

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 20 MARCH 2018

PRESENT

Present when the Mayor Cr Wharton declared the meeting open at 8:00am were:

COUNCILLORS:

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Pattel and Cr Kennedy

STAFF:

Chief Executive Officer – Peter Bennett, Manager of Communities – Angela Henry, Director of Works – Michael Wanrooy and Minutes Secretary – Judy Norton.

PRAYER

Cr Pattel read the prayer.

APOLOGIES

Nil

CONFIRMATION OF MINUTES

RESOLUTION 20180320.1

It was moved Cr Kuhl, seconded Cr Kennedy and carried that the Minutes of the General Meeting of the Richmond Shire Council held in the Boardroom, Richmond on Tuesday 20 February 2018 be adopted as tabled.

ACTION ITEMS AND RESOLUTIONS

Cr Bawden queried if the certification of the Saleyards had been executed. Cr Wharton advised the DOW to cease works and clean up at the Lake before Easter.

Cr Bawden mentioned that the old tractor from Wyangarie could be collected at any time for display at the Cambridge shed.

Discussion ensued regarding spending the disbanded Country Music Assoc. trust funds to provide KIX Radio to the community:-

RESOLUTION 20180320.2

It was moved Cr Kuhl, seconded Cr Bawden and carried that Council apply for an ACMA licence to support KIX Radio and pay for all associated costs for the installation of same from the funds held in trust from the disbanded County Music Association.

Cr Kuhl questioned the progress on the production of the slide show for the television in the foyer.

Cr Pattel enquired on the status of the Aged Care Facility research. Angela suggested that the process should start with a feasibility study. Cr Wharton enquired if any Councillors would be interested in inspecting facilities in other western centres.

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 20 MARCH 2018

Cr Pattel questioned if the hire of the old Council Office was to go ahead.

Cr Wharton requested an update from the DOW as to when the last two rows in the lawn cemetery would be installed. Michael Wanrooy advised that the contractor was starting in April.

MATTERS ARISING

ITEM 1.0 MATTERS ARISING

Nil

WORKS AND SERVICES

WORKS COORDINATORS REPORT

ITEM 2.0 WORKS COORDINATORS PROGRESS REPORT

Noted

Cr Kuhl enquired as to how the Flood Damage work was to be undertaken this year. The DOW advised that Mark Butterworth was to project manage and care-take the roads in the absence of the works co-ordinator. Chris Pyne to engage a new crew to do the pick-up.

Cr Kuhl asked if there were many emergent works. The DOW advised that signs had been placed at flood-ways as no work could commence until catalogued.

WATER AND SEWERAGE OFFICER REPORT

ITEM 3.0 WATER AND SEWERAGE OFFICER PROGRESS REPORT

Noted

WORKSHOP FOREMAN REPORT

ITEM 4.0 WORKSHOP REPORT

Noted

AERODROME REPORTING OFFICER REPORT

ITEM 5.0 AERODROME REPORTING OFFICER REPORT

Noted

The CEO advised that the cost for the repainting of the aerodrome pavement would be included in the budget.

Change in Order of Business to discuss Late Agenda.

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 20 MARCH 2018

DIRECTOR OF WORKS REPORT

ITEM 6.0 DIRECTOR OF WORKS REPORT

The DOW advised that the caravan park works would not be completed until after the Easter break. The tennis club house would be opened for a coaching clinic and completed at a later date.

SALEYARD CONTRACTORS REPORT

ITEM 8.0 SALEYARD CONTRACTORS REPORT

Nil

LOCAL LAWS OFFICERS REPORT

ITEM 10.0 LOCAL LAWS OFFICERS REPORT

Noted

Cr Bawden suggested that no horses other than registered racehorses should be kept at the Racecourse. The horses currently stabled there should be removed to the Town Common.

Order of Business resumed.

CORRESPONDENCE AND TABLED ITEMS

ITEM 17.0 INWARDS CORRESPONDENCE

Noted

RURAL LAND OFFICERS REPORT

ITEM 7.0 RURAL LANDS OFFICERS REPORT

Noted

Council discussed the problems with the Coolum and Whim Water Facilities and are reluctant to expend any more funds on maintenance and considered giving ownership back to the landowners. Cr Wharton suggested that a letter be sent to the Minister to relinquish the facilities. Council questioned the need for two tanks at Bundock and decided not to replace the bladder tank damaged in the recent wind storm.

