

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 17 JANUARY 2017

PRESENT

Present when the Mayor Cr Wharton declared the meeting open at 8:06am.
were:

COUNCILLORS:

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Pattel and Cr Kennedy

STAFF:

Chief Executive Officer – Peter Bennett, Director of Works - Michael Wanrooy,
Minutes Secretary – Judy Norton.

PRAYER

Cr Fox read the prayer.

APOLOGIES

Nil

CONFIRMATION OF MINUTES

RESOLUTION 20170117.1

*It was moved Cr Kuhl, seconded Cr Pattel and carried that the Minutes of the
General Meeting of the Richmond Shire Council held in the Boardroom, Richmond on
Tuesday 6 December 2016 be adopted as tabled.*

ACTION ITEMS AND RESOLUTIONS

Cr Wharton suggested that the fence beside the Shire Hall be made up of 75ml posts
and gal chain instead of the original cattle rail as previously agreed upon. This will
make for easier access for tree maintenance.

Council resolved to advise Liberty Oil that Lots 5 to 12 on crown plan R26822 will be
rezoned as Commercial in the new planning scheme.

MATTERS ARISING

ITEM 1.0 MATTERS ARISING

Cr Kuhl questioned if the Workshop supervisor was on leave and who was covering
the position. Also if the report on the garbage truck had been prepared.
The DOW responded that John Skelly would provide Council with a detailed report.

Cr Wharton advised that the installation of the beach shower and pontoon have
proved very popular.

WORKS AND SERVICES



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ACTING WORKS COORDINATOR'S REPORT

ITEM 2.0 ACTING WORKS COORDINATOR'S PROGRESS REPORT

Nil Report

WATER AND SEWERAGE OFFICER REPORT

ITEM 3.0 WATER AND SEWERAGE OFFICER PROGRESS REPORT

Noted

WORKSHOP FOREMAN REPORT

ITEM 4.0 WORKSHOP REPORT

Noted

AERODROME REPORTING OFFICER REPORT

ITEM 5.0 AERODROME REPORTING OFFICER REPORT

Noted

DIRECTOR OF WORKS REPORT

ITEM 6.0 DIRECTOR OF WORKS REPORT

DOW advised that the Goldring Street upgrade will commence after preparation is completed shortly after the workforce return to work. The men will carry out works on the Croydon Road in the interim. Cr Wharton suggested that provision for power to run under the road during construction be included in the work. This initiative will allow for future Street Decorations.

Cr Kennedy queried the progress of the Flood Damage and Michael advised that Council had two years to complete the work.

Michael advised that the painter would provide colour samples for the repainting of the Kronosaurus this week.

Attendance

Cr Wharton left the room 8:33am

Cr Wharton re-entered the room 8:34am

RURAL LAND OFFICER REPORT

ITEM 7.0 RURAL LANDS OFFICER'S REPORT

Nil Report

AGISTMENT ON TOWN COMMONS REPORT



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ITEM 8.0 AGISTMENT ON TOWN COMMONS REPORT

Cr Bawden enquired if the numbers could be increased on the commons. The consensus of opinion was that agistees could once again lodge their applications with Arthur Ferguson instead of gaining permission from Council. This proviso is subject to seasonal conditions.

TOWN SERVICES REPORT

ITEM 9.0 TOWN SERVICES REPORT

Cr Wharton requested that the yard at 96 Goldring Street be mowed and whipper snipped.

Cr Pattel enquired as to who is responsible for the upkeep of the Workshop Depot grounds. Michael advised that poisoning is ongoing by the Stores assistant.

Several Councillors raised the question regarding the auction by Pickles and enquired if a catalogue was being prepared. Peter advised that the auction would be after April so that the existing office furniture could be included.

Cr Bawden enquired as to when the tractor and slasher would be purchased. Peter advised that Phillip Chappell was to have sourced three quotes for consideration.

Cr Wharton asked the room for their thoughts on the park at Carpentaria Fuels and if it should remain dry or if grass should be reintroduced. He suggested reducing the area to save water and increasing the bitumen parking area. Councillors to inspect and decide.

