

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 20 FEBRUARY 2018

PRESENT

Present when the Mayor Cr Wharton declared the meeting open at 9:02am
were:

COUNCILLORS:

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Pattel and Cr Kennedy

STAFF:

Acting Chief Executive Officer – Deborah Glyde, Manager of Communities –
Angela Henry, Director of Works – Michael Wanrooy and Minutes Secretary –
Judy Norton.

PRAYER

Cr Fox read the prayer.

APOLOGIES

Nil

CONFIRMATION OF MINUTES

RESOLUTION 20180220.1

*It was moved Cr Kuhl, seconded Cr Kennedy and carried that the Minutes of the
General Meeting of the Richmond Shire Council held in the Boardroom, Richmond on
Tuesday 16 January 2018 be adopted as tabled.*

ACTION ITEMS AND RESOLUTIONS

MATTERS ARISING

ITEM 1.0 MATTERS ARISING

Nil

WORKS AND SERVICES

WORKS COORDINATORS REPORT

ITEM 2.0 WORKS COORDINATORS PROGRESS REPORT

Noted

Cr Wharton discussed the non-conformity of the rubbish bins in the main street and suggested that new bins be installed as part of the streetscape project. Cr Bawden mentioned that one of the bins is missing from the Carrar Hill truck stop and requested that something be put in place to secure them. Cr Kuhl mentioned that there was a bin post at the southern end but it has been knocked over.

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Council questioned if the contractor responsible for the work at the pool had returned to assess the poor workmanship of the toddler pool and tiling. The DOW is to follow up.

Wayne Rhodes has approved the use of the Soft Drink funds held in trust to purchase a replacement water cooler for the pool.

The matter of the removal of a number of selected trees in the main street was discussed and Council was advised that new trees would be planted as old trees are removed on an ongoing basis. The overall consensus was that no tree would be planted in front of the new Shire Office.

Cr Pattel mentioned that the line marking was not uniform in some instances and the DOW advised that it would all be renewed when the CBD section of the main street was covered with asphalt.

Council revisited the ongoing problems experienced at the dump. It was decided to commence the process of engaging a responsible person to manage the facility. The suggestion was that the person awarded the position would have full salvaging rights and lock and unlock the gates morning and night seven days a week.

Cr Wharton advised that a petroleum company had enquired about the opportunity of installing a facility at the Airport for the supply of aviation fuel.

WATER AND SEWERAGE OFFICER REPORT

ITEM 3.0 WATER AND SEWERAGE OFFICER PROGRESS REPORT

Noted

WORKSHOP FOREMAN REPORT

ITEM 4.0 WORKSHOP REPORT

Noted

AERODROME REPORTING OFFICER REPORT

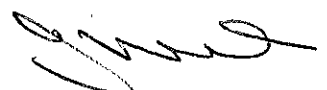
ITEM 5.0 AERODROME REPORTING OFFICER REPORT

Noted

Change in Order of Business to discuss Late Agenda

DIRECTOR OF WORKS REPORT

ITEM 6.0 DIRECTOR OF WORKS REPORT



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Cr Wharton enquired when the widening of the Lake footpath would be completed and if the funding would cover the entire perimeter. The DOW advised that the works were only being done as and when the concreters were not working on other sites. Also that the funding would not cover the last 100mts. It was agreed to complete the entire path using funds from Council reserves. Council have requested that the existing old bridges are replaced at the same time.

Cr Kuhl questioned if a privacy screen was to be installed at the rear of the new Tennis Clubhouse facing the street. Cr Pattel asked if the lawns would be re-established and if some shade trees could be planted after completion of works and Cr Wharton advised that under-bench cupboards would also be installed in the kitchen.

The ongoing upkeep of the trees at the Maxwellton rest area was discussed again. Whilst not wanting to foster free camping at the site by providing an inviting shaded grassed area it was decided that a dripper system would be installed and a local resident would be approached to water on a regular basis as a community service.

Meeting adjournment

RESOLUTION 20180220.2

It was moved Cr Kuhl, seconded Cr Fox and carried that the meeting adjourn for morning tea at 10:12am.

Meeting resumption

RESOLUTION 20180220.3

It was moved Cr Kuhl, seconded Cr Fox and carried that the meeting resume at 10:39am.

Attendance

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Pattel, Cr Kennedy, Debbie Glyde, Angela Henry, Michael Wanrooy and Judy Norton.

