

CONFIRMED MINUTES OF THE ORDINARY MEETING  
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON  
TUESDAY 24 OCTOBER 2017

**PRESENT**

Present when the Mayor Cr Wharton declared the meeting open at 8:05am were:

**COUNCILLORS:**

Cr Wharton, Cr Bawden, Cr Fox, Cr Pattel and Cr Kennedy

**STAFF:**

Chief Executive Officer – Peter Bennett, Manager of Finance and Administration - Deborah Glyde, Manager of Communities – Angela Henry, and Minutes Secretary – Judy Norton.

**PRAYER**

Cr Wharton read the prayer.

**APOLOGIES**

***RESOLUTION 20171024.1***

*It was moved Cr Fox, seconded Cr Pattel and carried that leave of absence be granted for Cr Kuhl.*

**CONFIRMATION OF MINUTES**

***RESOLUTION 20171024.2***

*It was moved Cr Fox, seconded Cr Pattel and carried that the Minutes of the General Meeting of the Richmond Shire Council held in the Boardroom, Richmond on Tuesday 19 September 2017 be adopted as tabled.*

**ACTION ITEMS AND RESOLUTIONS**

**MATTERS ARISING**

**ITEM 1.0 MATTERS ARISING**

**LGAQ Conference**

Councillors Bawden, Kennedy and Fox reported on the recent LGAQ Conference in Gladstone. They unanimously agreed that the content and information gleaned were of great interest. The only negative was that the motions were once again held at the end of the session and some of the delegates had departed for home.

**Canberra Delegation**

Cr Wharton discussed his recent visit to Canberra where he attended meetings with the relevant parties to discuss Developing North Queensland and Building Better Regions Funding.

**Maxwelton Loading Ramp**

Cr Bawden advised that he and Michael had not been able to prepare a scope of works for the repair of the Maxwelton loading ramp due to time constraints.

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**Rodeo Paddock**

Cr Bawden mentioned that he will assist the President of the Rodeo Committee to poison the prickly acacia in the Rodeo Paddock in the very near future.

**New Saleyards**

Cr Wharton advised that he will meet with Terry Pattel as spokesperson for the local trucking industry to discuss the new saleyards.

**WORKS AND SERVICES**

**WORKS COORDINATOR'S REPORT**

**ITEM 2.0 WORKS COORDINATOR'S PROGRESS REPORT**

*Noted*

Council discussed the grading of the Sutherland/Gladevale Road to Julia Creek boundary and the installation of a new grid under the grid subsidy program on that section and deemed it to be a private road. Work is to be held over at this time.

Cr Pattel requested that the pool shade structures be repositioned before the upcoming Carnival. The matter of the pebbletex finish on the newly restored toddlers pool causing cuts and scrapes on childrens' feet was also discussed as was the problem of some of the grout on the newly laid tiles coming away. Cr Wharton requested that the contractors responsible for the work be contacted as soon as possible to rectify the problems.

Cr Kennedy mentioned that the guide posts through Majuba are too close to the road and asked if they could be moved out to allow for easier overtaking on that section.

Cr Kennedy also advised that two blowouts on the white gravel section of the Cameray Road require attention.

**Change in Order of Business to discuss late item - Fire on Maxwellton Common**

*Noted*

**Order of Business resumed.**

**WATER AND SEWERAGE OFFICER REPORT**

**ITEM 3.0 WATER AND SEWERAGE OFFICER PROGRESS REPORT**

*Noted*

Peter advised that Mark Samblebe had visited Council to assist with the preparation of a Drinking Water Management Plan which will be ready to submit in Jan/Feb 2018. Staff are currently working on Procedure Manuals and other related documents.

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**Attendance**

Angela Henry left the room at 8:39am.