SAFETY AND COMPLIANCE REPORT

ITEM 10.0 SAFETY AND COMPLIANCE REPORT

Council were concerned about the discovery of a needle in the tray of a Council vehicle and requested that sharps containers be placed in all public amenities.

In reference to the crossing of flood waters Council requested the CEO to discuss Councils Policy at the back to work meeting on Monday 23 January, 2017.

BUILDING AND TOWN PLANNING REPORT

ITEM 11.0 BUILDING AND TOWN PLANNING REPORT

RESOLUTION 20170117.2

It was moved Cr Fox, seconded Cr Kuhl and carried that the application for building work of a new steel framed shed on land described as Lot 62 RT 120, 29-31 Goldring Street, Richmond, be approved.

Council also discussed the enquiry received for the construction of a shed made up of containers covered with a roof. The consensus was that provided the structure was suitably anchored it would be acceptable.



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FINANCE AND ADMINISTRATION REPORT

ITEM 12.0 FINANCE REPORT

Cr Fox enquired as to the progress with the QTC Loan for 5.5 million and the grant for 1.5 million. Peter advised that after the completion of the credit review he and Debbie have scheduled for Monday the loan will be approved. He is also confident that the grant monies will be paid. He advised that Council have been using their reserves to pay creditors to date.

CHIEF EXECUTIVE OFFICER REPORT

ITEM 13.0 CEO REPORT

RESOLUTION 20170117.3

It was moved Cr Fox, seconded Cr Kuhl and carried that Council enter closed session according to section 275 1 (h) of the Local Government Regulation 2012 to discuss the Confidential Report.

96 Goldring Street

Council has received an expression of interest to purchase the dwelling at 96 Goldring Street with the intention to relocate to a vacant lot in Hillier Street.

Sale for Rate Arrears 67 Simpson Street

The following proposal for the rates on the above property have been received:-
One years rates paid in lump sum when the tax cheque comes in approx 2 weeks and the payments that are currently being made will be continued until such a time as we can sell a vintage car. Upon the sale of said car, \$3,600.00 will be paid and any further rates will continue at a weekly instalment.
All this is subject to written confirmation from Richmond Shire Council that the sale of 67 Simpson Street will not go ahead as of 3rd February as proposed by council.

RESOLUTION 20170117.4

It was moved Cr Kuhl, seconded Cr Fox and carried that council exit closed session according to section 275 1 (h) of the Local Government Regulation 2012 to discuss the Confidential Report.

RESOLUTION 20170117.5

It was moved Cr Kuhl, seconded Cr Fox and carried that the offer of \$1,000.00 be accepted for the removal of the dwelling located at 96 Goldring Street.

RESOLUTION 20170117.6

It was moved Cr Kuhl, seconded Cr Fox and carried that Council approve the written request by the registered owner that the advertised sale of 67 Simpson Street be put on hold subject to conditions.

Attendance

Cr Pattel left the room at 9:24am
Cr Pattel re-entered the room at 9:25am



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Peter gave an overview on several other properties that have been in arrears in excess of three years and would be due for sale this year if the debt hasn't been cleared.

Cr Wharton discussed the state of the shed at 61 Simpson Street and suggested that a Show Cause Notice be forwarded to the registered owner.

Cr Wharton also discussed the purchase of Lot 801 RT116 for future development.

Attendance

Cr Bawden left the room at 9:49am

Cr Bawden re-entered the room at 9:50am

Attendance

Jodie Fox entered the room at 9:50am

Jodie presented the new websites for Kronosaurus Korner, Lakeview Caravan Park and Council. It was decided that Angela Henry would continue to manage Councils website and source and monitor the content. Training will be provided in the near future.

Attendance

Peter Bennett left the room at 9:55am

Peter Bennett re-entered the room at 10:00am

Attendance

Jodie Fox left the room at 10:12am.

Meeting adjournment

RESOLUTION 20170117.7

It was moved Cr Kuhl, seconded Cr Pattel and carried that the meeting adjourn for morning tea at 10:12am.

