx. \$60k over three events for Richmond.

Cr Pattel advised the next OQTA meeting will be next week and meet the new CEO of OQTA.

Cr Pattel gave an update on the Cluster Day and advised that it was a huge success. Cr Pattel announced the Q Cup game will be in Richmond next year on July 18 or 19. Council spoke about getting some junior and senior games as a lead up to the Blackhawks playing.

Cr Wharton congratulated Cr Pattel on a successful Cluster Day.

Cr Pattel thanked Council for the use of facilities for the QCWA conference and AGM.

#### **Meeting adjournment**

##### **RESOLUTION 20190917.23**

*It was moved Cr Fox, seconded Cr Kuhl and carried that the meeting adjourn to inspect the upgraded dog kennel pound facilities at the Works Depot at 12:57pm.*

#### **Meeting resumption**

##### **RESOLUTION 20190917.24**

*It was moved Cr Kuhl, seconded Cr Kennedy and carried that the meeting resume at 1:30pm.*

White Balloon Day was discussed and concerns received from a community member regarding the release of balloons on the environment. White Balloon Day has been coordinated through Council since 2012 with the sole purpose of promoting child safety as per brave hearts. Council discussed at length the possibility to enquire if Me & My Mum Hub would consider coordinating White Balloon Day as their focus is on children.

##### **RESOLUTION 20190917.25**

*It was moved Cr Kuhl, seconded Cr Fox and carried that the information reports be received and noted.*

#### **Meeting closure**

##### **RESOLUTION 20190917.26**

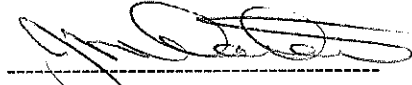
*It was moved Cr Kuhl, seconded Cr Kennedy and carried that the meeting close at 1:41pm.*

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**Next Ordinary Meeting**

22 October 2019

I hereby confirm that this is a true and correct record of the minutes of the Richmond Shire Council Ordinary Meeting Tuesday 17 September 2019.

  
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Mayor