

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 26 JUNE 2018

PRESENT

Present when the Mayor Cr Wharton declared the meeting open at 8:06am
were:

COUNCILLORS:

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Pattel and Cr Kennedy

STAFF:

Chief Executive Officer – Peter Bennett, Manager of Finance and
Administration – Debbie Glyde, Manager of Communities - Angela Henry,
Director of Works – Michael Wanrooy and Minutes Secretary – Judy Norton.

PRAYER

Cr Kennedy read the prayer.

APOLOGIES

Nil

CONFIRMATION OF MINUTES

RESOLUTION 20180626.1

It was moved Cr Kuhl, seconded Cr Fox and carried that the Minutes of the General Meeting of the Richmond Shire Council held in the Boardroom, Richmond on Tuesday 15 May 2018 be adopted as tabled.

ACTION ITEMS AND RESOLUTIONS

Council discussed the following action items to determine time line for completion:-

- Burial pit at Maxwellton
- Dripper system at the Maxwellton Rest Stop
- Site office and caretaker at Dump
- Buffing of toddlers pool and grouting repair at Pool
- Installation of container at rear of Red Cross
- Draft Management Plan for Saleyards in preparation for certification
- Wider circulation of advertising for Auction

MATTERS ARISING

ITEM 1.0 MATTERS ARISING

Nil

WORKS AND SERVICES

WORKS COORDINATORS REPORT

ITEM 2.0 WORKS COORDINATORS PROGRESS REPORT

Nil Report

CONFIRMED MINUTES OF THE ORDINARY MEETING
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TUESDAY 26 JUNE 2018

WATER AND SEWERAGE OFFICER REPORT

ITEM 3.0 WATER AND SEWERAGE OFFICER PROGRESS REPORT

Noted

WORKSHOP FOREMAN REPORT

ITEM 4.0 WORKSHOP REPORT

Noted

AERODROME REPORTING OFFICER REPORT

ITEM 5.0 AERODROME REPORTING OFFICER REPORT

Nil Report

Council noted the advice from Toll that their air freight service to Richmond would cease mid July 2018 with no intention to operate from either Hughenden or Julia Creek.

DIRECTOR OF WORKS REPORT

ITEM 6.0 DIRECTOR OF WORKS REPORT

Noted

The Director of Works advised that the bitumen for the new work at the Caravan Park and on the highway would be arriving later this week.

Cr Bawden mentioned that the Lions Club have indicated that they would sponsor some seating for the new rotunda at the Van Park. Council to source quotes.

Cr Wharton asked if a maintenance expenditure report could be supplied for the previous financial year to compare with the current year.

Cr Kennedy reported that the grids on the frontage road have reached emergent work stage and requested immediate maintenance.

RURAL LAND OFFICERS REPORT

ITEM 7.0 RURAL LANDS OFFICERS REPORT

Noted

Cr Bawden reported that Parthenium has been found at the Top Crossing. The Rural Lands Officer has commenced an eradication program.

The condition of the trucking paddocks fencing was also discussed and an inspection is to be scheduled to determine the works required.

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 26 JUNE 2018

Cr Bawden also questioned the process for a grid replacement as he had been approached by two rural land owners.

SALEYARD CONTRACTORS REPORT

ITEM 8.0 SALEYARD CONTRACTORS REPORT

Noted

AGISTMENT ON TOWN COMMONS REPORT

ITEM 9.0 AGISTMENT ON TOWN COMMONS REPORT

Noted

LOCAL LAWS OFFICERS REPORT

ITEM 10.0 LOCAL LAWS OFFICERS REPORT

Noted

The contract Local Laws Officer reported on the upcoming inspection program and micro chipping days.

RESOLUTION 20180626.2

It was moved Cr Fox, seconded Cr Kuhl and carried that in accordance with Richmond Shire Council Local Law No. 2 – (Animal Management) 2012 and sections 113 & 114 of the Animal Management (Cats and Dogs) Act 2008 the Approved Inspection Program be carried out for six months commencing July'18 through to Dec'18.

TOWN SERVICES REPORT

ITEM 11.0 TOWN SERVICES REPORT

Noted

The CEO advised of the impending change of structure to the Town Services gang whereby each group will be allocated a specific area as their sole responsibility.

Cr Kuhl requested that watering is commenced at the BP Dinosaur Park and questioned if the southern approach to town at the Winton turn off could be better sign posted including a welcome sign. Cr Bawden suggested that posts and rails at the grid similar to the northern approach could be considered.

SAFETY AND COMPLIANCE REPORT

ITEM 12.0 SAFETY AND COMPLIANCE REPORT

Noted

Meeting adjournment

CONFIRMED MINUTES OF THE ORDINARY MEETING
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TUESDAY 26 JUNE 2018

RESOLUTION 20180626.3

It was moved Cr Kuhl, seconded Cr Fox and carried that the meeting adjourn for morning tea at 09:53am.