Cr Wharton advised of the Stock Route meeting being held over two days in Richmond with an anticipated attendance of 25-30 people.

AGISTMENT ON TOWN COMMONS REPORT

ITEM 9.0 AGISTMENT ON TOWN COMMONS REPORT

Noted

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 20 MARCH 2018

TOWN SERVICES REPORT

ITEM 11.0 TOWN SERVICES REPORT

Noted

The CEO advised that the security cameras would be up and running this week in the main street.

Council discussed the procurement of a gazebo to be placed at Lake Fred Tritton.

RESOLUTION 20180320.3

It was moved Cr Kuhl, seconded Cr Fox and carried that a 7m diameter wedding style gazebo with a blue roof be purchased as part of the W4Q funding.

Attendance

Cr Kennedy left the room at 9:31am.

SAFETY AND COMPLIANCE REPORT

ITEM 12.0 SAFETY AND COMPLIANCE REPORT

Noted

Attendance

Cr Kennedy re-entered the room at 9:33am.

Council discussed the request by an employee for more clarification on the Smoking at Work Policy and referred the WH&S Officer to the National Guidelines for Smoking-Tobacco laws in Queensland.

Attendance

Cr Wharton left the room at 9:37am.

Cr Kuhl took the chair.

Cr Kuhl noted the inordinately long time for the RCD testing to be completed and revisited the previously discussed procedure of allowing thirty days for completion of a request for work by a contractor and if not fulfilled then the work should be awarded to another.

Attendance

Cr Wharton re-entered the room at 9:39am.

Cr Kuhl vacated the chair.

BUILDING AND TOWN PLANNING REPORT

Noted

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 20 MARCH 2018

RESOLUTION 20180320.4

It was moved Cr Fox, seconded Cr Kuhl and carried that Council agree to the construction of the new disabled access ramp within the road reserve/footpath at 81 Goldring Street, Richmond.

Cr Wharton discussed the urgent work required on the storm water drain in Simpson Street on the eastern side of the oval. The excessive run off of water from Crawford Street from the recent rain could not get away fast enough and some homes experienced a greater than usual volume of water in their yards and under their houses.

Meeting adjournment

RESOLUTION 20180320.5

It was moved Cr Kuhl, seconded Cr Fox and carried that the meeting adjourn for morning tea at 10:08am.

Meeting resumption

RESOLUTION 20180320.6

It was moved Cr Fox, seconded Cr Kennedy and carried that the meeting resume at 10:30am.

Attendance

Cr Kuhl, Cr Bawden, Cr Fox, Cr Pattel, Cr Kennedy, Peter Bennett, Angela Henry, Michael Wanrooy and Judy Norton.

Cr Kuhl took the chair.

FINANCE AND ADMINISTRATION REPORT

ITEM 14.0 FINANCE REPORT

Noted

Attendance

Cr Wharton re-entered the room at 10:39am.

CHIEF EXECUTIVE OFFICER'S REPORT

ITEM 15.0 CEO REPORT

Noted

Cr Kuhl vacated the chair.

Item 15.1 Confidential Item

Sale of Land for Rate Arrears

RESOLUTION 20180320.7

It was moved Cr Fox, seconded Cr Bawden and carried that Council enter closed session according to section 275 (1) (f) of the Local Government Regulation 2012 to discuss the Confidential Report.

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 20 MARCH 2018

RESOLUTION 20180320.8

It was moved Cr Fox, seconded Cr Kuhl and carried that council exit closed session according to section 275 (1) (f) of the Local Government Regulation 2012 to discuss the Confidential Report.

RESOLUTION 20180320.9

It was moved Cr Fox, seconded Cr Kuhl and carried that in accordance with the Local Government Regulation 2012 Section 142, Council proceed with the sale by auction of land described as L24-25 on Registered Plan RT12 for unpaid rates, 30 days from the date of this resolution.

REGIONAL DEVELOPMENT AUSTRALIA BOARD MEMBERS REPORT

ITEM 16.0 RDA REPORT

Nil Report-no meetings attended.

POLICIES, PROCEDURES AND LOCAL LAWS

ITEM 18.0 MONTHLY REPORT

RESOLUTION 20180320.10

It was moved Cr Kuhl, seconded Cr Bawden and carried that Council approve the revised Policies as presented.

