

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 20 NOVEMBER 2018

PRESENT

Present when the Mayor Cr Wharton declared the meeting open at 8:06am
were:

COUNCILLORS:

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Pattel and Cr Kennedy

STAFF:

Chief Executive Officer – Peter Bennett, Manager of Communities - Angela
Henry and Minutes Secretary – Judy Norton.

PRAYER

Cr Wharton read the prayer.

APOLOGIES

Nil

CONFIRMATION OF MINUTES

RESOLUTION 20181120.1

It was moved Cr Kuhl, seconded Cr Fox and carried that the Minutes of the General Meeting of the Richmond Shire Council held in the Boardroom, Richmond on Tuesday 16 October 2018 be adopted as tabled.

ACTION ITEMS AND RESOLUTIONS

MATTERS ARISING

ITEM 1.0 MATTERS ARISING

The CEO advised Council that the Refuse Tip Manager position had been filled with the incumbent commencing duties today on a three month trial.

Cr Wharton advised that the Lifelight Helicopter would be landing in Goldring Street on the morning of the December Street Sale and that local businesses would be fundraising for this worthy cause. Council unanimously pledged to match any funds raised.

Cr Kuhl advised that she has acquired a copy of a Saleyard Agreement and has requested that the CEO investigate what the Richmond Saleyards actually need to be certified for before going further.

Cr Wharton reported that TMR have awarded Council another 2klms work on the broken up sections of the Winton Road which will take place before the scheduled work at Hazelwood channels.

Cr Kennedy commented that the workforce have performed very good work on the repairs and maintenance of the grids.

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WORKS AND SERVICES

WORKS COORDINATORS REPORT

ITEM 2.0 WORKS COORDINATORS PROGRESS REPORT

Noted

AERODROME REPORTING OFFICER REPORT

ITEM 5.0 AERODROME REPORTING OFFICER REPORT

Noted

DIRECTOR OF WORKS REPORT

ITEM 6.0 DIRECTOR OF WORKS REPORT

Nil Report

The CEO advised that Mr Bart Servaas will be commencing in the role of Director of Works on Monday 26 November, 2018. Mr Servaas comes to Richmond from Whyalla.

WATER AND SEWERAGE OFFICER REPORT

ITEM 3.0 WATER AND SEWERAGE OFFICER PROGRESS REPORT

Noted

Cr Pattel enquired if Council allowed any leniency in the matter of watering out of hours for example ten or fifteen minutes after close off time. The CEO advised that the Ranger will always give a verbal warning before any fines are applied.

Cr Pattel further suggested that reminders about the watering times should appear prominently in the Newsletter.

WORKSHOP FOREMAN REPORT

ITEM 4.0 WORKSHOP REPORT

Noted

RURAL LAND OFFICERS REPORT

ITEM 7.0 RURAL LANDS OFFICERS REPORT

Noted

Cr Bawden commented on the importance of eradicating the prickly pear prior to the wet season.

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SALEYARD CONTRACTORS REPORT

ITEM 8.0 SALEYARD CONTRACTORS REPORT

Noted

AGISTMENT ON TOWN COMMONS REPORT

ITEM 9.0 AGISTMENT ON TOWN COMMONS REPORT

Noted

LOCAL LAWS OFFICERS REPORT

ITEM 10.0 LOCAL LAWS OFFICERS REPORT

Noted

Attendance

The LLO entered the room at 8:41am

The Local Laws Officer discussed the content of his report in more detail, seeking direction from Council in the matters of:-

Introduction of Water Restriction Levels 1-5 – currently at Level 1.

Unightly allotments – extent of action to be taken where property owners refuse to comply with issued notices – example Court Order.

Dog registrations – extent of severity of fines – example Court Order.

Camping signs – alter the 'No Camping' signs to 'No Camping or Overnight Stays Including in Vehicles' to deter people sleeping in their cars.

Cr Kuhl suggested that Council continue to inform and educate the residents of the importance of abiding by the Local Laws.

Attendance

The LLO left the room at 9:08am.

TOWN SERVICES REPORT

ITEM 11.0 TOWN SERVICES REPORT

Noted

Council noted several areas that required maintenance. The CEO advised that ballast to prevent further erosion at the Lake would be laid before close down.

Cr Kuhl mentioned that the moonrock near the boat ramp that was moved prior to the Fishing Comp had yet to be replaced.

