

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 18 SEPTEMBER 2018

PRESENT

Present when the Mayor Cr Wharton declared the meeting open at 8:03am
were:

COUNCILLORS:

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Pattel and Cr Kennedy

STAFF:

Chief Executive Officer – Peter Bennett, Manager of Finance and
Administration – Debbie Glyde, Manager of Communities - Angela Henry,
Director of Works – Michael Wanrooy and Minutes Secretary – Judy Norton.

PRAYER

Cr Pattel read the prayer.

APOLOGIES

Nil

CONFIRMATION OF MINUTES

RESOLUTION 20180918.1

It was moved Cr Kuhl, seconded Cr Fox and carried that the Minutes of the General Meeting of the Richmond Shire Council held in the Boardroom, Richmond on Tuesday 28 August 2018 be adopted as tabled.

ACTION ITEMS AND RESOLUTIONS

Council discussed the fencing of the area around the Lake Playground/Waterpark. Several ideas such as moving the poles further out, installing 'No Entry' signs, placing moonrocks as a barrier, group plantings and establishing a new parking area opposite the Roadhouse were mentioned. All agreed that the area should remain welcoming and enticing for people to stop and spend some time.

MATTERS ARISING

ITEM 1.0 MATTERS ARISING

WORKS AND SERVICES

WORKS COORDINATORS REPORT

ITEM 2.0 WORKS COORDINATORS PROGRESS REPORT

Noted

WATER AND SEWERAGE OFFICER REPORT

ITEM 3.0 WATER AND SEWERAGE OFFICER PROGRESS REPORT

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Noted

Council agreed that the water bubbler at the Pool should be moved to an accessible shaded area.

WORKSHOP FOREMAN REPORT

ITEM 4.0 WORKSHOP REPORT

Noted

AERODROME REPORTING OFFICER REPORT

ITEM 5.0 AERODROME REPORTING OFFICER REPORT

Noted

The DOW advised that the airport line marking was scheduled for the weekend. Council questioned if the Fod Boss was being used to sweep the runway and the DOW advised that it isn't effective on uneven surfaces.

Debbie advised that due to a change in regulations Council is now able to distribute ASICs. The necessary documents for Aviation Australia to set up an account are to be completed by the CEO.

Cr Kennedy offered to attend the REX meeting on Wednesday 19 September, 2018.

DIRECTOR OF WORKS REPORT

ITEM 6.0 DIRECTOR OF WORKS REPORT

Noted

Cr Wharton mentioned that there are a lot of bitumen roads breaking up around town and need repair with the jet patcher. Saleyard Road and Cramb Street in particular.

The DOW advised that some of the workforce are currently undertaking Traffic Control training.

Council requested that the DOW confirm with QRA that Richmond can move forward with the flood damage and to arrange contractors to commence work.

RURAL LAND OFFICERS REPORT

ITEM 7.0 RURAL LANDS OFFICERS REPORT

Noted

Cr Kuhl questioned the closure of the Stock Routes.

The Rural Lands officer advised that the stock routes are closed due to the dry conditions – little to no feed and when it comes to watering stock the waters are few and far between requiring owners to get their own source of water.

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SALEYARD CONTRACTORS REPORT

ITEM 8.0 SALEYARD CONTRACTORS REPORT

Nil Report

AGISTMENT ON TOWN COMMONS REPORT

ITEM 9.0 AGISTMENT ON TOWN COMMONS REPORT

Noted

LOCAL LAWS OFFICERS REPORT

ITEM 10.0 LOCAL LAWS OFFICERS REPORT

Noted

Attendance

The new Local Laws officer, Dean Pollock, entered the room at 9:13am.

Cr Wharton welcomed Dean and introduced him to the Councillors.

RESOLUTION 20180918.2

It was moved Cr Kuhl, seconded Cr Fox and carried that the Local Laws officer attend the Richmond State School to conduct an education program on animal ownership and welfare.

Attendance

Dean Pollock left the room at 9:27am.

Change in order of business to discuss revised report in Late Agenda Items.

TOWN SERVICES REPORT

ITEM 11.0 TOWN SERVICES REPORT

Noted

Council agreed that some of the potted plants at the Shire Office entrance should be relocated to the Shire Hall.

The response to the question regarding the trees overhanging the fence at the State School was that Council is responsible for the footpath maintenance and the trees should not be trimmed.

Council mentioned that the cleaning of some of the town gutters was being overlooked.

The ongoing damage to trees and infrastructure by the huge bird population was discussed and several remedies were suggested.

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Council suggested that the Town Services staff are trained in the maintenance of the playing surface and watering system when the upgrade to the oval is being executed.

Cr Wharton suggested that a travelling irrigator may be a more efficient way of watering the oval.

Order of business resumed.

SAFETY AND COMPLIANCE REPORT

ITEM 12.0 SAFETY AND COMPLIANCE REPORT

Noted

BUILDING AND TOWN PLANNING REPORT

ITEM 13.0 BUILDING AND TOWN PLANNING REPORT

Nil Report

Meeting adjournment

RESOLUTION 20180918.3

It was moved Cr Kuhl, seconded Cr Kennedy and carried that the meeting adjourn for morning tea at 10:00am.

