

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 16 JANUARY 2018

PRESENT

Present when the Mayor Cr Wharton declared the meeting open at 8:05am
were:

COUNCILLORS:

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Pattel and Cr Kennedy

STAFF:

Chief Executive Officer – Peter Bennett, Manager of Finance and
Administration - Deborah Glyde, Manager of Communities – Angela Henry,
Director Of Works – Michael Wanrooy and Minutes Secretary – Judy Norton.

PRAYER

Cr Kuhl read the prayer.

APOLOGIES

Nil

CONFIRMATION OF MINUTES

RESOLUTION 20180116.1

*It was moved Cr Kuhl, seconded Cr Kennedy and carried that the Minutes of the
General Meeting of the Richmond Shire Council held in the Boardroom, Richmond on
Tuesday 12 December 2017 be adopted as tabled.*

ACTION ITEMS AND RESOLUTIONS

MATTERS ARISING

ITEM 1.0 MATTERS ARISING

Nil

WORKS AND SERVICES

WORKS COORDINATORS REPORT

ITEM 2.0 WORKS COORDINATORS PROGRESS REPORT

Nil report

WATER AND SEWERAGE OFFICER REPORT

ITEM 3.0 WATER AND SEWERAGE OFFICER PROGRESS REPORT

Noted

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Cr Wharton advised that the incident which occurred on Friday night 5th/Saturday morning 6th, of vandals driving across the matting on the floor of the Waterpark, just missing the Infrastructure by six inches, and the wheelies on the lawn between the Waterpark and the Children's Playground at Lake Fred Tritton was being investigated by the Police.

The Maxwellton water infrastructure was discussed and owing to the workload of the plumbing department and the urgency of the repair, Council have decided to put the project out to tender.

The matter of the low water pressure currently being experienced by some residents was discussed and Council agreed to rectify the situation as soon as possible.

Order of Business changed to consider Workshop Report later in meeting.

AERODROME REPORTING OFFICER REPORT

ITEM 5.0 AERODROME REPORTING OFFICER REPORT

Nil report

DIRECTOR OF WORKS REPORT

ITEM 6.0 DIRECTOR OF WORKS REPORT

Nil report

RURAL LAND OFFICERS REPORT

ITEM 7.0 RURAL LANDS OFFICERS REPORT

Nil report

SALEYARD CONTRACTORS REPORT

ITEM 8.0 SALEYARD CONTRACTORS REPORT

Nil report

AGISTMENT ON TOWN COMMONS REPORT

ITEM 9.0 AGISTMENT ON TOWN COMMONS REPORT

Noted

LOCAL LAWS OFFICERS REPORT

ITEM 10.0 LOCAL LAWS OFFICERS REPORT

Noted

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Council discussed the urgent need to upgrade the pound and agreed to make repairs in the interim with the intent to include the cost to build a new enclosure comprising of ten pens in the next budget.

TOWN SERVICES REPORT

ITEM 11.0 TOWN SERVICES REPORT

Noted

The increase of broken glass on the town streets and at Lake Fred Tritton is of great concern to Council. Cr Wharton advised that the Police intend to be more vigilant in the apprehension of the perpetrators.

Cr Bawden and Cr Kuhl reported that the bins at the rest stop on the hill at Carrar have been blown over resulting in a lot of rubbish being scattered.

Cr Kuhl reported a possible water leak on the tree line on the western approach to town.

Council requested that the Christmas street decorations be removed and put into storage.

SAFETY AND COMPLIANCE REPORT

ITEM 12.0 SAFETY AND COMPLIANCE REPORT

Noted

RESOLUTION 20180116.2

It was moved Cr Kuhl, seconded Cr Fox and carried that Council adopt the Health and Safety Annual Report 2017, as presented.

Council discussed the general untidiness of the depot particularly the sign shed. A discussion ensued as to the construction of skillions on either side of the stores shed with storage racks being a solution to the problem. Cr Wharton also mentioned that a hard stand area in the western end of the compound would be suitable for a covered parking area for employee's vehicles. Cr Bawden advised that the compound fence was also in need of repair. These improvements will be included in the next budget.

Council is concerned about the misappropriated use of mobile phones in the workforce and suggested that supervisors monitor the practice. Peter advised that the Communications Policy would be revised at the commencement of the 2018 work year.

BUILDING AND TOWN PLANNING REPORT

Noted

The submitted application for a shipping container pool was discussed and Council have approved same. The applicant will be advised to engage a building certifier.



