

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 15 AUGUST 2017

PRESENT

Present when the Mayor Cr Wharton declared the meeting open at 8:07am
were:

COUNCILLORS:

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Pattel and Cr Kennedy

STAFF:

Chief Executive Officer – Peter Bennett, Manager of Finance and
Administration - Deborah Glyde, Manager of Communities – Angela Henry,
Director Of Works – Michael Wanrooy and Minutes Secretary – Judy Norton.

PRAYER

Cr Fox read the prayer.

APOLOGIES

Nil

CONFIRMATION OF MINUTES

RESOLUTION 20170815.1

*It was moved Cr Pattel, seconded Cr Kuhl and carried that the Minutes of the
General Meeting of the Richmond Shire Council held in the Boardroom, Richmond on
Tuesday 18 July 2017 be adopted as tabled.*

ACTION ITEMS AND RESOLUTIONS

MATTERS ARISING

ITEM 1.0 MATTERS ARISING

Nil

WORKS AND SERVICES

CHANGE IN ORDER OF BUSINESS TO DISCUSS LATE AGENDA

WORKS COORDINATOR'S REPORT

ITEM 2.0 WORKS COORDINATOR'S PROGRESS REPORT

Noted

Councillors discussed the subject of the removal of the tree at the Lake playground
and reconsidered the situation. Cr Wharton suggested that owing to the soft-fall
having to be replaced that the entire play equipment be moved closer to the water
park, enabling the tree to remain. Cr Bawden requested that a new rat wall be



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installed to prevent further invasion of tree roots and Cr Pattel asked if the playground could be kept as close to the shade as possible.

Peter also advised that the two amenity blocks for the Caravan Park were to be delivered on Wednesday 16 August 2017 and would be temporarily situated on the recently cleared site at 96 Goldring Street where they will undergo some renovation.

Cr Kuhl reported that she had discussed the Hampstead Jump Up with a landowner and he mentioned that there were two really bad sections where rocks are coming through. Michael advised that a contractor was currently working on that road but that in reality there is almost 4km of road that needs attention in the future.

Cr Pattel enquired about wheelchair access to the BBQ area near the Lake Waterpark. Michael advised that premix had been laid for easier access.

Attendance

8:26am Cr Fox left the room

ENVIRONMENTAL HEALTH OFFICERS' REPORT

ITEM 14.0 ENVIRONMENTAL HEALTH OFFICERS' REPORT

Noted

Council received the report from the new contract Environmental Health Officer, Dale Mengel who had spent a week in Richmond to familiarise himself with the position.

Attendance

8:28am Cr Fox re-entered the room

CHIEF EXECUTIVE OFFICERS' REPORT

ITEM 14.0 CHIEF EXECUTIVE OFFICERS' REPORT

Noted

Peter gave an overview of stage two works to complete the optic fibre loop.

Attendance

8:37am Cr Wharton left the room

CONFIRMATION OF SPECIAL BUDGET MINUTES

RESOLUTION 20170815.2

It was moved Cr Pattel, seconded Cr Kennedy and carried that the Minutes of the Special Budget Meeting of the Richmond Shire Council held in the Boardroom, Richmond on Monday 24 July 2017 be adopted as tabled.

ORDER OF BUSINESS RESUMED

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Attendance

8:39am Angela Henry left the room

Attendance

8:40am Angela Henry re-entered the room

WATER AND SEWERAGE OFFICER REPORT

ITEM 3.0 WATER AND SEWERAGE OFFICER PROGRESS REPORT

Noted

Council acknowledged the format of the Plumbing Report and requested that future reports remain the same.

Cr Pattel mentioned the strong sewerage smell at the back of town specifically at the Town Oval.

WORKSHOP FOREMAN REPORT

ITEM 4.0 WORKSHOP REPORT

Noted

Cr Kuhl questioned the progress on the new garbage truck.

Attendance

Cr Wharton re-entered the room

Cr Wharton requested that the fence line at the Depot be cleaned up immediately. He noted the work already done at the back at the Depot.

AERODROME REPORTING OFFICER REPORT

ITEM 5.0 AERODROME REPORTING OFFICER REPORT

Nil Report

DIRECTOR OF WORKS REPORT

ITEM 6.0 DIRECTOR OF WORKS REPORT

Noted

Council commented on the line marking on the new section of Goldring Street and questioned when the planters would be ordered. Cr Wharton advised that Ergon are yet to move the power poles on that section.

The placement of the old tractors in Crawford Street was discussed and Cr Bawden advised that a former Councillor had also donated an old tractor which will be collected if still available. Cr Wharton mentioned that by placing various relics from the past around the township it would provide interest and perhaps lead to the renovation of some of the old machinery.

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Michael advised that the plans for the Lake Waterpark are being drawn up. Council will install the infrastructure.

Cr Bawden suggested that the existing pump could be utilised for the Lake Fountain and that if lighting was required a low voltage cable that goes under water could be installed.

Cr Kuhl enquired to the whereabouts of the pontoon from Matrons Bay and Michael advised that it was being repaired.