Meeting resumption

RESOLUTION 20180918.4

It was moved Cr Fox, seconded Cr Pattel and carried that the meeting resume at 10:22am.

Attendance

Cr Kuhl, Cr Bawden, Cr Fox, Cr Pattel, Cr Kennedy, Peter Bennett, Debbie Glyde, Angela Henry, Michael Wanrooy and Judy Norton.

Cr Kuhl took the chair in the absence of Cr Wharton who left the meeting to attend a teleconference.

FINANCE AND ADMINISTRATION REPORT

ITEM 14.0 FINANCE REPORT

Noted

Change in order of business to discuss Late Confidential Financial Report.

Attendance

Cr Wharton re-entered the room at 10:39am.



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RESOLUTION 20180918.5

It was moved Cr Fox, seconded Cr Kennedy and carried that Council enter closed session according to section 275 (1) (h) of the Local Government Regulation 2012 to discuss the Confidential Report.

RESOLUTION 20180918.6

It was moved Cr Fox, seconded Cr Bawden and carried that council exit closed session according to section 275 (1) (h) of the Local Government Regulation 2012 to discuss the Confidential Report.

Council discussed the draft closing report from the Queensland Audit Office.

Order of business resumed.

Attendance

Cr Wharton left the room at 10:46am.

Attendance

Cr Wharton re-entered the room at 10:47am.

Cr Kuhl vacated the chair.

CHIEF EXECUTIVE OFFICER'S REPORT

ITEM 15.0 CEO REPORT

Noted

Cr Wharton reported on the proposal to launch NWQROC's Federal Election Strategy campaign in Brisbane on 22-23 November, 2018.

It is then proposed that following the launch in Brisbane the Mayors travel to Canberra to handover the strategy in person to the Government, Opposition and relevant Crossbench members.

This will be an excellent opportunity to influence pre-election policy development and to meet senior Ministers and Shadow Ministers, potentially the Prime Minister and Opposition Leader.

Item 15.1 Confidential Report-Outstanding Rates

Cr Fox declared an interest and left the room at 11:03am.

RESOLUTION 20180918.7

It was moved Cr Kuhl, seconded Cr Kennedy and carried that Council enter closed session according to section 275 (1) (b)(h)(f) of the Local Government Regulation 2012 to discuss the Confidential Report.

Cr Fox re-entered the room at 11:11am.

Item 15.2 EBA Negotiations

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Attendance

Debbie Glyde, Angela Henry, Michael Wanrooy, and Judy Norton left the room at 11:11am.

RESOLUTION 20180918.8

It was moved Cr Kuhl, seconded Cr Fox and carried that council exit closed session according to section 275 (1) (b)(h)(f) of the Local Government Regulation 2012 to discuss the Confidential Report.

Meeting adjournment

RESOLUTION 20180918.9

It was moved Cr Pattel, seconded Cr Kennedy and carried that the meeting adjourn for lunch at 1:03pm.

Meeting resumption

RESOLUTION 20180918.10

It was moved Cr Bawden, seconded Cr Kuhl and carried that the meeting resume at 1:57pm.

Attendance

Cr Wharton, Cr Kuhl, Cr Bawden, Cr Fox, Cr Pattel, Cr Kennedy, Angela Henry and Peter Bennett.

Change in order of business for deputation - NQSF & NQPHN Joint Venture project

Stephen Farrell and Judah Morris gave a presentation about the joint venture being undertaken by the North Queensland Sport Foundation and North Queensland Primary Health Network to collect data from our LGA members and the community regarding past, present & planned community health and wellbeing programs. Their objective is to identify the resources and needs required to deliver coordinated and sustainable programs in our communities.

Order of business resumed.

Attendance

Angela Henry left the room at 2:50pm.

RESOLUTION 20180918.11

It was moved Cr Kuhl, seconded Cr Fox and carried that Council re-enter closed session according to section 275 (1) (b)(h)(f) of the Local Government Regulation 2012 to continue to discuss the Confidential Report.

Item 18.3 Tertiary Bursary

Attendance

Cr Pattel declared an interest and left the room at 2:55pm.



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RESOLUTION 20180918.12

It was moved Cr Kuhl, seconded Cr Fox and carried that council exit closed session according to section 275 (1) (b)(h)(f) of the Local Government Regulation 2012 to discuss the Confidential Report.

Attendance

Cr Pattel, Debbie Glyde, Angela Henry, Michael Wanrooy, and Judy Norton re-entered the room at 2:59pm.

RESOLUTION 20180918.13

It was moved Cr Kennedy, seconded Cr Kuhl and carried that Council follow due process to acquire Lots 409-410 M5593, Lots 305-306 M5592 and Lots 301-303 M5592 for overdue rates under Section 149 of the Local Government Regulation 2012.

RESOLUTION 20180918.14

It was moved Cr Pattel, seconded Cr Kuhl and carried that Council follow due process to sell Lot 1 RP720613, Lot 2 RP718620, Lot 54 RT120, Lot 63 RT120, Lot 61 RT120, Lots 5-7 RP700613, Lot 17 RT121 and Lot2 RP 700620 for overdue rates under Section 149 of the Local Government Regulation 2012.