- *Water Restrictions – Water Timers Procedure*
- *Working in Extreme Heat*
- *Housing Confidentiality*
- *Duration of Need*
- *Purchasing Policy-Procedure*
- *Community Engagement*
- *Dispute Resolution*
- *Information Privacy*
- *Traffic Management of Works within the Road Reserve*
- *Staff Housing – amend 2.14 to state that no pets are permitted at units.*

MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT

ITEM 19.0 MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT

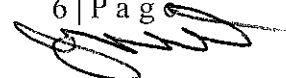
Noted

Angela presented a selection of Christmas Decorations to be considered as budget items.

Council discussed the Community Drought Support allocations for 2019 and approved the following:-

Bootcamp with Nicola	\$15,000.00
Aqua with Leeann	\$5,000.00
Yoga with Jade	\$4,000.00
Health Pit Stop with RFDS	\$10,000.00
Fossil Festival	\$7,500.00
Rodeo Association	\$8,000.00

The remaining \$40,500.00 will be offered to the community to fund other projects.



CONFIRMED MINUTES OF THE ORDINARY MEETING
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TUESDAY 20 MARCH 2018

Attendance

Cr Wharton left the room at 11:26am.

The Flexible Financial Hardship allocation was discussed and Council agreed to circulate vouchers to the rural properties again. Cr Kuhl commented that reluctant recipients should be encouraged to use the vouchers to support the local businesses. Cr Pattel suggested that if not wanted the vouchers could be donated by the recipient to a local community group.

Donation Requests

Attendance

Cr Pattel declared an interest and left the room at 11:32am.

RESOLUTION 20180320.11

It was moved Cr Fox, seconded Cr Kennedy and carried that Council approve the three requests for sponsorship to attend State Swimming Trials as presented.

Attendance

Cr Pattel re-entered the room at 11:33am.
Cr Wharton re-entered the room at 11:33am.

Aerodrome Privacy Screen

In progress, awaiting information from an artist for the painting of the mural on the screening wall. Cr Wharton suggested that further work be carried out to provide a designated parking area by adding two more panels from the edge of the building and paving a walkway between the building and the fence. Council also discussed paving the uneven area between the terminal and the shed once the drainage issues are rectified.

RADF

RESOLUTION 20180320.12

It was moved Cr Kuhl, seconded Cr Kennedy and carried that Council approve the request for RADF Funding for the applicant to conduct dance classes.

RICHMOND AGED CARE CO-ORDINATOR'S REPORT

ITEM 20.0 RICHMOND AGED CARE CO-ORDINATOR'S REPORT

Noted

Angela advised that the new Community Nurse would be commencing at the Richmond Health Centre next week.

Attendance

Cr Bawden left the room at 12:17pm.



CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 20 MARCH 2018

OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT

ITEM 21.0 OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT

Noted

Angela reported that the Australian Government is transitioning the existing child care rebates to a new scheme to take effect from 2 July 2018. The Child Care Subsidy will now be paid to the provider rather than to the family with a co-contribution expected of no more than \$10.10 per hour. Child Care Subsidy eligibility will be assessed by the Department of Human Services and fees will be on a sliding scale dependent on each family's circumstance. There is expected to be restrictions on the number of hours some families can obtain subsidized child care. Staff and Management are currently undergoing training on the transition.

Attendance

Angela Henry left the room at 11:48am to attend a teleconference.

LIBRARIAN'S REPORT

ITEM 22.0 LIBRARIAN'S REPORT

Nil report – recurring computer problems.

Attendance

Cr Fox left the room at 11:49am.

POOL MANAGER'S REPORT

ITEM 23.0 POOL MANAGER'S REPORT

Noted

Attendance

Cr Fox re-entered the room at 11:50am.

Council discussed the pool covers and due to the lack of use, decided to inspect the current condition, and if deteriorating to dispose of same.

The DOW advised that the company who did the recent upgrade to the swimming pool will not return his calls. Another contractor will be engaged to carry out the necessary repairs.

Attendance

Cr Fox left the room at 11:55am.

Cr Wharton requested that the repairs to the fence at the pool be considered as a matter of urgency.

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 20 MARCH 2018

Attendance

Cr Fox re-entered the room at 11:57am.