George Milford from Milford Planning joined Council for Morning Tea.

Meeting resumption

RESOLUTION 20180626.4

It was moved Cr Kuhl, seconded Cr Fox and carried that the meeting resume at 10:17am.

Attendance

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Pattel, Cr Kennedy, Peter Bennett, Debbie Glyde, Angela Henry, Michael Wanrooy, George Milford and Judy Norton.

BUILDING AND TOWN PLANNING REPORT

ITEM 13.0 BUILDING AND TOWN PLANNING REPORT

Noted

George Milford from Milford Planning addressed the meeting on the Development Application lodged by Liberty Oil and Land for a Service Station and Motel at 120-124 Goldring Street, Richmond.

Council discussed the additional demand on the water and sewage network required for the development and an inspection of the site will be undertaken by the plumbers.

There were no submissions received during the public notification period.

RESOLUTION 20180626.5

It was moved Cr Kuhl, seconded Cr Kennedy and carried to approve the Development Application seeking a Development Permit for Material Change of Use – Service Station and Motel on land described as Lot 4, 5, 6, 7, 8, 10, 11, and 12 on R26822 and located at 120-124 Goldring Street and 97 and 101 Crawford Street per the recommendation presented, subject to the following changes:

- (a) amendment to condition 16 to require the screen fence to be constructed of colorbond (or similar) material;*
- (b) inclusion of a condition requiring upgrades to the water and sewer infrastructure network, per the advice of Council's engineer; and*
- (c) inclusion of an additional advice note about the need to obtain a food license for the commercial kitchen.*

George also reported on the progress of the new Planning Scheme which is currently being reviewed and advised that it will be on notification September/October 2018.

Other development matters were discussed and the recommendations made by George proved valuable on pending applications.

FINANCE AND ADMINISTRATION REPORT

ITEM 14.0 FINANCE REPORT

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 26 JUNE 2018

Noted

Item 14.1 Bad Debts

RESOLUTION 20180626.6

It was moved Cr Kuhl, seconded Cr Kennedy and carried that the bad debts presented are to be written off with no further credit allowed to those debtors.

Item 14.2 Regulatory and Commercial Fees and Charges

RESOLUTION 20180626.7

It was moved Cr Pattel, seconded Cr Fox and carried that Council adopt the 2018-2019 Regulatory and Commercial Fees and Charges as presented.

Item 14.3 Insurance

Council approved the quote for insurance to cover stall holders at the Community Markets as presented and suggested that the Caravan Park Dinners could be included in the policy. Debbie will investigate the option.

Council also noted that the necessary Airport Insurance will be taken up in the 2018-19 annual premium.

CHIEF EXECUTIVE OFFICER'S REPORT

ITEM 15.0 CEO REPORT

Noted

Cr Wharton discussed the Northern Alliance of Councils Conference being held in Ingham 21-23 August 2018 and asked for attendees. Councillors Wharton, Kuhl, Bawden and Fox and CEO Peter Bennett to attend.

Cr Wharton suggested that the Council Newsletter be made available as a pick up at the Post Office and Newsagency. Additionally, each Councillor will now provide a report on their portfolios commencing with Cr Kuhl in the July edition. CEO is also to provide a report each month for the newsletter.

REGIONAL DEVELOPMENT AUSTRALIA BOARD MEMBERS REPORT

ITEM 16.0 RDA REPORT

Noted

Attendance

Peter Bennett left the room at 12:07pm.

Attendance

Peter Bennett re-entered the room at 12:10pm.

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TUESDAY 26 JUNE 2018

CORRESPONDENCE AND TABLED ITEMS

ITEM 17.0 INWARDS CORRESPONDENCE

Noted

RESOLUTION 20180626.8

It was moved Cr Fox, seconded Cr Kuhl and carried that Council approve the application for renewal of Term Lease described as Lot 38 on B157108.

POLICIES, PROCEDURES AND LOCAL LAWS

ITEM 18.0 MONTHLY REPORT

Council reviewed the following policies

RESOLUTION 20180626.9

It was moved Cr Kuhl, seconded Cr Pattel and carried that Council adopt the revised Uniform Policy as presented.

RESOLUTION 20180626.10

It was moved Cr Kuhl, seconded Cr Pattel and carried that Council adopt the revised Enterprise Risk Management Policy as presented.

RESOLUTION 20180626.11

It was moved Cr Pattel, seconded Cr Fox and carried that Council adopt the revised Enterprise Risk Management Framework & Guidelines as presented.

RESOLUTION 20180626.12

It was moved Cr Pattel, seconded Cr Fox and carried that Council adopt the Asset Management Policy as presented.

RESOLUTION 20180626.13

It was moved Cr Pattel, seconded Cr Fox and carried that Council adopt the Fraud and Corruption Policy as presented.

