

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 10 DECEMBER 2019

PRESENT

Present when the Mayor Cr Wharton declared the meeting open at 8:01am
were:

COUNCILLORS:

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Kennedy, Cr Pattel.

STAFF:

Chief Executive Officer – Peter Bennett, Manager of Finance – Colin Duffy, Director of
Works – Bart Servaas, Manager of Community Services and Development – Angela Henry
and Minutes Secretary – Tiana Grant.

PRAYER

Cr Fox read the prayer.

APOLOGIES

Nil

CONFIRMATION OF MINUTES

RESOLUTION 20191210.1

It was moved Cr Kuhl, seconded Cr Kennedy and carried that the Minutes of the General Meeting of the Richmond Shire Council held in the Boardroom, Richmond on Tuesday 19 November 2019 be adopted as tabled.

ACTION ITEMS AND RESOLUTIONS

MATTERS ARISING

ITEM 1.0 MATTERS ARISING

Cr Wharton asked what complaints were received regarding the Cambridge Crossing.

After discussions regarding the Cambridge Crossing, Cr Wharton advised Council that laying bitumen on the Maxwellton Frontage Road so traffic could cross the new Hulbert's Bridge at Maxwellton as an alternative route would be the best option.

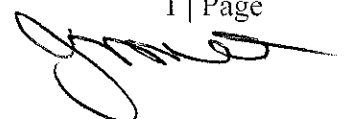
Council unanimously agreed that finishing the sealing of the Croydon Road is a priority.

Council discussed at length the lack of service given to Council's cameras on our local roads and agreed Council will look for other contractors.

Cr Wharton reiterated his concerns for the Burleigh Road and commented that a grader hadn't been on the road.

WORKS AND SERVICES

Noted



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Cr Pattel requested that the Blue Green Algae sign be re-sited at the beach side of the lake as it is creating a blind spot.

Cr Kuhl requested the lights at the lake near the waterpark be fixed.

Cr Wharton mentioned that the street lights are temperamental and requests Council contact Ergon Energy to do an audit on the townships street lights.

Cr Wharton commented on the water pressure around town. Chief Executive Officer (CEO) Peter Bennett advised Council that the pressure is low due to the overuse of water overnight which is draining the tank.

After long discussions regarding the water pressure, Council agreed that trialling new watering times will help with the water pressure issue.

RESOLUTION 20191210.2

It was moved Cr Bawden, seconded Cr Pattel and carried that the town's water restriction times for handheld hoses and sprinklers adjust to 6:00pm – 10:00pm and 6:00am – 8:00am to all residents and businesses. This resolution excludes Richmond Shire Council, Richmond Hospital, Richmond Early Education Centre and Richmond State School.

CEO Peter Bennett notified Council that the new Town Bore will go to tender over the Christmas break.

WORKS COORDINATORS REPORT

ITEM 2.0 WORKS COORDINATORS PROGRESS REPORT

Noted

WATER AND SEWERAGE OFFICER REPORT

ITEM 3.0 WATER AND SEWERAGE OFFICER PROGRESS REPORT

Noted

Council requested that comparative figures from the same period last year to this year be presented in the monthly report to show if there is any significant changes in water habits.

WORKSHOP FOREMAN REPORT

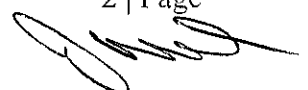
ITEM 4.0 WORKSHOP REPORT

Noted

AERODROME REPORTING OFFICER REPORT

ITEM 5.0 AERODROME REPORTING OFFICER REPORT

Nil Report



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DIRECTOR OF WORKS REPORT

ITEM 6.0 DIRECTOR OF WORKS REPORT

Noted

Cr Pattel notified Council that the stormwater drain at 42 Crawford Street has lifted and needs repairing.

Cr Wharton asked for Council's thoughts on bringing the sand from the Cambridge into the Saleyards to settle the dust. Council unanimously agreed that this was a good idea. Director of Works (DOW) Bart Servaas to organise this work.

Cr Wharton advised Council of his and CEO Peter Bennett's time in Canberra and the projects that they covered.

Attendance

Cr Wharton left the room at 9:20am.

Cr Bawden left the room at 9:20am.

Cr Wharton re-entered the room at 9:22am.

Cr Bawden re-entered the room at 9:22am.

Cr Wharton spoke with the Hon Scott Buchholz MP about the connecting corridor of the Richmond – Winton Road and how important it was and to make sure it was included in the upcoming ROSI (Roads Of Strategic Importance) road funding.

Cr Wharton also commented on the meeting they had with several Government Departments including Infrastructure Australia, Geoscience Australia, Department of Prime Minister and Cabinet Regional, Northern Australia Infrastructure Fund, Regional Investment Corporation, Infrastructure and Project Financing Agency regarding the Agriculture Project. He advised Council that the only main point of contention now for us to go ahead is with the State Government providing the project with a water allocation.