Cr Kuhl also mentioned that the solar panels on the Lake bollard lights urgently need cleaning.

The matter of the missing shower head and tap on the outdoor shower at the waterpark was discussed and Cr Kuhl suggested that a push button timer device be installed to eliminate the problem of the shower not being turned off.

Attendance

9:30am Arthur Ferguson entered the room

RURAL LAND OFFICER REPORT

ITEM 7.0 RURAL LANDS OFFICER'S REPORT

Noted

Arthur addressed the meeting with regard to the new On-Farm Biosecurity Plans for all commons and reserves and advised of the requirement for the implementation of a Council Policy regarding all stock to be dipped before going on to Council commons and reserves.

A meeting with the stakeholders using Council land will be scheduled to discuss the new On-Farm Biosecurity Plans.

Cr Kuhl advised that the new Biosecurity Plan will replace the current Pest Management Plan.

RESOLUTION 20170815.3

It was moved Cr Kuhl, seconded Cr Bawden and carried that all cattle and horses going on to Council commons and reserves must be dipped/sprayed at the owners expense and that all guidelines are adhered to.

Council requested that both Arthur and the Saleyard Contractor inspect the vendor declarations of all cattle coming into the yards to determine if they had come from a noxious weed infested area, and to ensure that those cattle do not leave the yards.

Attendance

9:52am Cr Pattel left the room

Cr Wharton discussed the Jackdaw Water Facility and requested that Council contact the landholders to complete the water agreement.

Attendance

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9:56am Cr Pattel re-entered the room

Cr Bawden mentioned that Southern Gulf would be holding their AGM in Richmond on 31 October 2017 followed by a community forum at 2:00pm.

SALEYARD CONTRACTOR REPORT

ITEM 8.0 SALEYARD CONTRACTOR REPORT

Noted

Cr Bawden discussed a new plan for sprinklers at the Saleyards. Also that the existing sprinklers need to be on more often to lay the dust.

AGISTMENT ON TOWN COMMONS REPORT

ITEM 9.0 AGISTMENT ON TOWN COMMONS REPORT

Noted

The matter of putting a new trough on the 20 Mile to gravity feed water from Wyangarie will be discussed at the scheduled meeting of agistees and other stakeholders using Council commons and reserves.

Attendance

10:13am Arthur Ferguson left the room

Meeting adjournment

RESOLUTION 20170815.4

It was moved Cr Kuhl, seconded Cr Kennedy and carried that the meeting adjourn for morning tea at 10:13 am.

Meeting resumption

RESOLUTION 20170815.5

It was moved Cr Kuhl, seconded Cr Bawden and carried that the meeting resume at 10:40 am.

Attendance

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Kennedy, Cr Pattel, Peter Bennett, Debbie Glyde, Angela Henry, Michael Wanrooy and Judy Norton.

TOWN SERVICES REPORT

ITEM 10.0 TOWN SERVICES REPORT

Noted

SAFETY AND COMPLIANCE REPORT

ITEM 11.0 SAFETY AND COMPLIANCE REPORT

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Noted

The electrical problem at the Early Childhood Centre was discussed and repairs are to be actioned immediately.

BUILDING AND TOWN PLANNING REPORT

ITEM 12.0 BUILDING AND TOWN PLANNING REPORT

Nil Report

Council discussed the reluctance of people doing building works to lodge Development/Building Applications and requested that the supply of concrete and plumbing work not be made available until such applications are received.

FINANCE AND ADMINISTRATION REPORT

ITEM 13.0 FINANCE REPORT

Noted

CHIEF EXECUTIVE OFFICER REPORT

ITEM 14.0 CEO REPORT

Peter gave an overview of upcoming projects as well as presenting an idea to the Councillors for their opinion on expanding the Caravan Park by installing two retaining walls on the bank at the rear of the park to allow for more unpowered sites. Council gave their full support to the idea.

Cr Wharton advised that the Lions Club have offered to rebuild a shade shelter currently stored at the Depot for installation over the fish scaling station that their club have donated for the use of anglers at the Lake.

Angela advised that the storage shed for Richmond Aged Care, the Heritage Display shed for Cambridge Ruins and the Skate Park Shade have been ordered.

Cr Wharton reported that he had been in discussion with Qld Rail regarding the Stop sign at the crossing on Pattel Drive. The outcome being that, in the future, the road may have to be changed to allow for a better line of sight and therefore only requiring a Give Way sign.

The matter of Councils invoice to Kronosaurus Korner for costs incurred during the recent dig was discussed and, at the request of the Kronosaurus Korner Manager, was agreed to be written off.

RESOLUTION 20170815.6

It was moved Cr Wharton, seconded Cr Pattel and carried that the two invoices raised to Kronosaurus Korner amounting to \$10,952.46 be written off.

This situation led to Council discussing the need to monitor the costs of In Kind Donations by way of allocating the dollar value to a specific job cost number in the finance system.

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Cr Wharton discussed the recent confusion of hire of the Cambridge/Woolgar rooms and requested that all future private functions be held at the Shire Hall.