RESOLUTION 20180626.14

It was moved Cr Fox, seconded Cr Kennedy and carried that Council adopt the Related Parties Policy as presented.

RESOLUTION 20180626.15

It was moved Cr Fox, seconded Cr Kennedy and carried that Council adopt the Register of Interests as presented.

RESOLUTION 20180626.16

It was moved Cr Fox, seconded Cr Kennedy and carried that Council adopt the Vehicle Policy as presented.

RESOLUTION 20180626.17

It was moved Cr Fox, seconded Cr Kennedy and carried that Council adopt the Smoking in the Workplace Policy as presented.

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TUESDAY 26 JUNE 2018

Attendance

Cr Wharton left the room at 12:24pm.

Cr Kuhl took the Chair.

MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT

ITEM 19.0 MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT

Noted

Community Drought Support

RESOLUTION 20180626.18

It was moved Cr Fox, seconded Cr Kennedy and carried that Council allocate Community Drought Support funds totalling \$2,500.00 to support the Spouse Hunters Annual Ball.

Attendance

Cr Wharton re-entered the room at 12:31pm.

Cr Kuhl vacated the Chair.

Cr Bawden offered to assist with the preparation of the site between the Golf Course and the Lake where the project to rehabilitate a portion of land by planting 20 native trees has been funded by Southern Gulf Catchments.

Attendance

Cr Bawden left the room at 12:47pm.

Angela advised that there had been no interest from the community in the Airport Mural project.

Attendance

Cr Bawden re-entered the room at 12:49pm.

Angela presented the new Gym fees and charges for Council to consider.

Meeting adjournment

RESOLUTION 20180626.19

It was moved Cr Kuhl, seconded Cr Kennedy and carried that the meeting adjourn for lunch at 12:55pm.

Meeting resumption

RESOLUTION 20180626.20 *It was moved Cr Fox, seconded Cr Kennedy and carried that the meeting resume at 1:49pm.*

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OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 26 JUNE 2018

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RICHMOND AGED CARE CO-ORDINATOR'S REPORT

ITEM 20.0 RICHMOND AGED CARE CO-ORDINATOR'S REPORT

Noted

OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT

ITEM 21.0 OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT

Noted

LIBRARIAN'S REPORT

ITEM 22.0 LIBRARIAN'S REPORT

Nil report

POOL MANAGER'S REPORT

ITEM 23.0 POOL MANAGER'S REPORT

Noted

Council noted the resignation of the Pool Manager, Leeann Moloney, and wished her well in her future endeavours.

Cr Wharton requested that the replacement of the chlorine pump and other repairs at the pool be attended to as a matter of urgency during the winter close down period.

It is the intention of Council to review the Pool Contract prior to advertising the position.

TOURISM AND MARKETING REPORT

ITEM 24.0 TOURISM AND MARKETING OFFICER'S REPORT

Noted

Council discussed the access to amenities by patrons at the Caravan Park Dinners and it was decided to unlock the new facility from 6:00pm to 8:00pm on each occasion.

LAKEVIEW CARAVAN PARK MANAGER'S REPORT

ITEM 25.0 MANAGER'S REPORT

Noted

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TUESDAY 26 JUNE 2018

GENERAL BUSINESS

ITEM 26.0 GENERAL BUSINESS

Cr Bawden questioned if apprenticeships would be offered by Council in the near future. The CEO advised that as the conditions were written into the current EBA that no placements would be available until the new agreement is in place.

Cr Kennedy commented that some Council employees are being seen to have little or no regard for their place of employment.

The CEO advised that Council have engaged the services of John Carr who will work with Council staff to change the culture with team building and developing leadership skills.

Cr Kuhl requested that the plans for the demolition and rebuild of the Racecourse amenities, bar, canteen and jockey rooms and the plans for the demolition and rebuild at the old Shire Admin Office be approved by Council.

RESOLUTION 20180626.21

It was moved Cr Kuhl, seconded Cr Bawden and carried that Council approve the plans for the future Racecourse and Shire Hall infrastructure upgrades.

Cr Pattel suggested that a condition of hire of Council facilities, in particular those given free of charge, should include that the bins are put out for collection after the event.

Cr Fox asked the DOW to arrange to have the Turf Club wheelie bins returned to the Racecourse.

Information Reports

RESOLUTION 20180626.22

It was moved Cr Kuhl, seconded Cr Fox and carried that the information reports be received and noted.

Meeting closure

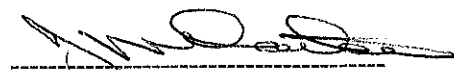
RESOLUTION 20180626.23

It was moved Cr Kuhl, seconded Cr Fox and carried that the meeting close at 2:12pm.

Next Ordinary Meeting

17 July, 2018

I hereby confirm that this is a true and correct record of the minutes of the Richmond Shire Council Ordinary Meeting Tuesday 26 June, 2018.



Mayor