



RICHMOND SHIRE COUNCIL SPONSORSHIP

COMMUNITY IN-KIND ASSISTANCE PROGRAM FORM

The Richmond Shire Council provides extensive sponsorship through in-kind support to community groups and sporting clubs

Please allow 10 days for processing of this sponsorship request.

Submission Date: _____

APPLICANT DETAILS

Full Name	
Company/ Committee	
Postal Address	
Contact Details	
Email	

The Community In-Kind Assistance Program is designed to provide Council’s organisational resources including labour, facilities, plant and other equipment by way of Sponsorship as in-kind support. Advanced notice is required as Council cannot guarantee supply on demand.

DETAILS OF IN-KIND

REQUESTING	Comments	
Facility	<input type="checkbox"/>	
Equipment/Plant	<input type="checkbox"/>	
Earthworks, Signage, Lawn and Garden Maintenance	<input type="checkbox"/>	
Road Closures (Specify Roads)	<input type="checkbox"/>	
Erection of Marquees, Street Banners, Bollards	<input type="checkbox"/>	
Rubbish Bins	<input type="checkbox"/>	
Provision and delivery of sand, gravel, concrete etc	<input type="checkbox"/>	
Bus Hire	<input type="checkbox"/>	
Other	<input type="checkbox"/>	
Hire Dates	Hire Start Date:	Hire End Date:
Hire Times	Hire Start Time:	Hire End Time:
Hire Purpose/Event		

Do you require Richmond Shire Council's logo? YES/NO

What are the benefits to Richmond Shire Council in sponsoring the proposed project and how will Richmond Shire Council be recognised?

DECLARATION

I apply for an approval for in-kind support for the selected Council Facility/ies and/or equipment and declare as follows : -

- 1. That the information provided above is correct in every detail; and
- 2. That I have read the document titled Council Facilities – Terms and Conditions of Hire and accept all of the conditions associated with the hire of the facility and/or Equipment as noted in this document.

Applicant's Signature: Date:

OFFICE USE ONLY

APPROVAL

<input type="checkbox"/> In-Kind & Bond Application completed
<input type="checkbox"/> Council Facility – Terms and Conditions of Hire
<input type="checkbox"/> APPROVED
<input type="checkbox"/> DECLINED – Please state reasons
J/C _____ / _____ / _____
CEO/Manager Signature: Date:

Items provided in-kind must be collected by the hiring body. Delivery is not included.