**WORKSHOP SUPERVISORS REPORT**

**ITEM 4.0 WORKSHOP REPORT**

*Noted*

**AERODROME REPORTING OFFICER REPORT**

**ITEM 5.0 AERODROME REPORTING OFFICER REPORT**

*Noted*

**DIRECTOR OF WORKS REPORT**

**ITEM 6.0 DIRECTOR OF WORKS REPORT**

*Noted*

Cr Wharton advised that the new section of Goldring Street would be opened on Thursday 26 October, 2017.

Cr Pattel questioned if the drainage problems would be addressed under Works for Qld. Cr Wharton advised that repairs would be undertaken when the streets are being sealed kerb to kerb.

**Attendance**

Angela Henry re-entered the room at 8:43am.

**RURAL LAND OFFICER REPORT**

**ITEM 7.0 RURAL LANDS OFFICERS REPORT**

*Noted*

Council noted the resignation of the Rural Lands officer, Arthur Ferguson, and wished him well in his future endeavours.

Cr Bawden advised that the recent baiting program had run successfully.

**SALEYARD REPORT**

**ITEM 8.0 SALEYARD CONTRACTORS REPORT**

*Noted*

Council decided to cover the cost of the repairs to the Maxwellton loading ramp due to the dangerous condition and the injuries to stock.

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**AGISTMENT ON TOWN COMMONS REPORT**

**ITEM 9.0 AGISTMENT ON TOWN COMMONS REPORT**

*Noted*

**TOWN SERVICES REPORT**

**ITEM 10.0 TOWN SERVICES REPORT**

*Noted*

Cr Bawden advised that he had received compliments on the appearance of the town especially the Bougainvillea.

Debbie advised that the Town Services supervisor would be undertaking a Cert II in Horticulture.

Council discussed the possibility of allocating one team member from Town Services to be wholly responsible for the upkeep of the Lake and surrounds.

**Attendance**

Angela Henry left the room at 9:13am.

**Attendance**

Angela Henry re-entered the room at 9:15am.

**SAFETY AND COMPLIANCE REPORT**

**ITEM 11.0 SAFETY AND COMPLIANCE REPORT**

*Noted*

**BUILDING AND TOWN PLANNING REPORT**

**ITEM 12.0 BUILDING AND TOWN PLANNING REPORT**

*Noted*

**RESOLUTION 20171024.3**

*It was moved Cr Fox, seconded Cr Kennedy and carried that the application for building work for a steel framed shed on land described as Lot 8 RP 900341, Lot 8 Racecourse Road, Richmond be approved.*

**FINANCE AND ADMINISTRATION REPORT**

**ITEM 13.0 FINANCE REPORT**

*Noted*

Debbie advised that an extension of time to complete the Financial Statements had been lodged with the Minister for Local Government.

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Queensland Audit Office will be conducting a rates review in the coming weeks and the 2015 NDRRA is currently being reviewed.

**Change in Order of Business to discuss late item - Amended Budget**

**RESOLUTION 20171024.4**

*It was moved Cr Fox seconded Cr Kennedy and carried that the 2017-18 Budget Amendments be adopted as tabled.*

**Order of Business resumed.**

**CHIEF EXECUTIVE OFFICERS' REPORT**

**ITEM 14.0 CEO REPORT**

Item 14.1 Acquisition of Land for Rate Arrears

**RESOLUTION 20171024.5**

*It was moved Cr Fox, seconded Cr Pattel and carried that Council offer Lot 7 M 5591, situated at Merson Street, Maxwellton, out as an expression of interest.*

Item 14.2 Breeding Kennels & Boarding Premises

Council discussed implementing a standardised set of guidelines with some of the below as options:

- Kennels must be exclusively for breeding OR for primary industry working dogs.
- Numbers must not exceed two breeding pairs OR four (4) dogs in total.
- Failure to comply with the conditions listed on the licence will result in the cancellation or non-renewal of the licence.
- Licences are not transferable from person to person, nor are they transferable from property to property.
- Quarterly inspections undertaken of the premises by an authorised Council Officer.

Council has decided to hold this matter over until the November Council meeting.

