



**RICHMOND SHIRE COUNCIL EQUIPMENT HIRE FORM**

**APPLICANT DETAILS**

<b>Full Name</b>	
<b>Company/ Committee</b>	
<b>Postal Address</b>	
<b>Contact Details</b>	
<b>Email</b>	

**DETAILS OF HIRE**

<b>Equipment</b>	<b>Comments</b>	
Barking Collar	\$5.00 per week	<input type="checkbox"/>
Cat/Dog Trap	\$50.00 bond only	<input type="checkbox"/>
<b>Hire Dates</b>	Hire Start Date:	Hire End Date:
<b>Hire Times</b>	Hire Start Time:	Hire End Time:
<b>Hire Purpose</b>		

**DECLARATION**

<p>I apply for an approval to hire the above selected Council Equipment and declare as follows : -</p> <ol style="list-style-type: none"> <li>1. That the information provided above is correct in every detail; and</li> <li>2. That I have read the document titled Council Facilities – Terms and Conditions of Hire and accept all of the conditions associated with the hire of the facility as noted in this document.</li> </ol> <p>Applicant’s Signature: ..... Date: .....</p>
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**OFFICE USE ONLY**

**APPROVAL**

<input type="checkbox"/> Hire & Bond Application completed
<input type="checkbox"/> Council Facility – Terms and Conditions of Hire
<input type="checkbox"/> APPROVED
<input type="checkbox"/> DECLINED – Please state reasons
CEO/Manager Signature: ..... Date: .....