

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 16 MAY 2017

PRESENT

Present when the Mayor Cr Wharton declared the meeting open at 8:07am
were:

COUNCILLORS:

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Pattel and Cr Kennedy

STAFF:

Chief Executive Officer – Peter Bennett, Manager of Finance and
Administration - Deborah Glyde, Manager of Communities – Angela Henry,
Director Of Works – Michael Wanrooy and Minutes Secretary – Judy Norton.

PRAYER

Cr Pattel read the prayer.

APOLOGIES

Nil

CONFIRMATION OF MINUTES

RESOLUTION 20170516.1

*It was moved Cr Kuhl, seconded Cr Kennedy and carried that the Minutes of the
General Meeting of the Richmond Shire Council held in the Boardroom, Richmond on
Tuesday 18 April 2017 be adopted as tabled.*

ACTION ITEMS AND RESOLUTIONS

\$10 Blocks

Council decided that the \$10 Block development will be held over until the 2017/2018
financial year due to time restraints with the connection of services.

Pest Management Plan

Cr Wharton advised that the neighbouring shires have engaged a consultant to
update their Pest Management Plans and suggested that a quote be sought for
Richmond's expired plan. Cr Kuhl to follow up.

MATTERS ARISING

ITEM 1.0 MATTERS ARISING

Cr Wharton congratulated the organizers and volunteers for the success of the Anzac
Day Commemoration. As a spectator for the first time he commented that he
would like to see Bill Needham elevated on the hill when playing the bugle.
Cr Kuhl requested the provision of more shade to keep the crowd centralised.
Cr Pattel advised that the Swim Club had two shelters that they would lend.

WORKS AND SERVICES



CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 16 MAY 2017

WORKS COORDINATOR'S REPORT

ITEM 2.0 WORKS COORDINATOR'S PROGRESS REPORT

Noted

Cr Wharton discussed the recent road run and commented on the need for urgent works. He further stated that a works program must be implemented and adhered to. Other topics discussed were making the clean-up of the dump on Mondays and Fridays a priority and the training of grader operators. Cr Kuhl commented that because of the heavy works program this year that next year could be the time to catch up, consolidate and finish projects.

WATER AND SEWERAGE OFFICER REPORT

ITEM 3.0 WATER AND SEWERAGE OFFICER PROGRESS REPORT

Noted

Cr Pattel questioned why a strong smell of sewage can be smelt over the town on some occasions. Cr Wharton advised that no odour emanates from the ponds and the smell is probably coming from breather pipes in certain locations around town which may need to be lifted.

WORKSHOP FOREMAN REPORT

ITEM 4.0 WORKSHOP REPORT

Noted

Council made mention of the changed format of the Workshop Report lodged by the relieving workshop foreman and requested that all future reports follow the same composition.

AERODROME REPORTING OFFICER REPORT

ITEM 5.0 AERODROME REPORTING OFFICER REPORT

Noted

DIRECTOR OF WORKS REPORT

ITEM 6.0 DIRECTOR OF WORKS REPORT

Noted

Michael advised that Main Roads have approved more work on the Flinders Highway and the Winton Road.

Attendance



CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 16 MAY 2017

Angela Henry left the room at 09:08am.

RURAL LAND OFFICER REPORT

ITEM 7.0 RURAL LANDS OFFICER'S REPORT

Noted

Cr Wharton requested that the Googlum Bore be repaired and questioned if the tenders for the new yards had closed. He also discussed the tanks erected by Harold McMillan and was advised by the CEO that a Stock Routes Water Facility Agreement for Jackdaw was lodged in December 2015. Cr Kuhl requested that an audit of water agreements be prepared.

Attendance

Angela Henry re-entered the room at 09:09am

AGISTMENT ON TOWN COMMONS REPORT

ITEM 8.0 AGISTMENT ON TOWN COMMONS REPORT

Noted

TOWN SERVICES REPORT

ITEM 9.0 TOWN SERVICES REPORT

Noted

Cr Wharton requested that the pots at the new building be removed from the cement areas and placed on the lawn because the water will stain the cement.

SAFETY AND COMPLIANCE REPORT

ITEM 10.0 SAFETY AND COMPLIANCE REPORT

Noted

Annual Safety Report


RESOLUTION 20170516.2

It was moved Cr Kuhl, seconded Cr Pattel and carried that Council approve the Annual Safety Report as an audit requirement.

BUILDING AND TOWN PLANNING REPORT

ITEM 11.0 BUILDING AND TOWN PLANNING REPORT

Dilapidated Shed – 60 Simpson Street



CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 16 MAY 2017

RESOLUTION 20170516.3

It was moved Cr Kuhl, seconded Cr Fox and carried that Council enter the land described as Lot 25 on RT 120 and demolish the dilapidated shed as per Enforcement Notice 2016-02. The subsequent costs relating to the work will then be a charge on the land in the rating system.