**Attendance**

Cr Wharton left the room at 9:45am.

**Attendance**

Cr Wharton re-entered the room at 9:48am.

**Attendance**

Cr Wharton left the room at 9:51am.

**Attendance**

Cr Wharton re-entered the room at 9:52am.

**Change in Order of Business to break for Morning Tea**

**Meeting adjournment**

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**RESOLUTION 20171024.6**

*It was moved Cr Pattel, seconded Cr Fox and carried that the meeting adjourn for morning tea at 9:58am.*

**RESOLUTION 20171024.7**

*It was moved Cr Kennedy, seconded Cr Fox and carried that the meeting resume at 10:22am.*

**Attendance**

Cr Wharton, Cr Bawden, Cr Fox, Cr Kennedy, Cr Pattel, Peter Bennett, Debbie Glyde, Angela Henry and Judy Norton.

**Meeting resumption**

**Order of Business resumed.**

Item 14.3 Confidential session

**RESOLUTION 20171024.8**

*It was moved Cr Fox, seconded Cr Pattel and carried that Council enter closed session according to section 275 (1) (h) of the Local Government Regulation 2012 to discuss the Confidential Report.*

**RESOLUTION 20171024.9**

*It was moved Cr Fox, seconded Cr Kennedy and carried that council exit closed session according to section 275 (1) (h) of the Local Government Regulation 2012 to discuss the Confidential Report.*

**RESOLUTION 20171024.10**

*It was moved Cr Kennedy, seconded Cr Pattel and carried that Council move forward with funding for survey work to the value of \$50,000.00 in the Richmond Shire.*

**Change in Order of Business to discuss late item – CEOs Report**

Item 14.4 Nomination for special holidays for 2018

*Noted*

Item 14.5 Land purchase enquiry

**RESOLUTION 20171024.11**

*It was moved Cr Fox, seconded Cr Pattel and carried that council offer Lot 2 RP 891326, situated at 98 Simpson Street, Richmond, out as an expression of interest.*

Whilst on the subject of Council land Cr Wharton discussed properties with an excessive road frontage. Peter to investigate options for the land.

Item 14.6 Overlanders Way

*Noted*

Item 14.7 Approved funder under the 2017-19 LGGSP

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*Noted*

Item 14.8 Council Operational Plan Quarterly Update

*Noted*

Cr Wharton highlighted that the units at 90 Crawford Street and the front of the Pool need to be prioritised under Council's plan to repaint its rust affected buildings.

**RDA BOARD REPRESENTATIVES REPORT**

**ITEM 15.0 RDA REPORT**

*Noted*

**Order of Business resumed.**

**CORRESPONDENCE AND TABLED ITEMS**

**ITEM 16.0 INWARDS CORRESPONDENCE**

Item 16.1 Subject: Annual Valuation

*Noted*

Item 16.2 Subject: Proposed Hospital Site Objection

*Noted*

Item 16.3 Subject: Day Care Centre Upgrade

*Noted*

**POLICIES, PROCEDURES AND LOCAL LAWS**

**ITEM 17.0 MONTHLY REPORT**

*Nil report*

**MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT**

**ITEM 18.0 MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT**

**Request for Community Drought Support**

**RESOLUTION 20171024.12**

*It was moved Cr Kennedy, seconded Cr Pattel and carried that \$600.00 of the Community Drought Support funding be allocated to Leeann Moloney for the 5,000 lap club prizes.*

Angela advised that the Flexible Financial Hardship vouchers were still coming in and the advertisements for the Christmas Light and Decorate Your Gate are being

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circulated. The emailed submissions for the Decorated Gates will be judged at the December meeting of Council.

**RICHMOND AGED CARE CO-ORDINATOR'S REPORT**

**ITEM 19.0 RICHMOND AGED CARE CO-ORDINATOR'S REPORT**

*Noted*

**OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT**

**ITEM 20.0 OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT**

*Noted*

Teena is currently liaising with Southern Gulf Catchments to conduct a Junior Landcare program.