Cr Wharton, Cr Kuhl and CEO Peter Bennett attended the NWROC Meeting in Brisbane and spoke about the ROSI funding for the Richmond-Winton Road. Council will make a submission in the New Year for the full sealing of the Winton Road over the next 5 years.

Cr Wharton, Cr Kuhl and CEO Peter Bennett attended a meeting with North Queensland Civil Construction regarding the Stage 3 Kronosaurus Korner application and the need for construction drawings for the Building Better Regions Fund that closes on the 19th of December.

RURAL LAND OFFICERS REPORT

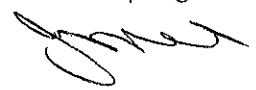
ITEM 7.0 RURAL LANDS OFFICERS REPORT

Noted

SALEYARD CONTRACTORS REPORT

ITEM 8.0 SALEYARD CONTRACTORS REPORT

Nil report



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The Councillors expressed their disappointment that there was no report from the Saleyard contractor again and asked the CEO to follow up with the contractor to ensure reports came to Council in future.

Cr Kennedy enquired if there was any further progress with Council potentially taking over the Richmond Dip. Cr Wharton and the CEO will follow up with the State Government on this matter.

Meeting Adjournment

RESOLUTION 20191210.3

It was moved Cr Kuhl, seconded Cr Fox and carried that the meeting adjourn for morning tea at 10:00am.

RESOLUTION 20191210.4

It was moved Cr Kuhl, seconded Cr Pattel and carried that the meeting resume at 10:32am.

AGISTMENT ON TOWN COMMONS REPORT

ITEM 9.0 AGISTMENT ON TOWN COMMONS REPORT

Nil report

LOCAL LAWS OFFICERS REPORT

ITEM 10.0 LOCAL LAWS OFFICERS REPORT

Noted

Councillors discussed the new application form for stabling horses at the Racecourse.

Council agreed to get feedback from Community groups that use the Racecourse before further action.

The CEO asked if Council would consider building more horse paddocks as the current horse paddocks are at maximum capacity and there is people on the waiting list. Council will consider it for next year's budget.

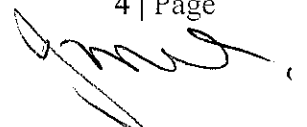
REFUSE TIP CONTRACTORS REPORT

ITEM 11.0 REFUSE TIP CONTRACTORS REPORT

Noted

Cr Wharton asked if the new cardboard compactor for the Refuse Tip had been ordered. CEO Peter Bennett advised that a shed and power were needed down at the Refuse Tip to store the Compactor before it would be purchased.

Cr Wharton also asked if part of the \$1M funding we're receiving as part of the Drought Communities Program could go towards the Refuse Tip.



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DOW Bart Servaas was asked if he had been in contact with the Environmental Protection Agency (EPA) regarding the registration of the Richmond Refuse Tip so we could accept tyres.

Attendance

Cr Wharton left the room at 10:52am

Cr Wharton re-entered the room at 10:53am

TOWN SERVICES REPORT

ITEM 12.0 TOWN SERVICES REPORT

Noted

Council was advised that the Cockatoos are ruining the pop up sprinklers and digging holes in the grass around town.

Council commented that the Town Services team have been doing a good job of cleaning the town gutters, however it would speed up the process if DOW Bart Servaas can organise a bobcat for the gardeners to help with the workload.

SAFETY AND COMPLIANCE REPORT

ITEM 13.0 SAFETY AND COMPLIANCE REPORT

Noted

BUILDING AND TOWN PLANNING REPORT

ITEM 14.0 BUILDING AND TOWN PLANNING REPORT

Noted

Council discussed the Material Change of Use for Lot 30 Jim McGuire Road.

RESOLUTION 20191210.5

It was moved Cr Bawden, seconded Cr Kuhl and carried that the Material Change of Use – General Industry (Concrete Batching Plant) at Lot 30 Jim McGuire Road be approved.

FINANCE AND ADMINISTRATION REPORT

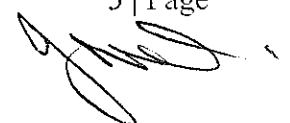
ITEM 15.0 FINANCE REPORT

Noted

CHIEF EXECUTIVE OFFICER'S REPORT

ITEM 16.0 CEO REPORT

Noted



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Council discussed the dates CEO Peter Bennett presented for 2020 Council Meetings.

Cr Wharton advised Council that he will be on leave from the 29th December to the 31st January 2020 and declared Cr Kuhl to be Acting Mayor in his absence.