Cr Wharton advised of a meeting held with a land owner regarding the Gladevale access road. The landholder expressed their wish for the road to be returned to the original access point. Therefore the section of the Sutherland Gladevale road that is currently private access will be removed from the maintenance schedule. A more detailed letter of Councils intentions will be sent to all parties affected.

Cr Bawden mentioned the resurgence of large prickly trees on the Winton roadside and requested the DOW to contact TMR to request the removal of the offending trees.

SALEYARD CONTRACTORS REPORT

ITEM 8.0 SALEYARD CONTRACTORS REPORT

Noted

Cr Bawden discussed the urgency of certifying the Saleyards. Cr Wharton advised that the CEO had made the application.

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LOCAL LAWS OFFICERS REPORT

ITEM 10.0 LOCAL LAWS OFFICERS REPORT

Noted

Council had difficulty in deciphering the information depicted in the graphs and requested an update of the format.

CORRESPONDENCE AND TABLED ITEMS

ITEM 17.0 INWARDS CORRESPONDENCE

Cr Fox declared an interest, remaining in the room to address questions arising from the discussion.

Richmond Turf Club have requested Council to assist with the upgrade of the car park at the Racecourse prior to the annual Field Days in June 2018. Costings to sheet the area and install power and water will be sourced by the Director of Works.

Order of Business resumed.

Attendance

Cr Wharton left the room at 11:07am.

Cr Kuhl took the chair.

RURAL LAND OFFICERS REPORT

ITEM 7.0 RURAL LANDS OFFICERS REPORT

Noted

Cr Pattel asked if the position of Rural Lands Officer had been filled. The A/CEO advised that the position would be re-advertised if not taken up internally.

Attendance

Cr Wharton re-entered the room at 11:10am.

Cr Kuhl vacated the chair.

The matter of the keeping of horses in the paddock at the Airport was discussed and the practice is not to be repeated under any circumstances.

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AGISTMENT ON TOWN COMMONS REPORT

ITEM 9.0 AGISTMENT ON TOWN COMMONS REPORT

Noted

TOWN SERVICES REPORT

ITEM 11.0 TOWN SERVICES REPORT

Noted

SAFETY AND COMPLIANCE REPORT

ITEM 12.0 SAFETY AND COMPLIANCE REPORT

Noted

Council commended the clean-up of the Depot.

BUILDING AND TOWN PLANNING REPORT

Noted

Cr Wharton discussed the meeting held with the building certifier who conducts the majority of certifications in the Shire and an arrangement for the DOW to perform inspections on his behalf was agreed upon. This process will keep the costs down for prospective development applications in the future.

FINANCE AND ADMINISTRATION REPORT

ITEM 14.0 FINANCE REPORT

Noted

Cr Kennedy questioned the success of the new rating system. The A/CEO explained that there had been some abnormalities identified and as charging rates can only be adopted once in a financial year the changes would be implemented after 30 June 2018.

The A/CEO advised that the new accounting package will commence implementation in April and go live for Payroll first. The other modules will follow.

CHIEF EXECUTIVE OFFICER'S REPORT

ITEM 15.0 CEO REPORT

Noted

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Cr Wharton discussed the recent meeting with the Townsville Hospital and Health Service rural hospitals service group director, the A/DON and the Aged Care Co-ordinator with regard to Richmond's ageing population.

Council decided to explore the options of establishing an aged care facility in Richmond to cater for residents who may require assisted and high care living. The proposal is to provide between twelve and twenty placements.

RESOLUTION 20180220.4

It was moved Cr Kuhl, seconded Cr Pattel and carried that Council proceed with the research of other Aged Care Facilities in western communities in preparation to lobby the Federal Government for funding.

REGIONAL DEVELOPMENT AUSTRALIA BOARD MEMBERS REPORT

ITEM 16.0 RDA REPORT

Nil Report-no meetings attended.

POLICIES, PROCEDURES AND LOCAL LAWS

ITEM 18.0 MONTHLY REPORT

RESOLUTION 20180220.5

It was moved Cr Pattel, seconded Cr Fox and carried that Council approve the revised Debt Collection Policy as presented.

MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT

ITEM 19.0 MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT

Noted

Community Markets

Council resolved to continue to support the Community Markets held in the Park during 2018.

Library

The Library has been relocated but currently still being staffed at the old building due to the phone and internet connections to the new premises not being connected as yet.