Cr Pattel commented that she was aware of a lot of positive feedback from visiting centres regarding the upgrade to the pool.

TOURISM AND MARKETING REPORT

ITEM 24.0 TOURISM AND MARKETING OFFICER'S REPORT

Noted

Council discussed the matter of sealing the roads to the fossicking pits and agreed to include in the budget.

LAKEVIEW CARAVAN PARK MANAGER'S REPORT

ITEM 25.0 MANAGER'S REPORT

Noted

Due to the problems being experienced with the computer at the Lakeview Caravan Park and the increased workload due to the current upgrade the Online Booking option won't be operating until after the tourist season.

Change in Order of Business to discuss Late Correspondence

LATE CORRESPONDENCE AND TABLED ITEMS

ITEM 17.0 INWARDS CORRESPONDENCE

Item 17.2 Request for assistance from 'Mum and My Mum Hub'

Council discussed the request to assist with providing an inside space for the 'Mum and My Mum Hub' and decided to investigate options beneficial to all parties.

Item 17.3 Richmond State School Chaplaincy Program

RESOLUTION 20180320.13

It was moved Cr Fox, seconded Cr Kennedy and carried that Council continue to subsidise the Richmond State School Chaplaincy Program by donating \$15,000.00 toward the employment and rent subsidy of the chaplain.

Item 17.4 North Queensland Agreement

Council unanimously support the initiative of Katter's Australian Party to request the Government fund and establish an independent body to investigate and define a roadmap for the establishment of a new State in North Queensland.
Cr Wharton will prepare a letter of support from the Richmond Shire Council.

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 20 MARCH 2018

Attendance

Cr Kuhl left the room at 12:58pm.

Attendance

Cr Kuhl re-entered the room at 1:01pm.

Order of Business resumed.

Cr Wharton offered the Councillors the option of doing an inspection of the current work sites around town before convening after lunch.

Meeting adjournment

RESOLUTION 20180320.14

It was moved Cr Kuhl, seconded Cr Pattel and carried that the meeting adjourn for lunch at 1:04pm.

Meeting resumption

RESOLUTION 20180320.15

It was moved Cr Fox, seconded Cr Kuhl and carried that the meeting resume at 2:35pm.

Attendance

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Kennedy, Cr Pattel, Peter Bennett, Michael Wanrooy, and Judy Norton.

GENERAL BUSINESS

ITEM 26.0 GENERAL BUSINESS

Cr Wharton requested the cementing of the area at the Moonrock Café currently covered with loose stones.

Cr Kuhl suggested the installation of a lattice panel on the river side of the outdoor area at the Moonrock Café to block the wind.

Cr Wharton enquired if the main street could be swept in the early morning as soon as staff are available.

Cr Pattel mentioned that Sport and Rec funding was available and suggested applying for a grant to install retractable shade over the swimming pool.

Cr Pattel advised that the QRL country game will be held in Hughenden this year and questioned if the Richmond oval could undergo some repair to attract the event to Richmond Shire next year.

Cr Kuhl advised of the urgent need of repair to the evap air conditioners in the Shire Hall. Quotes will be sourced to replace the existing ducting.



CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 20 MARCH 2018

Cr Kennedy enquired on the progress of the required sheeting to the car park at the Racecourse. Cr Fox responded that the Turf Club was in the process of obtaining costs for the work.

Cr Kennedy explained the effectiveness of the use of a buggy with a spreader to spray Graslan along the roadsides in an adjoining Shire and questioned if that practice would be beneficial to Richmond Shire.

Cr Pattel enquired when the Auction was to take place as the community was showing interest.

Cr Pattel discussed the façade of the proposed Cambridge Industrial Heritage Display Shed and suggested that it be in keeping with the era of the contents.

Information Reports

RESOLUTION 20180320.16

It was moved Cr Kuhl, seconded Cr Fox and carried that the information reports be received and noted.

Meeting closure

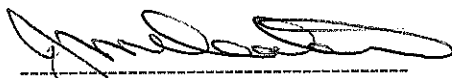
RESOLUTION 20180320.17

It was moved Cr Kennedy, seconded Cr Kuhl and carried that the meeting close at 3:17pm.

Next Ordinary Meeting

17 April, 2018

I hereby confirm that this is a true and correct record of the minutes of the Richmond Shire Council Ordinary Meeting Tuesday 20 March, 2018.



Mayor