

CONFIRMED MINUTES OF THE ORDINARY MEETING  
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON  
TUESDAY 15 JANUARY 2019

**PRESENT**

Present when the Mayor Cr Wharton declared the meeting open at 8:04am  
were:

COUNCILLORS:

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Pattel and Cr Kennedy

STAFF:

Chief Executive Officer – Peter Bennett, Manager of Finance and  
Administration – Debbie Glyde, Director of Works – Bart Servaas, Manager of  
Communities - Angela Henry and Minutes Secretary – Judy Norton.

**PRAYER**

Cr Kuhl read the prayer.

**APOLOGIES**

*Nil*

**CONFIRMATION OF MINUTES**

**RESOLUTION 20190115.1**

*It was moved Cr Kuhl, seconded Cr Kennedy and carried that the Minutes of the  
General Meeting of the Richmond Shire Council held in the Boardroom, Richmond on  
Tuesday 11 December 2018 be adopted as tabled.*

**ACTION ITEMS AND RESOLUTIONS**

**MATTERS ARISING**

**ITEM 1.0 MATTERS ARISING**

Cr Bawden enquired if Council had applied for a permit for a contractor to take sand  
from the Cambridge Crossing. Cr Wharton advised that the contractor was to apply  
for the permit which Council would approve.

Council discussed the disappointing loss of trees over the last month, in particular the  
new plantings at the Airport and others in the main street. Cr Kuhl requested an  
investigation and explanation of the matter.

Cr Bawden advised that the trees at the Pioneer Cemetery were not getting water  
and were struggling as a result.

Cr Pattel enquired if the low water pressure problem would be addressed in the  
coming weeks. The CEO advised that a new part has been ordered for the pump.

Cr Wharton advised that the lake cooling system would remain permanently turned  
off.

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**WORKS AND SERVICES**

**WORKS COORDINATORS REPORT**

**ITEM 2.0 WORKS COORDINATORS PROGRESS REPORT**

*Nil Report*

**WATER AND SEWERAGE OFFICER REPORT**

**ITEM 3.0 WATER AND SEWERAGE OFFICER PROGRESS REPORT**

*Nil Report*

**WORKSHOP FOREMAN REPORT**

**ITEM 4.0 WORKSHOP REPORT**

*Noted*

**AERODROME REPORTING OFFICER REPORT**

**ITEM 5.0 AERODROME REPORTING OFFICER REPORT**

*Nil Report*

**DIRECTOR OF WORKS REPORT**

**ITEM 6.0 DIRECTOR OF WORKS REPORT**

*Noted*

**Attendance**

Refuse Tip Contractor Ian McLachlan entered the room at 8:31am.

Ian presented a report to Council outlining suggestions for the recycling of cardboard, tyres, concrete, scrap metal/car bodies and cans, glass and plastic bottles.

Council advised that consideration for some of the suggestions would be considered in the next budget.

**Attendance**

Ian McLachlan left the room at 8:55am.

**RURAL LAND OFFICERS REPORT**

**ITEM 7.0 RURAL LANDS OFFICERS REPORT**

*Noted*



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Cr Wharton questioned the necessity of the recent desilting of a hole on the Town Common as a trough fed by poly pipe from the Airport had been installed for the purpose of watering stock.

**SALEYARD CONTRACTORS REPORT**

**ITEM 8.0 SALEYARD CONTRACTORS REPORT**

*Nil Report*

Cr Bawden discussed the recent lightning strike that rendered the Saleyard scales completely inoperable. Due to the inability to weigh the cattle that had been dropped at the yards the contractor had to provide feed for the stock. Cr Bawden questioned who would be responsible for the cost involved.

Council unanimously agreed that the owner should pay for the feed as the situation was not attributable to any one source.

**AGISTMENT ON TOWN COMMONS REPORT**

**ITEM 9.0 AGISTMENT ON TOWN COMMONS REPORT**

*Noted*

Cr Wharton advised that there had been good rain at the Maxwellton Common and the feed was aplenty.

**LOCAL LAWS OFFICERS REPORT**

**ITEM 10.0 LOCAL LAWS OFFICERS REPORT**

*Noted*

Council discussed the blatant over watering of vacant land for the suspected purpose of feeding stock and resolved to administer fines to the perpetrators.