The rooms can be hired to people/groups that are either invited by Council to hold a forum/session or by those affiliated with Council.

RDA REPORT

ITEM 15.0 RDA REPORT

Noted

NQSF REPORT

ITEM 16.0 NQSF REPORT

Noted

Cr Pattel discussed the dwindling support of the North Queensland Sportstar Awards due to smaller communities having no Olympic level athletes to nominate. She did say that a nomination from every Council in the category of 'Service to Sport' was requested and asked Council to consider a suitable nominee from the Richmond community.

CORRESPONDENCE AND TABLED ITEMS

ITEM 17.0 INWARDS CORRESPONDENCE

RESOLUTION 20170815.7

It was moved Cr Fox, seconded Cr Kuhl and carried that Council have no objections to the application for subdivision of Molesworth.

RESOLUTION 20170815.8

It was moved Cr Pattel, seconded Cr Bawden and carried that Council have no objections to the conversion to freehold of Artesian Downs.

POLICIES, PROCEDURES AND LOCAL LAWS

ITEM 18.0 MONTHLY REPORT

RESOLUTION 20170815.9

It was moved Cr Pattel, seconded Cr Fox and carried that Council adopt the Drug and Alcohol Policy and also the Drug and Alcohol Procedure, as presented.

Meeting adjournment

RESOLUTION 20170815.10

It was moved Cr Kuhl, seconded Cr Pattel and carried that the meeting adjourn for lunch at 12:58pm.

Meeting resumption

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RESOLUTION 20170815.11

It was moved Cr Fox, seconded Cr Pattel and carried that the meeting resume at 1:54pm.

Attendance

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Pattel, Cr Kennedy, Peter Bennett, Debbie Glyde, Angela Henry, Michael Wanrooy, and Judy Norton.

Attendance

1:56pm Cr Kuhl and Cr Bawden left the room to participate in a teleconference to explore interest in developing a proposal for a pilot project of Pest and Weed management collaboration in the Southern Gulf.

MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT

ITEM 19.0 MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT

Noted

COMMUNITY DROUGHT SUPPORT

Attendance

1:57pm Cr Kennedy declared an interest and left the room

RESOLUTION 20170815.12

It was moved Cr Fox, seconded Cr Wharton and carried that \$2,000.00 Community Drought Support funding be allocated to the Richmond Carnival Association Inc. to assist with the carting of cattle for the annual Richmond Campdraft.

Attendance

1:59pm Cr Kennedy re-entered the room

LAKE TIMELINE WALK

Council discussed the options for the Timeline Walk at the Lake and chose a selection of notable events for inclusion.

RICHMOND AGED CARE CO-ORDINATOR'S REPORT

ITEM 20.0 RICHMOND AGED CARE CO-ORDINATOR'S REPORT

Noted

Angela advised that Ann Maree would provide basic nursing to the RAC clients until another Community Health Nurse could be appointed.

She further discussed the importance of local people being trained and employed in Richmond and has made enquiries with the DON about the possibility of people undertaking certificates obtaining training at the Health Centre in some units that RAC can't deliver.

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OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT

ITEM 21.0 OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT

Noted

LIBRARIAN'S REPORT

ITEM 22.0 LIBRARIAN'S REPORT

Noted

POOL MANAGER'S REPORT

ITEM 23.0 POOL MANAGER'S REPORT

Nil Report – Pool closed

Pool opening when new caretaker appointed – September 2017

TOURISM AND MARKETING REPORT

ITEM 24.0 TOURISM AND MARKETING OFFICER'S REPORT

Noted

LAKEVIEW CARAVAN PARK MANAGER'S REPORT

ITEM 25.0 MANAGER'S REPORT

Noted

The matter of people camping at the Racecourse without paying for a site at the Caravan Park was discussed and Peter advised that the soon to be appointed Local Laws Officer will monitor the situation in the future.

GENERAL BUSINESS

ITEM 26.0 GENERAL BUSINESS

Cr Kennedy enquired about the Grid Subsidy Program and Peter advised that the matter would be discussed in the weekly works team meeting.

He also requested to view the costings accrued for Shire Roads in order to monitor the maintenance budget.

Cr Pattel asked if there was designated parking for caravans in the main street to encourage travellers not to park across the diagonal parking lines. Cr Wharton advised that the centre parking lines were already in place but may be a little hard to see.

Cr Wharton requested that the main street be swept to remove loose stones.

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Cr Kennedy asked about the speed signs at the bridges and Michael advised that 60 advisory signs were to be installed.

Information Reports

RESOLUTION 20170815.13

It was moved Cr Fox, seconded Cr Kennedy and carried that the information reports be received and noted.

Meeting closure

RESOLUTION 20170815.14

It was moved Cr Fox, seconded Cr Pattel and carried that the meeting close at 2:52pm.

Next Ordinary Meeting

19 September 2017

I hereby confirm that this is a true and correct record of the minutes of the Richmond Shire Council Ordinary Meeting Tuesday 15 August, 2017.



Mayor