Meeting resumption

RESOLUTION 20170117.8

It was moved Cr Kuhl, seconded Cr Kennedy and carried that the meeting resume at 10:34am.

Attendance

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Pattel, Cr Kennedy, Peter Bennett, Michael Wanrooy and Judy Norton.

CORRESPONDENCE AND TABLED ITEMS

ITEM 14.0 INWARDS CORRESPONDENCE

Item 14.1 Renewal of Special Lease 23/50336 – Author Natural Resources and Mines

RESOLUTION 20170117.9



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It was moved Cr Kuhl, seconded Cr Fox and carried that Council has nil objection to the renewal of Special Lease 23/50336.

Item 14.2 Late Tabled Correspondence – Author Patricia Woodgate

The Lakeview Caravan Park managers Patricia Woodgate and John Squirrell have advised that they cannot complete their contract due to personal reasons and wish to finish at the end of March 2017.

POLICIES, PROCEDURES AND LOCAL LAWS

ITEM 15.0 MONTHLY REPORT

Item 15.1 Debt Collection Policy annual review

RESOLUTION 20170117.10

It was moved Cr Pattel, seconded Cr Kuhl and carried that the Debt Collection Policy be reviewed and adopted.

MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT

ITEM 16.0 MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT

SOUTHERN GULF CATCHMENTS - SARUS CRANE AWARD

Council had three worthy nominees who have made a significant contribution to sustainable natural resource management and the environment in the Richmond Shire to be considered. The successful nominee will be presented with the award at the Australia Day Morning Tea celebration.

RESOLUTION 20170117.11

It was moved Cr Bawden, seconded Cr Kuhl and carried that the award be presented to the successful nominee at the Australia Day Morning Tea.

REQUEST FOR DONATION

RESOLUTION 20170117.12

It was moved Cr Pattel, seconded Cr Fox and carried that Council sponsor the Hughenden Country Music Festival local talent category with the amount of \$300.00.

BUY LOCAL CAMPAIGN

Council discussed the possibility of running the Buy Local Campaign again from June to December. A meeting with interested local businesses will be scheduled to gain their commitment and determine the best way forward.

COMMUNITY DROUGHT SUPPORT 2017

Council decided to discuss how to allocate the funds at the February ordinary meeting. Several different options will be considered for disbursement of the funds.



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LASTING LEGACIES – WALL OF REMEMBRANCE FUNDING

Council approved the design of the Wall of Remembrance presented and nominated Cr Fox and Angela Henry to oversee the project.

2017 CHRISTMAS STREET DECORATIONS

Suggestions to upgrade the Christmas Decorations and as to where they can be mounted were discussed. Council agreed to source an assortment of designs to consider. Angela advised that the decorations and a large Christmas Tree for the main street could be purchased from the 2017 Drought Funding as it is an eligible expense.

Another suggestion was that solar powered fairy lights on the shaded car parks would further enhance the main street.

RADF

RESOLUTION 20170117.13

It was moved Cr Kuhl, seconded Cr Fox and carried that Council approve the RADF application from Narelle Lewis to provide a series of monthly art projects to engage senior citizens.

TOURISM AND MARKETING REPORT

ITEM 17.0 TOURISM AND MARKETING OFFICER'S REPORT

Cr Wharton advised that the funding from Mitez for the new Tourism Routes has been approved.

POOL MANAGER'S REPORT

ITEM 18.0 POOL MANAGER'S REPORT

Michael advised that a handrail would be installed on the stairs from the upper to the lower level at the Pool.

Cr Wharton suggested that trees be planted on the Carter Street footpath for shade. They are to be evergreens with a non-invasive root system.

OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT

ITEM 19.0 OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT

Nil Report

LIBRARIAN'S REPORT

ITEM 20.0 LIBRARIAN'S REPORT

Nil Report



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RICHMOND AGED CARE CO-ORDINATOR'S REPORT

ITEM 21.0 RICHMOND AGED CARE CO-ORDINATOR'S REPORT

Cr Wharton advised that he and Angela would be meeting with Tony Mooney and Dr Peter Bristow in Townsville to discuss issues with Qld Health.