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FINANCE AND ADMINISTRATION REPORT

ITEM 14.0 FINANCE REPORT

Noted

Debbie advised that the 2015 flood damage has been finalised. John Perry is presently in house to take instruction for a new chart of accounts in preparation for the new IT Vision business system to be implemented in April/May 2018.

CHIEF EXECUTIVE OFFICER'S REPORT

ITEM 15.0 CEO REPORT

Noted

Animal Inspection Program

RESOLUTION 20180116.3

It was moved Cr Kuhl, seconded Cr Fox and carried that Council

1. approve a Systematic Inspection Program for the purposes of:-
 - a) undertaking inspections of all properties in the Town of Richmond for compliance with the number of dogs which may be kept on an allotment in a designated town area; and
 - b) to check that all dogs kept on an allotment in a designated town area are registered.
2. Commence the program on 01 February 2018 to 31 July 2018 after advertising in January 2018;
3. Inspect all allotments in the declared town area of Richmond;
4. Conduct the program for a period of six (6) months;
5. To make available copies of this resolution for purchase at a cost of 50 cents per page.

Annual Report

RESOLUTION 20180116.4

It was moved Cr Fox, seconded Cr Kuhl and carried that Council adopt the 2016-2017 Annual Report, as presented.

Cr Kennedy enquired when the security cameras would be installed in town. Peter advised that the poles were being custom made and would be available in March 2018.

Attendance

Angela Henry left the room at 9:28am.

REGIONAL DEVELOPMENT AUSTRALIA BOARD MEMBERS REPORT

ITEM 16.0 RDA REPORT

Late Agenda Item

Noted



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Cr Kuhl presented an overview of the last meeting of RDA held December 2017 in Townsville.

Attendance

Debbie Glyde left the room at 9:44am.

Attendance

Debbie Glyde re-entered the room at 9:47am.

CORRESPONDENCE AND TABLED ITEMS

ITEM 17.0 INWARDS CORRESPONDENCE

Noted

Council discussed the letter of offer from the Department of Housing and Public Works to purchase the Gallagher Drive units for the contingent liability amount of \$256,106.40. Owing to the fact that these units originated with a submission under the social housing stimulus package funding to which Council had contributed \$75,000.00, as well as maintaining the property for seven years with minimal rental income, and that the dwellings are on Council owned land, it was unanimously agreed that an offer of \$50,000.00 would be submitted for consideration.

Meeting adjournment

RESOLUTION 20180116.5

It was moved Cr Kuhl, seconded Cr Fox and carried that the meeting adjourn for morning tea at 9:59am.

Meeting resumption

RESOLUTION 20180116.6

It was moved Cr Kuhl, seconded Cr Bawden and carried that the meeting resume at 11:01am after the Australia Day Award considerations.

Attendance

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Pattel, Cr Kennedy, Peter Bennett, Debbie Glyde, Angela Henry, Michael Wanrooy and Judy Norton.

POLICIES, PROCEDURES AND LOCAL LAWS

ITEM 18.0 MONTHLY REPORT

Noted

RESOLUTION 20180116.7

It was moved Cr Kennedy, seconded Cr Kuhl and carried that Council adopt the revised Drug and Alcohol Policy and associated Drug and Alcohol Procedure, as presented.

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MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT

ITEM 19.0 MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT

Noted

Council discussed the co-ordination of future Australia Day events and decided to offer an incentive of \$1,000.00 for local clubs and organisations to host the event under guidelines issued by Council.

RICHMOND AGED CARE CO-ORDINATOR'S REPORT

ITEM 20.0 RICHMOND AGED CARE CO-ORDINATOR'S REPORT

Noted

OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT

ITEM 21.0 OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT

Nil report

Order of Business changed to consider Library Report later in meeting.

POOL MANAGER'S REPORT

ITEM 23.0 POOL MANAGER'S REPORT

Nil report

The matter of the progressive leak at the pool was discussed as a matter of urgency. The plumbers have inspected the fault and will repair upon receipt of parts.

The contractors who performed the work on the toddlers' pool are yet to arrive to inspect the work. Cr Pattel advised that the NW Swim Trials are scheduled for 23/24 February 2018 and Council agreed that the problem must be rectified prior to that event.

The matter of the faulty pumps was discussed and Council have agreed to monitor the situation prior to committing to purchase new.

Attendance

Cr Pattel left the room at 11:26am.

Attendance

Cr Pattel re-entered the room at 11:27am.