**LIBRARIAN'S REPORT**

**ITEM 21.0 LIBRARIAN'S REPORT**

*Noted*

The renovations to the new Library have been completed and relocating will take place when labourers are available to assist.

**POOL MANAGER'S REPORT**

**ITEM 22.0 POOL MANAGER'S REPORT**

*Nil Report*

**TOURISM AND MARKETING REPORT**

**ITEM 23.0 TOURISM AND MARKETING OFFICER'S REPORT**

*Noted*

Council discussed the proof of the Drive North West Brochure and agreed that the drive routes depicted should be changed to sealed roads only and all other roads from the towns should be promoted by the VIC or tourism body in that town. Cr Wharton advised that he would contact Anita Clark on behalf of Council to request changes.

**Attendance**

Debbie Glyde left the room at 11:49am.

**Attendance**

Debbie Glyde re-entered the room at 11:53am.



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Cr Pattel reported on the ADT Meeting held on Monday 23 October, 2017 and discussion ensued in regard to Australian Age of Dinosaurs becoming a member of the Board. Matter to be discussed further in the KK Board Meeting.

**Attendance**

Peter Bennett left the room at 12:04pm.

**Attendance**

Peter Bennett re-entered the room at 12:13pm.

**LAKEVIEW CARAVAN PARK MANAGER'S REPORT**

**ITEM 24.0 MANAGER'S REPORT**

*Noted*

**GENERAL BUSINESS**

**ITEM 25.0 GENERAL BUSINESS**

Cr Bawden advised the meeting that Wayne Rhodes had provided the history of one of the old tractors in Crawford Street.

Cr Bawden also questioned the viability of Council purchasing a drone for aerial photography.

**Attendance**

Cr Wharton left the room at 12:26pm.

**Attendance**

Cr Wharton re-entered the room at 12:29pm.

**Attendance**

Angela Henry left the room at 12:28am.

**Attendance**

Angela Henry re-entered the room at 12:31pm.

**Attendance**

Cr Wharton left the room at 12:31pm.

**Attendance**

Cr Wharton re-entered the room at 12:40pm.

Cr Fox enquired if a Road Run to the north of the Shire could be scheduled and Cr Wharton proposed Monday 20 November, 2017 departing at 6:00am.

Cr Pattel advised that the Dirt Bike Club are considering folding as the current committee are finding it difficult to continue. The 2017 event was better supported by competitors from other centres with only two adults and six juniors from Richmond competing.

Cr Wharton advised that the Auction has been rescheduled to April 2018.

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Cr Pattel enquired if the surplus community drought funding could be applied for by the Fossil Festival committee.

The matter of an electrician being employed by Council was discussed again and Cr Wharton advised that Tony Nastasi of Integrated Maintenance Solutions intends to relocate to Richmond in November.

Cr Wharton mentioned that the evap air conditioners in the Shire Hall would need replacing in the very near future. Peter to include as a budget item in next year's budget.

Council discussed the late request to install an access ramp at the Richmond Newsagency for better access by the community.

**RESOLUTION 20171024.13**

*It was moved Cr Kennedy, seconded Cr Bawden and carried that Council approve the installation of a ramp at the Richmond Newsagency.*

The correspondence regarding a kennel licence was discussed by Council. The CEO will thoroughly investigate the matter and respond accordingly.

**Information Reports**

**RESOLUTION 20171024.14**

*It was moved Cr Fox, seconded Cr Kennedy and carried that the information reports be received and noted.*

**Meeting closure**

**RESOLUTION 20171024.15**

*It was moved Cr Kennedy, seconded Cr Fox and carried that the meeting close at 12:53pm.*

**Next Ordinary Meeting**

21 November 2017

I hereby confirm that this is a true and correct record of the minutes of the Richmond Shire Council Ordinary Meeting Tuesday 24 October, 2017.

  
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Mayor