RESOLUTION 20191210.6

It was moved Cr Fox, seconded Cr Pattel and carried that Cr Kuhl be appointed Acting Mayor for January 2020.

RESOLUTION 20191210.7

It was moved Cr Fox, seconded Cr Kuhl and carried that the 2020 Council meeting dates be adopted and advertised.

Change of order of business

RESOLUTION 20191210.8

It was moved Cr Kuhl, seconded Cr Fox and carried that Council enter closed session according to Local Government Regulation 2012 Section 275 (1) (c) (e).

RESOLUTION 20191210.9

It was moved Cr Kuhl, seconded Cr Fox and carried that Council exit closed session according to Local Government Regulation 2012 Section 275 (1) (c) (e).

RESOLUTION 20191210.10

It was moved Cr Kuhl, seconded Cr Bawden and carried that Council accept Peter Carrigan for the Wild Dog Trapper Contract for 2020.

RESOLUTION 20191210.11

It was moved Cr Kennedy, seconded Cr Pattel and carried that Council enter closed session according to Local Government Regulation 2012 Section 275 (1) (c) (e).

Council requested that staff vacate the meeting for the ensuing discussion.

Attendance

DOW Bart Servaas, MCS Angela Henry, MFA Colin Duffy and Minute Secretary Tiana Grant left the room at 11:31am.

RESOLUTION 20191210.12

It was moved Cr Kuhl, seconded Cr Fox and carried that Council exit closed session according to Local Government Regulation 2012 Section 275 (1) (c) (e).

Attendance

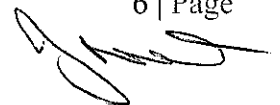
Peter Bennett left the room at 11:37am.

MCS Angela Henry, MFA Colin Duffy and Minute Secretary Tiana Grant re-entered the room at 11:37am.

Peter Bennett and Bart Servaas re-entered the room at 11:39am.

RESOLUTION 20191210.13

It was moved Cr Kuhl, seconded Cr Pattel and carried that Council contribute to superannuation on annual leave loading for Council employees.



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RESOLUTION 20191210.14

It was moved Cr Kuhl, seconded Cr Fox and carried that Council enter closed session according to Local Government Regulation 2012 Section 275 (1) (c) (e).

RESOLUTION 20191210.15

It was moved Cr Kennedy, seconded Cr Kuhl and carried that Council exit closed session according to Local Government Regulation 2012 Section 275 (1) (c) (e).

REGIONAL DEVELOPMENT AUSTRALIA BOARD MEMBERS REPORT

ITEM 17.0 RDA REPORT

Nil report

CORRESPONDENCE AND TABLED ITEMS

ITEM 18.0 INWARDS CORRESPONDENCE

Cr Fox declared an interest.

Council agreed that the old ablution blocks at the racecourse and the old Council boardroom needed to be demolished in January 2020 when the works crew are back.

CEO Peter Bennett requested that another hole be dug at the dumpsite to accommodate these demolished buildings.

POLICIES, PROCEDURES AND LOCAL LAWS

ITEM 19.0 MONTHLY REPORT

Noted

RESOLUTION 20191210.16

It was moved Cr Kuhl, seconded Cr Fox and carried that Council adopt the reviewed Special Leave Natural Disaster Policy as presented.

RESOLUTION 20191210.17

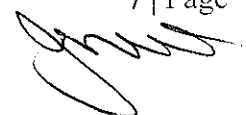
It was moved Cr Fox, seconded Cr Pattel and carried that Council adopt the reviewed Uniform Policy as presented.

RESOLUTION 20191210.18

It was moved Cr Pattel, seconded Cr Kuhl and carried that Council adopt the reviewed Exit Interview Policy as presented.

Apprenticeship Policy was withdrawn for review as the Councillors would like more information on the daily allowance and if it covers the costs of accommodation whilst the apprentices are away at TAFE. Council to check if TORGAS offered subsidised accommodation as part of their program.

Use of Councils Plant and Vehicles Policy was withdrawn, as section 3.1.9 is no longer relevant.



MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT

ITEM 20.0 MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT

Noted

MCS advised Council that \$220,000.00 was allocated for the Community Drought Support Funding and asked where they would like the money to go.

Cr Pattel requested money to go towards the Annual Lions Christmas Party.

The general consensus was that Council would support previous initiatives.

Attendance

Cr Kennedy left the room at 12:06pm

Cr Kennedy re-entered the room at 12:08pm

After discussions around the hardship vouchers, Council agreed to provide vouchers to the in-habited rural properties.

RESOLUTION 20191210.19

It was moved Cr Kennedy, seconded Cr Kuhl and carried that Council continue to support prior funding initiatives and give \$5,000.00 to all active community clubs to host an event.