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SAFETY AND COMPLIANCE REPORT

ITEM 12.0 SAFETY AND COMPLIANCE REPORT

Noted

BUILDING AND TOWN PLANNING REPORT

ITEM 13.0 BUILDING AND TOWN PLANNING REPORT

Noted

RESOLUTION 20181120.2

It was moved Cr Kuhl, seconded Cr Fox and carried that Council provide a Decision Notice indicating approval for the proposed use of the shed on Lot 67 RT115.

Attendance

Cr Kennedy left the room at 9:23am.

FINANCE AND ADMINISTRATION REPORT

ITEM 14.0 FINANCE REPORT

Noted

Attendance

Cr Kennedy re-entered the room at 9:25am.

Attendance

Cr Pattel left the room at 9:27am.

Item 14.1 Confidential Report

RESOLUTION 20181120.3


It was moved Cr Kuhl, seconded Cr Fox and carried that Council enter closed session according to section 275 (1) (b)(h) of the Local Government Regulation 2012 to discuss the Confidential Report.

Attendance

Cr Pattel re-entered the room at 9:29am.

Attendance

Angela Henry and Judy Norton left the room at 9:31am prior to item 14.1.2 being discussed.



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RESOLUTION 20181120.4

It was moved Cr Kuhl seconded Cr Fox and carried that council exit closed session according to section 275 (1) (b)(h) of the Local Government Regulation 2012 to discuss the Confidential Report.

Attendance

Angela Henry and Judy Norton re-entered the room at 9:54am.

Item 14.1.1

RESOLUTION 20181120.5

It was moved Cr Pattel, seconded Cr Fox and carried that Council write off the bad debt to the value of \$1,337.00.

Item 14.1.2

RESOLUTION 20181120.6

It was moved Cr Bawden, seconded Cr Wharton and carried that Council not award the Staff Christmas Bonus for 2018.

CHIEF EXECUTIVE OFFICER'S REPORT

ITEM 15.0 CEO REPORT

Noted

Item 15.1 Staff Christmas Party

RESOLUTION 20181120.7

It was moved Cr Kuhl, seconded Cr Kennedy and carried that Council provide each employee a voucher to the value of \$100.00 made payable to any local business in lieu of a Christmas Party.

Item 15.2 EBA Negotiations

Noted

Item 15.3 Quarterly Report - First Quarter

Noted

Meeting adjournment

RESOLUTION 20181120.8

It was moved Cr Kuhl, seconded Cr Kennedy and carried that the meeting adjourn for morning tea at 10:00am.

Council welcomed invited guests George and Narelle Shaw and Darren Cameron acting Principal at the Richmond State School.

George and Narelle Shaw were presented with Length of Service awards for forty-five years and twenty years respectively.

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Darren Cameron addressed Council on his role at the school and advised that the Principal had retired and that he would be acting until the end of the school year.

Meeting resumption

RESOLUTION 20181120.9

It was moved Cr Kuhl, seconded Cr Fox and carried that the meeting resume at 10:35am.

Attendance

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Pattel, Cr Kennedy, Peter Bennett, Angela Henry and Judy Norton.

REGIONAL DEVELOPMENT AUSTRALIA BOARD MEMBERS REPORT

ITEM 16.0 RDA REPORT

Noted

Cr Kuhl gave an overview of the October meeting of RDA in Mount Isa. Council discussed the proposed request of \$1,100.00 from each of the Local Government partners to support the on-going work required on IQ-RAP to secure federal and state support. Council agreed to not support the request.

CONTRACT ENVIRONMENTAL HEALTH OFFICERS REPORT

ITEM 17.0 ENVIRONMENTAL HEALTH OFFICERS REPORT

Noted

CORRESPONDENCE AND TABLED ITEMS

ITEM 18.0 INWARDS CORRESPONDENCE

Item 18.1 Subject: QTC Education Workshop

Council discussed the recent prize won from the draw at the LGAQ Annual Conference in Brisbane of a QTC Education Workshop and decided that the Project Decision Framework (PDF) was the best option.

POLICIES, PROCEDURES AND LOCAL LAWS

ITEM 19.0 MONTHLY REPORT

Council reviewed the following policies.

Item 19.1 **ARTS AND CULTURAL POLICY**

RESOLUTION 20181120.10

It was moved Cr Kuhl, seconded Cr Pattel and carried that Council adopt the reviewed Arts and Cultural Policy as presented.

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Item 19.2 **TERTIARY BURSARY POLICY**

RESOLUTION 20181120.11

It was moved Cr Kennedy, seconded Cr Fox and carried that Council adopt the reviewed Tertiary Bursary Policy as presented.

