

Office Hours: Monday – Friday 8:20am – 5:00pm

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BUS HIRE FORM

Organisation			
Pick up date		Return date	
Travelling to			
Purpose			
Drivers Licence No			
Licence issued date		Expiry date	

The above mentioned organisation agrees to reimburse the Council at the rate of \$0.85 per km + full tank of fuel. A bond of \$260.00 is payable in all instances of hire, buses must be clean and tidy when returned or bond will be forfeited. Below are standard rates for hire from Richmond and return.

Hughenden	230km	\$200.00
Julia Creek	300km	\$250.00
Charters Towers	720km	\$600.00
Winton	460km	\$400.00
Cloncurry	570km	\$500.00
Townsville	1000km	\$850.00
Mount Isa	810km	\$700.00

All care and consideration will be exercised in the use of the vehicle and the organisation exonerates Richmond Shire Council from any legal responsibility in relation to all aspects pertaining to the use of the bus whilst under our jurisdiction. It is understood that the following conditions apply to cancellations; wet weather or other extenuating circumstances – 100% refund or cancellations which do not apply to the fore mentioned – 50% refund. My organisation makes itself responsible for any damage to seats, upholstery and fixtures within the bus and any damage occasioned by vandalism and is prepared to have such damage reinstated to Council's satisfaction.

Applicant's signature _____ Applicant's position _____

Further Conditions

- Hire to be at the rate of \$0.85 per kilometre for the large bus, fuel consumed ie. taken from the depot with a full tank and returned to depot with a full tank of fuel.*
- Bus is available on weekends and statutory holidays only with the express approval of the Chief Executive Officer.*
- Bus may be available for long distance hiring within the time limits framed as above, however, in the event of any accident or breakdown any expenses involved in returning the bus to Richmond Shire Council's Depot shall be borne by the hirer.*
- Bus is to be refuelled at hirer's expense prior to return to Council. Should Council be required to fill fuel tank at the conclusion of a hire period, fuel price will be determined by the highest local commercial fuel price on that day PLUS a surcharge of \$0.10 per litre. This figure shall be invoiced in accordance with procedures and recovery will be subject to Council's Debtor's Policy.*
- Damage to bus will be charged at cost to hirer.*