

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 12 DECEMBER 2017

PRESENT

Present when the Mayor Cr Wharton declared the meeting open at 8:05am
were:

COUNCILLORS:

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Pattel and Cr Kennedy

STAFF:

Chief Executive Officer – Peter Bennett, Manager of Finance and
Administration - Deborah Glyde, Manager of Communities – Angela Henry,
Director Of Works – Michael Wanrooy and Minutes Secretary – Judy Norton.

PRAYER

Cr Kennedy read the prayer.

APOLOGIES

Nil

CONFIRMATION OF MINUTES

RESOLUTION 20171212.1

*It was moved Cr Kuhl, seconded Cr Kennedy and carried that the Minutes of the
General Meeting of the Richmond Shire Council held in the Boardroom, Richmond on
Tuesday 21 November 2017 be adopted as tabled.*

ACTION ITEMS AND RESOLUTIONS

Playground at Lake – the matter of replacing the soft fall and moving the playground
will be further discussed in the New Year after the new lighting is installed. Cr Kuhl
suggested that Council apply for funding in the new round of Works for Queensland.

Council discussed the appointment of Paul Fynn as a replacement to fill the vacancy of
independent member on the internal audit committee as LGAQ will no longer be offering
the service.

Michael advised that Richmond Township Soil is Type H and will provide documents
to support Building/Development applications in the future.

Cr Wharton questioned if the DOW is able to sign off on building footings when
certified plans are presented. Council to discuss this option with the Building
Certifiers.

Cr Kuhl requested that the footpath at OSHC Centre be replaced as well as at the
Early Childhood Centre.

MATTERS ARISING

ITEM 1.0 MATTERS ARISING

Nil



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WORKS AND SERVICES

WORKS COORDINATORS REPORT

ITEM 2.0 WORKS COORDINATORS PROGRESS REPORT

Noted

Attendance

Cr Wharton left the room at 8:20am.

Cr Kuhl took the Chair

Cr Kuhl mentioned the abandoned vehicle on the roadside west of Nonda. The DOW will have it removed by the RMPC crew.

Attendance

Cr Wharton re-entered the room at 8:22am.

Cr Kuhl remained in the Chair

WATER AND SEWERAGE OFFICER REPORT

ITEM 3.0 WATER AND SEWERAGE OFFICER PROGRESS REPORT

Noted

Cr Pattel suggested that the Opening of the new Water Park on Friday 15 December, 2017 at 9:30am be advertised to the general public.

Cr Kuhl congratulated Michael Wanrooy on the design of the Water Park.

WORKSHOP FOREMAN REPORT

ITEM 4.0 WORKSHOP REPORT

Noted

Attendance

Cr Wharton left the room at 8:29am.

AERODROME REPORTING OFFICER REPORT

ITEM 5.0 AERODROME REPORTING OFFICER REPORT

Noted

Council enquired if the newly purchased Fod Boss would pick up the loose stone on the Main Street. The DOW advised that it would not be of any effect near the gutters.

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DIRECTOR OF WORKS REPORT

ITEM 6.0 DIRECTOR OF WORKS REPORT

Noted

Council has received many positive comments on the road upgrade on the eastern approach to town.

Cr Kuhl enquired if sprinklers would be laid through the cemetery rows. Not possible due to future interments.

Councillors noted the improvements to the RV Park and adjacent land. Cr Kuhl enquired if new fencing will be installed.

Attendance

Cr Wharton re-entered the room at 8:43am.

Cr Kuhl vacated the Chair

RURAL LAND OFFICERS REPORT

ITEM 7.0 RURAL LANDS OFFICERS REPORT

Noted

Cr Bawden questioned if Council owned a mechanical post driver to alleviate the need for employees using a dolly.

The state of the fence on the Cape Horn Reserve and Riverdale Station boundary was raised and it was agreed that Council write to the landholder and advise that a replacement fence is needed urgently.

A new tank has been installed at Jackdaw Water Facility by the landholder with an off take half way up for their private use and allowing water to be used by others.