RESOLUTION 20180918.15

It was moved Cr Fox, seconded Cr Kuhl and carried that Council approve the application from Lexie Pattel for the tertiary bursary.

REGIONAL DEVELOPMENT AUSTRALIA BOARD MEMBERS REPORT

ITEM 16.0 RDA REPORT

Nil Report – no meetings attended

CONTRACT ENVIRONMENTAL HEALTH OFFICERS REPORT

ITEM 17.0 ENVIRONMENTAL HEALTH OFFICERS REPORT

Nil Report

Change in Order of business to discuss Late Items Agenda.

CORRESPONDENCE AND TABLED ITEMS

ITEM 18.0 INWARDS CORRESPONDENCE

Item 18.1 Grid Replacement Application

Noted

Item 18.2 Expression of Interest

Cr Fox declared an interest and left the room at 3:02pm.

Council agreed to allow the applicant to remove the stockpiled rubble/bitumen to build an access road and for surface dust control.

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Council declined the offer to purchase the poly matting but if it has not been put to good use by the end of June 2019 it will be offered for sale by tender.

Attendance

Cr Wharton left the room at 3:08pm.

Attendance

Cr Wharton re-entered the room at 3:09pm.

Attendance

Cr Fox re-entered the room at 3:09pm.

POLICIES, PROCEDURES AND LOCAL LAWS

ITEM 19.0 MONTHLY REPORT

Council reviewed the following new policy.

RESOLUTION 20180918.16

It was moved Cr Kuhl, seconded Cr Fox and carried that Council adopt the Domestic and Family Violence Employee Support Policy as presented.

MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT

ITEM 20.0 MANAGER COMMUNITY DEVELOPMENT AND SERVICES REPORT

Noted

Council discussed the popularity of the newly opened Community Gym which has attracted sixty-six memberships to date. More prominent signage is to be arranged.

RESOLUTION 20180918.17

It was moved Cr Kennedy, seconded Cr Kuhl and carried that a casual membership fee for itinerant workers be set at \$35.00/month plus the joining fee of \$20.00.

RICHMOND AGED CARE CO-ORDINATOR'S REPORT

ITEM 21.0 RICHMOND AGED CARE CO-ORDINATOR'S REPORT

Noted

OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT

ITEM 22.0 OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT

Noted

Council questioned if the community have a better understanding of the charging process for Outside School Hours Care since the new system has commenced.

LIBRARIAN'S REPORT

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ITEM 23.0 LIBRARIAN'S REPORT

Noted

POOL MANAGER'S REPORT

ITEM 24.0 POOL MANAGER'S REPORT

Nil Report

Council discussed the reopening of the Pool. Due to previous applicants declining the offer of Manager the position is to be readvertised.

Cr Pattel advised that representatives from Swimming Queensland would be visiting Richmond in the near future.

TOURISM AND MARKETING REPORT

ITEM 25.0 TOURISM AND MARKETING OFFICER'S REPORT

Noted

Council questioned the benefits of ongoing membership of the Overlanders Way.

LAKEVIEW CARAVAN PARK MANAGER'S REPORT

ITEM 26.0 MANAGER'S REPORT

Noted

The DOW advised that materials for the completion of the new amenities block were on order.

GENERAL BUSINESS

ITEM 27.0 GENERAL BUSINESS

Cr Bawden suggested that a more prominent sign should be installed at the Library.

Cr Kennedy enquired on the progress of the Dump Manager appointment. Cr Kennedy reported that he had fielded an enquiry from a landowner regarding the gravel pits out of the road corridor and if the landowner is due any royalties.

Cr Kuhl advised that she had met with Todd Martin to discuss the Repco Rally which will be coming through Richmond in August 2019. They intend to conduct a special stage at the Saleyards and stay for lunch.

Cr Fox enquired if Council had received any further information relating to the Drought Communities Programme Funding. Cr Fox thanked all of the people involved in arranging the recent White Balloon Day and reported that the morning was enjoyed by all.



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Cr Pattel discussed the nominations for the 2018 NQ Sport Star Awards which recognise the efforts of the best sports people in North Queensland and to encourage them to go onto greater heights. Council decided to nominate in both categories of Senior Sports Person and Junior Sports Person. Cr Pattel enquired if Richmond would host a Relay for Life in 2019. These overnight experiences raise vital funds for the Cancer Council's research, prevention, information and support services. Relay is a chance for the Richmond community to recognise and celebrate local cancer survivors, patients and their carers, to honour and remember loved ones lost to cancer and to raise money to help save more lives.

Information Reports

RESOLUTION 20180918.18

It was moved Cr Kuhl, seconded Cr Fox and carried that the information reports be received and noted.

Meeting closure


RESOLUTION 20180918.19

It was moved Cr Kennedy, seconded Cr Pattel and carried that the meeting close at 3:58pm.

Next Ordinary Meeting

23 October, 2018

I hereby confirm that this is a true and correct record of the minutes of the Richmond Shire Council Ordinary Meeting Tuesday 18 September, 2018.



Mayor