Council agreed that the Christmas Lunch should be held at the Ammonite Inn again in 2017 owing to the success and enjoyment of last years function.

LAKEVIEW CARAVAN PARK MANAGER'S REPORT

ITEM 22.0 MANAGER'S REPORT

Council commented on the wonderful job that Patricia and John have done at the park and it is a shame to see them go.

GENERAL BUSINESS

ITEM 23.0 GENERAL BUSINESS

Cr Wharton discussed the weed in the lake and requested opinions from the floor as to a solution. Peter advised that a twice yearly spraying program was in place but a more permanent remedy would be beneficial. Cr Wharton suggested that the lake be drained 3-4 meters and geo-fabric with sand on top could be a solution. DOW to obtain costings and MFA to include in Budget. The project would take place in late January or early February 2018.

Cr Kuhl suggested that the new Caravan Park managers may be interested in purchasing, for hire, a range of water sports equipment for additional income.

Cr Pattel enquired if Richmond should nominate to host the OQTA Awards in November to promote our community. Cr Fox mentioned that the Annual Ladies Day Races were being held on 28 October this year and if the two events could coincide it would make for a very enjoyable weekend. Council agreed to nominate. Cr Pattel also mentioned the overgrown gardens and requested that Town Services maintain the poisoning program to keep the weeds at bay. Cr Pattel advised that she had fielded a query as to who restocks the Lake. Cr Bawden advised that the Fish-stocking Association had in the past but it was hard to source the fish. Council suggested that the Fish-stocking Association apply for Drought Funding to procure more fish stock. Cr Pattel raised concerns about the timber decking on the jetty at Lake Fred Tritton and suggested that it be replaced.

Cr Wharton mentioned that local businesses should be included in accessing Drought Funding but stated that it was a State Government issue. He is happy to be involved in discussions regarding same.

Cr Kennedy asked if the Lilyvale grid had been removed. Also if the construction of the new yard beside the loading ramp at the Saleyards is going ahead. He queried the progress at the cemetery and was advised that Caleb would recommence work at the end of January.



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Cr Fox suggested that Council host a Meet and Greet at the end of February, 2017 to welcome the new Doctor, Director of Nursing, Teachers and other new residents to Richmond. Cr Fox has also noticed the need for a small refrigerator at the Airport Terminal for engineers, trainers and alike who use the facility as a base whilst in Richmond.

Cr Bawden requested that the last 5klm of road in Bluebush Swamp be laid with gravel. MFA to include in Budget for completion after June.

Cr Wharton advised that he has been invited by RDA to give a presentation on O'Connell Creek in Townsville next week. He mentioned that the water licence application for O'Connell Creek is yet to be approved. Cr Wharton also reiterated to Council of the urgency to construct one or two yards to hold at least two thousand head of cattle at the Saleyards to service the live export trade. He stated that Richmond is the ideal location for this venture with more and more local graziers growing sorghum to supply the stock. Money has been allocated in the Budget so the work can go to tender.

Cr Kuhl questioned how long abandoned cars can be left roadside. Michael advised that if it was a Police matter the vehicle could not be removed until a clearance was issued. It would then be up to Main Roads RMPC to handle.

Attendance

Cr Bawden left the room at 12:11pm

Cr Bawden re-entered the room at 12:12pm

Cr Kuhl discussed the opportunity of serving on the RDA Committee as the representative for Richmond Shire and indicated that she may be interested in the role.

RESOLUTION 20170117.14

It was moved Cr Fox, seconded Cr Pattel and carried that Cr Kuhl be nominated to serve on the RDA Committee.

Information Reports

RESOLUTION 20170117.15

It was moved Cr Kuhl, seconded Cr Fox and carried that the information reports be received and noted.

Meeting closure

RESOLUTION 20170117.16

It was moved Cr Fox, seconded Cr Kuhl and carried that the meeting close at 12:17pm.

Next Ordinary Meeting

21 February 2017

I hereby confirm that this is a true and correct record of the minutes of the Richmond Shire Council Ordinary Meeting Tuesday 17 January, 2017.



Mayor