Change in Order of Business to discuss late item

SALEYARD CONTRACTORS REPORT

ITEM 8.0 SALEYARD CONTRACTORS REPORT

Noted

Council agreed that the Dead Pit in the middle of the Council / DPI Paddock at Maxwellton should be relocated to a corner and fenced to stop exposure to live cattle.

The Councillors requested that the saleyard contractors monthly report clarify numbers that went over the scales only, were dipped only and were both weighed and dipped.

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The successful tender to cut the old steel out of the saleyards and replace with cattle rail will be completed in the New Year.

Order of Business resumed

AGISTMENT ON TOWN COMMONS REPORT

ITEM 9.0 AGISTMENT ON TOWN COMMONS REPORT

Noted

LOCAL LAWS OFFICERS REPORT

ITEM 10.0 LOCAL LAWS OFFICERS REPORT

Noted

RESOLUTION 20171212.2

It was moved Cr Kuhl, seconded Cr Kennedy and carried that the policies tabled should be referred back to Council Operations for consultation and review.

Cr Kuhl discussed the consistent problem of cattle on the highway noting that TMR are responsible but Council have been attending. The explanation being that Council assist because of the distance that TMR would have to travel.

TOWN SERVICES REPORT

ITEM 11.0 TOWN SERVICES REPORT

Noted

Cr Kuhl discussed the need for more trees in the centre of the Lions Park. The DOW advised that the work has been logged.

Councillors commented on the Black Boy in the pot at the entry to the Shire Office and suggested replacing it.

SAFETY AND COMPLIANCE REPORT

ITEM 12.0 SAFETY AND COMPLIANCE REPORT

Noted

BUILDING AND TOWN PLANNING REPORT

Nil applications

The intention to make a new Planning Scheme has been submitted to the Chief Executive of the Department of Infrastructure Local Government and Planning.

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FINANCE AND ADMINISTRATION REPORT

ITEM 14.0 FINANCE REPORT

Noted

Owing to the numerous errors with the external valuator's report, the assets were incorrectly stated in the financial reports causing a two month delay. Council intends to source a new firm to perform future revaluations.

Council discussed the amount of outstanding rates and suggested that a letter go with the next levy to offer ratepayers the option of paying their rates by instalments.

CHIEF EXECUTIVE OFFICER'S REPORT

ITEM 15.0 CEO REPORT

Noted

Attendance

Cr Kennedy left the room at 9:41am.

The Mayor, Deputy Mayor and CEO attended the DDMG Meeting in Townsville on 6 December, 2017 and advised that Chief Superintendent Kevin Guteridge announced his intent to take the District Disaster Management Group meetings out to all of our local governments with the 25th of July 2018 meeting to be held at Richmond.

Attendance

Cr Kennedy re-entered the room at 9:43am.

Item 15.1 Confidential Report

Change in Order of Business to discuss confidential report.

Cr Fox declared an interest in items 15.1 and 15.2 and left the room at 9:44am.

RESOLUTION 20171212.3

It was moved Cr Kuhl, seconded Cr Kennedy and carried that Council enter closed session according to section 275 (1) (a), (c), (f), (h) of the Local Government Regulation 2012 to discuss the Confidential Report.

RESOLUTION 20171212.4

It was moved Cr Kuhl, seconded Cr Fox and carried that council exit closed session according to section 275 (1) (a), (c), (f), (h) of the Local Government Regulation 2012 to discuss the Confidential Report.

Item 15.1 Confidential Item

Local Disaster Management Group – Preferred Suppliers for Helicopters

RESOLUTION 20171212.5

It was moved Cr Pattel, seconded Cr Kennedy and carried that Council accept the recommendation by the CEO for LDMG preferred suppliers for helicopters.