MCS advised that the RADF funding for Dance was a success for 2019 and will continue for 2020 with a new dance teacher.

MCS Angela Henry also advised that Council were again successful with NQSF & PHN funding for Yoga. Angela also notified Council that there will be a new Yoga instructor for 2020.

COMMUNITY DEVELOPMENT OFFICER'S REPORT

Noted

Councillors paused the meeting to watch PHN Western Queensland Mental Health Recovery Summit montage of the 2019 flood effected areas.

RICHMOND AGED CARE CO-ORDINATOR'S REPORT

ITEM 21.0 RICHMOND AGED CARE CO-ORDINATOR'S REPORT

Noted

OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT

ITEM 22.0 OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT

Noted

OSHC staff and Council are extremely happy with the upgrade of the centre.



LIBRARIAN'S REPORT

ITEM 23.0 LIBRARIAN'S REPORT

Nil report.

POOL MANAGER'S REPORT

ITEM 24.0 POOL MANAGER'S REPORT

Noted

Cr Wharton asked if the Swimming Pool building was going to be painted this year, as it is looking run down. Cr Pattel noted that if Council were painting the pool building that it would also need to replace some of the cladding.

Council will look for grants in the New Year to renew the building at the town pool.

TOURISM AND MARKETING REPORT

ITEM 25.0 TOURISM AND MARKETING OFFICER'S REPORT

Noted

Meeting Adjournment

RESOLUTION 20191210.20

It was moved Cr Kuhl, seconded Cr Fox and carried that the meeting adjourn for lunch at 1:00pm.

RESOLUTION 20191210.21

It was moved Cr Kuhl, seconded Cr Fox and carried that the meeting resume at 1:55pm.

LAKEVIEW CARAVAN PARK MANAGER'S REPORT

ITEM 26.0 MANAGER'S REPORT

Noted

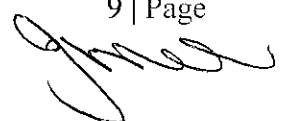
Change of order of business to consider late items

Item 14.2 Council discussed the application for Material Change of Use at 72 Goldring Street.

RESOLUTION 20191210.22

It was moved Cr Kuhl, seconded Cr Bawden and carried that the Material Change of Use application for 72 Goldring Street be approved.

Council requested DOW Bart Servaas to direct Town Services to see the Mud Hut lessee as they have enquired for plants at the shop front.



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Item 16.6 Possible weather radar locations for Richmond.

Council discussed in length possible locations for a weather radar and agreed to deny the options given.

Cr Wharton advised Council that he and CEO Peter Bennett would pursue discussions with Bureau of Meteorology for other possible locations.

Item 16.7 One Road – Great Australian Road Trips

Council requested to know more information as there are no costings available. Councillors agreed to ask how much Council will need to put in and make a decision from there.

Attendance

Cr Wharton left the room at 2:18pm

Cr Wharton re-entered the room at 2:20pm

Cr Kennedy left the room at 2:20pm

Item 21.2 2019-2023 Biosecurity Plan

Attendance

Cr Kennedy re-entered the room at 2:22pm

Cr Kuhl advised Council that we might not be able to adopt the plan at this Council meeting due to late changes that were requested by a Biosecurity Queensland Officer.

After discussions Council agreed that subtle adjustments are needed, however Council will continue to adopt the plan.

RESOLUTION 20191210.23

It was moved Cr Fox, seconded Cr Kennedy and carried that the Richmond Shire Area Biosecurity Plan 2020-2024 be adopted with some minor adjustments.

GENERAL BUSINESS

ITEM 27.0 GENERAL BUSINESS

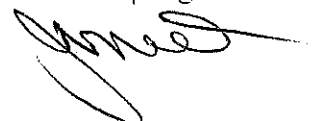
Cr Bawden asked Cr Wharton if he had made contact regarding the Kalda Airstrip. Cr Wharton advised that he will be attending an RFDS meeting on December 12, 2019 and has added it to the agenda.

Cr Kennedy notified Council that the culvert at Sandy Creek on the Croydon Road is in need of urgent repair and for the DOW to remedy.

Cr Pattel asked about the Kronosaurus Korner Board Meeting. Cr Wharton decided that a meeting will be organised before Christmas.

RESOLUTION 20191012.24

It was moved Cr Kuhl, seconded Cr Fox and carried that the information reports be received and noted.



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Meeting closure


RESOLUTION 20191012.25

It was moved Cr Kuhl, seconded Cr Pattel and carried that the meeting close at 2:38pm.

Next Ordinary Meeting

14 January 2020

I hereby confirm that this is a true and correct record of the minutes of the Richmond Shire Council Ordinary Meeting Tuesday 10 December 2019.



Mayor