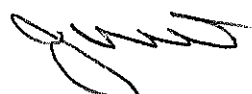
Airport Mural Wall

The wall has been erected and an expression of interest will be circulated for local artists to work with the OSHC children to decorate with pictures of Richmond icons.

RADF

Cr Kennedy suggested that Council bid for funds to undertake a welding workshop whereby participants can construct a series of native animals from scrap metal to place in significant locations throughout the town.

Anzac Day



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The March will proceed from the front of the Post Office to assemble at 8:00am for an 8:30am start. Two concrete slabs will be installed at the top of the hill at the Lions Park for the fire pit and the bugler. Shade marquees and chairs will be provided for the attendees.

Cr Wharton mentioned the need for more public toilets in the CBD and suggested installing ground level amenities behind the new library.

RICHMOND AGED CARE CO-ORDINATOR'S REPORT

ITEM 20.0 RICHMOND AGED CARE CO-ORDINATOR'S REPORT

Noted

Attendance

Cr Bawden left the room at 12:17pm.

OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT

ITEM 21.0 OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT

Noted

Attendance

Cr Bawden re-entered the room at 12:19pm.

LIBRARIAN'S REPORT

ITEM 22.0 LIBRARIAN'S REPORT

Nil report – recurring computer problems.

POOL MANAGER'S REPORT

ITEM 23.0 POOL MANAGER'S REPORT

Noted

TOURISM AND MARKETING REPORT

ITEM 24.0 TOURISM AND MARKETING OFFICER'S REPORT

Noted

LAKEVIEW CARAVAN PARK MANAGER'S REPORT

ITEM 25.0 MANAGER'S REPORT

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Noted

Council decided to hold the request from the Van Park managers to upgrade the mower until the new sites are established. The request to upgrade the televisions so that the set top boxes can be dispensed with was approved.

Change in Order of Business to discuss Late Correspondence

A request to rent the old Administration Office was discussed at length. Cr Kuhl voiced her concern as to the condition of the building but was assured that the premises still meets the full safety criteria. The overall consensus was that having staff from at least two Government Departments in Richmond would be beneficial to the Shire.

RESOLUTION 20180220.6

It was moved Cr Bawden, seconded Cr Kennedy and carried that the office space be made available for hire on a periodic agreement to Government Departments at a yet to be determined monthly hire fee.

GENERAL BUSINESS

ITEM 26.0 GENERAL BUSINESS

Cr Bawden suggested that kerbing is installed around the power pole in Goldring Street to prevent another accident.

Cr Bawden enquired if a request from the Pistol Club for a loader to push up dirt at the shooting range had been actioned.

The matter of the certification of the Saleyards was again addressed by Cr Bawden and he requested follow up. He also reported that the saleyard scales need repairs.

Cr Bawden commented on the general maintenance and the use of the stabling facilities at the Racecourse. He advised that the trees are in need of lopping.

Cr Kennedy enquired if there was a solution to Richmond not appearing on the Bureau of Meteorology radar imagery. Cr Wharton suggested that the matter could be discussed at the next NWQROC meeting.

Cr Kuhl commented on the state of the evaporative air conditioners in the Shire Hall and suggested that cleaning the units vents would improve the air flow. Cr Wharton advised that quotes are currently being sourced for refrigerative units to be included in the next budget.

Cr Kuhl enquired when the last two rows at the cemetery would be installed and if holes for the flowers could be drilled into the existing rows.

Cr Fox reported that a member of the community had enquired of the possibility of a 'Mens Shed' being established in Richmond. Also from another quarter, the suggestion of erecting a latticed gazebo behind the Mary Mackillop House.

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Cr Pattel enquired if there was a start date for the new Fire Station. Cr Wharton advised that the original date was February 2018 for completion before end of June 2018.

Cr Kennedy asked for an update on the delivery of the cemetery seat. The DOW advised that it had been ordered.

Information Reports

RESOLUTION 20180220.7

It was moved Cr Pattel, seconded Cr Kuhl and carried that the information reports be received and noted.

Meeting closure

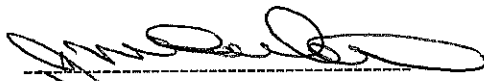
RESOLUTION 20180220.8

It was moved Cr Kuhl, seconded Cr Fox and carried that the meeting close at 1:05pm.

Next Ordinary Meeting

20 March, 2018

I hereby confirm that this is a true and correct record of the minutes of the Richmond Shire Council Ordinary Meeting Tuesday 20 February, 2018.



Mayor