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Item 15.2 Confidential Item
Overdue Rates

RESOLUTION 20171212.6

It was moved Cr Pattel seconded Cr Kennedy and carried that RICHMOND SHIRE COUNCIL, of 65 Goldring Street, Richmond, has, by Resolution made on the Twelfth day of December 2017, decided under Section 140 of the Local Government Regulation 2012 to sell for overdue rates and charges land described as Lot 54 on RT 120, containing an area of 1,528m2.

RESOLUTION 20171212.7

It was moved Cr Pattel seconded Cr Kennedy and carried that RICHMOND SHIRE COUNCIL, of 65 Goldring Street, Richmond, has, by Resolution made on the Twelfth day of December 2017, decided under Section 140 of the Local Government Regulation 2012 to sell for overdue rates and charges land described as Lot 210 on SP 139606, containing an area of 928m2.

Attendance

Cr Fox re-entered the room at 9:50am.

Item 15.3 Confidential Item
Expression of Interest – Purchase of Land

RESOLUTION 20171212.8

It was moved Cr Pattel, seconded Cr Kuhl and carried that Council accept the offer for the purchase of Lot 7 M 5591.

Item 15.4 Confidential Item
Delegations Register

RESOLUTION 20171212.9

It was moved Cr Kuhl, seconded Cr Fox and carried that Council adopt, with minor changes, the Delegations from the Chief Executive Officer to employees and contractors Register as tabled.

Meeting adjournment

RESOLUTION 20171212.10

It was moved Cr Kuhl, seconded Cr Fox and carried that the meeting adjourn for morning tea at 9:58am.

Meeting resumption

RESOLUTION 20171212.11

It was moved Cr Kuhl, seconded Cr Bawden and carried that the meeting resume at 10:26am.

Attendance

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Pattel, Cr Kennedy, Peter Bennett, Debbie Glyde, Angela Henry, Michael Wanrooy and Judy Norton.

Order of Business resumed.

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REGIONAL DEVELOPMENT AUSTRALIA BOARD MEMBERS REPORT

ITEM 16.0 RDA REPORT

Nil Report

Cr Kuhl advised that she had recently attended a meeting of the RDA and advised that all of the Directors and Board Members will remain in situ until the end of June 2018.

CORRESPONDENCE AND TABLED ITEMS

ITEM 17.0 INWARDS CORRESPONDENCE

Nil correspondence

POLICIES, PROCEDURES AND LOCAL LAWS

ITEM 18.0 MONTHLY REPORT

RESOLUTION 20171212.12

*It was moved Cr Pattel, seconded Cr Bawden and carried that Council revise the Vehicle Policy as presented, with the following:
Delete clause 3.3 Restricted Private Use and reclassify as Commuter Use only (to be driven directly to and from work and for call outs). Exceptions being Workshop foreman and WH&S to be garaged at the Depot and Manager of Finance and Administration to be garaged at the Shire Office.*

MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT

ITEM 19.0 MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT

Noted

The Health Pit Stop proved to be a great success and RFDS stated that they would support annual visits.

Due to unforeseen delays the new Wall of Remembrance will now be unveiled on Anzac Day 2018.

Council discussed its' continued support of the CAN Group and feel that more is accomplished by meeting with the Acting DON on a regular basis. Cr Wharton advised that a letter will be sent to the chair of the Townsville Hospital and Health Service board, Tony Mooney, advising of the urgent need of a community health nurse and more continuity with staff placements at Richmond Health Centre.

Cr Kuhl expressed the need for more Christmas lights in 2018. Fairy lights on the centre parking shelters and Christmas tree frames for the main street being two suggestions.

The Business category for the Christmas Lights competition was discussed as to the eligibility of home based businesses. The decision was that if the dwelling at the site

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was decorated it would be judged residential and if the shed/workshop, clearly signed with the business name, was decorated it would be judged as a business.

RICHMOND AGED CARE CO-ORDINATOR'S REPORT

ITEM 20.0 RICHMOND AGED CARE CO-ORDINATOR'S REPORT

Noted

OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT

ITEM 21.0 OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT

Noted

LIBRARIAN'S REPORT

ITEM 22.0 LIBRARIAN'S REPORT

Nil report – recurring computer problems.