**REFUSE TIP CONTRACTORS REPORT**

**ITEM 11.0 REFUSE TIP CONTRACTORS REPORT**

*Noted*

**TOWN SERVICES REPORT**

**ITEM 12.0 TOWN SERVICES REPORT**

*Nil Report*

**SAFETY AND COMPLIANCE REPORT**

**ITEM 13.0 SAFETY AND COMPLIANCE REPORT**

*Noted*

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**BUILDING AND TOWN PLANNING REPORT**

**ITEM 14.0 BUILDING AND TOWN PLANNING REPORT**

*Nil Report*

**FINANCE AND ADMINISTRATION REPORT**

**ITEM 15.0 FINANCE REPORT**

*Nil Report*

**CHIEF EXECUTIVE OFFICER'S REPORT**

**ITEM 16.0 CEO REPORT**

*Noted*

Item 16.1 Animal Inspection Program

**RESOLUTION 20190115.2**

*It was moved Cr Pattel, seconded Cr Kennedy and carried that:-*

1. approve a Systematic Inspection Program for the purposes of:-
  - a) undertaking inspections of all properties in the Town of Richmond for compliance with the number of dogs which may be kept on an allotment in a designated town area; and
  - b) to check that all dogs kept on an allotment in a designated town area are registered.
2. commence the program on 01 February 2019 to 31 July 2019 after advertising in January 2019;
3. inspect all allotments in the declared town area of Richmond;
4. conduct the program for a period of six (6) months;
5. To make available copies of this resolution for purchase at a cost of 50 cents per page.

Item 16.2 Councillor Remuneration

Council requested that staff vacate the meeting for the ensuing discussion.

**Attendance**

Peter Bennett, Bart Servaas, Debbie Glyde, Angela Henry and Judy Norton left the room at 9:11am.

**Meeting adjournment**

**RESOLUTION 20190115.3**

*It was moved Cr Fox, seconded Cr Pattel and carried that the meeting adjourn for morning tea at 9:31am.*

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**Meeting resumption**

**RESOLUTION 20190115.4**

*It was moved Cr Kuhl, seconded Cr Pattel and carried that the meeting resume at 9:54am.*

**Attendance**

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Pattel, Cr Kennedy, Peter Bennett, Bart Servaas, Debbie Glyde, Angela Henry and Judy Norton.

**RESOLUTION 20190115.5**

*It was moved Cr Bawden, seconded Cr Pattel and carried that the Councillors accept the increase to their Remuneration and subsequently donate said increase to a worthy local community group.*

Item 16.3 Certified Agreement Update

*Noted*

Item 16.4 2020 Quadrennial Local Government Elections

**RESOLUTION 20190115.6**

*It was moved Cr Kuhl, seconded Cr Fox and carried that Council make application to the Minister for the 2020 Local Government Election to be conducted by postal ballot, for the whole of its area, owing that it meets the criteria of a large rural sector and remote area.*

Item 16.5 Water Pressure Issues

Council discussed the options to increase the amount of water treated of either putting a pipe in from the industrial estate bore or to drill another bore close to the water treatment plant.

The general consensus was that a new bore beside the existing bore would be the better option and discussion followed as to the availability of funds for same.

The CEO advised that a State Government grant could be applied for to cover 60% of costs with the remaining 40% to be covered by Council.

Cr Kuhl enquired if the Federal Government Drought funding could be used to cover the remainder.

**RESOLUTION 20190115.6**

*It was moved Cr Kuhl, seconded Cr Pattel and carried that Council make application for funding to install a new bore beside the existing bore at the Water Treatment Plant site.*

Council discussed the Cemetery upgrade and Cr Kuhl requested that the donation toward the new cemetery seat be acknowledged in the Newsletter.

The new Memorial Wall has been placed in such a manner as to allow for another wall in the future.

Cr Wharton suggested that more trees be planted at the cemetery and requested a design and costing from the DOW.

**Change in Order of Business to discuss the Australia Day Nominations**

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**Attendance**

Bernice Ramsay, community representative, entered the room at 10:30am.

**Attendance**

Debbie Glyde and Bart Servaas left the room at 10:32am.

The following categories were presented:-

Sarus Crane Environmental Award

**Attendance**

Cr Fox declared an interest and left the room at 10:33am.

Community Spirit Award

**Attendance**

Cr Fox re-entered the room at 10:36am.

Sports Person – Administrator

**Attendance**

Cr Pattel declared an interest and left the room at 10:47am.

Sports Person – Junior

Achievement Award

Citizen of the Year

**Attendance**

Bernice Ramsay left the room at 11:01am.