Item 19.3 **ANTI-DISCRIMINATION AND EQUAL EMPLOYMENT
OPPORTUNITY POLICY**

RESOLUTION 20181120.12

It was moved Cr Bawden, seconded Cr Kuhl and carried that Council adopt the reviewed Anti-Discrimination and Equal Employment Opportunity Policy as presented.

Item 19.4 **TRAVEL POLICY**

RESOLUTION 20181120.13

It was moved Cr Kuhl, seconded Cr Pattel and carried that Council adopt the reviewed Travel Policy as presented.

MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT

ITEM 20.0 MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT

Noted

Council was advised of the significant downturn in the Aged Care Services culminating from the loss of long term clients and the low attendance at morning teas, luncheons and activities. This, as well as the reluctance of Consumer Directed package holders to fully utilize the available services, is contributing to the situation that the current Aged Care Services can no longer be sustained on a full time basis.

Cr Wharton suggested that a letter be sent to clients and family members explaining the gravity of the situation.

RICHMOND AGED CARE CO-ORDINATOR'S REPORT

ITEM 21.0 RICHMOND AGED CARE CO-ORDINATOR'S REPORT

Noted

OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT

ITEM 22.0 OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT

Noted

Attendance

Cr Wharton left the room at 11:11am.

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LIBRARIAN'S REPORT

ITEM 23.0 LIBRARIAN'S REPORT

Noted

Attendance

Cr Wharton re-entered the room at 11:14am.

POOL MANAGER'S REPORT

ITEM 24.0 POOL MANAGER'S REPORT

Nil Report

The CEO advised that Mr Mark Moody will be commencing as the contract Pool Manager on Monday 3 December, 2018. Mr Moody comes to Richmond from Darwin.

Cr Pattel suggested that the council employee who has been caretaking in the interim deserves a special mention.

TOURISM AND MARKETING REPORT

ITEM 25.0 TOURISM AND MARKETING OFFICER'S REPORT

Noted

Council congratulates Tourism Officer, Bec Kuhl, on winning the Young Achievers Award at the recently attended Outback Queensland Tourism Authority Awards in Roma. It was unanimously agreed that Bec is a most worthy recipient.

LAKEVIEW CARAVAN PARK MANAGER'S REPORT

ITEM 26.0 MANAGER'S REPORT

Noted

Council recently celebrated Lakeview Caravan Parks' induction into the OQTA Hall of Fame. This prestigious award is in recognition of the Parks' achievement in winning the most outstanding Caravan and Holiday Park three years in a row, 2015, 2016 and 2017.

GENERAL BUSINESS

ITEM 27.0 GENERAL BUSINESS

Council discussed the tabled information on styles of pots for the Racecourse. There was a suggestion from the room that a row of shrubs to screen the stables with a drip line for watering would be more beneficial, and placing pots closer to the function area more aesthetically pleasing. The matter will be discussed further in the New Year.

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Cr Pattel enquired if a bulk rubbish removal was scheduled before shut down.

Cr Pattel reported that both the P & C and the School would contribute a sum of money toward the funding amount for the new school playground if the submission is successful.

Cr Pattel asked if there was to be a Christmas Light Drive this year.

Cr Pattel advised that she had attended the meeting of the Cultural Association which was well attended. The committee are seeking assistance to help revive their association.

Cr Fox advised that she had attended a meet and greet at the Richmond Health Centre with Qld Health representatives. In reply to their query as to what services the Shire requires, Cr Fox revisited the need for a permanent paramedic to be based in Richmond.

Cr Kuhl enquired on the progress of the data collection for submission to the Drought Communities Programme. The CEO advised that he had compiled a list that he has requested advice on from the Department.

Cr Kennedy reported that he had been contacted by some land owners to question if Council had given permission for the drilling for vanadium on their properties. Cr Kennedy advised the concerned parties that Council had only given permission for the drilling to take place in the road reserves.

Cr Kennedy advised that he had received several phone calls regarding the condition of the Frontage Road in that it is starting to break up.

Information Reports

RESOLUTION 20181120.14

It was moved Cr Kuhl, seconded Cr Fox and carried that the information reports be received and noted.

Meeting closure

RESOLUTION 20181120.15

It was moved Cr Kuhl, seconded Cr Pattel and carried that the meeting close at 11:52am.

Next Ordinary Meeting

11 December, 2018

I hereby confirm that this is a true and correct record of the minutes of the Richmond Shire Council Ordinary Meeting Tuesday 20 November, 2018.



Mayor