POOL MANAGER'S REPORT

ITEM 23.0 POOL MANAGER'S REPORT

Noted

TOURISM AND MARKETING REPORT

ITEM 24.0 TOURISM AND MARKETING OFFICER'S REPORT

Nil report – officer on annual leave.

LAKEVIEW CARAVAN PARK MANAGER'S REPORT

ITEM 25.0 MANAGER'S REPORT

Noted

Council will inspect the Van Park extension plans with a site visit after the meeting closure.

Change in Order of Business to discuss Late Confidential Report.

RESOLUTION 20171212.13

It was moved Cr Kuhl, seconded Cr Kennedy and carried that Council enter closed session according to section 275 (1) (c), (h) of the Local Government Regulation 2012 to discuss the Late Confidential Report.

RESOLUTION 20171212.14

It was moved Cr Kuhl, seconded Cr Fox and carried that council exit closed session according to section 275 (1) (c), (h) of the Local Government Regulation 2012 to discuss the Late Confidential Report.

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Item 15.5 Confidential Item
Richmond Water Bottling Plant

RESOLUTION 20171212.15

It was moved Cr Kuhl, seconded Cr Kennedy and carried that Council proceed with the grant application to establish a Water Bottling Plant in Richmond.

Order of Business resumed

GENERAL BUSINESS

ITEM 26.0 GENERAL BUSINESS

Cr Wharton advised of his correspondence to Robbie Katter MP on behalf of the Richmond Shire and community to request his support for a new Hospital and the sealing of the Richmond/Winton Road that we will be trying to achieve over the next two/ three years.

Cr Bawden mentioned that 'Towri' is not listed on the new Walkers Park road sign.

Cr Bawden questioned if inspections of Councils housing and infrastructure was ongoing.

Cr Kennedy reported that the rail crossing at Maxwellton needed repairs to alleviate dust problems and that the water leaks in that township were ever prevalent.

Cr Kennedy advised that David Forster has confirmed the donation to Council of an old D2 Dozer which was the first in the district and was used to clear Hulberts Bridge after flooding. Cr Kennedy and Luke Wharton will arrange collection.

Cr Pattel discussed the request from NQSF to forward a letter of support to develop programs that will be focused on sport, active participation and recreation and health education. The proposal is a working progress and is being developed with contributions from both councils and Primary Health Network. NQSF will also assist with developing these programs if required?

Cr Pattel also advised that the next KK Board Meeting will be held on 16 January, 2018.

Cr Wharton advised of the Affiliate link for DriveAway Holidays to be added to the Drive North West Queensland website. Once set up behind the existing book now tab, any bookings which are generated from the site will earn 8% commission. If the site performs and it leads to a good volume of car hire/motorhome bookings, the commission could be bumped up to 10%.

Cr Bawden advised that he would circulate the information about the Southern Gulf NRM Sarus Crane Environmental Award nominations which will be discussed at the January 2018 meeting of Council. It is awarded to an individual, group, organisation or school that demonstrates significant contribution to the fields of land management and/or the environment and there is one recipient per council/shire.

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Angela discussed the judging of the Christmas Lights which will run over the week of Monday 18 to Friday 22 December, 2017. The senior citizens bus will be touring the township on Wednesday night 20 December, 2017.

Information Reports

RESOLUTION 20171212.16

It was moved Cr Kuhl, seconded Cr Fox and carried that the information reports be received and noted.

Meeting closure

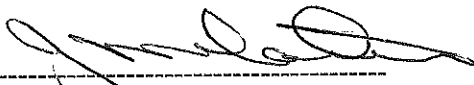
RESOLUTION 20171212.17

It was moved Cr Fox, seconded Cr Pattel and carried that the meeting close at 12:25pm.

Next Ordinary Meeting

16 January, 2018

I hereby confirm that this is a true and correct record of the minutes of the Richmond Shire Council Ordinary Meeting Tuesday 12 December, 2017.



Mayor