**Attendance**

Cr Pattel, Debbie Glyde and Bart Servaas re-entered the room at 11:02am.

**Order of Business resumed.**

**REGIONAL DEVELOPMENT AUSTRALIA BOARD MEMBERS REPORT**

**ITEM 17.0 RDA REPORT**

*Nil Report*

Cr Wharton raised the matter of the invoice received from RDA to further fund the IQRAP Program and advised that Council will decline payment.

**CORRESPONDENCE AND TABLED ITEMS**

**ITEM 18.0 INWARDS CORRESPONDENCE**

*Noted*

Item 18.1 Land Acquisition Pattel Drive – Lots 227 and 228 Pattel Drive

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Council unanimously agreed that Lot 227 is not available for sale as it is a natural watercourse. Lot 228 being in the Rural Residential Zone is available for sale with conditions.

**POLICIES, PROCEDURES AND LOCAL LAWS**

**ITEM 19.0 MONTHLY REPORT**

Council reviewed the following policy.

Item 19.1 **DEBT COLLECTION POLICY**

**RESOLUTION 20190115.8**

*It was moved Cr Kuhl, seconded Cr Kennedy and carried that Council adopt the reviewed Debt Collection Policy as presented.*

**MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT**

**ITEM 20.0 MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT**

*Noted*

**RESOLUTION 20190115.9**

*It was moved Cr Kuhl, seconded Cr Fox and carried that Council pay the amount of \$1,000.00 to the Tennis Club for hosting Australia Day on Saturday 26 January 2019.*

Cr Wharton raised the matter of the decline in clients receiving Meals on Wheels and the subsequent reduction of hours for the person in the role of cook. It was decided to use the RAC staff to cater for Council functions to supplement their hours of work thereby keeping that person employed.

**RICHMOND AGED CARE CO-ORDINATOR'S REPORT**

**ITEM 21.0 RICHMOND AGED CARE CO-ORDINATOR'S REPORT**

*Noted*

**OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT**

**ITEM 22.0 OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT**

*Nil Report*

**LIBRARIAN'S REPORT**

**ITEM 23.0 LIBRARIAN'S REPORT**

*Noted*

**POOL MANAGER'S REPORT**

**ITEM 24.0 POOL MANAGER'S REPORT**

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*Nil Report*

**TOURISM AND MARKETING REPORT**

**ITEM 25.0 TOURISM AND MARKETING OFFICER'S REPORT**

*Nil Report*

Cr Wharton reported on the work that Anita Clark has been able to achieve for our region since Council employed her to manage and promote the Drive North West tours. Cr Wharton has contacted the other Councils benefiting from the program and urged them to contribute their share to keep the promotion going.

**LAKEVIEW CARAVAN PARK MANAGER'S REPORT**

**ITEM 26.0 MANAGER'S REPORT**

*Noted*

**GENERAL BUSINESS**

**ITEM 27.0 GENERAL BUSINESS**

Cr Pattel reiterated her concerns for the poor water pressure and commented on the degeneration of the signs at the Lake.

Cr Pattel requested more information on the allocations of the W4Q monies. The CEO advised that a Special Meeting is scheduled for Tuesday 22 January 2019 at 8:30am.

Cr Kuhl advised of the urgency to expend the last of the drought funding by the end of June 2019 and the need of a workshop to allocate W4Q monies.

Cr Kennedy also mentioned the allocation of the W4Q monies and questioned if Council has any written agreement or signed 'Right of Entry' from the Vanadium exploration program.

Cr Wharton advised that the miners should consult with the landholders should they require access as Council does not require any documentation for them to drill on the road reserves.

**Information Reports**

**RESOLUTION 20190115.17**

*It was moved Cr Kuhl, seconded Cr Fox and carried that the information reports be received and noted.*

**Meeting closure**

**RESOLUTION 20190115.18**

*It was moved Cr Kuhl, seconded Cr Kennedy and carried that the meeting close at 11:41am.*

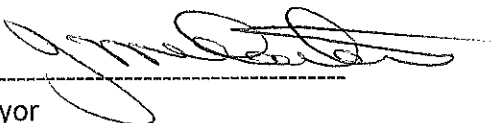


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**Next Ordinary Meeting**

19 February, 2019

I hereby confirm that this is a true and correct record of the minutes of the Richmond Shire Council Ordinary Meeting Tuesday 15 January, 2019.



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Mayor