FINANCE AND ADMINISTRATION REPORT

ITEM 12.0 FINANCE REPORT

Debbie advised Council of the fact that Suncorp had made it very difficult for us to have the funds held in a fixed term deposit released and suggested that Council have no further dealings with that institution, also that Council is in receipt of the loan funds from QTC.

12.1

Uniform Policy – Employee request for increase in work boot issue

Extract from Richmond Shire Council - Certified Agreement 2012-2013

3.4.5 Safety boots

Council will reimburse the cost of safety boots up to the amount of \$200.00 per annum inclusive of GST, upon the production of a purchase receipt, showing the name of the supplier, ABN, and total cost (including GST) to the employee.

RESOLUTION 20170516.4

It was moved Cr Kuhl, seconded Cr Fox and carried that the safety boot allowance remain as per the current certified agreement noting that should the employee pay less than \$200.00 for each pair of boots the remaining balance can be claimed toward the cost of additional boots each financial year.

12.2

Bad Debts Write Off – Debtors invoice for plumbing services

RESOLUTION 20170516.5

It was moved Cr Kuhl, seconded Cr Kennedy and carried that Council endorse the writing off of \$161.50 for plumbing service costs incurred by Taki Sparrow.

CHIEF EXECUTIVE OFFICER REPORT

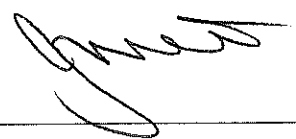
ITEM 13.0 CEO REPORT

Building Our Regions program

RESOLUTION 20170516.6

It was moved Cr Kuhl, seconded Cr Fox and carried that Council support the application made to the Building Our Regions program for the upgrade of the Lakeview Caravan Park. Council to contribute \$300,000.00 to the project plus contingencies to the value of \$90,000.00. Council also commits to funding any future maintenance of the additions being sought.

CORRESPONDENCE AND TABLED ITEMS



CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 16 MAY 2017

ITEM 14.0 INWARDS CORRESPONDENCE

14.1 Landcare Project - From Charlotte Blakey

Council discussed the proposal from Landcare Australia for Council to act as Project Host for the Flinders EcoWalk. The Richmond project will comprise a series of walking tracks that will lead from the lake along the north and south reaches of the River.

The general consensus was that as some of the proposed walk would be on private property the project may not be viable. An alternate idea was the planting of a grove of gum trees between the rear of the caravan park and the golf course.

14.2 Application to subdivide – From Department of Natural Resources and Mines

RESOLUTION 20170516.7

It was moved Cr Kuhl, seconded Cr Fox and carried that Council approve the application to subdivide grazing homestead perpetual lease 23/16612 Lot 4 on DU33 to be subdivided from Lot 6 on YP19 & Lot 6 on YP26.

POLICIES, PROCEDURES AND LOCAL LAWS

ITEM 15.0 MONTHLY REPORT

Acceptable Requests Policy

RESOLUTION 20170516.8

It was moved Cr Fox, seconded Cr Kuhl and carried Council approves the Acceptable Requests Policy, to be reviewed again in 2018.

Social Media Policy

RESOLUTION 20170516.9

It was moved Cr Kuhl, seconded Cr Fox and carried Council approves the Social Media Policy, to be reviewed again in 2018.

MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT

ITEM 16.0 MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT

Community Drought Support 2017

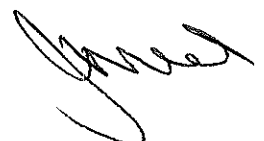
Three late requests for Community Drought Support 2017 were tabled.

09:47am Cr Pattel declared an interest and left the room.

09:50am Cr Wharton declared an interest and left the room.

Natalie Maxwell requested \$2,500.00 to go towards the costs associated with running a Cutting Clinic and Show.

Richmond Junior Rugby League requested funds to go towards the cost of hiring an Ambulance for the Great Western Games rugby league event.



CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 16 MAY 2017

Richmond Amateur Swimming Club requested funds to assist with costs associated with running their annual inter-club meet.

Cr Pattel re-entered the room at 09:54am.

RESOLUTION 20170516.10

It was moved Cr Fox, seconded Cr Kuhl and carried that Council allocate \$2,500.00 for the Cutting Clinic and Show, \$2,000.00 for the Junior League Ambulance hire and \$2,000.00 for the Swim Club inter-club meet, from the community drought support funding.

Community Small Grants Program

One late application for Community Small Grants Program was tabled.

Councillors Kuhl, Pattel and Fox declared that they were current committee members of the club lodging the application.

Richmond Dirt Bike Club Inc. requested \$1,200.00 to help cover the cost of Ambulance hire for the two days of the 2017 Richmond River Run.

Cr Wharton re-entered the room at 09:58am.

RESOLUTION 20170516.11

It was moved Cr Kennedy, seconded Cr Fox and carried that Council allocate \$1,200.00 to the Richmond Dirt Bike Club for the 2017 Richmond River Run from the Community Small Grants Program.

Conversion of Works Department into Library

Angela tabled the plans for the conversion of the current Works Department building into the Library. Council approved for the work to commence under the Building Better Qld funding program.