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TOURISM AND MARKETING REPORT

ITEM 24.0 TOURISM AND MARKETING OFFICER'S REPORT

Noted

A suggestion from a resident to establish a habitat for birds in the general vicinity of the lake was discussed and the general consensus was that due to the diversity of the species in the district the venture was not viable. Cr Wharton expressed his concern that a habitat of that kind may attract bats and therefore was not in favour of the suggestion. The possibility of providing a flyer with information on the local birdlife and the best location of a sighting was discussed. Cr Kuhl advised that the current information is depicted in monochrome and could possibly be updated to colour.

Attendance

Peter Bennett left the room at 11:34am.

General discussion ensued regarding the launch of the Drive Tours in early March and other tourism related matters.

Attendance

Peter Bennett re-entered the room at 11:44am.

Cr Wharton left the room at 11:48am.

Cr Kuhl took the chair.

Debbie Glyde left the room at 11:52am.

Cr Wharton re-entered the room at 11:54am.

Cr Kuhl vacated the chair.

LAKEVIEW CARAVAN PARK MANAGER'S REPORT

ITEM 25.0 MANAGER'S REPORT

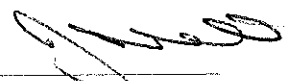
Noted

Council viewed the proposed plans for the Caravan Park upgrade and discussed the request from the current managers to extend the entry to the office with a deck and skillion.

Attendance

Debbie Glyde re-entered the room at 11:57am.

Cr Wharton also advised that the existing shed would be extended, a tree from the front of the dwelling be removed and a colour bond fence erected around the residence for privacy.


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Cr Pattel also requested that the managers be notified prior to on-site works being undertaken in the future.

Council agreed that this courtesy should be afforded to all other managers of Council owned facilities.

Whilst on the subject of proposed works Cr Wharton advised that the footings of the skate park shed would have to be modified and suggested that Council inspect the site at close of business.

Order of Business changed to consider Late Agenda Items.

WORKSHOP FOREMAN REPORT

ITEM 4.0 WORKSHOP REPORT

Noted

LIBRARIAN'S REPORT

ITEM 22.0 LIBRARIAN'S REPORT

Noted

Order of Business resumed.

GENERAL BUSINESS

ITEM 26.0 GENERAL BUSINESS

Late Agenda Item – Civic Leaders Summit 2018

Cr Wharton advised that he will attend the Summit being held on 10 -11 May, 2018 at the RACV Royal Pine Resort, Benowa. Cr Wharton suggested that Cr Kuhl and the CEO should also attend the Summit and the Finance Summit commencing the two days beforehand.

Cr Bawden suggested that an allowance for the construction of more horse paddocks be included in the next budget. Cr Wharton requested that the gates on the old paddocks be widened.

Cr Bawden requested a letter of thanks be written to the Carpentaria Shire Council to thank them for the fish recently collected. He stated that all parties concerned had been most helpful in the process.

Cr Kennedy advised that he was yet to meet with Eric Slack-Smith in regard to his property access road. Cr Wharton advised that he would make himself available to attend.

Cr Kuhl enquired if the water to the trees at the Maxwelton rest area had been reconnected. Cr Wharton advised that an underground system would have to be installed owing to problems in the past.

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Cr Kuhl also questioned if the Corella Creek camera was on-line.

Cr Fox queried the process involved for rural road addressing. Cr Wharton advised that Council would provide the sign post for the land holder to install.

Cr Fox also enquired as to the whereabouts of the water cooler from the Swimming Pool which had been removed many years ago during renovations and was in fact the property of the Swimming Club. The suggestion that monies from a trust account could be accessed for a replacement cooler will be followed up by the CEO.

Cr Fox commented on the recent Telstra outage and the increasing cost of electricity to Richmond residents and businesses.

Cr Pattel enquired if wheelchair access from the Caravan Park to Lake Fred Tritton would be considered in the forthcoming upgrade.

Information Reports

RESOLUTION 20180116.8

It was moved Cr Kuhl, seconded Cr Fox and carried that the information reports be received and noted.

Meeting closure

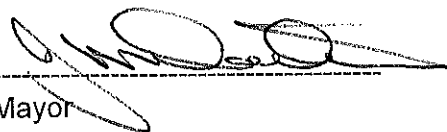
RESOLUTION 20180116.9

It was moved Cr Kuhl, seconded Cr Fox and carried that the meeting close at 1:00pm.

Next Ordinary Meeting

20 February, 2018

I hereby confirm that this is a true and correct record of the minutes of the Richmond Shire Council Ordinary Meeting Tuesday 16 January, 2018.



Mayor