Conversion of Library into Gym

Angela tabled the plans for the conversion of the current Library into a Gym. Council discussed the associated costs and decided that the initial allocation was surfeit to requirement and directed the CEO to gain approval to split the amount granted to a partial refurbishment of the old Library, widening of the Lake path and using the surplus on the renovation of the new Library.

Meeting adjournment

RESOLUTION 20170516.12

It was moved Cr Kuhl, seconded Cr Fox and carried that the meeting adjourn for morning tea at 10:10am.

During Morning Tea a Citizenship Ceremony was held for Michelle Anstis.

Meeting resumption

RESOLUTION 20170516.13



CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 16 MAY 2017

It was moved Cr Pattel, seconded Cr Kennedy and carried that the meeting resume at 10:35am.

Attendance

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Pattel, Cr Kennedy, Peter Bennett, Debbie Glyde, Angela Henry, Michael Wanrooy and Judy Norton.

RICHMOND AGED CARE CO-ORDINATOR'S REPORT

ITEM 17.0 RICHMOND AGED CARE CO-ORDINATOR'S REPORT

Angela reported on the new aged care services. She explained that My Aged Care assign the work to Richmond Aged Care and the Department of Human Services pay the costs. Unfortunately, due to a failure in the system, a client has been affected. The matter is being rectified.

OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT

ITEM 18.0 OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT

Nil

LIBRARIAN'S REPORT

ITEM 19.0 LIBRARIAN'S REPORT

Noted

POOL MANAGER'S REPORT

ITEM 20.0 POOL MANAGER'S REPORT

Noted

Council have been made aware that the people providing relief at the Swimming Pool may not be suitably qualified for the role. CEO to follow up.

TOURISM AND MARKETING REPORT

ITEM 21.0 TOURISM AND MARKETING OFFICER'S REPORT

Noted

LAKEVIEW CARAVAN PARK MANAGER'S REPORT

ITEM 22.0 MANAGER'S REPORT

Noted

Council discussed the replacement of the toilets and directed the DOW to arrange the work with the plumbers.



CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 16 MAY 2017

GENERAL BUSINESS

ITEM 23.0 GENERAL BUSINESS

CEO – Late Correspondence

From Mark, Pam, Clem and Sarah Suhr from 'Solway' regarding agistment.

Council response was in the affirmative provided that the applicants fit the criteria of the Agistment Policy.

CEO – Late Correspondence

From Robena and Neil Entriken, 'Pioneer Motel' regarding cleaning of the motels air conditioning units after the dust generated by the recent road-works.

Council response was in the negative citing the fact that all of the surrounding residents were experiencing the same conditions and that these inconveniences were to be expected whilst major road-works were under construction. Michael advised that two new driveways on Larsen Street had been installed to the properties as well as footpath improvements.

Cr Wharton – Late Correspondence

From Michelle Johnson regarding Richmond and Lyme Regis becoming sister cities

During my time in Lyme Regis, I was contacted by Mark Green (Deputy Town Clerk for Lyme Regis Town Council), and met with him and Cr Cheryl Reynolds (she has the tourism portfolio amongst other areas). They were very keen to twin with Richmond, and mentioned that it would be a matter of communication between the two councils. The letter from John Wharton, will be tabled at the Lyme Regis Council meeting (held later this month). They both believe it will be very well accepted, and look forward to furthering the relationship between Lyme Regis and Richmond.

Cr Wharton – Road Sign on Kynuna Road

CEO to arrange a 1mt x 1mt sign 'RICHMOND UNSEALED ROAD ?? KLMS'

Cr Wharton – Letter of Support to the Daycare Committee to honour the lease extension on a five year rotation.

Cr Wharton – Late Correspondence

From LIAF Beef Sense Next Gen request for support

Council response was in the affirmative for Council contributions including supply of venues and supporting learning sessions at NextGen events with particular focus on regional issues and exploring industry/community leadership opportunities. In-kind support for participating Councils will total \$23,000 comprising twenty-one man days and venue hire contribution.

Attendance

Angela Henry left the room at 11:13am

Cr Fox – Animal Inspection Program

CEO to follow up



CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 16 MAY 2017

Cr Wharton reminded the Councillors of the visit from the Grants Commission on Wednesday 24 May 2017.

Cr Wharton invited the Councillors to accompany him on a road run Winton Road to Myuna after the close of business.

Information Reports

RESOLUTION 20170516.14

It was moved Cr Kuhl, seconded Cr Fox and carried that the information reports be received and noted.

Meeting closure

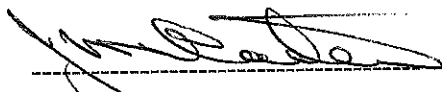
RESOLUTION 20170516.15

It was moved Cr Kuhl, seconded Cr Pattel and carried that the meeting close at 11:21am.

Next Ordinary Meeting

20 June 2017

I hereby confirm that this is a true and correct record of the minutes of the Richmond Shire Council Ordinary Meeting Tuesday 16 May, 2017.



Mayor